



The Corporation of the Township of Dawn-Euphemia

**- M I N U T E S -**

**Meeting was held by Teleconference, #23 (in accordance with S.4.6 of Procedural By-Law 2020-13, Electronic Meetings During a Declared Emergency)**

Regular Council Meeting  
Tuesday, April 6, 2021  
6:30 pm, Municipal Office, 4591 Lambton Line

Present: Mayor: A. Broad  
Councillors: A. Gray  
M. McGuire  
J. Meyer  
L. Williams

Staff Present: D. Clermont, Administrator-Clerk  
P. Dalton, Public Works Superintendent  
M. Seguin, Treasurer (left at 7:40)

Public Present: J. Allaert, Resident

**Disclosures:** None

**RISE & REPORT – MARCH 15, 2021 CLOSED SESSION**

The Mayor reported that Council met in a closed session on March 15, 2021, via teleconference, and discussed one (1) matter under S.239(2)(b) of the Municipal Act, S.O. 2001, c.25, regarding personal matters about an identifiable individual which included a discussion regarding the hiring of a Treasurer and potential employment terms. Council passed the following resolution:

**2021-49 Councillor Meyer – Councillor McGuire**

That Council hereby appoints Marc Seguin to the position of Treasurer for the Township of Dawn-Euphemia; and that the Clerk prepare the necessary Appointment By-Law; and that Council agrees to the terms of employment as presented by the Administrator-Clerk; And further that Council thanks Scott Gawley, Treasurer for his years of service and wish him the very best in his retirement. *Carried.*

Appointment of Treasurer

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

**6:30 pm Paul Dalton, Overall Responsible Operator  
Re: DWQMS Water Distribution Management Review**

Paul Dalton, Overall Responsible Operator for the Township’s water distribution system presented the Annual 2020 DWQMS Management Report to Council. Mr. Dalton chaired the DWQMS Management Review Meeting with respect to the Water Distribution System. Topics of discussion included: Incidents of Regulatory Non-Compliance, Incidents of Adverse Drinking Water Tests; Deviations from Critical Control Point Limits and Corrective Actions; Efficacy of the Risk Assessment Process; Internal and 3<sup>rd</sup> Party Audits; Emergency Response Testing; Operational Performance; Actions of Previous Management Reviews; Status of Management Action Items; Changes in Resource Requirements; Consumer Feedback; Maintenance of QMS; Infrastructure Review; Status of Operational Plan; Staff Suggestions; and New Business Items from Council. Mr. Dalton advised that any suggested

improvements will be addressed in the upcoming year. The following resolutions were passed by Council:

**2021-51 Councillor Williams – Councillor McGuire**

That the DWQMS Management Review Committee minutes of April 6, 2020, be adopted, as presented. *Carried*

DWQMS Minutes

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

**2021-52 Councillor Williams – Councillor Gray**

That Council receives the 2020 DWQMS Management Review Report, dated April 6, 2021, prepared under the Drinking Water System Regulation O Reg 170/03. *Carried*

DWQMS 202 Report

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

**2021-53 Councillor Williams – Councillor Meyer**

That the DWQMS Management Review Meeting be adjourned to meet again in 2021. *Carried*

Adjournment

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

**2021-54 Councillor Gray – Councillor McGuire**

That the minutes of the March 15, 2021 Regular Council Meeting be approved. *Carried*.

Minutes – March 15, 2021

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

**2021-55 Councillor Williams – Councillor Meyer**

That the Drain Maintenance/Repair Request for the Molly Creek East Drain submitted March 25, 2021, from Jarod Jackson, be referred to the Drainage Superintendent with the power to act. *Carried*.

Drain Maintenance Molly Creek East

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

**2021-56 Councillor Williams – Councillor Gray**

That Council accept the Petition for Drainage Works by Owner, Form 1, received March 25, 2021 submitted by Brandon Wilkins to construct a drain with capacity to carry water to outlet;

Petition for Drainage, B. Wilkins

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

AND FURTHER that Council direct the Clerk to notify in writing the petitioner, clerk of any other affected municipality, the SCRCA and/or OMNRF & OMAFRA;

AND FURTHER that Council appoint R. Dobbin Engineering to prepare a Drainage Report in accordance with the Ontario Drainage Act. *Carried*.

**2021-57 Councillor Williams – Councillor McGuire**  
 That Council accepts the quote from Den-Mar Brines Limited at a cost of \$40.11 per cubic metre, and the quote from Pollard Highway Products at a cost of \$ 65.00 per cubic metre to provide brine product and application to complete the 2021 Dust Control Program as directed by the Public Works Superintendent. *Carried.*

Dust Control 2021

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

**2021-58 Councillor Williams – Councillor Meyer**  
 That Council receives the Public Works Superintendents report pertaining to the 2020 MOECP Inspection Report – Grade 98.6%. *Carried.*

MOECP 2020 Inspection

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

Note: The Public Works Superintendent advised Council that a new waterline request was received for a residence on Inwood Road. A report is forthcoming to Council.

**2021-59 Councillor McGuire – Councillor Williams**  
 That Council continue using the COGECO contract until such time as the buyout figure to use the new technology becomes a cost and performance effective amount verses the updated technology of the VOIP system. *Carried.*

Phone System Upgrade

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

**2021-60 Councillor Williams – Councillor Gray**  
 That due to COVID-19 and the uncertainty of certificate receipt from the Province, Council hereby agrees to postpone the Senior of the Year Award nomination until 2022. *Carried.*

2021 Senior of the Year

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
N	M. McGuire
Y	J. Meyer
Y	L. Williams

**2021-61 Councillor Gray – Councillor McGuire**  
 That Council denies the request received March 1, 2021 from Jim Millar, President, Ridgetown Kiwanis Club requesting a location in Dawn-Euphemia to place a bin for the recycling of aluminum cans and alcohol bottles for fundraising purposes as revenue currently received through recycling efforts offset the costs of recycling for residents of Dawn-Euphemia. *Carried.*

Kiwanis Recycling Bin Request

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

**2021-62 Councillor Williams – Councillor McGuire**  
 That Subject to Provincial, County and Public Health COVID-19 Restrictions, Council agrees to open the Shetland Campground as scheduled on Friday May 21, 2021, for full seasonal contracts only at this time; AND THAT campers are advised that there will be no access to public washrooms and will be required to either (1) make arrangements to supply their own porta-johns; or (2) utilize their in-camper facilities and property dispose of their black water by a licensed provider; AND THAT overnight camping at Shetland Campground may be considered by staff subject to restrictions being lifted by the Province, County and Public Health; AND FURTHER THAT campers must comply with COVID-19 social distancing practices outlined by local health authorities and the provincial and federal governments. *Carried.*

Shetland Campground

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

**2021-63 Councillor McGuire – Councillor Williams**

2022 Election Voting Method

That the Internet and Telephone Voting Report as presented by the Administrator-Clerk be accepted as presented; and THAT after careful consideration Council has decided not to proceed with the use of internet and telephone voting; and THAT Council authorizes the use of the Vote-By-Mail as an alternative voting method in the 2022 municipal election; AND FURTHER directs the Clerk to prepare the appropriate By-Law for adoption by Council. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

**2021-64 Councillor Williams – Councillor McGuire**

London Line Project

That a list of eligible submissions by Council Members, be coordinated and generated through the Clerk’s Office, in consultation with the Mayor. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

**2021-65 Councillor Williams – Councillor Gray**

Cogeco Connexion

That Council acknowledge receipt of the email dated March 29, 2021 from Grahame Soley, Cogeco Connexion, Re: CRTC Award to Cogeco – Dawn-Euphemia (Florence); AND that staff prepare a letter to Cogeco congratulating them on their award for Fibre-To-The Home installation. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

**2021-66 Councillor McGuire – Councillor Meyer**

Treasurer Appointment

That By-law 2021-06 being a by-law to appoint a Treasurer/Tax Collector, be taken as read a first, second and third time, and finally passed this 6<sup>th</sup> day of April, 2021. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

**2021-67 Councillor Williams – Councillor Gray**

Fire Safety Transfer Payment

That By-law 2021-07 being a by-law to authorize the execution of an Agreement for Her Majesty the Queen in Right of Canada, as Represented by the Office of the Fire Marshal, be taken as read a first, second and third time, and finally passed this 6<sup>th</sup> day of April, 2021. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

**2021-68 Councillor Gray – Councillor McGuire**

Adjournment

That this Regular Session of Council be hereby adjourned at the hour of 7:40 pm, to meet again on April 19 2021 @ 6:30 pm (Regular Meeting), or at the call of the Chair. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

\_\_\_\_\_  
Mayor

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Administrator-Clerk