



The Corporation of the Township of Dawn-Euphemia

- M I N U T E S -

Regular Council Meeting

Monday, February 7, 2022

4:00 pm, Municipal Office, 4591 Lambton Line, RR4, Dresden, ON, N0P 1M0

Present: Mayor: A. Broad
Councillors: A. Gray
M. McGuire
J. Meyer
L. Williams

Staff Present: D. Clermont, Administrator-Clerk
P. Dalton, Public Works Superintendent
M. Seguin, Treasurer (4:00 – 5:00 pm)
J. Collison, Public Works Lead Hand
T. Towstiuc, Deputy-Clerk

Guest Present: Josh Warner, PEng, R. Dobbin Engineering

Disclosures: None

4:00 – 4:10 pm Meeting to Consider – Wilkins Drain
Engineer: Josh Warner, PEng, R. Dobbin Engineering Inc.
Public Present: Brandon Wilkins, Landowner

The chairman called the meeting to order.

2022-19 Councillor Williams – Councillor Gray

Wilkins-Open Consideration Meeting

That Council hereby opens the Consideration Meeting at 4:00 pm for the discussion regarding the Wilkins Drain Report, dated January 21, 2022. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

Engineer Josh Warner, PEng, R. Dobbin Engineering Inc., presented the Wilkins Drain Report, Section 4(1), dated January 21, 2022, of which notice was sent to all affected landowners and parties as required by the Drainage Act, on January 28, 2022. No landowners spoke for or against the proposed Wilkins Drain Report.

The Chairman concluded the meeting by advising the public present of the appeal procedures under the Drainage Act, and advised that appropriate notices will be send out to all those affected owners as to the date of the Court of Revision. Council passed the following resolution:

2022-20 Councillor Williams – Councillor Gray

Wilkins–Accept Report

Subsequent to review and consideration of the Wilkins Drain Report, as prepared by R. Dobbin Engineering Inc., dated January 21, 2022, at the Consideration Meeting held on Monday, February 7, 2022, Council hereby accepts the report as presented; AND that the Court of Revision be scheduled for Monday, March 7, 2022 at 6:10 pm; AND further that the provisional by-law be read a first and second time, at the Regular Council Meeting of tonight, being Monday, February 7, 2022. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-21 Councillor Meyer – Councillor Williams

Wilkins–Close Consideration Meeting

That Council hereby closes the Consideration Meeting for the Wilkins Drain Report, dated January 21, 2022, at 4:09 p.m. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-22 Councillor Williams – Councillor McGuire

Drain Maintenance Requests

That the Drain Maintenance and/or Repair Requests for the Dickie Drain, received January 28, 2022 submitted by Craig Jackson; And the Unsworth Drain, received January 28, 2022 submitted by Allan Gray; And the Emery Drain, received January 28, 2022, submitted by Greg Roberts be referred to the Drainage Superintendent with the power to act. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

Delegations: Marc Seguin, Treasurer
4:10 – 4:40 pm Discussion and Presentation of the Draft 2022 Budget

The Treasurer provided an update to Council on the 2022 Draft Budget. The first draft of 2022 Operating, Maintenance and Administration, along with the proposed Capital budget was presented on December 20, 2021, with a second meeting held on January 24, 2022 with revisions made, as directed by Council. The budget estimates call for:

- The budgeted expenses for 2022 has increased 4.1% vs 2021
- The budgeted expenses for 2022 are projected at \$4.2 million
- Changes from previous version: -\$10k Legal, -\$10k Drainage, -\$8k Water
- The rate of inflation is currently 4.7%
- Projected Grant revenues for 2022 are \$517,000
- New Capital Budget Requirements for 2022 are \$1.3 million (See summary for details)
- Net Reserves increase for 2022 is \$140,000 (See summary for details)
- Recommended Reserves for future projects, replacements, and maintenance is \$500,000
- The cost of the Water Tanker was \$330,000, down from forecasted \$360,000 in 2021
- Successful with the following grants: OTF \$43k for bleachers, MMAH \$22k new server

Council reviewed the budget, as presented by the Treasurer, and the following resolution was passed:

2022-23 Councillor Meyer – Councillor McGuire

2022 Budget

That the 2022 Draft Budget be approved in principle; And further that a public meeting be scheduled for Tuesday, February 22, 2022 at 6:30 pm for presentation of the 2022 Budget. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
N	L. Williams

2022-24 Councillor Gray – Councillor Meyer

CCG Minutes, November 25, 2021

That Council acknowledge receipt of the Community Control Group Annual Exercise Minutes, dated November 25, 2021. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-25

Councillor Gray – Councillor Meyer

Minutes – January 24, 2022

That the minutes of the January 24, 2022 Regular Council Meeting be adopted. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-26

Councillor McGuire – Councillor Meyer

Insurance Renewal 2022

That Council change the Casualty deductible from \$10,000 to \$15,000, at an annual savings of \$3,250; And that the savings of \$3,250 be transferred to the Insurance Reserve. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-27

Councillor Williams – Councillor Gray

Hydro One Grant Proposal

That Council approve the submission of the grant application for the new signs and salt monitoring system through the Hydro One: Energizing Life Community Fund 2022 Grant. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-28

Councillor Williams – Councillor Gray

Drain Tender, Brown & Thompson

That Council accepts low tender for maintenance of the Brown and Thompson Drain as submitted by GM Construction, in the amount of \$5,950.00, plus applicable taxes. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-29

Councillor Williams – Councillor McGuire

Cairo Shop Break-In

That Council receives the report from the Public Works Superintendent regarding the theft from the Cairo Garage; And that no claim be submitted to the insurance company for stolen items. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-30

Councillor Williams – Councillor Gray

Ont. Volunteer Service Award

That Council nominate members of the Bothwell Optimist Club, Florence Members, for the Ontario Volunteer Service Award for their years of dedicated service; And that Council direct staff to submit the nomination, no later than February 18, 2022. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-31 Councillor Williams – Councillor Meyer

Brooke-Alvinston Firehall Renovation

That Council acknowledges receipt of correspondence dated February 2, 2022, from Janet Denkers, Secretary of the Brooke Fire Committee regarding “Comments from the Fire Committee Meeting of February 1, 2022”, advising that Brooke-Alvinston intends to assess the Fire Agreement partners of the Township of Dawn-Euphemia and Southwest Middlesex the full cost of \$119,280.93 for bathroom renovations to their firehall despite obtaining an \$85,000 grant through the ICIP Covid Resilience Grant to offset and reduce the actual cost of the renovations to \$34,280.93; And that the Mayor and Clerk send a response to Brooke-Alvinston Council. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-32 Councillor Meyer - Councillor Williams

2022-04, Lame Duck

That By-law 2022-04 being a by-law to Delegate Executive Authority to the Administrator-Clerk for Decisions in the Event Council is Subject to S. 275 of the Municipal Act, 2001, c. 25, regarding “Restricted Acts After Nomination”. *Carried*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-33 Councillor Williams - Councillor McGuire

2022-05, Server Grant

That By-law 2022-05 being a by-law to Authorize the Execution of an Agreement with Her Majesty the Queen in the right of Ontario as represented by the Minister of Municipal Affairs and Housing for the Purpose of up to \$21,914 for Server Modernization. *Carried*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-34 Councillor Williams – Councillor Gray

2022-06, DECC Bleachers

That By-law 2022-06 Being a By-law to Authorize the Execution of an Agreement with the Ontario Trillium Foundation for the purpose of a \$43,000 Community Building Fund – Capital Stream Grant for the Purpose of Installing new Accessible Bleachers at the Dawn-Euphemia Community Centre. *Carried*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-35 Councillor Gray – Councillor Williams

2022-07, Wilkins Drain

That By-law 2022-07 Being a by-law of the Corporation of the Township of Dawn-Euphemia to provide for drainage works on the Wilkins Drain in the Township of Dawn-Euphemia. *Carried*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-36 Councillor Williams – Councillor Meyer

Adjournment

That this Regular Session of Council be hereby adjourned at the hour of 5:23 pm, to meet again on Tuesday, February 22, 2022 @ 6:30 pm (Regular Meeting), or at the call of the Chair. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

Mayor

Administrator-Clerk