



The Corporation of the Township of Dawn-Euphemia

- M I N U T E S -

Regular Council Meeting
Tuesday, September 6, 2022
6:30 pm, Municipal Office, 4591 Lambton Line

Present: Mayor: A. Broad
Councillors: A. Gray
M. McGuire
J. Meyer
L. Williams

Staff Present: D. Clermont, Administrator-Clerk
P. Dalton, Public Works Superintendent
M. Seguin, Treasurer
J. Collision, Compliance Coordinator

Public Present: H. Wright, Independent News (via teleconference)
P. Lebouef

Disclosures: Mayor Broad declared an indirect pecuniary interest on Item No. 10 a) Being a By-law for a Tile Loan Under the Drainage Act, for the reason of employer relation. Mayor Broad did not take part in the discussion of or vote on the matter.

**6:30 pm John Collision, Compliance Coordinator & Overall Responsible Operator
Paul Dalton, Operator in Charge
Re: DWQMS Water Distribution Management Review**

John Collision, Compliance Coordinator for the Township’s water distribution system presented the Annual 2021 DWQMS Management Report to Council. Mr. Collision chaired the DWQMS Management Review Meeting with respect to the Water Distribution System. Topics of discussion included: Incidents of Regulatory Non-Compliance, Incidents of Adverse Drinking Water Tests; Deviations from Critical Control Point Limits and Corrective Actions; Efficacy of the Risk Assessment Process; Internal and 3rd Party Audits; Emergency Response Testing; Operational Performance; Actions of Previous Management Reviews; Status of Management Action Items; Changes in Resource Requirements; Consumer Feedback; Maintenance of QMS; Infrastructure Review; Status of Operational Plan; Staff Suggestions; and New Business Items from Council. Mr. Collision advised that any suggested improvements will be addressed in the upcoming year. The following resolutions were passed by Council:

2022-145 Councillor Williams – Councillor Gray

That the DWQMS Management Review Committee minutes of April 6, 2021, be adopted, as presented. *Carried*

DWQMS Minutes

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-146 Councillor Williams – Councillor Meyer

That Council receives the DWQMS Management Review Report, dated September 6, 2022; And the Internal Audit – Drinking Water (2021) Report, dated September 6, 2022; And the Water-Endorsement of the Drinking Water Operational Plan report, dated September 6, 2022, all prepared under the Drinking Water System Regulation O Reg 170/03. *Carried*

DWQMS 2021 Report

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-147 Councillor Williams – Councillor Gray

That the DWQMS Management Review Meeting be adjourned to meet again in 2023. *Carried*

Adjournment

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-148 Councillor Williams – Councillor McGuire

That the minutes of the August 2, 2022, Regular Council Meeting be adopted. *Carried*.

Minutes – August 2, 2022

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-149 Councillor Williams – Councillor McGuire

That the Drain Improvement Request for the W G McGuire Drain, dated August 8, 2022, submitted by Dan Konzelmann (Konzelmann Farms Inc.), be approved and forwarded to R. Dobbin, Drainage Engineer, to prepare an Engineer’s Report. *Carried*.

Drain Improvement, WG McGuire

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-150 Councillor Williams – Councillor Meyer

That the Drain Maintenance/Repair Request for the Cuthbertson Drain dated August 25, 2022, from Ron Martin (1002192 Ontario Inc.) be referred to the Drainage Superintendent with the power to act. *Carried*.

Drain Maintenance, Cuthbertson

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-151 Councillor Williams – Councillor Gray

That Council accepts low tender for maintenance of the following drains as submitted by the following contractors:

Drain Maintenance Tenders (8)

- B.F. Environmental Consultants Ltd.
- 3rd Concession Road Drain: \$13,060.00
- J and L Henderson Ltd
- Campbell Drain: \$9,638.90
- Murray Mills
- Unsworth Drain: \$13,158.75
- Whites Construction (Thamesville Ltd.)
- Moorehouse Drain: \$24,500.00
- Cross Drain: \$23,950.00
- Dickie Drain: \$18,900.00
- Emery Drain: \$35,000.00
- McCollum Drain: \$19,000.00

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

Carried.

2022-152 Councillor Williams– Councillor Gray

Proceeding, Invalid Drain Maintenance Request

That Council accepts the Report from the Public Works Superintendent, titled Proceeding from an Invalid Request for Maintenance, dated September 6, 2022. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-153 Councillor Meyer – Councillor McGuire

In-Kind Donation

That Council approves the in-kind donation in being the supply of materials for a water service from Shetland Road to the Three Oaks Respite Cabin Charitable Organization at no cost (inclusive of connection fee & water meter) with installation being conducted independently by a local contractor; and that the Public Works Superintendent, at his discretion, supply equipment to facilitate smaller scope operations to the same project. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-154 Councillor Williams – Councillor Meyer

Farm Lease Renewal, 544 Florence Road

That Council hereby agrees to renew the Year Farm Lease for approximately 19 acres of municipally owned farmable land located at 544 Florence Road, Florence to the current lessee; and further that the lease be renewable each year up to a maximum of 2-years at the current rate; and the Clerk be authorized to proceed with signing the agreement on behalf of the Township. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-155 Councillor Williams – Councillor Gray

MOECP Monthly Update, Florence Septics

That Council approve the monthly report from the Administrator-Clerk Re: MOECP Monthly Update for the month of August 2022 – Florence Septics; And that a copy be sent to the Ministry of Environment. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-156 Councillor Williams – Councillor Gray

Federal Electoral Boundaries

That Council accepts the report from the Administrator-Clerk dated September 6, 2022 Re: Federal Electoral Districts Redistribution. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

Councillor Williams presented the following two (2) Notice of Motions. The First being:

“That Council implement the routine reporting of the municipalities Reserve Funds, including but not limited to the budget setting process, quarterly budget updates, any staff report recommending the use of reserves, and at year-end”. Note: There was no seconder for this Motion.

The Second Notice of Motion being:

2022-157 Councillor Williams – Councillor Gray

DECC/Elections Ontario

That Council direct staff to correspond with Elections Ontario to correct the naming convention associated with the Dawn-Euphemia Community Centre, incorrectly identified on the Voter Information Card, during the most recent Provincial election. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-158 Councillor Williams – Councillor McGuire

That Council acknowledge receipt of the Ministry of Environment, Conservation and Parks, Inspection Summary Rating Record of 87.13% (Reporting Year 2022-2023). *Carried.*

MOECP Summary Rating

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-159 Councillor McGuire – Councillor Williams

That Council accepts the new proposal from Dave Menzies, Director of Facilities & Community Services, Town of Petrolia, dated August 10, 2022 Re: Greenwood Recreation Centre, Financial Contribution Proposal 2023-2026, whereby a flat fee of \$100.00 per youth for the 2023 and 2024 ice season, and \$105.00 per youth for the 2025 and 2026 ice season, be charged; And further that during the summer of 2026 it will be agreed-upon that the municipalities meet and review the next 4-year agreement. *Carried.*

Arena User Fees

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

Note: Mayor Broad declared pecuniary interest on Item By-law 2022-23, Tile Loan. Councillor Meyer assumes the role of Acting-Mayor for this portion of the meeting.

2022-160 Councillor Williams – Councillor McGuire

That By-law 2022-23 being a by-law to Impose Special Annual Drainage Rates Upon Land in Respect to which Money is Borrowed under the Tile Drainage Act, be taken as read a first, second and third time, and finally passed this 6th day of September 2022. *Carried.*

Tile Loan (Baresich)

Recorded Vote	
Vote	
-----	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

Mayor Broad resumes the role of Mayor.

2022-161 Councillor Williams – Councillor Gray

That By-law 2022-27 being a by-law to Impose Special Annual Drainage Rates Upon Land in Respect to which Money is Borrowed under the Tile Drainage Act, be taken as read a first, second and third time, and finally passed this 6th day of September 2022. *Carried.*

Tile Loan (McLachlin)

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

2022-162 Councillor Williams – Councillor Gray

That this Regular Session of Council be hereby adjourned at the hour of 7:18 pm, to meet again on Monday, September 19, 2022 @ 6:30 pm (Regular Meeting), or at the call of the Chair. *Carried.*

Adjournment

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	M. McGuire
Y	J. Meyer
Y	L. Williams

Mayor

Administrator-Clerk