



The Corporation of the Township of Dawn-Euphemia

- M I N U T E S -

Regular Council Meeting
Monday, April 3, 2023
6:30 pm, Municipal Office, 4591 Lambton Line

Present: Mayor: A. Broad
Councillors: A. Gray (Arrived at 6:47)
P. LeBoeuf
M. McGuire
J. Meyer

Staff Present: D. Clermont, Administrator-Clerk
P. Dalton, Public Works Superintendent

Disclosures: None

Public Meeting: Donna Clermont, Administrator Clerk
6:30 – 6:43 pm **Building Permit Fee Increase**
Guests Present: Heather Wright, Independent News
Emery Huszka
Kent Pegg
Joan Allaert (teleconference)

A Public Meeting was held to discuss the proposed Building Permit Fees and costs associated with the Building Permit Services, as presented March 6, 2023. The Clerk reviewed the report and supporting documentation that showed a deficit for the past 5 years and further confirmed that if the Township did not raise fees that a shortfall of over \$10,000 is expected for 2023. Emery Huska, resident, presented census population results and spoke against raising of permit fees and advised that potential cost savings should be investigated as they relate to fees charged by the Building Department and that instead of raising fees, Council should be investing in development. Councillor Meyer also affirmed he was not in favor of raising permit fees. Council discussed the comments received from the public meeting, and the Mayor advised that By-Law 2023-03, Being a By-law Respecting Building Permit Fees, would be passed later in the meeting.

Public Meeting: John Collison, Compliance Coordinator
6:43 – 6:50 pm **2022 Water Summary Report & Annual Report**

Mr. Collison, Compliance Coordinator and ORO provided Council with the 2022 Summary Report and Annual Report from the Drinking Water System, prepared under the Drinking Water Systems Regulation O. Reg. 170/03. Mr. Collison explained the current water loss of 13.5% can be mainly attributed to watermain breaks, fire events, and water blow offs. After the presentation, the following resolution was passed:

2023-50 **Councillor LeBoeuf – Councillor Meyer**

That Council receives the 2022 Summary Report and Annual Report prepared under Drinking Water Systems Regulation O. Reg. 170/03, dated March 17, 2023, and directs the Overall Responsible Operator to post the reports at the municipal office, the Florence Library and on the Township’s Website. *Carried.*

2022 Water Reporting

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

Councillor Gray is now present.

Public Meeting: Donna Clermont, Administrator-Clerk
6:50 – 7:00 pm Township Promotional Power-Point

Donna Clermont, Administrator-Clerk, presented Council with a Promotional Township Presentation, which can be utilized by Mayor and Council at various events, to showcase what Dawn-Euphemia Township has to offer. Council was encouraged to contact the Clerk with any additional changes they would like to see incorporated into the presentation.

Public Meeting: Maureen McCutcheon & Michelle Mawlam
7:00 – 7:20 pm Homecoming Event, June 2023

Members of the Florence Athletic Association Alumni, Maureen McCutcheon and Michelle Mawlam, provided Council with an update regarding their scheduled Homecoming Event, June 9-11, 2023, to take place at the Dawn-Euphemia Community Centre Fair Grounds. The event will include live bands, hockey and baseball tournaments, vendors, food & beverages, and children’s programs. Ms. McCutcheon requested a reduced rental rate for the fairgrounds and that Council provide in-kind donations from the Township such as fencing, use of tables and chairs and use of the rink for a tournament. She was instructed to contact the Public Works Superintendent with a formal request along with details. Ms. McCutcheon requested that the Fire Dept be approached to gauge interest in holding the liquor license for the event. The Clerk will follow up with the Fire Chief.

2023-51 Councillor McGuire – Councillor Gray

Minutes – March 20, 2023

That the minutes of the March 20, 2023 Regular Council Meeting be adopted. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2023-52 Councillor Gray – Councillor LeBoeuf

Roadside Spraying

That Council accepts the quote from Green Stream Lawn and Vegetation Management Inc. to provide product and application to complete the 2023 Roadside Spraying Program for the submitted price of \$125.00 per hectare treated, plus taxes. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2023-53 Councillor McGuire – Councillor LeBoeuf

Cairo Garage Recladding

That Council accepts the low Quote from Nth Degree Construction Inc. in the amount of \$6,300.00 plus taxes for the re-cladding and trim of the south face only of the existing portion of the Cairo Garage. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2023-54 Councillor McGuire – Councillor Gray

11th Concession Drain Report

That Council acknowledge receipt of the Notice of Drainage Works, Municipality of the Township of Enniskillen, 11th Concession Drain, dated March 13th, 2023, from Duncan McTavish, Administrator-Clerk; And that Councillor Meyer be appointment to the Court of Revision, with Councillor LeBoeuf being appointed as backup, date to be determined. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2023-55 Councillor Gray – Councillor Meyer

AORS Letter-Enbridge Fees

WHEREAS, Enbridge recently made an announcement of their intention to begin charging third-party contractors and other utilities \$200 CAD (plus applicable taxes) for utility locates where a field locate is required; AND WHEREAS, third-party contractors include Ontario municipalities; AND WHEREAS, these locate requests are only required as Ontario municipalities have allowed utilities to use municipal right of ways at no charge to the utilities; AND WHEREAS, this announcement of new downloaded costs will negatively impact the budgets of Ontario municipalities which are already burdened; AND WHEREAS, if Enbridge is successful in implementing this new charge, a precedence is set for other utility companies to also begin charging for locates; THEREFORE IT BE RESOLVED, that the Township of Dawn-Euphemia strongly opposes these utility locate costs being downloaded to Ontario municipalities by Enbridge Gas or other utilities; AND THAT, the Province of Ontario’s Ministry of Public and Business Service Delivery make it clear that these costs must be borne by the utilities themselves; AND THAT, this decision be forwarded to Minister of Public and Business Service Delivery Kaleed Rasheed, Minister of Infrastructure Kinga Surma, Minister of Energy Todd Smith, Premier Doug Ford, Monte McNaughton MPP, the Association of Ontario Road Supervisors and the Association of Municipalities of Ontario. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2023-56 Councillor McGuire - Councillor Gray

Building Permit Fees

That By-law 2023-03 Being a By-law Respecting Building Permit Fees and Repeal Schedule A of Bylaw 2015-09, be taken as read a first, second and third time, and finally passed this 3rd day of April, 2023. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
N	P. LeBoeuf
Y	M. McGuire
N	J. Meyer

2023-57 Councillor Gray – Councillor Meyer

Closed Session

That Council hereby now moves into a session of the Regular Council Meeting that shall be closed to the public at 7:40 pm in accordance with S.239(2)(b) of the Municipal Act, S. O. 2001, c.25 for discussion of One (1) Personal Matter about an Identifiable Individual, being the Administrator-Clerk’s Performance Review. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

Rise and Report

Council met in a closed session and discussed one (1) matter relating to Identifiable Individuals under 239(2)(b) in order to conduct the Annual Performance Review for the Administrator-Clerk. No resolutions were passed.

2023-58 Councillor LeBoeuf – Councillor Meyer

Adjournment

That this Regular Session of Council be hereby adjourned at the hour of 9:11 pm, to meet again on Monday, April 17, 2023 @ 6:30 pm (Regular Meeting), or at the call of the Chair. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

Mayor

Administrator-Clerk