



The Corporation of the Township of Dawn-Euphemia

**- M I N U T E S -**

Regular Council Meeting  
Monday, May 15, 2023  
6:30 pm, Municipal Office, 4591 Lambton Line

Present: Mayor: A. Broad (via teleconference)  
Councillors: A. Gray  
P. LeBoeuf  
M. McGuire (Acting Mayor)  
J. Meyer

Staff Present: D. Clermont, Administrator-Clerk  
P. Dalton, Public Works Superintendent  
M. Seguin, Treasurer

**Councillor Mark McGuire is Acting Mayor for the Meeting in accordance with S.4.7(h) of Procedural By-Law #2022-31.**

**Disclosures:** Mayor Broad declared a potential pecuniary interest during the Closed-Session of the Agenda Item No. 3a) 2023 Scholarship Award for the reason of employer relation. Mayor Broad was not present in the room, did not participate or vote on the matter.

**Addition to Agenda:** Item 7f) Letter dated June 2023, from the Drainage Superintendent, to Homeowners in Florence Re: Drain Excavation and Testing.

**Delegation: Marc Seguin, Treasurer**  
**6:35 – 6:45 pm Presentation of the Tax Sale Procedure and Policy**

Marc Seguin, Treasurer, presented Council was an information presentation on Tax Sales, including the Legislation and Rules involved, timeline for registering a Tax Sale, and emphasized that the process is governed by the Municipal Act. The Treasurer advised that he will be initiating an internal policy to provide staff direction on their role, during a Tax Sale. The following resolution was passed:

**2023-82 Councillor LeBoeuf – Councillor Gray**

That all proceeds from Tax Sale File #2101, in the amount of \$175,800.00, be deposited in the Working Capital Reserve; And that the Treasurer provide Council with an Updated Reserve Report. *Carried.*

Working Capital Reserve

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2023-83 Councillor Meyer – Councillor Gray**

Minutes, May 1/23 & BAFC Jan 24/23

That the Minutes of the Regular Council Meeting of May 1, 2023, be adopted; And that Council acknowledge receipt of the Minutes of the Brooke-Alvinston Fire Committee Meeting, January 24, 2023. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2023-84 Councillor Meyer – Councillor LeBoeuf**

That the following Drain Maintenance and/or Repair Requests be referred to the Drainage Superintendent with the power to act; Hollman Drain received May 11, 2023, submitted by Rick Elliott; Newman Drain, received May 11, 2023, submitted by Rick Elliott. *Carried.*

Drain Maintenances (2)

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2023-85 Councillor LeBoeuf – Councillor Meyer**

That the Fire Services Reserve be used to pay the Chatham Kent annual fire services responses invoice #26698 of \$31,132.02. *Carried.*

Fire Services Reserve

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2023-86 Councillor LeBoeuf – Councillor Gray**

That the Township increases online advertising prior to the clinics as well as posted advertising in local stores and venues for 2024, to increase participation at the clinics. *Carried.*

Rabies Clinic, 2023

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

Note: Mayor Broad will discuss advertising of the Rabies Clinic with Lambton Public Health.

**2023-87 Councillor Meyer – Councillor LeBoeuf**

That Council accepts the low tender from Cope Construction and Contracting Inc. for the replacement of Structure #3, Cuthbert Road over the Currie Creek Drain in the amount of \$340,040.33, as per B.M.Ross Contract No. BR. 1488. *Carried.*

Structure #3 Replacement

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2023-88 Councillor LeBoeuf – Councillor Gray**

That the Planning Report dated May 3, 2023, from Kenneth Melanson, County of Lambton Re: Bill 97 and PPS Preliminary Summary be deferred to a later meeting of Council. *Carried.*

Planning Report, Bill 97, Deferred

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2023-89 Councillor Gray – Councillor LeBoeuf**

That Council accepts the six (6) Cemetery Committee Inspection reports for the Cameron, Carey, Eacott, Johnston, Gould and Cairo Cemeteries; And that the Public Works Department proceeds with the suggested repairs, as needed. *Carried.*

Cemetery Committee Inspections

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2023-90 Councillor LeBoeuf – Councillor Gray**

Florence Letter to Owners/Drain Testing

That Council approves for mailing of the “*Drain Excavation and Testing*” Letter, from the Drainage Superintendent, dated for June 2023, regarding Testing of the Drains in Florence and including a copy of the “*Policy to address Degradation of Water to the Municipal Drains in Florence*” as approved by Council on February 21, 2023, Resolution #2023-29, to be forwarded to homeowners in Florence.

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2023-91 Councillor Gray – Councillor Meyer**

2022 EMCPA Compliance

That Council acknowledge receipt of the letter dated May 4, 2023, from Teepu Khawja, Assistant Deputy Minister and Chief, Emergency Management, Treasury Board Secretariat Re: Emergency Management and Civil Protection Act, 2022 Compliance. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**Other Business**

The Mayor advised Council that the Petrolia Food Bank was looking to host a “drop-off” location at the Rutherford Park. The following resolution was passed:

**2023-92 Mayor Broad – Councillor Meyer**

Petrolia Food Bank Drop Off

That permission be granted to the Petrolia Food Bank to host a “drop-off” location on Sunday June 4, 2023, from 10 am to 2pm at the Rutherford Park. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2023-93 Councillor LeBoeuf – Councillor Gray**

Mutual Drain Agreement

That By-Law 2023-04 Being a By-law to authorize the execution of an Agreement for the Purpose of a Mutual Drain Agreement between (1) Property Roll # 3806-006-030-12100; and (2) Property Roll # 3806-006-030-12150; and (3) The Corporation of the Township of Dawn-Euphemia, be read a first, second time and third time, and finally passed this 15th day of May, 2023. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2023-94 Councillor Meyer– Councillor LeBoeuf**

MPAC Data Sharing Agreement

That By-Law 2023-07, Being a By-law to authorize the execution of an Agreement with MPAC for the purposes of Data Sharing and Services, be read a first, second time and third time, and finally passed this 15th day of May, 2023. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2023-95 Councillor Meyer– Councillor Gray**

Cash Requirements & Tax Rates

That By-Law 2023-08, Being a by-law to adopt the estimates of cash requirements for the year, and to provide for the adoption of tax rates for 2023 and Repeal By-law 2022-21, be read a first, second time and third time, and finally passed this 15th day of May, 2023. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2023-96 Councillor LeBoeuf – Councillor Gray**

Closed Session

That Council hereby now moves into a session of the Regular Council Meeting that shall be closed to the public at 7:32 pm in accordance with S.239(2)(b) of the Municipal Act, S.O. 2001, c25 for discussion of Two (2) matters relating to Personal Matters about Identifiable Individuals and One (1) Legal Matter under S.239(2)(e). *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**Rise and Report**

Council met in a closed session and discussed one (1) matter relating to Litigation under S. 239(2)(e) and two (2) matters relating to a personal matter about an identifiable individual under S.239(2)(b) in order to review the Municipal Scholarship Applications.

Council hereby moves out of the Closed-Session at 8:30 pm and passed the following resolutions in open-session:

**2023-97 Councillor Gray – Councillor Meyer**

2023 Scholarship Award

That Council hereby award the 2023 Scholarship Award to the applicant as selected by the Review Committee; And further that the recipient be invited to a future Council Meeting (if possible) to formally accept the award, to be presented by Mayor and Council. *Carried.*

Recorded Vote	
Vote	
----	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2023-98 Councillor LeBoeuf – Councillor Gray**

Deputy-Clerk Resignation

That Council accepts the letter of resignation from the Deputy-Clerk; And further that the Treasurer and Deputy-Treasurer be appointed as Deputy-Clerks in the interim. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2023-99 Councillor Meyer – Councillor Gray**

Adjournment

That this Regular Session of Council be hereby adjourned at the hour of 8:35 pm, to meet again on Monday, June 5, 2023 @ 6:30 pm (Regular Meeting), or at the call of the Chair. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

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Mayor

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Administrator-Clerk