



The Corporation of the Township of Dawn-Euphemia

- M I N U T E S -

Regular Council Meeting
Monday, November 20, 2023
6:30 pm, Municipal Office, 4591 Lambton Line

Present: Mayor: A. Broad
Councillors: A. Gray
P. LeBoeuf
M. McGuire
J. Meyer

Staff Present: D. Clermont, Administrator-Clerk
P. Dalton, Public Works Superintendent (Left @ 7:55 pm)
M. Seguin, Treasurer (Left @ 7:55 pm)
J. Collison, Overall Responsible Operator (Left @ 7:55 pm)
B. Stam, Deputy Clerk

Disclosures: None

Delegation: **Sarnia-Lambton Economic Partnership (SLEP): Re: Sarnia-Lambton Economic Partnership**
6:30 – 6:55 pm Present: Dan Taylor – CEO
Shauna Carr – Economic Development Officer
Chantelle Core – Economic Development Officer

Sarnia-Lambton Economic Partnership (SLEP) presented on the purpose of SLEP, as well as services provided, such as development services and small business enterprise centre services. SLEP discussed the current theme “We’ve got chemistry”. SLEP demonstrated its work with other municipalities, as well as its work with Dawn-Euphemia specifically. SLEP introduced the Strategic Plan highlights.

6:55 – 7:50 pm Water Management Meeting
Present: John Collison – Overall Responsible Operator
Marc Seguin – Treasurer

John Collison, Overall Responsible Operator, led the 2023 Water Management Meeting. He presented the following reports: Internal Audit – Drinking Water Report, Dawn-Euphemia Distribution System Inspection Report, and the DWQMS Surveillance Audit Report. Mr. Collison also presented the DWQMS 2023 Management Review Report. He noted the identified areas for improvement and subsequent action taken. Mr. Collison discussed the costs to replace water lines and the current water rate, and proposed changes to these rates. Council passed the following resolutions:

2023-226 Councillor Gray – Councillor Meyer

That Council receives the following reports prepared under the Drinking Water System Regulation O. Reg 270/03:

1. Internal Audit – Drinking Water Report, dated July 20, 2023
2. Dawn-Euphemia Distribution System Inspection Report, dated June 7, 2023
3. Drinking Water Quality Management Standard (DWQMS) Surveillance Audit, dated April 19, 2023
4. DWQMS Management Review Report, dated November 20, 2023. *Carried.*

Water Meeting: Reports

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2023-227 Councillor Meyer – Councillor McGuire

That Council approve the water rate be set at \$3.92 cu/m³, and the bi-monthly fixed charge be set to \$50, effective January 1, 2024; and that the Treasurer be directed to revise the Financial Plan forecast for the next five years; and further that the Financial Plan undergo annual review to allow for unforeseen inflationary changes. *Carried.*

Water Mtg: Water Rates

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2023-228 Councillor LeBoeuf – Councillor McGuire

That the Water Management Meeting be adjourned to meet again in 2024. *Carried.*

Water Mtg - Adjournment

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2023-229 Councillor Meyer – Councillor Gray

That a \$100 fee apply to replace water meters if arrangements for an appointment to do so has not been booked by the deadline of December 29, 2023. *Carried.*

Water Meter Surcharge

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2023-230 Councillor Gray – Councillor McGuire

That the minutes of the November 6, 2023 Regular Council Meeting be adopted. *Carried.*

Minutes – November 6, 2023

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2023-231 Councillor McGuire - Councillor LeBoeuf

That the Petition for Drainage Works on the Municipal Drain, Cherry Creek Drain, dated November 7, 2023, submitted by Gary & Jane Schinnour proceed; and further that staff be directed to notify the affected landowners and appropriate agencies to Council's decision to proceed with the drainage works; and further that following the notice to the appropriate agencies, Ray Dobbin, P.Eng., of Dobbin Engineering be appointed to prepare a Drainage Report for the Cherry Creek Drain, all within accordance with the *Ontario Drainage Act*. *Carried.*

Drainage Works: Cherry Creek

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2023-232 Councillor Gray - Councillor LeBoeuf

That Council acknowledge receipt of the Lambton Group Police Services Board OPP Annual Billing & 2024 Draft Budget dated September 26, 2023. *Carried.*

OPP Annual Billing and 2024 Draft Budget

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2023-233 Councillor McGuire - Councillor Meyer

By-Law 2023-24 – Tile Loan

That By-law 2023-24 being a by-law of the Corporation of Township of Dawn-Euphemia to impose special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*, be taken as read a first, second and third time, and finally passed this 20th day of November, 2023. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

Other Business

Council requested a report from staff that outlines the process, timelines, and options associated with drain billing, and outstanding drain maintenance/capital to date.

2023-234 Councillor _____ – Councillor _____

Adjournment

That this Regular Meeting of Council be hereby adjourned at the hour of 8:05 pm, to meet again on December 4, 2023 @ 6:30 pm (or 4:00 pm if designated as a budget meeting), or at the call of the Chair. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

Mayor

Administrator-Clerk