



The Corporation of the Township of Dawn-Euphemia

- M I N U T E S -

Regular Council Meeting
Monday, December 18, 2023
4:00 pm, Municipal Office, 4591 Lambton Line

Present: Mayor: A. Broad
Councillors: A. Gray
P. LeBoeuf
M. McGuire
J. Meyer

Staff Present: D. Clermont, Administrator-Clerk
P. Dalton, Public Works Superintendent
J. Collison, Compliance Coordinator
M. Seguin, Treasurer
T. Cartlidge, Deputy Treasurer
B. Stam, Deputy Clerk

Disclosures: Councillor Gray declared a pecuniary interest on item 7a: Budget Presentation - Fire Department Budget for reason of spouse of person employed by Fire Department. Councillor Gray left the room at the time the matters were discussed and did not participate in any discussion or vote on the matter.

Prior to the Council Meeting, Enbridge Gas and the Fire Marshal's Public Fire Safety Council (FMPFSC) presented the Dawn-Euphemia Fire Department with a cheque in the amount of \$5000 as part of the Project Assist program. The purpose of this grant is to support fire departments in purchasing educational materials and resources for their departments. The Township of Dawn-Euphemia and the Dawn-Euphemia Fire Department would like to extend its gratitude to Enbridge and FMPFSC for this generous grant.

Delegations: Marc Seguin, Treasurer
4:40 – 6:00 pm Discussion and Presentation of the Draft 2024 Budget

The Treasurer presented the draft 2024 budget to Council and reviewed the operating and capital budgets for the following departments: Capital Expenditure, Grants and Donations, Administration, Fire, Planning and Development, Water, Social Services and Recreation and Culture. Discussion on Public Works (Operating) was deferred to the next budget deliberation meeting. The Budget was tentatively reduced from 11.6% to 8.1% with further deliberations scheduled for January 15th, 2024.

A summary of the tentative changes included:

- CK Bothwell Fire Services was reduced from \$50,000 to \$20,000
- Fire Services Reserves was increased by \$20,000
- Capital Expenditure of \$140,000 for a property standards matter was changed from being funded by the budget to funded by reserves
- Council Travel reduced by \$2,000

Council further requested staff to research the following:

- Assignment of Fire Dept \$5,000 Training Grant received from Enbridge
- Report regarding a property standards matter relating to 595 Florence Road.
- Timing/costs associated with the Dawn-Euphemia Official Plan Review
- Bothwell Fire Services Invoice transfer from Reserves
- Dawn Euphemia Public School 2024 Playground Donation Request

2023-247 Councillor McGuire – Councillor Gray

Minutes – December 4, 2023

That the minutes of the December 4, 2023 Regular Council Meeting be adopted. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2023-248 Councillor Meyer – Councillor LeBoeuf

WG McGuire Tender Results

That Council accepts the low tender for the construction of the W.G. McGuire Drain from B.F. Environmental Consultants Ltd., as per specifications in R. Dobbin Engineering Inc., Tender #2022-1445, for the amount of \$28,569.18 taxes inclusive. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2023-249 Councillor LeBoeuf – Councillor McGuire

25 Sdrd & Reid Tender Results

That Council accepts the low tender for the construction of the 25 Sideroad Drain from H.E. Construction Inc., as per specifications in R. Dobbin Engineering Inc., Tender #2022-1410, for the amount of \$292,670.01. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2023-250 Councillor LeBoeuf – Councillor Gray

Items for Future Budget Consid.

That Council receives the Report from the Public Works Superintendent regarding Items for Future Budget Considerations. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2023-251 Councillor Meyer – Councillor LeBoeuf

Capital Drain Invoicing Options

That Council receives the Report from the Drainage Superintendent Re: Drain Capital Grant Process; and further that the Capital Drainage Grants be applied as outlined in Option 2 of the Report, whereas, capital drain costs will be invoiced at gross cost to assessed landowners; And, if and when a Capital Drain grant is received up on satisfactory completion of the Drain Improvement works, eligible landowners will be issued a cheque in the amount of the applicable grant received for their assessment. *Carried.*

Recorded Vote	
Vote	
N	A. Broad
Y	A. Gray
Y	P. LeBoeuf
N	M. McGuire
Y	J. Meyer

2023-252 Councillor McGuire – Councillor Gray

By-Law 2023-28 – Scott Drain (Enniskillen)

That By-Law 2023-28, being by-law of the Corporation of the Township of Dawn-Euphemia to accept a drainage works report on the Scott Drain (East) in the Township of Enniskillen and Dawn-Euphemia and to assess property owners based on the drainage report, be taken as read a first, second, and third time, and finally passed this 18th day of December, 2023. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2023-253 Councillor Meyer - Councillor Gray

By-Law 2023-29 – Confirmatory, 4th Quarter

That By-Law 2023-29, being by-law of the Corporation of the Township of Dawn-Euphemia to confirm the resolutions and motions of the Township of Dawn-Euphemia Council meeting which were adopted up to and including December 18, 2023. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2023-254 Councillor LeBoeuf – Councillor Gray

That this Regular Session of Council be hereby adjourned at the hour of 6:05pm, to meet again on January 15, 2024 @ 4 pm (Budget Meeting), or at the call of the Chair. *Carried.*

Adjournment

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

Mayor

Administrator-Clerk