



# The Corporation of the Township of Dawn-Euphemia

## - A G E N D A -

Monday, January 15, 2024 – 4:00 pm

### REGULAR MEETING OF COUNCIL

Municipal Office, 4591 Lambton Line

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1. **CALL TO ORDER**
  2. **DISCLOSURE OF PECUNIARY INTEREST**
  3. **DELEGATIONS**
    - a) 4:00 pm Marc Seguin, Treasurer Re: Discussion and Presentation of the 2024 Draft Budget
  4. **ADOPTION OF MINUTES**
    - a) Minutes of Regular Council Meeting of December 18, 2023
  5. **BUSINESS ARISING FROM MINUTES**
  6. **PLANNING/DRAINAGE/PROPERTY**
  7. **REPORTS**
    - a) Report from the Treasurer Re: Ontario Trillium Foundation Capital Grant Proposal
    - b) Report from the Treasurer Re: House Enabling Water Systems Fund (HEWSF) Grant Proposal
    - c) Report from the Administrator-Clerk Re: Proposed Solar and Battery Project - Enbridge
    - d) Report from the Administrator-Clerk Re: Report of Livestock Valuer – Fansher Road
    - e) Report from the Administrator-Clerk Re: Activity Report for November & December
    - f) Report from the Administrator-Clerk Re: Renewal of Mutual Assistance Agreement
    - g) Report from the Deputy Clerk Re: 2012 GMC Pickup Tender Results
  8. **CORRESPONDENCE**
    - a) Letter dated December 12, 2023, received from Lambton County EMS Re: EMS Master Plan 2024-2028
    - b) Letter dated December 18, 2023, received from the Ministry of Agriculture, Food, and Rural Affairs Re: Rural Economic Development (RED) Grant Program
    - c) Information Re: Electric Vehicle (EV) ChargeON Program, from the Ministry of Transportation
    - d) Memo dated December 20, 2024, received from LGPSB Re: Appointee  
Information Only
    - e) Plumbing Permits, November 2023
  9. **OTHER BUSINESS**
    - a) Accounts
  10. **BY-LAW**
    - a) Report and By-Law 2024-01, being a by-law for electronic waste collection & recycling
    - b) Report and By-Law 2024-02, being a by-law for fire inspection services
  11. **CLOSED SESSION**
    - a) One (1) Matter under S.239(2)(b) relating to a Personal Matter about an Identifiable Individual relating to a Property Standards Matter.
  12. **ADJOURNMENT:** Next Meeting of Council  
**Regular Council Meeting – Monday, February 5, 2024 @ 6:30 pm**



## The Corporation of the Township of Dawn-Euphemia

# - M I N U T E S -

Regular Council Meeting  
Monday, December 18, 2023  
4:00 pm, Municipal Office, 4591 Lambton Line

Present: Mayor: A. Broad  
Councillors: A. Gray  
P. LeBoeuf  
M. McGuire  
J. Meyer

Staff Present: D. Clermont, Administrator-Clerk  
P. Dalton, Public Works Superintendent  
J. Collison, Compliance Coordinator  
M. Seguin, Treasurer  
T. Cartlidge, Deputy Treasurer  
B. Stam, Deputy Clerk

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**Disclosures:** Councillor Gray declared a pecuniary interest on item 7a: Budget Presentation - Fire Department Budget for reason of spouse of person employed by Fire Department. Councillor Gray left the room at the time the matters were discussed and did not participate in any discussion or vote on the matter.

Prior to the Council Meeting, Enbridge Gas and the Fire Marshal's Public Fire Safety Council (FMPFSC) presented the Dawn-Euphemia Fire Department with a cheque in the amount of \$5000 as part of the Project Assist program. The purpose of this grant is to support fire departments in purchasing educational materials and resources for their departments. The Township of Dawn-Euphemia and the Dawn-Euphemia Fire Department would like to extend its gratitude to Enbridge and FMPFSC for this generous grant.

**Delegations:** Marc Seguin, Treasurer  
**4:40 – 6:00 pm** Discussion and Presentation of the Draft 2024 Budget

The Treasurer presented the draft 2024 budget to Council and reviewed the operating and capital budgets for the following departments: Capital Expenditure, Grants and Donations, Administration, Fire, Planning and Development, Water, Social Services and Recreation and Culture. Discussion on Public Works (Operating) was deferred to the next budget deliberation meeting. The Budget was tentatively reduced from 11.6% to 8.1% with further deliberations scheduled for January 15<sup>th</sup>, 2024.

A summary of the tentative changes included:

- CK Bothwell Fire Services was reduced from \$50,000 to \$20,000
- Fire Services Reserves was increased by \$20,000
- Capital Expenditure of \$140,000 for a property standards matter was changed from being funded by the budget to funded by reserves
- Council Travel reduced by \$2,000

Council further requested staff to research the following:

- Assignment of Fire Dept \$5,000 Training Grant received from Enbridge
- Report regarding a property standards matter relating to 595 Florence Road.
- Timing/costs associated with the Dawn-Euphemia Official Plan Review
- Bothwell Fire Services Invoice transfer from Reserves
- Dawn Euphemia Public School 2024 Playground Donation Request

**2023-247 Councillor McGuire – Councillor Gray**

Minutes – December 4, 2023

That the minutes of the December 4, 2023 Regular Council Meeting be adopted. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2023-248 Councillor Meyer – Councillor LeBoeuf**

WG McGuire Tender Results

That Council accepts the low tender for the construction of the W.G. McGuire Drain from B.F. Environmental Consultants Ltd., as per specifications in R. Dobbin Engineering Inc., Tender #2022-1445, for the amount of \$28,569.18 taxes inclusive. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2023-249 Councillor LeBoeuf – Councillor McGuire**

25 Sdrd & Reid Tender Results

That Council accepts the low tender for the construction of the 25 Sideroad Drain from H.E. Construction Inc., as per specifications in R. Dobbin Engineering Inc., Tender #2022-1410, for the amount of \$292,670.01. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2023-250 Councillor LeBoeuf – Councillor Gray**

Items for Future Budget Consid.

That Council receives the Report from the Public Works Superintendent regarding Items for Future Budget Considerations. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2023-251 Councillor Meyer – Councillor LeBoeuf**

Capital Drain Invoicing Options

That Council receives the Report from the Drainage Superintendent Re: Drain Capital Grant Process; and further that the Capital Drainage Grants be applied as outlined in Option 2 of the Report, whereas, capital drain costs will be invoiced at gross cost to assessed landowners; And, if and when a Capital Drain grant is received up on satisfactory completion of the Drain Improvement works, eligible landowners will be issued a cheque in the amount of the applicable grant received for their assessment. *Carried.*

Recorded Vote	
Vote	
N	A. Broad
Y	A. Gray
Y	P. LeBoeuf
N	M. McGuire
Y	J. Meyer

**2023-252 Councillor McGuire – Councillor Gray**

By-Law 2023-28 – Scott Drain (Enniskillen)

That By-Law 2023-28, being by-law of the Corporation of the Township of Dawn-Euphemia to accept a drainage works report on the Scott Drain (East) in the Township of Enniskillen and Dawn-Euphemia and to assess property owners based on the drainage report, be taken as read a first, second, and third time, and finally passed this 18<sup>th</sup> day of December, 2023. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2023-253 Councillor Meyer - Councillor Gray**

By-Law 2023-29 – Confirmatory, 4<sup>th</sup> Quarter

That By-Law 2023-29, being by-law of the Corporation of the Township of Dawn-Euphemia to confirm the resolutions and motions of the Township of Dawn-Euphemia Council meeting which were adopted up to and including December 18, 2023. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2023-254 Councillor LeBoeuf – Councillor Gray**

That this Regular Session of Council be hereby adjourned at the hour of 6:05pm, to meet again on January 15, 2024 @ 4 pm (Budget Meeting), or at the call of the Chair. *Carried.*

Adjournment

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

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Mayor

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Administrator-Clerk