



The Corporation of the Township of Dawn-Euphemia

- A G E N D A -

Monday, March 18, 2024 – 6:30 pm

REGULAR MEETING OF COUNCIL

Municipal Office, 4591 Lambton Line

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1. **CALL TO ORDER**
 2. **DISCLOSURE OF PECUNIARY INTEREST**
 3. **DELEGATIONS**
 - a) **6:30 pm** Marc Seguin, Treasurer
 - i. Presentation & Adoption of 2024 Budget
 - ii. Reserves Allocation Year End 2023
 - b) **6:40 pm** John Collison, Compliance Coordinator Re: 2023 Water Summary & Annual Report
 4. **ADOPTION OF MINUTES**
 - a) Minutes of Regular Council Meeting of March 4, 2024
 5. **BUSINESS ARISING FROM MINUTES**
 6. **PLANNING/DRAINAGE/PROPERTY**
 - a) Drain Maintenance Requests received (1) March 5, 2024 Re: Beatty Bloom Drain; (2) March 8, 2024 Re: Dawn Centre Drain; (3) March 12, 2024 Re: Gould Drain
 7. **REPORTS**
 - a) Report from Administrator Clerk Re: Video Teleconferencing of Council Meetings
 - b) Report from the Deputy-Treasurer Re: 2023 Council Remuneration
 8. **CORRESPONDENCE**
 - a) Letter & Invitation dated March 8, 2024 Re: 2024 Lambton Rural Game Protective Association & Invite to Annual Banquet.
 - b) Flyer received Re: Doors Open – Lambton County, September 28-29, 2024
 - c) Letter dated March 14, 2024 received from Jason Cole, General Manager, Infrastructure & Development Services Re: York1 Environmental Waste Solutions Proposed Facility
Information Only
 - d) Pamphlet received Re: Hydro One Longwood to Lakeshore Project
 9. **OTHER BUSINESS**
 - a) Accounts
 10. **BY-LAWS**
 - a) By-Law 2024-05, being a confirmatory by-law, 1st Quarter
 11. **CLOSED SESSION**
 12. **ADJOURNMENT:** Next Meeting of Council
Regular Council Meeting – Tuesday, April 2, 2024 @ 6:30 pm



THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

3a)i

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0
Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018
Email: admin@dawneuphemia.on.ca Website: www.dawneuphemia.ca

To: Members of Dawn-Euphemia Township Council
Meeting Date: March 18, 2024
From: Marc Seguin, Treasurer
Subject: **2024 Draft Budget Final Draft**

Open Session Report FIN 24-03-18

Background:

This is the Final Draft of the 2024 Budget.

Comments:

There is a summary at the front of the budget for your convenience.

Consultations:

Consultations and preparation by the Treasurer, Clerk, Public Works, Fire Department.

Financial:

Total budgeted cash requirements: \$4,695,091
Budget increase from previous year: 5.7%
Gravel expenditure: \$1,050,000

The projected rate of inflation in Canada for 2024 is approximately 3%

Recommendation:

That the 2024 budget be adopted as presented.

Township of Dawn-Euphemia
2024 Budget

Schedule 'A' of Bylaw X of 2024
Inclusive of all non-cash expenditures

Budget 2024

Administration	Council	60,891
	Admin	538,307
	Operations	194,062
Fire	Admin	95,265
	Operations	163,580
Planning and Development	Admin	45,000
	Operations	0
Public Works	Admin	974,260
	Operations	2,223,482
Water	Admin	112,500
	Operations	304,650
Social Services	Admin	4,000
	Operations	597,624
Recreation and Culture	Admin	6,530
	Operations	94,209

Cash Requirements	
Expenses	
Council	60,891
Admin	1,775,861
Operations	3,577,607
Total Expenses	5,414,359
Non-Tax Revenues	
Grants	-487,600
Water Revenues	-604,417
Penalties and Interest	-162,000
Other Revenues	-248,250
Total Non-Tax Revenues	-1,502,267
Total Capital investments	783,000
Total Reserves Changes	
Total Budget 2024	4,695,091
Total Budget 2023	4,443,806
% Increase	5.7%

Proposed Reserves changes Summary for 2024:
Not directly in Budget - Informational Purposes Only

	Into	Out of	
	Reserves	Reserves	
Increases:			
Admin Department	\$29,500		New comp 2025, Reserves, Elections
Fire Department	\$100,000		New Fire Truck + 2023 diff
Public Works Services	\$50,000		Reserves increase
Public Works Fleet	\$110,000		New Salt Truck 2023
Water Reserves	\$187,267		Projected
Shetland Park Campground	\$10,000		Projected
Special Area Rate: Florence	\$10,562		
Special Area Rate: Oakdale	\$1,831		
Total Increases:	\$469,660		
Decreases:			
Generator purchase		\$175,000	
Water Master Meter purchase		\$10,000	
Water Meters purchase		\$10,000	
Florence Cleanup (TBD)		\$140,000	
Total Decreases:		\$335,000	
Projected Reserves changes 2023:	\$469,660	\$335,000	
Net Increase (Decrease)	\$134,660		

**Capital Expenditure Budget Report
Municipality of Dawn Euphemia
Tax Year 2024**

	Cost	Funded by Budget	Funded by Reserves	Funded by Grants
Administrative Department				
Computer replacement (2025)	\$ 12,500	\$ 12,500		
Pen test (IT security measure)	\$ 10,000	\$ 10,000		
Property Standards	\$ 140,000		\$ 140,000	
Admin Reserve increase	\$ 13,000	\$ 13,000		
Total Administrative Department	\$ 175,500	\$ 35,500	\$ 140,000	\$ -
Fire Department				
New Fire truck @ \$640,000 TBP 2030	\$ 80,000	\$ 80,000		
-New pumper needs to be purchased by 2030, started 2023 @ \$80k/yr				
Fire Services reserves	\$ 20,000	\$ 20,000		
-CK decreased from \$50k to \$20k, \$20 of which moved to Fire Services reserves				
Total Fire Department	\$ 100,000	\$ 100,000	\$ -	\$ -
Public Works Department				
PW reserve Services	\$ 50,000	\$ 50,000		
New Salt Truck @ \$400,000 TBP 2026	\$ 110,000	\$ 110,000		
-\$100,000 yr one, \$110k a year for three years into new Salt Truck started 2023				
Structure #88 replacement	\$ 175,000	\$ 175,000		
-Mossline on the Martin Drain				
Structure #93 replacement	\$ 175,000	\$ 175,000		
-Bentpath line on the Murray Drain				
Bridges and Culverts - Capital	\$ 75,000	\$ 75,000		
-Large (3' and larger) culvert replacements w. own forces and hired equipment				
Total Public Works Department	\$ 585,000	\$ 585,000	\$ -	\$ -
Water Department				
Master Meter Replacement	\$ 10,000		\$ 10,000	
-to be taken from water reserve bank account				
Meter replacement for landowners	\$ 10,000		\$ 10,000	
-to be taken from water reserve bank account				
Total Water Department	\$ 20,000	\$ -	\$ 20,000	\$ -
Recreation and Culture Department				
New Pavilion roof @ DECC	\$ 7,500	\$ 7,500		
Generator to be purchased 2024	\$ 230,000	\$ 55,000	\$ 175,000	
-new Generator at DECC, total \$230k est. quotes incoming				
Total Recreation and Culture Department	\$ 237,500	\$ 62,500	\$ 175,000	\$ -
Total New Capital Requirements	\$ 1,118,000	\$ 783,000	\$ 335,000	\$ -

Grants and Donations

Budget 2024

Approved
Amt 2024

Moore Agricultural Society	\$100
Lambton Farm Safety	\$200
Quad Counties Support Services	\$330
Oakdale Community Centre - Taxes in Lieu	\$1,000
Lambton 4-H	\$100
-This donation has been \$100 in recent past	
D-EPS Parent Council (grant dinner)	\$1,200
Scholarship - D-EPS	\$1,000
Ploughman's	\$250
Central Lambton Recruitment Office	\$300
Sundry & Fees rebates during the year	\$670
No one stands alone	\$1,000
Four Counties (asking for two Workstations on Wheels)	\$4,000
-suggesting \$4k/yr over 2 years for now starting in 2024	
Dawn School playground	\$3,000
Total Grants and Donation Considerations	\$13,150

Arena Expenses 2024

Dresden Arena	\$664
Bothwell Arena	\$1,991
Petrolia Arena	\$700
Total Arena Expenses	\$3,355

Admin Revenue

DefaultDescription	Actual 2022	Budget 2023	Actual 2023	Budget 2024
Tax Interest Current	91,845	20,000	48,600	30,000
Tax Interest 1-2 yrs	14,999	20,000	22,486	20,000
Tax Interest 2-3 yrs	5,787	10,000	0	5,000
Tax Interest 3+ yrs	7,188	5,000	0	0
Water Penalty	1,594	2,000	4,702	2,000
Investment Interest	22,257	20,000	22,065	20,000
Tile Loan Interest	20,348	27,500	19,806	0
Bank Interest	58,674	15,000	160,209	85,000
Grants - Federal	0	0	0	0
Grants - Provincial	524,368	473,500	553,812	449,600
Grants - County and Municipal	40,682	37,970	131,469	38,000
Rentals & Concessions	32,473	15,000	36,985	15,000
Marriage Licences	1,000	1,000	330	500
Tax Certificate Fees	4,150	3,500	3,290	3,000
Shetland Park Camping Fees	28,873	27,000	18,467	28,000
911 Sign Fees	900	1,000	480	500
Dog Tag Fees	11,003	11,640	13,467	13,000
Service Fees	988	1,000	924	750
Garbage and Recycling bin fees	129,375	130,000	140,700	145,000
Property Standards	13,457	10,000	150	0
Planning Fees	12,800	10,000	4,060	2,500
Building Permits	23,229	25,000	31,291	30,000
Donations Received	450	1,000	0	0
Department Other Sales	17,427	15,000	0	10,000
Totals	1,063,866	882,110	1,213,292	897,850

300 Fire Expense

Fire expenses	Actual 2022	Budget 2023	Actual 2023	Budget 2024
Stripends & Honourariums	36,307	39,794	37,345	40,734
Per Diems, Meals and Entertainment	459	5,775	4,746	6,500
Gifts and Recognition	460	0	1,055	1,000
CPP & EI	225	250	273	387
EHT	0	280	0	144
WSIB	8,972	8,500	1,304	8,500
Travel and Accomodations	3,107	1,000	2,805	1,000
Memberships, Fees, & Dues	529	500	141	1,000
Training	0	20,000	3,032	10,000
Occupational Health & Safety	1,910	1,000	207	1,000
Safety Clothing and PPE	5,060	12,000	868	25,000
Insurance	17,587	27,416	33,390	36,000
Telephone, Cell Phones, & Communications	16,973	10,000	12,893	12,500
Hydro	2,042	2,200	1,766	2,400
Heat	2,138	2,000	2,782	3,000
Water	1,312	1,200	3,222	2,000
Computer Maintenance	0	0	716	1,000
Computer Software	952	1,200	1,803	1,700
Office Supplies	272	500		500
Shop Supplies	79	500	5,125	7,000
Shop Equipment	0	0	1,741	0
Postage and Deliveries	0	0	43	0
Office Equipment	102	0	582	0
Subscription and Membership fees	0	0	65	0
Mileage	685	0	37	0
Professional Services	2,962	0	883	10,000
Janitorial	67	2,400	39	2,000
Groundskeeping	938	940	978	1,130
Small Tools	1,413	2,500	392	2,500
Fuel	3,102	2,000	2,114	2,000
Small Materials	60	200		500
Vehicle Parts and Supplies	863	250	114	250
Testing and Inspections	7,790	8,500	3,826	8,500
Signage and Safety	913	0	0	0
Vehicle Repairs & Maintenance	0	0	6,544	12,000
General Repairs & Maintenance	7,090	10,000	3,733	
Fire Service: Other	0	0	1,148	0
Fire Service: Alvinston	27,775	25,000	77,435	48,600
Fire Service : CK Bothwell	0	20,000	59,545	20,000
Fire Service : St. Clair	0	0	0	5,200
Totals	152,144	205,905	272,690	274,045

400 Planning and Development

Planning and Development	Actual 2022	Budget 2023	Actual 2023	Budget 2024
Salaries	40,000	40,000	40,000	40,000
Memberships, Fees, & Dues	0	0	0	0
Training	0	0	0	5,000
Shop Supplies	533	0	1,283	0
Professional Services	25,509	25,000	61,663	0
Groundskeeping	45,570	1,000	7,834	0
Small Materials	1,955	1,000	7,833	0
Testing and Inspections	4,827	2,500	0	0
Animal Control and Enumeration	325	1,000	1,608	0
Building Permits Issuance	86	0	0	0
General Repairs & Maintenance	2,524	10,000	813	0
Drain & Tile Maintenance	58,812	40,000	31,072	0
Equipment Rentals	2,244	2,500	17,381	0
Construction Supplies	70,403	0	0	0
Excavating	211,884	0	99,877	0
Culverts	122,165	2,500	172,998	0
Totals	586,839	125,500	442,361	45,000

500 Public Works

Public Works Expenses	Actual 2022	Budget 2023	Actual 2023	Budget 2024
Wages	539,289	674,600	623,601	698,738
Per Diems, Meals and Entertainment	742	0	808	1,000
CPP & EI	47,323	43,849	53,914	45,418
EHT	13,155	14,922	14,786	15,456
WSIB	19,104	20,431	24,372	21,452
Group Life / LTD	12,054	12,500	14,147	12,500
Pension	49,622	58,690	64,209	60,790
Group Health	37,948	40,862	44,797	42,905
Spending Account	1,000	17,000	5,583	18,500
Travel and Accomodations	3,987	5,000	3,229	5,000
Memberships, Fees, & Dues	2,022	2,500	1,806	2,500
Training	26,787	50,000	19,983	30,000
Conferences & Seminars	1,350	3,000	1,865	3,000
Occupational Health & Safety	125	15,000	781	2,000
Safety Clothing and PPE	14,485	15,000	12,661	15,000
Insurance	94,651	111,720	105,623	114,100
Telephone, Cell Phones, & Communications	5,912	4,000	9,953	10,000
Hydro	8,175	8,000	8,359	8,000
Heat	6,841	6,000	7,350	7,000
Water	277	400	392	400
Internet	509	600	407	600
Computer Software	0	0	10,747	16,000
Office Supplies	3,011	1,750	2,397	1,750
Shop Supplies	11,154	12,000	25,493	15,000
Shop Equipment	0	0	899	10,000
Office Equipment	437	550	2,167	500
Subscription and Membership fees	1,221	600	836	500
Advertising	898	500	659	500
Professional Services	6,818	500	0	1,500
Janitorial	291	315	13	0
Groundskeeping	2,100	2,875	47,939	1,132
Security	542	500	69	500
Small Tools	14,279	13,000	5,496	13,000
Fuel	145,314	135,000	145,895	140,000
Small Materials	2,121	2,000	3,587	4,000
Vehicle Parts and Supplies	44,189	40,000	32,415	40,000
Licence and Levy Fees	10,409	10,000	17,276	12,000
Testing and Inspections	1,035	11,000	4,410	7,000
Signage and Safety	8,041	5,000	9,467	10,000
Vehicle Repairs & Maintenance	0	50,000	135,969	100,000
General Repairs & Maintenance	173,754	10,000	33,586	20,000
Drain Assessment	0	0	129	50,000
Equipment Rentals	36,249	0	1,619	0
Bridge and Culvert Maintenance	53,946	45,000	34,323	50,000
Hardtop Surface Treatment	310,017	300,000	273,444	350,000
Hardtop Roads	6,809	15,000	18,267	0
Sand and Salt	81,120	75,000	39,310	40,000
Loosetop Road Treatment	869,203	1,075,000	967,615	1,200,000
Totals	2,668,316	2,925,846	2,832,652	3,197,742

600 Water Expense

Water Expenses	Actual 2022	Budget 2023	Actual 2023	Budget 2024
Wages	100,000	100,000	100,000	100,000
Per Diems, Meals and Entertainment	0	500	460	500
Memberships, Fees, & Dues	0	500	290	500
Travel and Accommodations	0	1,500	473	1,500
Memberships, Fees, & Dues	215	0	290	0
Training	626	10,000	4,729	10,000
Safety Clothing and PPE	171	0	0	0
Insurance	86	100	95	100
Telephone, Cell Phones, & Communications	1,856	2,500	1,117	2,000
Hydro	275	400	363	400
Computer Software	1,509	5,000	0	5,000
Office Supplies	0	500	396	500
Shop Supplies	7,655	2,000	2,976	2,000
Postage and Deliveries	0	1,000	0	1,000
Subscription	3,663	400	305	400
Professional Services	2,182	2,500	2,849	2,500
Small Tools	236	2,000	1,237	2,000
Small Materials	873	4,235	5,990	0
Testing and Inspections	16,056	20,000	16,267	20,000
General Repairs & Maintenance	5,401	7,500	2,217	7,500
Excavating	2,544	2,500	2,544	2,500
Potable Supplies	256,782	244,440	262,156	258,750
Totals	400,132	407,575	404,753	417,150

700 Social Services

Social Services Expenses	Actual 2022	Budget 2023	Actual 2023	Budget 2024
Committees	0	4,000	0	4,000
Telephone, Cell Phones, & Communications	0	0	5,309	0
Internet	2,073	2,200	0	2,200
Office Supplies	254	150	0	150
Shop Supplies	234	150	0	150
Postage and Deliveries	195		0	0
Professional Services	128	0	0	25,000
Groundskeeping	10,120	12,000	6,070	2,920
Testing and Inspections	16,400	50,000	136	50,000
Recycling	37,241	52,165	52,244	54,043
Waste Collection	78,168	70,866	71,342	73,417
Arena Rental	700		0	0
Policing and Community Safety	334,658	326,601	344,085	333,450
Property Standards	6,670	5,000	45,967	5,000
Animal Control and Enumeration	6,189	7,900	8,095	7,900
Building Permits Issuance	23,387	20,000	26,903	20,000
General Repairs & Maintenance	617	500	0	500
Equipment Rentals	1,119	500	3,816	500
Special Area Rate: Florence	9,400	9,964	9,964	10,562
Special Area Rate: Oakdale	2,200	1,728	1,728	1,831
SCRCA	0	0	40,237	10,000
Totals	529,753	563,724	615,897	601,624

800 Recreation and Culture

Recreation and Culture Expenses	Actual 2022	Budget 2023	Actual 2023	Budget 2024
Wages	0	6,000	0	6,480
Committee Disbursements	0	0	866	0
CPP & EI	4	300	0	0
EHT	4	150	0	0
WSIB	6	150	0	50
Occupational Health & Safety	0	0	28	0
Insurance	23,000	26,506	25,059	27,050
Telephone, Cell Phones, & Communications	537	600	495	500
Hydro	11,462	12,000	10,746	12,720
Heat	2,586	2,500	3,353	2,650
Water	952	950	1,013	1,007
Office Supplies	45	100	128	100
Shop Supplies	380	6,000	1,320	6,000
Office Equipment	0	0	2,487	0
Subscription and Membership fees	0	0	202	0
Advertising	20	100	163	100
Professional Services	2,239	0	0	0
Janitorial	2,684	8,650	7,853	8,996
Groundskeeping	11,860	8,768	17,170	9,041
Security	437	500	461	2,500
Small Tools	0	0	93	0
Small Materials	1,747	1,000	0	1,000
Testing and Inspections	1,376	1,000	1,001	1,040
Arena Rental	0	3,700	6,103	3,355
Signage and Safety	0	0	3,572	0
General Repairs & Maintenance	7,466	5,000	9,077	5,000
Equipment Rentals	3,495	0	1,588	0
SCRCA	37,873	10,000	0	0
Donations	2,168	6,150	2,450	13,150
Totals	110,340	100,124	95,229	100,739

200 Admin Expense

Admin Expenses	Actual 2022	Budget 2023	Actual 2023	Budget 2024
Salaries	16,565	0	15,370	22,046
Stripends & Honourariums	15,912	25,245	21,592	25,245
Per Diems, Meals and Entertainment	470	5,760	483	3,000
Gifts and Recognitions	448	0	445	0
Committee Disbursements	150	0	0	0
Travel and Accomodations	1,524	10,080	4,704	5,000
Conferences & Seminars	3,083	12,000	4,769	1,500
Telephone, Cell Phones, & Communications	794	600	565	600
Office Equipment	15	0	0	3,500
Professional Services	509	0	0	0

Salaries	339,176	390,000	381,605	401,295
Temp Worker Wages	0	0	224	0
Per Diems, Meals, and Entertainment	281	0	3,693	0
Gifts and Recognitions	790	0	51	0
CPP & EI	24,455	23,205	26,096	23,877
EHT	7,996	8,627	8,830	8,877
WSIB	11,133	11,000	12,252	11,000
Group Life / LTD	7,666	6,500	8,014	6,890
Pension	33,791	33,930	35,906	35,966
Group Health	20,550	26,455	20,230	30,542
Spending Account	11,561	25,000	16,590	9,250
Travel and Accomodations	1,562	1,500	2,137	1,500
Memberships, Fees, & Dues	4,188	6,000	4,456	1,610
Training	3,950	4,000	1,816	5,000
Conferences & Seminars	1,704	5,000	2,000	2,000
Occupational Health & Safety	153	1,250	311	500
Insurance	21,734	24,396	23,065	24,910
Telephone, Cell Phones, & Communications	7,246	3,410	5,107	3,546
Hydro	3,002	4,400	2,745	4,576
Heat	1,475	1,100	1,256	1,144
Water	339	384	352	399
Internet	587	7,300	5,128	7,300
Computer Maintenance	10,939	17,500	10,571	12,000
Computer Software	10,377	11,300	13,218	12,300
Office Supplies	5,938	6,600	4,831	7,260
Postage and Deliveries	8,842	7,000	7,695	8,000
Office Equipment	8,031	2,500	4,864	2,500
Payroll Service Fees	2,690	2,750	2,744	2,750
Interact Machine Costs	598	880	473	750
Subscriptions and Memberships	0	0	55	3,500
Office Furniture	1,164	1,500	695	1,500
Mileage	796	500	1,450	1,200
Advertising	680	1,500	786	500
Professional Services	50,529	60,000	84,145	85,000
Janitorial	2,787	7,300	2,435	4,033
Groundskeeping	622	1,622	566	566
Security	19	500	0	500
Signage and Safety	0	0	32	0
Repairs & Maintenance	368	4,000	357	500
Equipment Rentals	823	6,030	3,810	5,328
Elections	12,656	4,000	0	4,000

Totals	660,666	772,624	748,520	793,260
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Water Revenue

DefaultDescription	Actual 2022	Budget 2023	Actual 2023	Budget 2024
Water Meter Sales	2,800	2,500	3,919	2,500
Water Service Connection Fees	18,300	0	1,500	0
Water Fixed Charges	63,756	57,024	58,468	118,800
Water Service Charges	403,722	422,500	403,385	470,400
Water Tokens	4,036	4,000	2,932	4,000
Water Debentures	0	8,217	0	8,217
Water Disconnect and Reconnect fees	450	500	300	500
Totals	493,064	494,741	470,504	604,417



THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

3a)ii

4591 Lambton Line, RR # 4, Dresden, Ontario N0P 1M0
Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018
Email: admin@dawneuphemia.on.ca Website: www.dawneuphemia.ca

To: Members of Dawn-Euphemia Township Council
Meeting Date: March 18, 2024
From: Marc Seguin - Treasurer
Subject: Reserves Allocation Year End 2023

OPEN SESSION REPORT FIN 24-03-18

Background:

To bring forward to Council the proposal for the Reserves position on December 31, 2023, as well as an opening 2024 Reserves position after Budget allocations but with no change in the cash position.

Comments:

The 2023 Reserves position includes all previously resolved changes in 2023 plus the following:

- \$66k allocated to Water reserves + \$18k for interest earned

The cash position, working capital, and surplus are based off the cash position at year end.

Financial:

At the end of 2023, the cash position for the Township is \$4.3k, with \$686k in working capital.

Consultations:

Consultations and preparation by the Treasurer, Clerk, Public Works, Fire Department.

Recommendation:

That the Reserve report for 2023 and opening 2024 be adopted as presented.

TOWNSHIP OF DAWN-EUPHEMIA
RESERVES SUMMARY as of Dec 31, 2023
2023 Transactions

RESERVE	Jan 1, 2023 Beg. Bal	Changes (official)	Beg Bal (rev)	Proposed Adj in 2023 Additions	Subtractions	Dec 31, 2023 Adj Bal	Notes
WORKING CAPITAL	\$480,000.00		\$480,000.00	\$30,308.30		\$510,308.30	4
WORKING CAPITAL: TAX SALE				\$175,800.00		\$175,800.00	4
ADMINISTRATION	\$0.00	\$50,000.00	\$50,000.00	\$4,000.00		\$54,000.00	1, 12
INSURANCE	\$62,176.00		\$62,176.00			\$62,176.00	
FIRE SERVICES	\$43,000.00		\$43,000.00		-\$31,132.00	\$11,868.00	3
FIRE FLEET	\$50,000.00	\$50,000.00	\$100,000.00	\$80,000.00		\$180,000.00	1, 2
POLICE SERVICES	\$12,000.00		\$12,000.00			\$12,000.00	
PUBLIC WORKS SERVICES	\$827,510.00	\$75,000.00	\$902,510.00		-\$145,000.00	\$757,510.00	1, 6
PUBLIC WORKS FLEET	\$876,010.95		\$876,010.95	\$125,000.00	-\$50,000.00	\$951,010.95	2, 10
WINTER CONTROL	\$219,740.00		\$219,740.00			\$219,740.00	
SHETLAND C.A.	\$18,053.00		\$18,053.00		-\$5,500.00	\$12,553.00	11
DECC COMPLEX	\$48,301.00	\$100,000.00	\$148,301.00	\$20,000.00		\$168,301.00	1, 2, 7, 9
FLORENCE SAR	\$29,306.42		\$29,306.42	\$9,964.00		\$39,270.42	8
OAKDALE SAR	\$11,312.05		\$11,312.05	\$1,728.00		\$13,040.05	8
TAXATION FUNDED	\$2,677,409.42	\$275,000.00	\$2,952,409.42	\$446,800.30	-\$231,632.00	\$3,167,577.72	
WATER	\$858,550.07		\$858,550.07	\$84,154.36		\$942,704.43	13
TOTAL RESERVES	\$3,535,959.49	\$275,000.00	\$3,810,959.49	\$530,954.66	-\$231,632.00	\$4,110,282.15	
GOULD CEMETERY	\$745.00		\$745.00			\$745.00	
GENERAL SURPLUS	\$587,199.13	-\$275,000.00	\$312,199.13		-\$158,002.39	\$154,196.74	5
GRAND TOTALS	\$4,123,903.62	\$0.00	\$4,123,903.62	\$530,954.66	-\$389,634.39	\$4,265,223.89	

- 1) Reserve allocation re: Council meeting Feb 21, 2023
- 2) Budget allocation \$25k PA Fleet Pickup, \$100k PW fleet salt truck, \$80k Fire fleet pumper, \$10k DECC Generator, \$10k DECC General
- 3) CK invoice 26698 \$31,132 to be paid from reserves
- 4) Working Capital = \$4.27m liquid assets after chqs - \$3.58m cash floor. Will require resolution later.
- 4) WC includes \$175.8k re: tax sale to be merged in with Working Capital at a later date.
- 5) Surplus changes are only to keep end figure at YE 2023 balance; subject to change
- 6) \$145k removed from PW EQ fund to fund Cairo garage
- 7) Recreation removed Feb 21st Council meeting and added to DECC Complex
- 8) Special Area Rate accumulation
- 9) ~~Payment of balance of DECC speakers less grant \$33k~~ Full DECC grant, no reserves change required
- 10) \$67.5k spent PW pickup truck 2023 of which \$50k was to be paid with reserves
- 11) Shetland roof purchased 2023, there was no profit from the campground in 2023
- 12) Election expense budgeted from 2023 to 2026 at 2023 = \$4,000
- 13) Equals \$65,751 for Water revenues during the year + interest from previous entry

NOTE: \$4.265M total is based off of 2023's YE bank figures less outstanding cheques. This will also effect 2023's Working Capital figure.

NOTE: Water reserves = Cash in bank + Investments

Last updated March 12, 2024

TOWNSHIP OF DAWN-EUPHEMIA
RESERVES SUMMARY as of March 12, 2024 (after Budget)
2024 Transactions

RESERVE	Jan 1, 2024	Changes	Beg Bal (rev)	Proposed Adj in 2024		Dec 31, 2024	Notes
	Beg. Bal	(official)		Additions	Subtractions	Adj Bal	
WORKING CAPITAL	\$510,308.30		\$510,308.30		-\$140,000.00	\$370,308.30	1
WORKING CAPITAL: TAX SALE	\$175,800.00		\$175,800.00			\$175,800.00	
ADMINISTRATION	\$54,000.00		\$54,000.00	\$29,500.00		\$83,500.00	4, 5
INSURANCE	\$62,176.00		\$62,176.00			\$62,176.00	
FIRE SERVICES	\$11,868.00		\$11,868.00	\$20,000.00		\$31,868.00	7
FIRE FLEET	\$180,000.00		\$180,000.00	\$80,000.00		\$260,000.00	6
POLICE SERVICES	\$12,000.00		\$12,000.00			\$12,000.00	
PUBLIC WORKS SERVICES	\$757,510.00		\$757,510.00			\$757,510.00	8
PUBLIC WORKS FLEET	\$951,010.95		\$951,010.95	\$110,000.00		\$1,061,010.95	9
WINTER CONTROL	\$219,740.00		\$219,740.00			\$219,740.00	
SHETLAND C.A.	\$12,553.00		\$12,553.00	\$10,000.00		\$22,553.00	11
DECC COMPLEX	\$168,301.00		\$168,301.00		-\$175,000.00	-\$6,699.00	3
FLORENCE SAR	\$39,270.42		\$39,270.42	\$10,562.00		\$49,832.42	
OAKDALE SAR	\$13,040.05		\$13,040.05	\$1,831.00		\$14,871.05	
TAXATION FUNDED	\$3,167,577.72	\$0.00	\$3,167,577.72	\$261,893.00	-\$315,000.00	\$3,114,470.72	
WATER	\$942,704.43		\$942,704.43	\$187,268.00	-\$20,000.00	\$1,109,972.43	2, 10
TOTAL RESERVES	\$4,110,282.15	\$0.00	\$4,110,282.15	\$449,161.00	-\$335,000.00	\$4,224,443.15	
GOULD CEMETERY	\$745.00		\$745.00			\$745.00	
GENERAL SURPLUS	\$154,196.74		\$154,196.74		-\$114,161.00	\$40,035.74	
GRAND TOTALS	\$4,265,223.89	\$0.00	\$4,265,223.89	\$449,161.00	-\$449,161.00	\$4,265,223.89	

- 1) Property Standards matter; to be discussed by Council
- 2) Water master meter and meter replacement purchase
- 3) Generator purchase; no updated quote as yet, figure TBD
- 4) Computer replacement scheduled 2025 \$12.5k (\$25k total)
- 5) Admin reserve increase \$13k, Elections increase \$4k
- 6) Fire truck \$80k TBP 2030 @ \$640k (\$160k to date)
- 7) Fire services reserve increase \$20k
- 8) Public Works services reserve increase \$50k
- 9) Salt truck \$110k TBP 2026 @ \$400k (\$210k to date)
- 10) Projected Water reserves increase from services \$187k
- 11) Projected Shetland campground increase from rented units

NOTE: \$4.265M opening balance total is based off of 2023's YE bank figures less outstanding cheques.

NOTE: Water reserves = Cash in bank + Investments

Last updated March 12, 2024

RESOLUTION – REGULAR MEETING

Date: March 18, 2024

Moved by:	Seconded by:	Recorded Vote:	
		Order	Vote
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	_____ A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	_____ A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____ P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____ M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____ J. Meyer

That Council receives the 2023 Summary Report and Annual Report prepared under Drinking Water Systems Regulation O. Reg 170/03, dated March 18, 2024, and direct the Overall Responsible Operator to post the reports at the municipal office, the Florence library, and on the Township's website. *Carried.*

Drinking-Water Systems Regulation O. Reg. 170/03

Part III Form 2

Section 11. ANNUAL REPORT.

Drinking-Water System Number:	260046904
Drinking-Water System Name:	Dawn-Euphemia Water Distribution System
Drinking-Water System Owner:	Township of Dawn-Euphemia
Drinking-Water System Category:	WD I
Period being reported:	2023

<p><u>Complete if your Category is Large Municipal Residential or Small Municipal Residential</u></p> <p>Does your Drinking-Water System serve more than 10,000 people? Yes [] No [x]</p> <p>Is your annual report available to the public at no charge on a web site on the Internet? Yes [x] No []</p> <p>Location where Report required under O. Reg. 170/03 Schedule 22 will be available for inspection.</p> <div style="border: 1px solid black; padding: 5px;"> <p>Township of Dawn-Euphemia Municipal Office Municipal Library, Florence, Ontario Municipal Website</p> </div>	<p><u>Complete for all other Categories.</u></p> <p>Number of Designated Facilities served:</p> <div style="border: 1px solid black; padding: 2px;">n/a</div> <p>Did you provide a copy of your annual report to all Designated Facilities you serve? Yes [] No []</p> <p>Number of Interested Authorities you report to:</p> <div style="border: 1px solid black; padding: 2px;">n/a</div> <p>none</p> <p>Did you provide a copy of your annual report to all Interested Authorities you report to for each Designated Facility? Yes [] No [] n/a</p>
--	--

List Drinking-Water Systems, which receive all of their drinking water from your system:

n/a

Did you provide a copy of your annual report to all Drinking-Water System owners that are connected to you and to whom you provide all of its drinking water? Yes [x] No [] n/a

Indicate how you notified system users that your annual report is available, and is free of charge.

- ☒ **Public access/notice via the web**
☐ **Public access/notice via Government Office**

Drinking-Water Systems Regulation O. Reg. 170/03

- ☐ Public access/notice via a newspaper
☒ Public access/notice via Public Request
☒ Public access/notice via a Public Library
☒ Public access/notice via other method - notice included on water bills

Describe your Drinking-Water System

Water distribution system with 50 mm dia. to 200 mm dia. Water receives from the Township of Enniskillen Water Distribution System at five metered connections

List all water treatment chemicals used over this reporting period

none

Were any significant expenses incurred to?

- ☐ Install required equipment
☐ Repair required equipment
☐ Replace required equipment

Describe

n/a

Provide details on the notices submitted in accordance with subsection 18(1) of the Safe Drinking-Water Act or section 16-4 of Schedule 16 of O.Reg.170/03 and reported to Spills Action Centre?

Incident Date	Parameter	Result	Unit of Measure	Corrective Action	Corrective Action Date
Oct.17/23	Total Coliform	1	CFU	ReSample	Oct.20/23

Microbiological testing done under section 8 (2) during this reporting period

	Number of Samples	Range of E.Coli or Fecal Results (#-#)	Range of Total Coliform Results (#-#)	Number of HPC Samples	Range of HPC Results (#-#)
Raw					
Treated					
Distribution	214	0 – 0	0 – 1.00	214	<10 – 20cfu/1ml

Operational testing done under Schedule 7, 8 or 9 during the period covered by this Annual Report.

	Number of Grab Samples	Range of Results (#-#)
Chlorine – dist.	214	0.50-1.73mg/L

NOTE: For continuous monitors use 8760 as the number of samples.

Drinking-Water Systems Regulation O. Reg. 170/03

NOTE: Record the unit of measure if it is **not** milligrams per litre.

Summary of additional testing and sampling carried out in accordance with the requirement of an approval or order.

Date of order or C of A	Parameter	Date Sampled	Result	Unit of Measure

Summary of Inorganic parameters tested during this reporting period or most recent

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance

Summary of Organic parameters sampled during this reporting period or most recent

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance
Bromodichloromethane	2023	10 – 14	ug/l	
Bromoform	2023	ND <0.34	ug/l	
Chloroform	2023	30 - 64	ug/l	
Dibromochloromethane	2023	2.9–3.6	ug/l	
Total trihalomethanes	2023	43 - 82	ug/l	
Range of 4 samples taken on Jan.4, Apr.4, Jul.5 and Oct. 4, 2023.				

Drinking-Water Systems Regulation O. Reg. 170/03

[illegible]

Drinking-Water Systems Regulation O. Reg. 170/03

List any Inorganic or Organic parameter(s) that exceeded half the standard prescribed in Schedule 2 of Ontario Drinking Water Quality Standards.

Parameter	Result Value	Unit of Measure	Date of Sample
	➤		

(Only if category is large municipal residential, small municipal residential, large municipal non residential, small municipal non residential, large non municipal non residential)

TOWNSHIP OF DAWN-EUPHEMIA
2023
SUMMARY REPORT

March 18, 2024

Schedule 22 of O. Regulation 170/03 requires that a Summary Report be prepared for each year. It is to be prepared not later than March 31 and given to the members of the municipal council in the case of a drinking water system owned by a municipality. (section 22-2 (1))

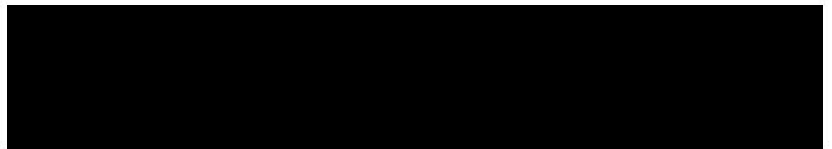
The Summary Report must list the requirements of the Act, the regulations, the system's approval, and any order that the system failed to meet at any time during the period covered by the report and specify the duration of the failure. It must also, for each failure referred to above, describe the measures that were taken to correct the failure. (section 22-2 (2))

The Summary Report must also include the following:

1. A summary of the quantities and flow rates of the water supplied during the period covered by the report, including monthly average and maximum daily flows and daily instantaneous peak flow rates.
2. A comparison of the summary referred to in paragraph 1 to the rated capacity and flow rates approved in the system's approval.

This will enable the system's owner to assess the capability of the system to meet existing and planned uses of the system. (section 22-2 (3))

If a report is prepared under subsection 1 for a system that supplies water to a municipality under the terms of a contract, the owner of the system shall give a copy of the report to the municipality by March 31. (section 22-2 (4))



SUMMARY REPORT

The following is a summary performance report for the Township of Dawn Euphemia Water Distribution System. This report is for the year 2023 and is based on Schedule 22 of the O. Regulation 170/03.

2023 Purchase From Enniskillen 137,898 m3

Month	Marthaville Road	Oil Heritage Road	Black Ash Road	Dawn Valley Road	Mandaumin Road	Cuthbert Road	Monthly Totals
January	3,993	2,581	3,992	0	909	50	11,525
February	3,603	1,735	3,125	0	678	50	9,191
March	3,947	2,090	3,431	0	818	60	10,346
April	2,890	1,915	3,612	0	845	40	9,302
May	3,410	2,920	5,697	0	1,381	80	13,488
June	4,004	2,490	4,843	0	1,124	50	12,511
July	2,845	1,944	4,560	0	977	35	10,361
August	4,265	3,114	4,430	2	655	50	12,516
September	4,660	2,822	5,239	0	1,354	34	14,109
October	5,030	2,960	5,633	85	1,472	86	15,266
November	3,890	2,277	3,748	30	887	52	10,884
December	3,133	1,797	2,744	60	623	42	8,399
Total	45,670	28,645	51,054	177	11,723	629	137,898

The annual amount of water (m3) purchased from Enniskillen is as follows:

2003	115,191	2010	109,361	2017	122,359
2004	118,491	2011	108,879	2018	110,980
2005	118,084	2012	111,963	2019	124,913
2006	107,685	2013	107,120	2020	136,957
2007	114,947	2014	117,565	2021	128,504
2008	113,322	2015	113,557	2022	131,929
2009	105,570	2016	124,575	2023	137,898

The total of accounted for water for 2023 was 132,004 m3 through meters and 2,000m3 flushing/fire = 134,004m3

This total includes water sold to customers in the Township of Dawn-Euphemia water distribution system and includes an estimate for water uses including fire flow, flushing, etc (2,000m3).

The water loss factor is 2.77 (%)

2004	5.3
2005	4.8
2006	6.2
2007	4.3
2008	5
2009	5
2010	5
2011	8.25
2012	-3.04
2013	7.9
2014	16.1*
2015	9.76
2016	8.04
2017	9.75
2018	8.93
2019	10.83
2020	15.7
2021	5.08
2022	13.5
2023	2.77

* There was a large undetected service leak which may have contributed for as much as 10 % of the water loss for 2014.

HEALTH SAMPLES

The health samples include tests for the presence of E. coli, total coliforms, and background count. Any presence of E. coli and total coliform or background count > 200 are considered adverse and must be reported.

Free chlorine samples were also analyzed at each site. Sample results more than 0.2 mg/l are of concern and sample results less than 0.05 mg/l are considered adverse and must be reported.

Health samples are taken on a weekly basis at 4 locations within the Township of Dawn-Euphemias water distribution system as follows:

Township Office - Hamlet of Rutherford
Florence Community Centre - Hamlet of Florence
Shetland Library - Hamlet of Shetland
Enbridge Gas - Dawn Plant

An additional alternative sampling site, to be utilized in the event that access is not available to the primary locations is:

The former re-chlorination building at # 1876 Gould Road

Free Chlorine residuals ranged from 0.50 to 1.73 mg/L. Health samples indicated 1 positive test for total coliforms. Resamples conducted indicated no total coliforms were present. Issue was OCWA operator error. All health samples for background count were less than 200. The HPC ranged from <10 to 20cfu/1ml.

OTHER SAMPLING

Quarterly trihalomethane samples are required to be taken in the water distribution system. The RAA (running annual average) for Trihalomethanes (THM) must not exceed 100 ug/L. Trihalomethanes are formed by the reaction of chlorine with organic matter in the water. Samples are usually taken in the remote part of the water system where they are most likely to develop.

Quarterly Trihalomethane samples were taken in 2022. Results were 51, 43, 65 and 82ug/L. The 2023 RAA was (51+43+65+82) divide by 4 = 60.25ug/L.

CHEMICALS USED IN TREATMENT PROCESSES

There were no chemicals used in the Dawn-Euphemia Water Distribution System in 2023. A 12% chlorine solution of sodium hypochlorite is used at the Enniskillen Water Reservoir and Pumping Station upstream of the water system.

EMERGENCY OR UPSET CONDITIONS

An emergency or upset condition would be a circumstance where the quality of water was threatened.

There was one circumstance that Total Coliforms were present. Resampling indicated that levels were nil. Contamination during sampling was suspected.

REVIEW OF WATER DISTRIBUTION SYSTEM

Lead and alkalinity sampling were carried out in the water distribution system in the spring and fall of 2023. All sampling results were within acceptable levels.

WATERLINE CONSTRUCTION AND MAINTENANCE

Apr 4/23 - Lead and Alkalinity tests.

Apr 5/23 - 4" Valve repair 1387 Mandaumin Rd

Apr 11/23 - Risk Assessment Review Meeting

Apr 13/23 - Emergency Control Group Exercise - Significant Weather Event

Apr 19/23 - Off-Site Inspection with James Pang (DWQMS)

Apr 25/23 - Petrolia Water Distribution Annual Advisory Committee Meeting

May 8-9, 11-12, 15-16 & 25-26/23 - Hydrants and blowoffs flushed and tested.

May 16-17, 19 & 23-24/23 - Cycle and Exercise all Mainline Valves in System

May 17 /23 M.O.E. Inspection On-Site

Jun 2/23 - New 1" Water Service Line 6552 Bilton Line. Main tapped Nov 9/22.

Jul 11/23 - 2 Master Meter Head replacements. SW Corner of Marthaville Road & Aberfeldy Line and Cuthbert Road & Aberfeldy Line

Oct 2 / 23 - Lead and Alkalinity samples.

Oct 10-13, 17-18, 31 & Nov 14/23 -Hydrants and blowoffs flushed and tested

Oct 17 / 23 - Adverse quality water indicator OCWA sample with a Total Coliform

Oct 20 / 23 - OCWA re-sample for Total Coliform - Result No Total Coliforms

Oct 20/23 - Meter installed on hydrant at Dawn Valley Road & Bentpath Line for Enbridge usage was 1,693m³

Oct 26/23 - New 1" Water Service Line 856 Dawn Valley Road

Oct 30/23 - 3/4" Emergency water service repair 1993 Oil Heritage Road.

Nov 15/23 - New 1" water service 1321 Tinney Road.

Nov 29/23 - LAWSS Emergency Control Group Exercise hosted by Enniskillen Twp.

Nov 30/23 - New 3/4" water service 551 George Street.

As per section 22-2 (2) of O. Regulation 170/03, the list of requirements of the Act, the regulations, the system's approval, and any order that the system failed to meet at any time during 2023 including the duration at the failure must be included in the Summary report.

There were no times that the System failed to meet the requirements of the Act.

RECOMMENDED WORK

1) The Municipality has located the waterline system with Global Positioning to be retained, and utilized for locating. Constant updates are ongoing as needed. Appurtenances to the system will be mapped in the future.

2) The Municipality will be replacing all meters, and installing a remote reading system, a "Radio Read System", which will no longer require access to the property, but can be read by driving by at the roadway frontage.

As of Dec 31 2023, 80% of residential meters have been installed.

Remaining meters replacements have commenced in 2024 with the goal of having all residential meters replaced by end of year 2024.

The Corporation of the Township of Dawn-Euphemia

4a

RESOLUTION – REGULAR MEETING

Date: March 18, 2024

Moved by:	Seconded by:	Recorded Vote:	
		Order	Vote
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	_____ A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	_____ A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____ P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____ M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____ J. Meyer

That the Minutes of the Regular Council Meeting of March 4, 2024,
be adopted. *Carried.*



The Corporation of the Township of Dawn-Euphemia

- MINUTES -

Regular Council Meeting
Monday, March 4, 2024
6:30 pm, Municipal Office, 4591 Lambton Line

Present:
Mayor: A. Broad
Councillors: A. Gray
P. LeBoeuf
M. McGuire (via teleconference)
J. Meyer

Staff Present:
D. Clermont, Administrator-Clerk
P. Dalton, Public Works Superintendent (left at 7:55 pm)
M. Seguin, Treasurer (left at 7:50 pm)
B. Stam, Deputy Clerk
J. Collison, Compliance Coordinator

Disclosures: None

Delegation: Paul Dalton, Public Works Superintendent Re: Considerations for Large Capital Projects & Items for Future Budget Considerations

6:30 - 6:41 pm

The Public Works Superintendent presented the five-year capital expenditures for replacement of culverts to Council for consideration before further budget deliberations. He also discussed the needs of Dawn Valley Road. The Public Works Superintendent explained several options to either repair/maintain the road, as well as options for replacement. The following resolution was passed:

2024-40 Councillor Gray – Councillor LeBoeuf

That Council receives the Report from the Public Works Superintendent regarding Items for Future Budget Considerations. *Carried.*

Capital Future Items

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

Delegation: Marc Seguin, Treasurer Re: 2024 Draft Budget
6:42 - 7:50 pm

The Treasurer presented the 2024 Draft Budget and outlined the changes that were requested by Council. He informed Council that since the last budget deliberations, the Township was notified was not awarded the Emergency Preparedness Grant for the generator replacement at the Dawn-Euphemia Community Centre. Council decided to pursue the purchase of a natural gas generator for the DECC without the grant, at an estimated cost of \$220,000, using the Community Centre Complex reserves and budget adjustments to other items. The Treasurer provided clarification on several budget items. Minor changes were made to the budget. The following resolution was passed:

2024-41 Councillor Gray – Councillor LeBoeuf

In accordance with the Public Notice requirements established under By-Law 2023-26, and S. 270(1) of the Municipal Act, 2001, Council hereby provides public notice of intent to adopt the 2024 Budget, as amended, at the next Regular Council Meeting of Monday, March 18, 2024. *Carried.*

Budget 2024

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2024-42 Councillor Gray – Councillor Meyer

That the minutes of the February 20, 2024 Regular Council Meeting be adopted. *Carried.*

Minutes – February 20, 2024

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2024-43 Councillor Meyer – Councillor LeBoeuf

That the following Drain Maintenance and/or Repair Requests be referred to the Drainage Superintendent with the power to act;

Drain Maintenance – Hague, Beatty, Wood-Lyn

1. The Hague Drain Maintenance Request received February 16, 2024, submitted by Rob Butler.
2. The Beatty Drain Maintenance Request received February 22, 2024, submitted by David Annett.
3. The Wood-Lynn Drain Maintenance Request received February 22, 2024, submitted by Robert Annett. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2024-44 Councillor LeBoeuf – Councillor Meyer

That the Request for Drain Improvement on the Municipal Drain, Watson-Turner Drain, dated February 29, 2024, submitted by Patrick J. Power proceed; and further that staff be directed to notify the affected landowners and appropriate agencies to Council's decision to proceed with the drainage works; and further that following the notice to the appropriate agencies, Ray Dobbin, P.Eng., of Dobbin Engineering be appointed to prepare a Drainage Report for the Watson-Turner Drain, all within accordance with the Ontario Drainage Act. *Carried.*

Drain Improvement – Watson-Turner

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2024-45 Councillor Meyer – Councillor LeBoeuf

That Council hereby acknowledges receipt of the News Release dated Wednesday, February 21, 2024, from Andrew Meyer, General Manager of Cultural Services Lambton County Re: 175th Anniversary Heritage Champions Awards. *Carried.*

175th Anniversary Heritage Awards

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2024-46 Councillor LeBoeuf – Councillor Gray

That Council encourages the public and individual members of Council to submit their comments regarding the proposed amendment for the Environmental Compliance Approval No. A020401 for a 0.8 hectare waste processing site located at 29831 Irish School Road in Dresden, ON, **online at ero.ontario.ca by no later than Saturday March 16, 2024;** And further that the Clerk submit the following comments on behalf of Council:

York1 Waste Proposed Facility

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

1. That the Township request York1 to provide a copy of their Environmental Compliance Approval (ECA) application and supporting documentation as it pertains

to Municipal #29831 and/or 29841 Irish School Road and referenced under the Ministry of the Environment, Conservation, and Parks (MECP Environmental Registry of Ontario (ERO) Number 019-8205;

2. That due to the potential impact to core infrastructure, drainage, businesses and residential interests, the Township of Dawn-Euphemia requests a dedicated meeting in order to discuss the ECA application, scope of the project, details of the proposed operation and municipal and public communication through the application process.
 3. That following York1's statement of an estimated 700 trucks in and out of the facility on a daily basis, the Township formally requests that a traffic impact study be conducted, even though it is not required, and that a copy be forwarded to the Township of Dawn-Euphemia.
 4. That the Ministry of Environment suspend any decisions on this matter until more information is made available to the public and to the Township of Dawn-Euphemia.
 5. That a copy of this resolution be sent to Hon. Doug Ford, Premier of Ontario, York1 Environmental Waste Solutions Ltd., the Hon. Andrea Khanjin, Minister of Environment, and Hon. Bob Bailey, Member of Parliament for Sarnia-Lambton.
- Carried.*

2024-47 Councillor LeBoeuf – Councillor Gray

That this Regular Session of Council be hereby adjourned at the hour of 8:06 pm, to meet again on March 18, 2024 @ 6:30 pm (Regular Meeting), or at the call of the Chair. *Carried.*

Adjournment

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

Mayor

Administrator-Clerk

The Corporation of the Township of Dawn-Euphemia



RESOLUTION – REGULAR MEETING

Date: March 18, 2024

Moved by:	Seconded by:	Recorded Vote:	
		Order	Vote
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	_____ A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	_____ A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____ P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____ M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____ J. Meyer

That the following Drain Maintenance and/or Repair Requests be referred to the Drainage Superintendent with the power to act;

1. The Beatty Bloom Drain Maintenance Request received March 5, 2024, submitted by Rob Butler.
2. The Dawn Centre Drain Maintenance Request received March 8, 2024, submitted by Doug Crummy.
3. The Gould Drain Maintenance Request received March 12, 2024, submitted by Matt McRae. *Carried.*

For Office Use Only

Drainage Supt March 5/24

Council March 18/24

Res: _____

Electronic File March 5/24

**Notice of Request for Drain Maintenance
and/or Repair**

Drainage Act, R.S.O. 1990, c. D.17, subs. 79(1)

to: The Clerk of the Corporation of the Township

of Dawn-Euphemia

Re: Betty Bloom Drain

(Name of Drain)

In accordance with section 74 and 79(1) of the *Drainage Act*, take notice that I, as a person affected by the above mentioned drain, request that it be maintained and repaired.

Provide a brief description of how you are affected by the condition of this drain:

Main under kent line shoulder collapsing / filled
with debris

Property Owners:

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number, if available.

Property Description

Lot 10 con 12

Ward or Geographic Township

Dawn

Parcel Roll Number

380 600 600 0000 00000000

If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer. Only the owner(s) of the property may request drain maintenance and/or repair.

Select Ownership Type

Enter the mailing address and primary contact information:

Last Name

Butler

First Name

Rob

Middle Initial

Mailing Address

To be completed by recipient municipality:

Notice filed this _____ day of _____ 20____

Name of Clerk (Last Name, First Name)

Clermont, Donna

Signature of Clerk

For Office Use Only

Drainage Supt Mar 11/24
 Council Mar 18/24
 Res: _____
 Electronic File Mar 11/24

Notice of Request for Drain Maintenance and/or Repair

Drainage Act, R.S.O. 1990, c. D.17, subs. 79(1)

To: The Clerk of the Corporation of the Township of Dawn-Euphemia

Re: Dawn CENTRE

(Name of Drain)

In accordance with section 74 and 79(1) of the *Drainage Act*, take notice that I, as a person affected by the above mentioned drain, request that it be maintained and repaired.

Provide a brief description of how you are affected by the condition of this drain:

REPLACE CULVERT

Property Owners:

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number, if available.

Property Description

CON 7 N PT Lot 15

Ward or Geographic Township

Dawn-Euphemia

Parcel Roll Number

3806 006 020 07700

If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer. Only the owner(s) of the property may request drain maintenance and/or repair.

Select Ownership Type

Enter the mailing address and primary contact information:

Last Name

Crummy

First Name

Douglas

Middle Initial

Mailing Address

Unit Number

Street/Road Number

Street/Road Name

PO Box

NOP 1MO

City/Town

Dresden

Province

ON

Postal Code

Telephone Number

Cell Phone Number (Optional)

Email Address (Optional)

Signature of Landowner: _____

Date: Mar 8 2024

To be completed by recipient municipality:

Notice filed this 8th day of March 20 24

Name of Clerk (Last Name, First Name)

Clermont, Donna

Signature of Clerk

Drainage Superintendent: Mar 12/24
Electronic File: March 12/24
Council: March 18/24

Notice of Request for Drain Maintenance and/or Repair

Drainage Act, R.S.O. (1990) c. D. 17, s. 55(3.7915)

To: The Clerk of the Corporation of the Township

of Dawn-Euphemia

Re:

Ward 1, Drain

(Name of Drain)

In accordance with section 74 and 79(1) of the *Drainage Act*, take notice that I, as a person affected by the above mentioned drain, request that it be maintained and repaired.

Provide a brief description of how you are affected by the condition of this drain:

Long cut, cut lit on NW drainage.
Climo cut, Runge fence / brush

Property Owners:

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number, if available.

Property Description

Goold Road Second Farm South of Berpath on East side of Road

Ward or Geographic Township

Con 10 Pt Lot 24 Pt Lot 25 NW 1/4 Lot 24 S 1/4 W 1/2 Lot 35

Parcel Roll Number

38-06-006-055-19200-0000

If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer. Only the owner(s) of the property may request drain maintenance and/or repair.

Select Ownership Type

Enter the mailing address and primary contact information:

Last Name

McKee

First Name

Mark

Middle Initial

W

Mailing Address

Unit Number

Street/Road Number

Street/Road Name

PO Box

City/Town

Alexander

Province

ON

Postal Code

M6H 2C5

Telephone Number

Cell Phone Number (Optional)

Email Address (Optional)

Signature of Landowner:

Date: Mar 12, 2024

To be completed by recipient municipality:

Notice filed this

12

day of

March

20

24

Name of Clerk (Last Name, First Name)

Signature of Clerk

Clerk's Office



THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

7a

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0

Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018

Email: admin@dawneuphemia.on.ca Website: www.dawneuphemia.ca

To: Members of Dawn-Euphemia Township Council
Meeting Date: March 18, 2024
From: Donna Clermont, Administrator-Clerk
Subject: **VIDEO TELECONFERENCING OF COUNCIL MEETINGS**

Open Session Report

Background:

The 2024 Budget included the purchase of a "Meeting Owl" device which is a 360 degrees camera, mic, and speaker to allow for video conferencing of Council Meetings via Zoom, Microsoft Teams or Google Meets. Staff had an opportunity to witness the "Meeting Owl" in action at the recent SCRCA Annual Meeting held at the Dawn-Euphemia Community Centre and it was impressive to say the least.

Comments:

Council originally decided to go with the teleconferencing phone because of the unreliability of the internet in Dawn-Euphemia Township. However, with internet becoming more reliable it makes sense to move towards a video conferencing platform for Council Meetings instead of the teleconferencing phone.

Financial Impact:

Approx \$2,000 – Meeting Owl & Accessories

Approx \$1,500 – Laptop

Teleconferencing Plan is currently \$56.50/month (this would be cancelled)

Zoom Pro Membership is \$214.90/year/user (\$17.91/mo)

Consultations:

Staff – St. Clair Region Conservation Authority

Strategic Plan Implications:

S.6 Providing a Strong, Well Managed Municipal Government that Delivers Efficient, Effective and Equitable Services S.6.2 Practise open and proactive communications.

Recommendation:

That Council proceed with the purchase of the "Meeting Owl" and accessories as budgeted in the 2024 Budget; and further that Council discontinue the use of teleconferencing for Council Meetings and transition towards a video conferencing platform with the use of the "Meeting Owl".

Attach: Meeting Owl Info (1 pg)



Meet the Meeting Owl 3, our premium 360-degree camera, mic, and speaker device that creates the most immersive hybrid meeting experience. Features intelligent autofocus on whoever is speaking, compatibility with most video conferencing platforms and Plug-and-Play simplicity. Built for conference rooms and classrooms with 1080p HD resolution and an 18-foot (5.5-meter) microphone pickup range. Increase the pickup range by 8 additional feet with our new Expansion Mic (sold separately). Owl Labs is an award-winning company with hardware used by over 100K organizations globally.

- **Better Collaboration:** The Meeting Owl 3 captures 360 degrees video in 1080p HD and 360 degrees audio up to 18' (5.5m). Automatically focuses on whoever is speaking to foster active collaboration and increased participation, while showing a 360 degrees view of the room.
- **Plug and Play Simplicity:** Go from unboxing to your first meeting in <7 min. Simply plug in the power and USB, launch your preferred video conferencing platform, and start your meeting. Easily manage meetings through desktop, mobile or tablet apps.
- **Universally Compatible:** Compatible with virtually all web-based video conferencing platforms, including Zoom, GoToMeeting, Google Meet, Microsoft Teams, Cisco Webex, BlueJeans, and many others.
- **Smarter Over Time:** Features the newest Owl Intelligence System, which focuses on people 4x faster. WiFi-enabled to get software upgrades and enhancements delivered over-the-air.
- **Adapts To Any Space:** Pair two Meeting Owls or add an Expansion Mic to expand video and audio reach in larger spaces. Compatible with Owl Labs' Whiteboard Owl and Meeting HQ to complete your hybrid room setup.
- **Award Winning:** Owl Labs, maker of the Meeting Owl, has won numerous industry awards including TIME's Best Inventions of 2020 the CES Innovation Award in 2020 and 2021.
- **Megapixels/Resolution:** 1080p
- **Audio/Microphone information:** Built for conference rooms and classrooms with 1080p HD resolution 18-foot (5.5-meter) microphone
- **Connectivity:** USB
- **Size/Dimensions:** 4.37"H x 10.72"W x 4.37"D

zoom

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Basic

Free

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- ✓ **Meetings** up to 40 minutes per meeting
- ✓ **100 Attendees** per meeting
- ✓ **Whiteboard Basic**
- ✓ **Team Chat**
- ✓ **Mail & Calendar** Client
- ✓ **NEW** Clips Basic
- ✓ **NEW** Notes

CAD42 savings /year/user

Pro

CAD 214⁹⁰ /year/user

[Buy Now](#)

Everything in Basic, plus:

- ✓ **Meetings** up to 90 hours per meeting
- ✓ **Mail & Calendar** Client & Service
- ✓ **NEW** Clips Plus
- ✓ **NEW** AI Companion
- ✓ **Cloud Storage** 10GB
- ✓ **Essential Apps**
Free premium apps for 1 year (terms apply)

CAD59 savings /year/user

Business

CAD 299⁹⁰ /year/user

[Buy Now](#)

Everything in Pro, plus:

- ✓ **300 Attendees** per meeting
- ✓ **Whiteboard**
- ✓ **Extras** SSO, managed domain & more
- ✓ **NEW** Scheduler

BEST VALUE

CAD69 savings /year/user

Business Plus

CAD 346⁹⁰ /year/user

[Buy Now](#)

Everything in Business, plus:

- ✓ **Cloud Storage** 10GB
- ✓ **Phone** Unlimited regional
- ✓ **Translated Captions**
- ✓ **Workspace Reservations**

The Corporation of the Township of Dawn-Euphemia

7b

RESOLUTION – REGULAR MEETING

Date: March 18, 2024

Moved by:	Seconded by:	Recorded Vote:	
		Order	Vote
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	_____ A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	_____ A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____ P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____ M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____ J. Meyer

That Council accepts the report from the Deputy Treasurer Re:
2023 Council Renumeration as presented. *Carried.*

Township of Dawn-Euphemia

Council Remuneration for 2023

Council Member
 Mayor Broad
 Councillor Gray
 Councillor McGuire
 Councillor Meyer
 Councillor Lebouef
TOTALS

Council / Committee						
Council	# Meetings		Meetings	Honourarium	Mileage/Exp	TOTAL
	Committee	Other				
24	3	2	\$5,460.00	\$6,489.00	\$88.20	\$12,037.20
23	1	1	\$4,820.00	\$3,728.60	\$0.00	\$8,548.60
21			\$3,415.00	\$3,728.60	\$0.00	\$7,143.60
25		1	\$4,125.00	\$3,728.60	\$0.00	\$7,853.60
24			\$3,960.00	\$3,728.60	\$0.00	\$7,688.60
117	4	4	\$21,780.00	\$21,403.40	\$88.20	\$43,271.60

Mayor Broad
 Councillor Gray
 Councillor McGuire
 Councillor Meyer
 Councillor Lebouef
TOTALS

Conference / Seminars							
#	Reg'tns	Per Diem	Travel Expense	Lodging	TOTAL	GRAND TOTAL	
				Daily Allowance		2023	2022
3	\$638.45	\$720.00	\$361.20	\$417.65	\$2,137.30	\$14,174.50	\$9,139.60
3	\$638.45	\$720.00	\$330.60	\$394.32	\$2,083.37	\$10,631.97	\$7,910.32
0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,143.60	\$5,495.00
0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,853.60	\$5,615.00
0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,688.60	\$7,585.56
6	\$1,276.90	\$1,440.00	\$691.80	\$811.97	\$4,220.67	\$49,515.27	\$35,745.48

L Williams amount 2022

Committee Members of Council

Brooke/Alvinston Fire Board

Mayor Broad

Bluewater Recycling Association

Councillor Meyer

Emergency Management Committee

Mayor Broad

Councillor Gray

Note: Number of Meetings of Council includes both regular & special meetings of Council

The Corporation of the Township of Dawn-Euphemia



RESOLUTION – REGULAR MEETING

Date: March 18, 2024

Moved by:	Seconded by:	Recorded Vote:		
		Order	Vote	
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	_____	A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	_____	A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____	P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____	M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____	J. Meyer

That Council approves the 2024 Membership to the Lambton County Rural Game Protective Association in the amount of \$300.00;

And that the following Members of Council will be attending the Annual Banquet on Thursday, April 18, 2024, at the Royal Canadian Legion Branch 62 in Sarnia:

_____.

_____.

_____.

Carried.

LAMBTON COUNTY RURAL GAME PROTECTIVE ASSOCIATION
C/O DUNCAN MCTAVISH, SECRETARY
TOWNSHIP OF ENNISKILLEN
4465 ROKEBY LINE
PETROLIA, ONTARIO
(519) 882-2490

March 8, 2024

RE: 2024 Annual Banquet

Dear Sir/Madam:

The association executive has made the following arrangements for the 2024 banquet.

DATE: Thursday, APRIL 18, 2024

PLACE: Royal Canadian Legion Branch 62
286 Front St., N, Sarnia, ON

TIME: Social Hour 5:30 – 7:00 p.m.
Dinner 7:00 p.m.

GUEST SPEAKER:

TOPIC:

GUEST SPEAKERS:

TOPIC:

To be determined

MEMBERSHIP FEES: \$300.00 (10 Tickets with membership)
\$30.00 each for extra tickets

Please advise before April 3, 2024 to the number attending from your Municipality and if any extra tickets required. Please be advised that 10 tickets included with your membership will be mailed shortly.

Yours truly,

Brian White
President 2024/2025

Duncan McTavish, Secretary-Treas.
L.C.R.G.P.A.

Lambton County Rural Game Protective Association Banquet

There will be _____ attending the meeting and banquet on
April 18, 2024.

Enclosed is our cheque for: \$300.00 Membership

Municipality: _____

Extra Tickets: _____

LAMBTON COUNTY RURAL GAME PROTECTIVE ASSOCIATION
C/O DUNCAN MCTAVISH, SECRETARY
TOWNSHIP OF ENNISKILLEN
RR# 1 (4465 ROKEBY LINE)
PETROLIA, ON N0N 1R0
(519) 882-2490

March 6, 2024


RE: Honorary Members, L.C.R.G.P.A.

Dear Sir/Madam:

The executive of the Lambton County Rural Game Protective Assoc. has asked me to remind you that the following person/people from your Municipality are Honorary Members.

Would your Council please extend an invitation to these people to attend the Rural Game Banquet to be held on April 18, 2024 at the Royal Canadian Legion, Branch 62, 286 Front St. N., Sarnia ON.

Yours truly,


Duncan McTavish, Secretary-Treasurer
LCRGPA

HONORARY MEMBERS:

Brooke/Alvinston	Penny Phillips
St. Clair Twp.	Mary Jane Marsh
Plympton/Wyoming	David Smith
Warwick	Jack McPherson, Todd Case
Sarnia	Jim Foubister
Enniskillen	Judy Listaeghe

The Corporation of the Township of Dawn-Euphemia



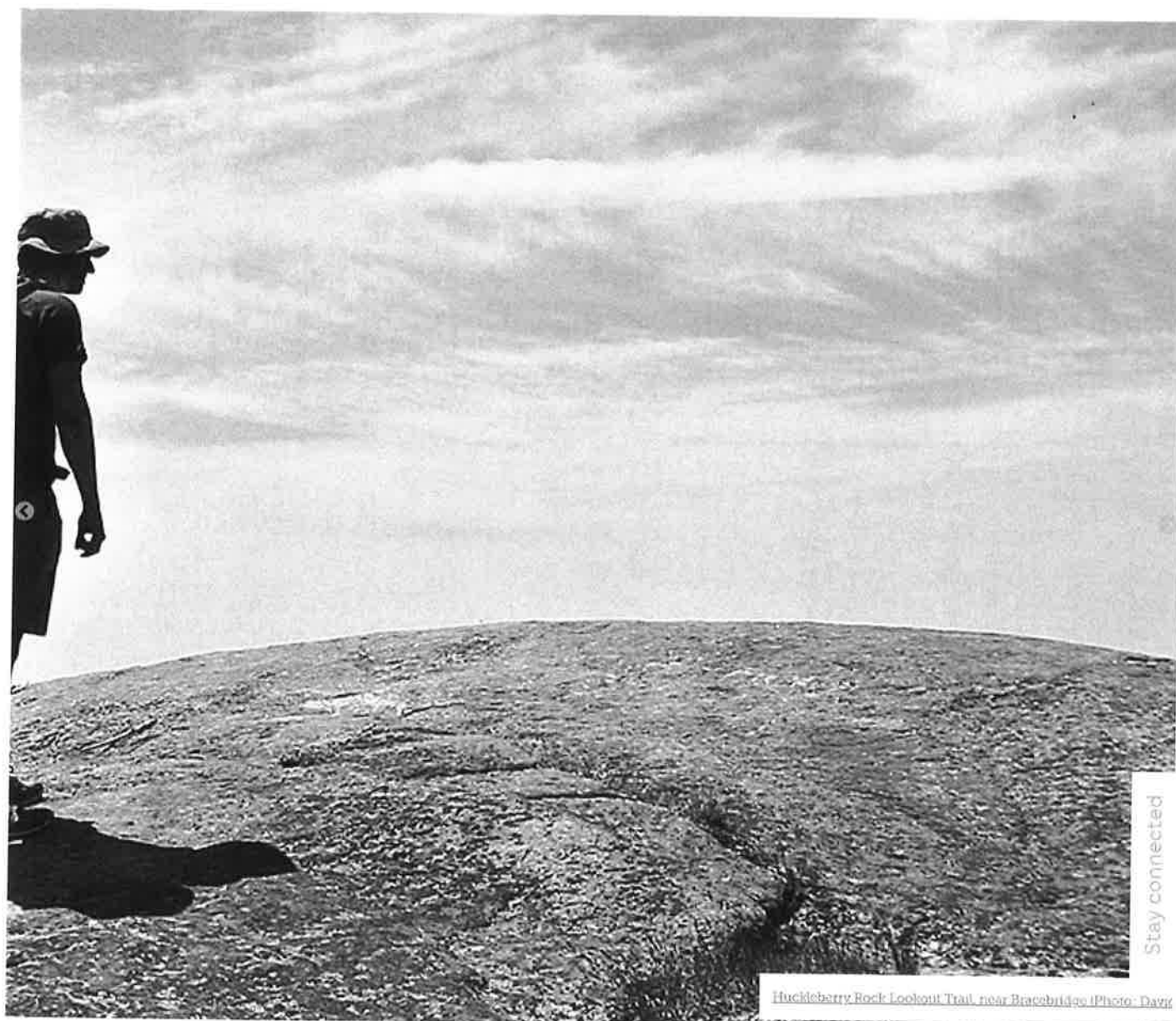
RESOLUTION – REGULAR MEETING

Date: March 18, 2024

Moved by:	Seconded by:	Recorded Vote:	
		Order	Vote
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	J. Meyer

That Council acknowledges receipt of the information received re: Doors Open Lambton County; and further that Council suggests that the following location(s) be submitted as significant historical locations for the Doors Open Lambton County on September 28 & 29, 2024:

Carried.



Stay connected

Huckleberry Rock Lookout Trail, near Bracebridge (Photo: David)

Welcome!

Come and explore the Ontario Heritage Trust's popular Doors Open Ontario program and learn more about the province's spectacular heritage sites!

Sneak peak!

Photo credit: Ontario Heritage Trust, 2024

Doors Open Ontario is a provincewide heritage tourism program that gives the public free access to explore fascinating heritage properties all across Ontario. It showcases the buildings, natural spaces, infrastructure and cultural landscapes that shape and define our communities. Hosting Doors Open Ontario in your community celebrates its identity, generates volunteerism, builds interest in Ontario's heritage and drives cultural tourism and economic development opportunities. Participating sites must offer free admission to the public and can include museums, places of worship, public, cultural or institutional buildings, private businesses, trails and natural areas – and more. In 2024, the provincewide theme will be adaptive reuse, showcasing heritage sites that have been repurposed to best serve their communities, while retaining their heritage attributes. Through the continued use and reuse of our historical structures, we realize their contribution to the sustainability and the economic and cultural energy of our urban and rural communities.

Doors Open Ontario began in 2002 as a means of connecting people to place by facilitating public access to compelling built and natural heritage sites that normally restrict regular access to the public, and to ensure that Ontario's diverse heritage would be free to access by individuals and families of all socioeconomic backgrounds without barrier of cost. Since that time, its tangible impacts have been substantial: 8.6 million visits have been made to thousands of unique buildings and spaces, 15,000+ volunteer hours are generated annually, and participants spend more than \$11 million during their travels in a typical year as they learned about heritage conservation, local history and had fun.

It is a core principle of Doors Open Ontario to create meaningful shared experiences for all Ontarians to enjoy and appreciate their heritage with as few barriers as possible to their participation. The range of communities and sites that take part stretches across the province and offers something for everyone. The Trust works with communities to design the program and its promotional strategy to reach as many prospective visitors as possible, allowing each to choose their own adventure via the Doors Open Ontario website. The website is the central promotional resource for the program and receives an average of about 250,000 visits annually.

Starting in 2020, the Doors Open Ontario program has also included digital experiences to engage visitors. These experiences — such as videos, virtual tours or online activities — share stories and perspectives of sites that enrich the in-person aspect and that may not be possible any other way. Starting in 2022, we worked with our community partners to bring back in-person events, making Doors Open Ontario now a unique hybrid experience — with hundreds of digital sites always available to discover year-round, and hundreds more in-person sites available to explore at events each year.

Join our mailing list!

Subscribe to the Trust's mailing list for updates on this and other programs and activities.

- [Home](#)
- [Welcome](#)
- [Host an event](#)
- [Resources](#)
- [Donate](#)
- [Digital Doors Open](#)
- [Sitemap](#)

- [Contact us](#)
- [FAQ](#)
- [Feedback](#)



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Stay connected

The Corporation of the Township of Dawn-Euphemia



RESOLUTION – REGULAR MEETING

Date: March 18, 2024

Moved by:	Seconded by:	Recorded Vote:	
		Order	Vote
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	J. Meyer

That Council acknowledges receipt of the letter dated March 14, 2024, received from Jason Cole, General Manager, Infrastructure & Development Services Re: York1 Environmental Waste Solutions Proposed Facility. *Carried.*



Infrastructure & Development Services Division

789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Telephone: 519-845-0801

Toll-free: 1-866-324-6912

Fax: 519-845-3872

March 14, 2024

York1 Environmental Waste Solutions Ltd.
5090 Commerce Boulevard
Suite 200
Mississauga, ON L4W 5M4

Submitted via Environmental Registry of Ontario

RE: Summary of Comments Related to York1 ECA Amendment Number 019-8205

The County of Lambton, with the services of GHD, has reviewed the Environmental Compliance Approval (ECA) amendment application (ERO number 019-8205) and associated documentation submitted by York1 Environmental Waste Solutions Ltd. as general partner for and on behalf of York1 Environmental Waste Solutions LP ("York1") on January 31, 2024. We understand that York1 is proposing to amend their existing ECA application at 29831 Irish School Road Dresden, ON (herein referred to as the "Site") to allow for an increase in the area of the waste processing site to 25 hectares and to allow a maximum daily receiving rate of 6,000 tonnes per day of non-hazardous solid waste including construction and demolition waste and excess soil for beneficial reuse, and 1,000 tonnes per day of residual waste for final disposal on an annual average basis. The County of Lambton is submitting the following comments regarding the noted ECA amendment application.

Comments related to O. Reg. 50/24

We reviewed the ECA amendment application within the context of O. Reg. 50/24: Park II.3 Projects – Designations and Exemptions under the Environmental Assessment Act. We note that York1 is proposing to send no more than 1,000 tonnes per day of residual waste for final disposal on an annual average basis. This suggests a recovery rate of approximately 83%. Can York1 please provide more information about how this rate will be tracked, and whether an environmental screening would be completed should the disposal rate increase above 1,000 tonnes on an annual average basis? Can York1 clarify whether the 1,000 tonnes of residual waste will be received in addition to the 6,000 tonnes of soil and construction materials expected each day, meaning the site would see a total of 7,000 tonnes of materials delivered per day? The ECA application currently notes "...to allow a maximum daily receiving rate of 6,000 tonnes per day of non-hazardous solid waste including construction and demolition waste and excess soil for beneficial reuse, **and** 1,000 tonnes per day of residual waste for final disposal on an

annual average basis." (bold and underline added by the author for emphasis).

York1 has stated that the current service area for the transfer station is the Province of Ontario. Can York1 please provide Lambton County with the ECA that confirms this service area? If the service area is changing from what is currently outlined in the existing ECA, will an environmental screening under O. Reg. 50/24 be triggered?

York1's application noted that the proposed amendment also includes the "installation of stationary equipment for processing construction and demolition waste into alternative low-carbon fuels (ALCF) in the new processing/sorting building". Will the production of ALCF require thermal treatment, and if so, will requirements for a comprehensive environmental assessment or environmental screening under O. Reg. 50/24 be triggered?

Comments related to the ECA Amendment Application

We note that York1 has submitted three separate applications for ECAs or ECA amendments for the Site (ERO numbers 019-8205, 019-8313, and 019-7917). We understand from supporting documents that York1 intends to apply for air and noise ECAs for the site in the future. It is difficult to assess potential impacts to the Site and surrounding community, including impacts to Lambton County services, when applications are submitted separately. A comprehensive ECA application is particularly important for the aspects of the separate ECA applications that are operationally dependent on each other, such as the stormwater management pond. Would York1 consider submitting one comprehensive ECA application encompassing all of the proposed changes to site and their associated environmental approvals?

We noticed discrepancies between the public-facing materials (i.e. project website and public open house slides) prepared by York1 and the supporting documentation submitted to the Ministry of Environment, Conservation, and Parks. Will York1 be updating their public-facing materials to reflect the information provided in the technical documentation submitted for the ECA amendment application?

There are several First Nations and the Métis Nation of Ontario Region 9 within the vicinity of the Site. Has York1 contacted any of these Indigenous Nations and communities to confirm whether they have an interest in providing feedback on the proposal?

Please note that the Site is located within the St. Clair Region Source Protection Area. The ECA amendment application should be updated to reflect this.

Has York1 completed a Stage 1 archaeological assessment of the Site to confirm that no further archaeological potential remains for any portion of the Site that will be developed as a part of this ECA amendment application?

We have noted that York1 intends to receive asbestos-containing materials (ACM) at the waste transfer station. Has York1 determined the final disposal location of any received

ACM? Can York1 confirm that no ACM will be landfilled at the Site?

The ECA amendment application indicated that York1 is seeking to extend operations of the waste transfer station to 24 hours per day and 7 days per week. The current Chatham-Kent noise by-law prohibits sound resulting from loading, unloading, delivering, or otherwise handling containers, products, materials, or refuse on Monday to Saturday from 2300 to 0700 and all day on Sunday and statutory holidays. Does York1 intend to seek a by-law amendment for their operations, or will the operations be limited to comply with the existing by-law?

Comments related to available background information

We note that York1 is proposing to install a soil washing system for processing soil and liquified soil. We understand that the site is not currently serviced by municipal water infrastructure. Has York1 identified a source of water for the soil washing system?

York1 identified that up to 30,000 tonnes of soil will be stored on site. Is there any design information available about the proposed outdoor storage areas? We would like to review the proposed sloping, stabilization measures, erosion and sediment control systems, and ground protections to better understand potential impacts from the stockpiling of soils at the Site.

York1's consultant has provided preliminary information about the potential vehicle traffic expected to enter and leave the Site each day. More detailed information is required to properly assess and comment on the potential impacts to surrounding roads, including Lambton County roads, from a threshold increase in vehicle traffic. Is York1 preparing a Transportation Impact Assessment (TIA) for the proposed operations at the Site that can be shared with the County of Lambton? We suggest that the TIA should examine existing traffic, including any seasonal variations, to/from the facility for all proposed operations onsite and over the design life of the facility. The TIA should review the capacity of the existing road network, current and future traffic patterns with background growth, including vehicle, pedestrian, and cyclist movements. The report should include a breakdown of the assumed inbound and outbound waste routes to and from the facility and specifically the expected traffic volumes utilizing and routes on County of Lambton roads. The report should include a level of service analysis for all roadways, intersections, and the site entrance and shall itemize any roadway improvements (i.e. turning lanes, queue lengths, acceleration/deceleration lanes, etc.) required as a result of the development. York1 should also assess the potential impacts of noise, dust, tracking of mud, and vehicle exhaust from increased truck traffic on surrounding roadways, residents and other land users.

The proponent's application and their consultant's Design and Operations Reports reference several other approvals/permits for the facility. The County requests that York1 provide copies of the following approvals/permits itemized below:

- A800646 - Waste Management System ECA (1994);
- A800717 - Waste Management System (Shredder Site) ECA (1995);
- 8-1104-95-006 – Portable Air ECA (1995);

- A080003 Waste Disposal Site (Processing) ECA (1995); and
- Aggregate License under MNR No. P822040.

York1's consultant's Design and Operations Report states that "the property will be developed with ... a composting facility for leaf and yard waste." It further states that the composting facility is not part of this application and is covered in a separate report. Can York1 please clarify if a separate ECA application will be submitted for this facility, or if the current ECA amendment application will be updated to include this facility? Can the County of Lambton obtain a copy of any reports or applications prepared by York1 or their consultants for this facility?

Comments related to consultation

We noted that members of the public expressed a great deal of interest in York1's proposal, and both open houses were widely attended. Has York1 considered hosting additional open houses, including a virtual open house, to reach additional members of the local community about this proposal? We would also like to understand whether York1 has consulted with the St. Clair Region Conservation Authority about potential works within the regulated area or floodplain at the Site.

The County of Lambton notes that the lack of specific, detailed, and consistent information available via the publicly facing materials and open houses throughout the review process has created unnecessary confusion and speculation among stakeholders and the surrounding community. Will York1 be creating a community engagement, outreach and communication plan to receive and address public and municipal concerns?

The County of Lambton is not aware of outreach to upper- and lower-tier municipalities outside of the Municipality of Chatham-Kent, some of which having municipal boundaries within two kilometres of the Site, within the review period. Will York1 be arranging specific engagement sessions with all surrounding municipal administration teams and attend municipal Council meetings to provide project details and address questions related to the Site?

Closing

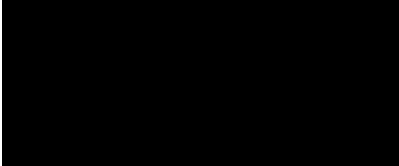
The above items are presented to identify specific technical questions that remain outstanding or unknown regarding this amendment application. In addition, further items may be identified as the missing or conflicting information is released.

The proposed operations at the Site will have a clear and direct impact on public services provided by the County of Lambton and associated local municipalities. The current information available is not sufficient to conduct a complete analysis of municipal and public impacts resulting from the submitted amendment. In addition, the piecemeal submission of this application in conjunction with other submissions relating to the Site obfuscates the full and compounding nature of each of the Site components.

Lastly, it is requested that York1 conduct additional public outreach and municipal consultation to adequately recognize, compile, and address the resulting impacts from the changes noted in the ECA amendment application. This is particularly relevant due to the magnitude of potential waste and traffic volumes included as part of the amendment, as compared to observed historical activity at the Site.

If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,



Jason Cole, P.Eng.
General Manager

York1 Environmental Waste Solutions Ltd., as general partner for and on behalf of York1 Environmental Waste Solutions LP

Instrument type: Environmental Compliance Approval (waste)
/taxonomy/term/376)

RO (Environmental Registry of Ontario) number	019-8313
Ministry reference number	8126-CYMRCN
Notice type	Instrument
Act	Environmental Protection Act, R.S.O. 1990
Posted by	Ministry of the Environment, Conservation and Parks
Notice stage	Proposal Updated
Proposal posted	February 26, 2024
Comment period	February 26, 2024 - April 11, 2024 (45 days) Open
Last updated	February 29, 2024

This notice was updated on February 29, 2024 to correct a minor error on the description of the address from 29841 to 29831 Irish School Road.

This consultation closes at 11:59 p.m.

on:

April 11, 2024

Proposal summary

The application is for an amendment to Environmental Compliance Approval No. (number) A021304 for an 8-hectar landfill for the disposal of non-hazardous solid construction and demolition waste from industrial, commercial, institutional, and municipal sectors, located at 29831 Irish School Road in Dresden, Ontario.

Location details

Site address

29831 Irish School Road
Dresden, ON
Canada

Site location map

The location pin reflects the approximate area where environmental activity is taking place.

[View this location on a map](https://maps.google.com/?q=42.611385,-82.178244) (<https://maps.google.com/?q=42.611385,-82.178244>)

Proponent(s)

York1 Environmental Waste Solutions Ltd., as general partner for and on behalf of York1 Environmental Waste Solutions LP
5090 Commerce Boulevard
Suite 200
Mississauga, ON
L4W 5M4
Canada

Proposal details

The subject property at 29831 Irish School Road in Dresden, Ontario is a 35-hectare property. The subject property has been used as an approved landfill site and an approved waste processing/transfer site. The subject property holds an existing Environmental Compliance Approval (ECA) No. (number) A021304 for a 35-hectare waste disposal site with an 8-hectare landfilling area. The application is to amend ECA (Environmental Compliance Approval) No. (number) A021304 to re-open and operate the dormant landfill to meet current environmental standards.

The application is for an amendment to the existing waste disposal ECA (Environmental Compliance Approval) No. (number) A021304 for an 8-hectare landfill for the disposal of non-hazardous solid construction and demolition waste from industrial, commercial, institutional, and municipal sectors, including excess soil that cannot be beneficially reused (excluding any putrescible waste), from the Town of Dresden, within the Municipality of Chatham-Kent.

The application for amendment to the landfill is to allow a maximum fill rate of 1,000 tonnes per day, or 365,000 tonnes annually. At this fill rate, the 8-hectare landfill would reach capacity in 2032, assuming construction of the engineered landfill was completed in 2024.

The application for amendment seeks to incorporate the maximum theoretical capacity of the 8-hectare landfill area being 1,620,000 cubic metres. The theoretical capacity includes an estimated 40,000 cubic metres of previously landfilled material (predominantly fly ash from an incinerator) existing in non-engineered cells. The application for amendment also includes environmental improvements to the existing landfill, including converting the non-engineered landfill into an engineered landfill meeting current environmental standards, and consolidating the existing buried wastes into an engineered landfill cell located in the northeast corner of the property.

The application for amendment is also to allow operations at the landfill 24 hours per day, 7 days per week, 365 days per year.

The application for amendment to the landfill also includes the following construction details updating the landfill to current environmental standards:

- installation of several monitoring wells to detect potential impacts (if any) from the engineered landfill,
- construction of an engineered landfill with a compacted clay liner, a geomembrane liner, and a leachate collection and extraction system including a leachate pond
 - the site is currently underlain by several metres of competent clay, however the current environmental standards call for 750 millimetre of re-compacted clay liner;
 - above the re-compacted clay liner is a geomembrane liner and leachate collection system at elevation 179 metres above sea level (masl), or 2.5 metres (8 feet) below existing grade, and;
 - the maximum elevation of the landfill is 226 masl, or 35 metres (80 feet) above existing grade.
- construction of a stormwater management system including a stormwater management pond and stormwater collection and conveyance ditches, and;
- construction of screening berms along the south, west and north property boundaries.

Supporting materials

Related ERO (Environmental Registry of Ontario) notices


[York1 Environmental Waste Solutions Ltd. as general partner for and on behalf of York1 Environmental Waste Solutions LP - Environmental Compliance Approval \(waste\) \(/notice/019-8205\)](#)

View materials in person

Some supporting materials may not be available online. If this is the case, you can request to view the materials in person.


Get in touch with the office listed below to find out if materials are available.

Client Services and Permissions Branch
135 St Clair Ave West
1st Floor
Toronto, ON
M4V 1P5
Canada

 [416-314-8001](tel:416-314-8001) or [1-800-461-6290](tel:1-800-461-6290)

Windsor Area Office

4510 Rhodes Drive
Unit 620
Windsor, ON
N8W 5K5
Canada

 [1-800-387-8826](tel:1-800-387-8826)

Sarnia District Office
1094 London Road
Sarnia, ON
N7S 1P1
Canada

 [519-336-4030](tel:519-336-4030)

Comment

Let us know what you think of our proposal.

Have questions? Get in touch with the contact person below. Please include the ERO (Environmental Registry of Ontario) number for this notice in your email or letter to the contact.

[Read our commenting and privacy policies. \(/page/commenting-privacy\)](#)


Submit by mail

Client Services and
Permissions Branch
Client Services and Permissions
Branch
135 St Clair Ave West
1st Floor
Toronto, ON
M4V 1P5
Canada

Connect with US

Contact

Client Services and
Permissions Branch

 [416-314-8001](tel:416-314-8001) or [1-800-461-6290](tel:1-800-461-6290)

 enviropemissions@ontario.ca

Longwood to Lakeshore Project

Notice of Commencement of a Class Environmental Assessment and Community Open House #2

March 2024

Hydro One is committed to energizing life across southwest Ontario, by supporting economic growth and improving reliability for homes and businesses. As part of these efforts, Hydro One is initiating a Class Environmental Assessment (Class EA) for the Longwood to Lakeshore Project, which includes two new single-circuit 500 kilovolt (kV) transmission lines between the Longwood Transformer Station (TS) in the Municipality of Strathroy-Caradoc and the Lakeshore TS in the Municipality of Lakeshore.

With energy demand in the region anticipated to quadruple by 2035, the Independent Electricity System Operator (IESO) has identified the need for the first transmission line to be in-service by 2030. With such significant growth underway, the Government of Ontario has advised Hydro One to conduct early development work on the second transmission line while the IESO assesses the future energy needs of the region through their long-term planning. This will allow for more efficient planning, as well as more meaningful and transparent consultation with Indigenous communities, residents, municipalities, and stakeholders.

Route Alternatives

Based on the technical, socio-economic and environmental constraints in the route selection study area as well as local knowledge and input received through engagement, Hydro One has identified three viable route alternatives, each with variations, for the new transmission lines.

Please see the enclosed map for an overview of the route alternatives and associated study area or visit our online interactive map for a more detailed view and to provide your feedback. Hydro One will continue to study and collect feedback on these route alternatives over the next year to determine the preferred route for the project, which is anticipated in early 2025.

Planning Process

Minimizing the effects of our projects and operations on the environment is important to Hydro One. While the project initially began as a Comprehensive EA, due to recent regulatory changes, the planning of this project will now follow the "Class Environmental Assessment for Transmission Facilities" (Class EA for TF, 2024), established in accordance with the *Ontario Environmental Assessment Act*. For more information, please visit HydroOne.com/ClassEA.

Following completion of the Class EA, the project will also require approval from the Ontario Energy Board under Section 92 (Leave to Construct) of the *Ontario Energy Board Act*.

Freedom of Information and Protection of Privacy Act.

All personal information included in a submission – such as name, address, telephone number and property location – is collected, maintained and disclosed by the Ministry of the Environment, Conservation and Parks for the purpose of transparency and consultation. The information is collected under the authority of the *Environmental Assessment Act* or is collected and maintained for the purpose of creating a record that is available to the general public as described in s. 37 of the *Freedom of Information and Protection of Privacy Act*. Personal information you submit will become part of a public record that is available to the general public unless you request that your personal information remain confidential. For more information, please contact the Ministry of the Environment, Conservation and Parks' Freedom of Information and Privacy Coordinator at 416-314-4075 or Foi.mecp@ontario.ca.

hydro
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Please join us!

Community Open House #2

Tuesday, March 26

4:00 – 8:00 p.m.

St. Andrew's United Church

85 William St. S
Chatham

Wednesday, March 27

4:00 – 8:00 p.m.

Comber Community Centre

6211 McAllaster St.
Comber

Wednesday, April 3

4:00 – 8:00 p.m.

Brunner Community Centre

32 Wallace St.
Thamesville

Thursday, April 4

4:00 – 8:00 p.m.

Glencoe Agricultural Hall

268 Currie Street
Glencoe

April 24

7:00 – 8:00 p.m.

Virtual Open House

Please visit our website to register:

HydroOne.com/

Longwood-to-Lakeshore



We're here to help

If you would like any further information or have any questions, please contact Community Relations at:

1.877.345.6799



**CommunityRelations
@HydroOne.com**



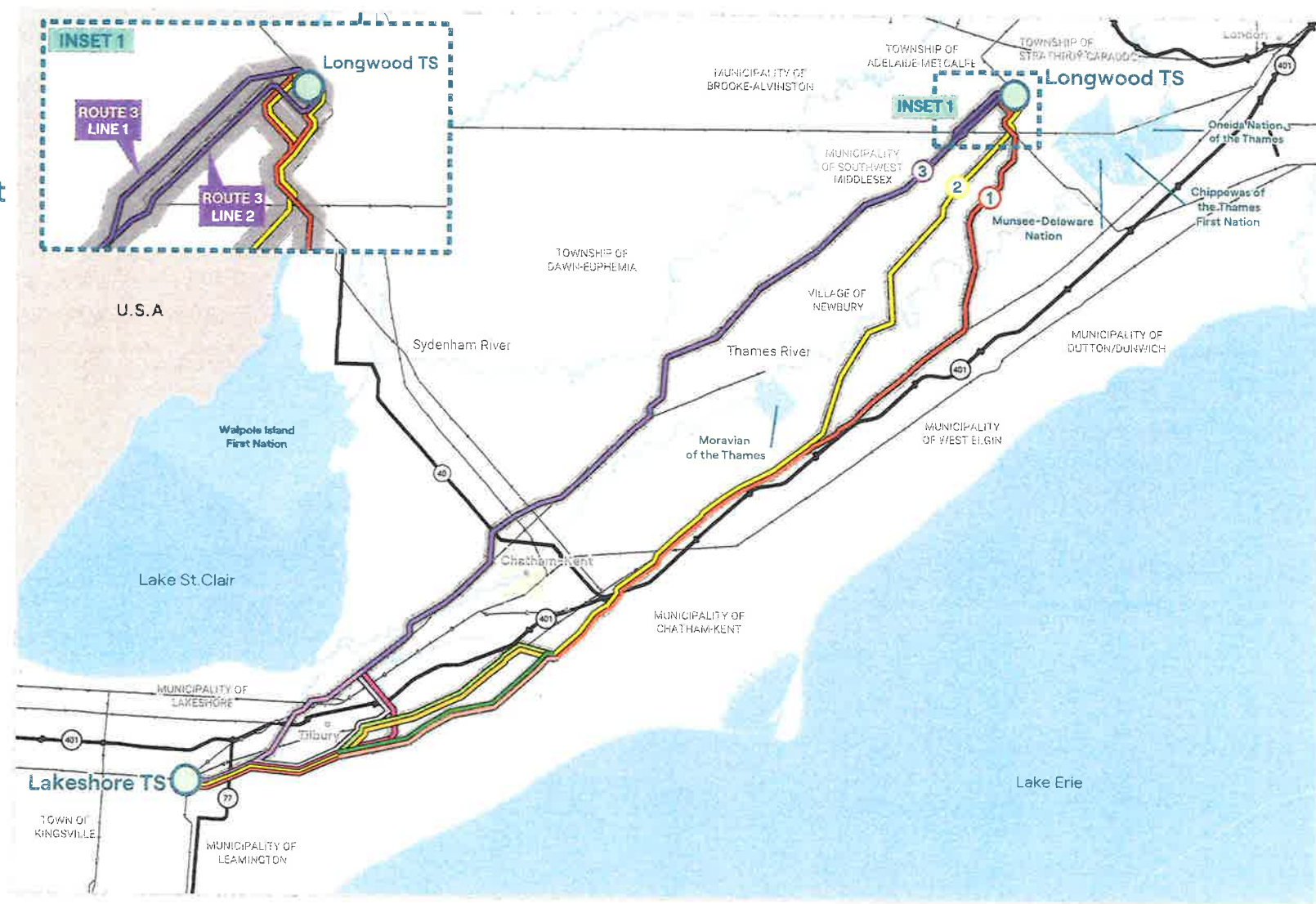
Longwood to Lakeshore Project

Map Legend

- Transformer Station (TS)
- Route 1 (A/B Core Alignment)
 - Route 1A
 - Route 1B
- Route 2 (A/B Core Alignment)
 - Route 2A
 - Route 2B
- Route 3 (A/B/C Core Alignment)
 - Route 3A
 - Route 3B
 - Route 3C
- All Routes (1A/1B/2A/2B/3A/3B/3C)
- Local Study Area (500 m buffer on either side of the route alternatives)
- Existing Transmission Line
- Highway
- Municipal Boundary
- Waterbody
- First Nation
- Built Up Area

Note: With the exception of the section of Route 3 shown in inset 1, each route represents two transmission lines with parallel alignments. Each line has an assumed 60m right of way, pending detailed engineering.

0 5 10 km



Note: Please visit our online interactive map for a more detailed view and to provide your feedback: HydroOne.com/Longwood-to-Lakeshore.



VOUCHER # 6 - 2024

18-Mar-24

INVOICES	CHEQUE RUN	CHEQUE #	TOTAL
Admin/P Wks/Fire/Drain/Water/DECC	04-Mar-24	#3326 - 3357	\$ 230,283.67
EFT Payment	3/05/24	EFT	\$ 9,723.23

Grand total of all invoices \$240,006.90

PAYROLL	PP # 5	
Administration	\$ 15,225.90	\$ 15,225.90
Public Works	\$ 30,783.51	\$ 30,783.51
Council	\$ 4,457.27	\$ 4,457.27

Grand total of all Payroll \$ 50,466.68

VOUCHER # 6 - 2024

GRAND TOTAL \$290,473.58

10a

Date: March 18, 2024

Moved by:	Seconded by:	Order	Recorded Vote:	
			Vote	
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	_____	A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	_____	A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____	P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____	M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____	J. Meyer

That By-Law 2024-05, being a By-law of the Corporation of the Township of Dawn-Euphemia to confirm the resolutions and motions of the Township of Dawn-Euphemia Council meeting which were adopted up to and including March 18th, 2024.
Carried.



THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

BY-LAW 2024-05

Being a By-law of the Corporation of the Township of Dawn-Euphemia to confirm the resolutions and motions of the Township of Dawn-Euphemia Council meeting which were adopted up to and including March 18, 2024

WHEREAS it has been expedient that from time to time, the Council of The Corporation of the Township of Dawn-Euphemia should enact by resolution or motion of Council;

AND WHEREAS it is deemed advisable that all such actions which have been adopted by resolution or motion of Council only, should be authorized by By-law;

NOW THEREFORE the Council of the Corporation of the Township of Dawn-Euphemia enacts as follows:

THAT all actions of Council which have been authorized by a resolution or motion of Council and adopted in open Council and that were recorded in the minutes of Council or the minutes of a Committee of Council and accepted by Council, for January 15, 2024, February 5, 2024, February 20, 2024, March 4, 2024, and March 18, 2024 be hereby confirmed.

Read a first, second and third time, and finally passed this 18th day of March, 2024.

Mayor

Administrator-Clerk

The Corporation of the Township of Dawn-Euphemia

12

RESOLUTION – REGULAR MEETING

Date: March 18, 2024

Moved by:	Seconded by:	Recorded Vote:	
		Order	Vote
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	J. Meyer

That this Regular Meeting of Council be hereby adjourned at the hour of _____ pm, to meet again for the Regular Meeting of Council on April 2, 2024, at 6:30 pm or at the call of the Chair. *Carried.*