



The Corporation of the Township of Dawn-Euphemia

- A G E N D A -

Tuesday, May 21, 2024 – 6:30 pm

REGULAR MEETING OF COUNCIL

Municipal Office, 4591 Lambton Line

-
1. **CALL TO ORDER**
 2. **DISCLOSURE OF PECUNIARY INTEREST**
 3. **DELEGATIONS**
 4. **ADOPTION OF MINUTES**
 - a) Minutes of Regular Council Meeting of May 6, 2024
 5. **BUSINESS ARISING FROM MINUTES**
 6. **PLANNING/DRAINAGE/PROPERTY**
 7. **REPORTS**
 - a) Report from the Public Works Superintendent Re: Roadside Spraying
 - b) Report from the Deputy Clerk Re: Commissioning of Documents, Oaths and Affidavits Policy
 - c) Report from the Deputy Clerk Re: Assessment Roll Access & Reproduction Policy
 - d) Report from the Administrator-Clerk Re: 2024 Scholarship Award
 - e) Report from the Administrator-Clerk Re: Benefit Renewal 2024
 - f) *Tentative* Report from the Administrator-Clerk Re: Quotes to Remedy Violation Tidy Yard By-Law (*not available at time of distribution*)
 8. **CORRESPONDENCE**
 - a) Flyer and Email received May 1, 2024 re: Blyth Festival Theatre Municipal Night
Information Only
 - b) Letter dated May 13, 2024 received from MP Andrea Khanjin, Minister of the Environment, Conservation and Parks Re: York1 Environmental Waste Solutions' Proposed Facility
 - c) Letter dated May 8, 2024 received from Jason Cole, General Manager, Lambton County Infrastructure & Development Services Re: York1 Comments – ERO Number 019-841
 - d) Letter dated May 15, 2024 received from LGPSB Re: 2025 Property Count
 9. **OTHER BUSINESS**
 - a) Accounts
 10. **BY-LAWS**
 - a) By-Law 2024-10, being a by-law to impose special drainage charges for a tile loan
 - b) By-Law 2024-11, being a by-law to adopt the tax rate for 2024
 11. **CLOSED SESSION**
 - a) One (1) Matter under S.239(2)(e) relating to a Litigation Matter
 12. **ADJOURNMENT:** *Next Meeting of Council*
Regular Council Meeting – Monday, June 3, 2024 @ 6:30 pm

The Corporation of the Township of Dawn-Euphemia

4a

RESOLUTION – REGULAR MEETING

Date: May 21, 2024

| Moved by: | Seconded by: | Order | Recorded Vote: Vote |
|-------------------------------------|-------------------------------------|-------|------------------------|
| <input type="checkbox"/> A. Broad | <input type="checkbox"/> A. Broad | _____ | _____ A. Broad |
| <input type="checkbox"/> A. Gray | <input type="checkbox"/> A. Gray | _____ | _____ A. Gray |
| <input type="checkbox"/> P. LeBoeuf | <input type="checkbox"/> P. LeBoeuf | _____ | _____ P. LeBoeuf |
| <input type="checkbox"/> M. McGuire | <input type="checkbox"/> M. McGuire | _____ | _____ M. McGuire |
| <input type="checkbox"/> J. Meyer | <input type="checkbox"/> J. Meyer | _____ | _____ J. Meyer |

That the Minutes of the Regular Council Meeting of May 6, 2024, be adopted. *Carried.*



The Corporation of the Township of Dawn-Euphemia

- MINUTES -

Regular Council Meeting
Monday, May 6, 2024
6:30 pm, Municipal Office, 4591 Lambton Line

Present: Mayor: A. Broad
Councillors: A. Gray
P. LeBoeuf
M. McGuire
J. Meyer

Staff Present: D. Clermont, Administrator-Clerk
P. Dalton, Public Works Superintendent

Disclosures: None

2024-82 Councillor McGuire – Councillor Gray

Minutes – April 15, 2024

That the minutes of the April 15, 2024 Regular Council Meeting be adopted. *Carried.*

| Recorded Vote | |
|---------------|------------|
| Vote | |
| Y | A. Broad |
| Y | A. Gray |
| Y | P. LeBoeuf |
| Y | M. McGuire |
| Y | J. Meyer |

2024-83 Councillor LeBoeuf – Councillor Meyer

Fire Committee Minutes – Jan 31/24

That Council acknowledge receipt of the Minutes of the Brooke-Alvinston Fire Committee Meeting of January 31, 2024. *Carried.*

| Recorded Vote | |
|---------------|------------|
| Vote | |
| Y | A. Broad |
| Y | A. Gray |
| Y | P. LeBoeuf |
| Y | M. McGuire |
| Y | J. Meyer |

2024-84 Councillor McGuire – Councillor Gray

Drain Maintenance

That the following Drain Maintenance and/or Repair Requests be referred to the Drainage Superintendent with the power to act;

1. The Brown-Thompson Drain Maintenance Request received April 17, 2024, submitted by Malcolm Brown
2. The Edwards Drain Maintenance Request received April 22, 2024, submitted by Spring Enterprises Inc
3. The Keating Drain Maintenance Request received April 22, 2024, submitted by Spring Enterprises Inc
4. The McTaggart Drain Maintenance Request received April 22, 2024, submitted by Spring Enterprises Inc
5. The Paynter Drain Maintenance Request received April 22, 2024, submitted by Spring Enterprises Inc
6. The Ross Drain Maintenance Request received April 22, 2024, submitted by Spring Enterprises Inc. *Carried.*

| Recorded Vote | |
|---------------|------------|
| Vote | |
| Y | A. Broad |
| Y | A. Gray |
| Y | P. LeBoeuf |
| Y | M. McGuire |
| Y | J. Meyer |

2024-85 Councillor Gray – Councillor LeBoeuf

Land Assess. Near Power Lines

That Council accept the Report from the Treasurer dated May 6, 2024 regarding Land Assessment Near Power Lines. *Carried.*

| Recorded Vote | |
|---------------|------------|
| Vote | |
| Y | A. Broad |
| Y | A. Gray |
| Y | P. LeBoeuf |
| Y | M. McGuire |
| Y | J. Meyer |

2024-86 Councillor LeBoeuf – Councillor Meyer

Public Works – Shetland Park

That Council accepts the Report of the Public Works Superintendent dated May 6, 2024 Re: Shetland Park Role of the Public Works Department in the removal of belongings in the Shetland Park. *Carried.*

| Recorded Vote | |
|---------------|------------|
| Vote | |
| Y | A. Broad |
| Y | A. Gray |
| Y | P. LeBoeuf |
| Y | M. McGuire |
| Y | J. Meyer |

2024-87 Councillor Meyer – Councillor McGuire

Fibre Cable Installation

That Council receives the Report from the Public Works Superintendent dated May 6, 2024, regarding the installation of Fibre Cable in the Municipality. *Carried.*

| Recorded Vote | |
|---------------|------------|
| Vote | |
| Y | A. Broad |
| Y | A. Gray |
| Y | P. LeBoeuf |
| Y | M. McGuire |
| Y | J. Meyer |

2024-88 Councillor Gray – Councillor Meyer

2024 Rabies Clinics

That Council accepts the report from the Accounts Receivable Receptionist regarding the 2024 Rabies Clinics; and further that Council directs staff to mail the rabies clinic flyers annually, and to safeguard the front of the Dawn-Euphemia Fire Hall during future rabies clinics in Rutherford to ensure clear exits for the Fire Department at all times. *Carried.*

| Recorded Vote | |
|---------------|------------|
| Vote | |
| Y | A. Broad |
| Y | A. Gray |
| Y | P. LeBoeuf |
| Y | M. McGuire |
| Y | J. Meyer |

NOTE: Council will discuss attendance of the Blyth Festival Theatre 50th Anniversary Municipal Night at the next Council meeting of May 21, 2023.

2024-89 Councillor Gray – Councillor LeBoeuf

Closed Session

That Council hereby now moves into a session of the Regular Council Meeting that shall be closed to the public at 6:55 pm in accordance with S.239(2)(c) of the Municipal Act, S.O. 2001, c25 for discussion of one (1) Matter under S.239(2)(e) relating to a Litigation Matter; and further discussed two (2) Matters under S.239(2)(b) relating to a Personal Matter about Identifiable Individuals; and one (1) Matter under S.239(2)(d) Labour Relations or Employee Negotiations. *Carried.*

| Recorded Vote | |
|---------------|------------|
| Vote | |
| Y | A. Broad |
| Y | A. Gray |
| Y | P. LeBoeuf |
| Y | M. McGuire |
| Y | J. Meyer |

Rise and Report

Council met in a closed session and received information regarding One (1) Matter under S.239(2)(e) relating to a Litigation Matter; and further discussed two (2) Matters under S.239(2)(b) relating to a Personal Matter about Identifiable Individuals; and one (1) Matter under S.239(2)(d) Labour Relations or Employee Negotiations. Council accepted reports from both the Administrator-Clerk and Public Works Superintendent, and direction was provided to staff on all matters.

2024-90 Councillor LeBoeuf – Councillor Gray

That this Regular Session of Council be hereby adjourned at the hour of 7:24 pm, to meet again on May 21, 2024 @ 6:30 pm (Regular Meeting), or at the call of the Chair. *Carried.*

Adjournment

| Recorded Vote | |
|---------------|------------|
| Vote | |
| Y | A. Broad |
| Y | A. Gray |
| Y | P. LeBoeuf |
| Y | M. McGuire |
| Y | J. Meyer |

Mayor

Administrator-Clerk

7a



THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

4591 Lambton Line, RR 4, Dresden, ON N0P 1M0
Tel: 519-692-5148 Fax: 519-692-5511 Public Works: 519-692-5018
Email: admin@dawneuphemia.on.ca Website: www.dawneuphemia.ca

Meeting Date: May 21, 2024
To: Mayor Broad and Members of Council
From: Paul Dalton, Public Works Superintendent
Subject: **2024 Roadside Spraying**

OPEN SESSION REPORT

Background:

Report to recommend a contractor for the 2024 Roadside Spraying Program.

Comments:

Proposals to complete the 2024 Roadside Spraying Program were received from two applicators using the product Clearview at the rate of 200 g/ha. to treat approximately 162 hectares of property.

Veg-Tek Agri Inc. has quoted to supply and apply the chemical for \$139.00 per hectare, (the same price as last year.)

Green Stream Lawn and Vegetation Management has quoted to supply and apply the chemical for \$ 145.00 per hectare.

Consultation:

Trevor Caron of Veg-Tek Agri Inc. and Steve Ford of Green Stream Lawn and Vegetation Management Inc. were consulted.

Financial Implications:

The cost has been accounted for in the 2024 Budget.

Strategic Planning Implications: There are no Strategic Planning implications.

Recommendation:

Council accepts the quote from VegTek Agri Inc. to provide product and application to complete the 2024 Roadside Spraying Program for the submitted price of \$139.00 per hectare treated, plus taxes.



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Email: deputy.clerk@dawneuphemia.on.ca Website: www.dawneuphemia.ca

To: Members of Dawn-Euphemia Township Council
Meeting Date: May 21, 2024
From: Brooklyn Stam, Deputy Clerk
Subject: **Commissioning of Documents, Oaths, and Affidavits Policy**

Open Session Report

Background: During staff participation in a workshop titled “Commissioner of Oaths Workshop” on April 8, 2024, the presenter of the workshop encouraged municipalities to adopt a policy regarding the commissioning of documents, oaths, and affidavits.

Comments: The Commissioning of Documents, Oaths, and Affidavits Policy outlines the procedure for commissioning documents, oaths and affidavits in person, as well as virtually. This policy provides guidelines as to which documents Commissioners may commission, and which are not permissible.

Consultations: N/A

Financial: N/A

Strategic Plan Implications: N/A

Recommendation: That Council accepts the report dated May 21, 2024 from the Deputy Clerk regarding the Commissioning Policy; and further that Council adopts the proposed Commissioning of Documents, Oaths, and Affidavits Policy. *Carried.*



Policy Title: Commissioning of Documents Policy
Policy No: 1-2024
Approval Date: May 21, 2024
Effective Date: May 22, 2024
Last Revised Date:

1. Policy Statement

To provide a consistent, effective and efficient process for the commissioning of acceptable documents.

2. Purpose / Background Information

By virtue of office, the Township Clerk, Deputy Clerk, Treasurer, and Deputy Treasurer may commission certain document, oaths, and affidavits.

3. Application

This policy applies to all requests for the commissioning of documents, oaths, and affidavits.

4. Definitions

“Commissioner for Taking Affidavits by virtue of office” hereafter called the “Commissioner”, refers to persons who hold an office or an office of a class that is prescribed by the regulations made under the *Commissioners for Taking Affidavits Act, 1990*, are, by virtue of office, commissioners for taking affidavits in the Province of Ontario

“Acceptable document” refers to documents a Commissioner of the Township of Dawn-Euphemia may commission, including:

- planning applications
- proof residency documents
- insurance claims
- affidavit for family gift of used motor vehicle
- affidavit of unregistered vehicle (boards, motorcycles, snowmobiles, trailers, etc.)
- amendment to birth, death, or marriage certificate
- marriage related documents
- delayed Statement of Live Birth
- domestic and foreign pension or proof of life
- Immunization Exemption form or Statement of Conscience
- Name Change Form (adult and child)
- Proof of Residency (owner or tenant letters)
- Statutory Declaration for OSAP - Statement of Common-Law Status and Supporting Children
- Statutory Declaration of Apprenticeship Hours
- Statutory Declaration of Lost Identification
- Statutory Declaration in Lieu of Guarantor - for Canadian Passport
- Sworn Statement for the Transfer of a Used Motor Vehicle in the Province of Ontario
- Additional documents at the discretion of the Commissioner, subject to limitations

“Unacceptable document” refers to documents that a Commissioner of the Township of Dawn-Euphemia shall not commission, including but not limited to:

- Any document which requires a notary public
- Certified true copies

- Custody documents
- Divorce or separation documents
- Court and/or legal documents
- Incomplete documents
- Real estate documents
- Insurance documents
- Power of attorney documents
- Transfers of money or estates of a deceased person
- Estate settlement documents
- Wills, living wills, codicil to a will
- Documents to be filed out of province

“Valid identification” refers to a document or combination of documents that verify an individual’s likeness, full name, address, and signature, such as a valid driver’s license, passport, or other government issued photo ID

“Virtual commissioning” refers to the practice of commissioning an acceptable document through virtual avenues, using platforms such as Microsoft Team, Zoom, FaceTime, etc. that provide both audio and visual services simultaneously

5. Policy Details

General

It is the policy of the Township of Dawn-Euphemia to consistently provide services to its community and residents. However, any Commissioner of the Township of Dawn-Euphemia reserves the right to refuse to commission any document(s) for any reason and without disclosing the reasons for such a decision, even if the document is listed as an acceptable document.

Any part(s) of this policy which contradict the *Commissioners for Taking Affidavits Act, 1990* or O.Reg 431/2 Administering Oath or Declaration Remotely shall be deemed null and void. The *Act* and O.Reg shall prevail.

A Commissioner is not a Notary Public and thus is unable to provide notary services. Commissioners shall not “certify” any documents as “true copies” of the originals, unless given written authorization from the agency requesting the document(s).

A Commissioner will not prepare or edit affidavits, nor will the Commissioner provide legal advice.

A Commissioner of Oaths **does not verify** that the information contained in the acceptable document is true; a Commissioner certifies that an oath or solemn affirmation has been administered properly.

In order to guarantee the availability of a Commissioner, an appointment is required. Appointments can be made via email (clerk@dawneuphemia.on.ca) or by telephone (519-692-5148). Walk-in requests may be accommodated, dependent on the availability of a commissioner.

Individuals who wish to have an acceptable document commissioned must present valid identification including a current photo ID, full name, address of residence, and signature.

Acceptable documents must be written in English. Documents may be completed before meeting with the Commissioner, but documents must be signed in the presence of a Commissioner. If the affidavit refers to an exhibit, then the exhibit(s) must be attached at the time the affidavit is signed. The Commissioner is required to verify that the exhibit(s) attached to the affidavit are in fact those which are

referenced in the body of the affidavit. The Commissioner is required to mark and sign the exhibit(s) accordingly. Incomplete documents shall not be commissioned until they are deemed complete by the Commissioner.

Any individual named and/or required to sign the document must appear, with valid identification, before the Commissioner to sign the document. Do not sign the document to be commissioned without the Commissioner present. Individuals must also be prepared to make an oath or affirmation that the information contained in the acceptable document is true and accurate. An oath or affirmation is acceptable.

Commissioners are required to keep a record of acceptable documents that are commissioned. Information that must be retained includes the individual's full name, the type of valid identification presented and applicable identification numbers, the type of acceptable document commissioned, whether an oath or affirmation was taken, and the date and time of the commission.

This policy establishes the procedure for commissioning an acceptable document.

Procedure

Commissioning services will take place in the following manner:

1. The individual requesting commissioning services shall provide a completed document but **unsigned** document for the Commissioner time to review.
2. The individual requesting the commissioning must present valid identification, front and back, to confirm identity.
3. Confirm that all the information is correct.
4. Administer the Oath.
5. The individual requesting commissioning shall sign document in view of the Commissioner.
6. The Commissioner shall return the signed and sealed document to the individual who requested the commissioning.

Virtual Commissioning

Section 9(1) of the *Act* provides that every oath and declaration must be taken by the deponent or declarant in the physical presence of the Commissioner or other person administering the oath or declaration.

Where a Commissioner is not in the physical presence of a deponent or declarant, the Commissioner may administer the oath or declaration remotely if the conditions identified in Section 1 of O. Reg. 431/20 made under the Act are met.

Virtual commissioning is not to be treated as standard practice; it is reserved for extenuating circumstances, subject to the discretion of the Commissioner. As in the case of in-person commissioning, a **Commissioner of the Township of Dawn-Euphemia reserves the right to refuse to commission any document(s) for any reason and without disclosing the reasons for such a decision, even if the document is listed as an acceptable document.**

Virtual commissioning shall take place in the following manner:

1. Both parties must agree to a specified platform that provides audio and visual services (zoom, FaceTime, WebEx etc.)
2. The individual requesting commissioning services shall provide a completed document but **unsigned** document in advance to provide the Commissioner time to review the document.
3. At the time of the virtual appointment, both parties must verify that they can see and hear the other.

4. The individual requesting the commissioning must present valid identification, to confirm identity.
5. The Commissioner shall have the acceptable document that requires commissioning services up on the screen for both parties to view.
6. Confirm that all the information is correct.
7. Administer the Oath in the same manner as with an in-person meeting.
8. The individual requesting commissioning shall sign document in view of the Commissioner.
9. The individual requesting commissioning shall have the signed copy faxed or scanned and emailed to the Commissioner to be signed and sealed.
10. The Commissioner shall return the signed and sealed document to the individual who requested the commissioning.

6. References

Commissioners for Taking Affidavits Act, 1990

O.Reg 431/2 Administering Oath or Declaration Remotely



THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

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Email: deputy.clerk@dawneuphemia.on.ca Website: www.dawneuphemia.ca

To: Members of Dawn-Euphemia Township Council
Meeting Date: May 21, 2024
From: Brooklyn Stam, Deputy Clerk
Subject: **Assessment Roll Access and Reproduction Policy**

Open Session Report

Background: Following an email received from the Municipality of Tweed in March 2024 regarding assessment roll access and reproduction, Township staff decided to pursue the creation of a policy for Dawn-Euphemia.

Comments: The Assessment Roll Access and Reproduction Policy provides the procedure for access to the assessment roll and guidelines regarding reproduction. This policy was created jointly with the Treasurer and used resources from the Municipality of Tweed.

Consultations: Marc Seguin, Treasurer

Financial: N/A

Strategic Plan Implications: N/A

Recommendation: That Council accepts the report dated May 21, 2024 from the Deputy Clerk regarding the Assessment Roll Access and Reproduction Policy; and further that Council adopts the proposed Assessment Roll Access and Reproduction Policy. *Carried.*



Township of Dawn-Euphemia Policy and Procedure for the Purposes of Assessment Roll Access and Reproduction

Purpose

The purpose of this Assessment Roll Access and Reproduction Policy is to set out the guiding principles and establish a statement of the assessment roll inspection policies and goals for the purpose of making the assessment roll available to the public for inspection while meeting the statutory requirements under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA).

Scope

The Assessment Roll Access and Reproduction Policy applies to all annual assessment rolls in the possession of the Municipality.

Legislative Authority

This policy is written in compliance with the Municipal Act, 2001, related Ontario Regulations made under the Municipal Act, 2021, and the Assessment Act.

Adherence to Statutory Requirements:

- Assessment Rolls access to public for inspection shall be in compliance with Section 39(2) of the Assessment Act.
- Protection of private information within the Assessment Roll shall be in compliance with the MFIPPA.

Any part of this policy that is in contravention of the Assessment Act or Municipal Act, the Act(s) shall prevail.

Consultation with the Municipal Property Assessment Corporation (MPAC) on Assessment Roll Access:

- As supported by the Information and Privacy Commissioner of Ontario's (IPC) decision in Order MO-2668, it is appropriate for municipalities to consult with MPAC on the matter of access to the Assessment Roll. Therefore, the policy shall be guided by any and all consultation with MPAC on the matter.

Policy

Access to the current year Assessment Roll

As per section 39(2) of the Assessment Act, the current year's assessment roll shall be made available to the public.

For previous year's assessment rolls, any assessment information is subject to section 5 O.Reg. 823 of the MFIPPA.

Inspection of Assessment Roll

The following limitations will be placed to ensure appropriate and equitable inspection access all taxpayers:

- i) A time limit of up to twenty minutes, during regular business hours shall apply to all individuals accessing the assessment roll. This limit may be extended with permission from a municipal employee, if a municipal employee is available. Otherwise, an appointment date and time mutually agreed upon will be scheduled for extended access.
- ii) Inspection shall take place at the front counter, in full view of at least one municipal employee at all times.
- iii) At no time shall any individual, whom is not an employee of the Municipality, write, mark-up, alter or amend the Assessment Roll.
- iv) Notes may be taken.
- v) The individual must disclose their intent or purpose for inspection of the assessment roll to any employee of the Municipality, if requested.
- vi) All individuals accessing the assessment roll must sign the waiver attached. Please refer to Appendix 'A' to this policy.

Prohibitions

In order for the Municipality to meet Section 53(4) of the Assessment Act, the following prohibitions are established to ensure that use of the Assessment Roll is only for the original purpose as provided to the Municipality.

- a) **Reproduction:** Any and all reproduction of the Assessment Roll by the public shall be prohibited.
- b) **Data Mining:** The Assessment Roll shall not be used for data mining for mass mailings or data matching of personal information.
- c) **Mass Data transmission:** The Municipality shall not provide any mass data provisions that MPAC's Business Development Group can service.

Agencies Requiring Notification Mailings

The Municipality acknowledges that legislation may require notifications to all property owners within a set area. In order to meet agencies and companies needs for notifications, access to large data from the Assessment Roll is to be directed to MPAC's Business Development Group by e-mailing products@mpac.ca or visiting www.propertyline.ca.

Violations of the Policy

- **Initial Offences**

If in the opinion of the Treasurer or Clerk of the Municipality, an individual has violated this policy, inspection access will be immediately ended for the remainder of the day.

- **Repeated Offences**

If in the opinion of the Treasurer or Clerk of the Municipality, an individual who has already violated the policy at least twice in a fourteen (14) calendar day period, inspection access will be immediately ended for the remainder of the week.

If after the week period is completed and the violator returns and continues to violate the policy again within thirty (30) calendar days of being granted re-access, inspection access will be immediately ended for the remainder of the month.

If the violator continues to violate the policy within thirty (30) calendar days of being granted re-access again, then the Treasurer or Clerk shall seek direction from Council and may seek guidance from the Municipality's lawyer as to the next steps.

Appeals

The individual shall have the ability to appeal directly to the Municipality, regarding the decision to end inspection access by addressing the concerns in writing to the Clerk.

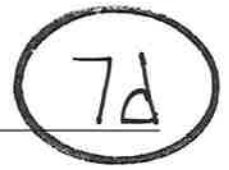
Any individual who wishes to appeal against the inspection access restriction must submit a written request to the Clerk within fourteen (14) days of the incident. The Clerk shall review the appeal and may confirm, rescind, or amend the restrictions.

Policy Review

This policy shall be presented to Council for review and update, if applicable, every four years, or as deemed necessary by Council, the Treasurer, and/or the Clerk.



THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA



4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0
Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018
Email: clerk@dawneuphemia.on.ca Website: www.dawneuphemia.ca

To: Members of Dawn-Euphemia Township Council
Meeting Date: May 21, 2024
From: Donna Clermont, Administrator-Clerk
Subject: **2024 SCHOLARSHIP AWARD**

OPEN-SESSION REPORT

Background:

In 2018, Council introduced a new \$1,000 "Municipal Scholarship" to be awarded annually to one student of Dawn-Euphemia, pursuing a full-time post-secondary education. In 2022, Council amended the criteria and removed the requirement to enroll in a government-related, firefighting technology or agricultural field of study. The deadline for submission was April 30th. The criteria and applications were emailed to all local schools, posted on the Township's website, and advertised in the local newspaper as well as the Township's Newsletters.

To be considered for this initiative, applicants must meet the following criteria:

1. Grade 12 Graduate
2. Entering the first year of post-secondary education in September of the current year.
3. Must be a Canadian citizen and a current resident of Dawn-Euphemia with residency of no less than six (6) months duration in the Township.
4. Provide proof of acceptance to a Canadian College or Canadian University for a minimum 2-year, full-time studies, in the fall of the current year.
5. Demonstrate community involvement/volunteerism.
6. Applications and accompanying documentation must be submitted by mail, electronically, or in person, by no later than April 30th of the current year.

This year there were 3 applications received:

| Applicants | Choice of Study |
|--------------|--|
| Applicant #1 | Ottawa University - Political Science |
| Applicant #2 | Lambton College - Firefighting |
| Applicant #3 | St. Clair College - Marketing, Business Accounting |

Names and applications were forwarded to Council in a separate email in order to protect privacy of the applicants. Councillor McGuire replaced the Mayor (at his request) on the Committee this year.

The Committee reviewed all applications and the committee was unanimous in their selection. The preferred applicant will be revealed by the Committee at the Regular Council Meeting and will be subject to the approval of Council.

Consultations: The Review Committee made up of the Councillor McGuire, PW Superintendent, Treasurer and Administrator.

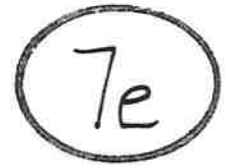
Financial: \$1,000 budgeted

Recommendation:

That Council hereby awards the 2024 Scholarship Award to _____ as selected by the Review Committee; and further that the recipient be invited to a future Council Meeting (if possible) to formally accept the award, to be presented by Mayor and Council.



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Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018
Email: admin@dawneuphemia.on.ca Website: www.dawneuphemia.ca

To: Members of Dawn-Euphemia Township Council
Meeting Date: May 21, 2023
From: Donna Clermont, Administrator-Clerk
Subject: **BENEFIT RENEWAL 2024**

Open Session Report

Background:

The Township's benefit renewal plan for Life Insurance, Long Term Disability, Healthcare and Travel is due June 1, 2024. The Township is insured with Green Shield and RWAM.

The Deputy Treasurer attended the benefits renewal meeting on May 7, 2024, in Plympton-Wyoming to discuss the negotiations surrounding the Lambton County Group. Attached is a copy of the proposed renewal.

Comments:

Basic Life Insurance and Long-Term Disability includes an increase of .2%
Healthcare includes an increase of 5%
Travel increases 9.5%

Overall increase is **3.3%** for 2024 renewal.

Financial Impact:

\$7,762.55/monthly

Consultations:

Kevin Routley, Right Path Advisor
Lambton County Group
Deputy-Treasurer

Recommendation:

That Council renew the Township's benefit plan with Selectpath as invoiced for the June 1, 2024 renewal rate, being at a 3.3% increase (\$311.28/monthly) from 2023 rates.

cc. Selectpath Proposed Renewal 2024 (1 pg)

The Corporation of the Township of Dawn-Euphemia



RESOLUTION – REGULAR MEETING

Date: May 21, 2024

| Moved by: | Seconded by: | Recorded Vote: | |
|-------------------------------------|-------------------------------------|----------------|------------------|
| | | Order | Vote |
| <input type="checkbox"/> A. Broad | <input type="checkbox"/> A. Broad | _____ | _____ A. Broad |
| <input type="checkbox"/> A. Gray | <input type="checkbox"/> A. Gray | _____ | _____ A. Gray |
| <input type="checkbox"/> P. LeBoeuf | <input type="checkbox"/> P. LeBoeuf | _____ | _____ P. LeBoeuf |
| <input type="checkbox"/> M. McGuire | <input type="checkbox"/> M. McGuire | _____ | _____ M. McGuire |
| <input type="checkbox"/> J. Meyer | <input type="checkbox"/> J. Meyer | _____ | _____ J. Meyer |

That the following members of Council attend the Blyth Festival Theater 50th Anniversary Municipal Night on Wednesday, July 10, 2024 at Blyth Memorial Hall (431 Queen St, Blyth) beginning at 6:30pm, with two complimentary tickets, and more available at a discounted rate:

_____ *Carried.*

From: Nathanya Field <nfield@blythfestival.com>

Sent: Wednesday, May 1, 2024 3:20 PM

To: Carla Trepanier, Dawn-Euphemia Office Administration <admin@dawneuphemia.on.ca>

Subject: Invitation to Blyth Festival Municipal Night

Hello,

I hope this email finds you well!

My name is Nathanya and I am the Box Office Manager at the Blyth Festival Theatre.

Every year, the Blyth Festival hosts an event that we call "Municipal Night".

We invite representatives from our local municipalities to attend a reception and performance at the Festival.

In 2024, our 50th Anniversary Season, we're thrilled to be expanding our reach beyond our closest neighbours.

We would be delighted to welcome a representative from your council to join us at this year's Municipal Night.

Attached is the invitation to the event. We have two (2) complimentary tickets available for each Municipality. If more than two folks from your office would like to attend, additional tickets can be purchased at a discounted rate.

There will be a pre-show reception at 6:30pm for all of the attending governance representatives and the performance will begin at 8:00pm.

If someone is able to join us, please contact me in the box office at 519-523-9300 or by email nfield@blythfestival.com by May 31, 2024.

All the best from Blyth,

Nathanya

Nathanya Field *(she/her)*

Box Office Manager & Volunteer Coordinator

Blyth Festival

P: (519) 523.9300 x 206

T: [1.877.862.5984](tel:18778625984)

blythfestival.com

COME CELEBRATE THE BLYTH FESTIVAL'S EXTRAORDINARY 50TH SEASON!

You're invited to Blyth Festival's Municipal Night

PLEASE BE OUR GUEST TO SEE
Saving Graceland

BY GIL GARRATT



Artwork by Autumn Ducharme

WEDNESDAY JULY 10, 2024

Blyth Memorial Hall
431 Queen Street, Blyth

6:30pm: Reception with guests
8:00pm: Performance

A (love me) tender tale of the bonds of family. It's 2019 in Clinton, ON, an Elvis impersonator unexpectedly ends up raising his grandchild. A play about the King and kincare.

The Blyth Festival is pleased to make available two complimentary tickets to each municipality. Additional tickets may be purchased at the special rate of \$40 each.



Please share this invitation with your Council and municipal staff and
RSVP BY MAY 31, 2024 to Nathanya Field, Box Office Manager
519.523.9300 ext 206 • nfield@blythfestival.com

Ministry of the Environment,
Conservation and Parks

Ministère de l'Environnement,
de la Protection de la nature et des
Parcs

Office of the Minister

Bureau du ministre

777 Bay Street, 5th Floor
Toronto ON M7A 2J3
Tel.: 416-314-6790

777, rue Bay, 5^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416.314.679



357-2024-621

May 13, 2024

His Worship Alan Broad
Mayor
Township of Dawn-Euphemia
Email: mayor@dawneuphemia.on.ca

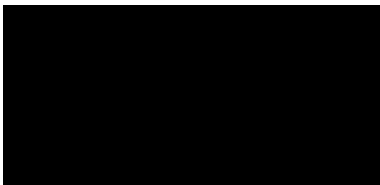
Dear Mayor Broad:

Thank you for your letter regarding York1 Environmental Waste Solutions Ltd.'s proposal to re-establish the operations of the waste transfer, processing and landfill site located at 29831 Irish School Road in Dresden, Ontario.

As a result of the comments that we have received to date from municipalities and the people of Dresden, the ministry is proposing to require the proponent to complete a comprehensive Environmental Assessment for this project. On March 26, 2024, the ministry posted a notice on the Environmental Registry of Ontario proposing to designate the York1 proposal as a Part II.3 project under the *Environmental Assessment Act* to require a comprehensive Environmental Assessment of the project. More details on the proposed regulation can be found at ero.ontario.ca/notice/019-8417.

Thank you again for writing.

Sincerely,



Andrea Khanjin
Minister of the Environment, Conservation and Parks

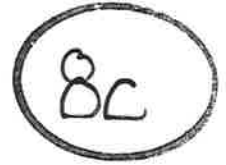
c: The Honourable Doug Ford, Premier
Bob Bailey, MPP, Sarnia-Lambton



Infrastructure & Development Services Division
789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Telephone: 519-845-0801
Toll-free: 1-866-324-6912
Fax: 519-845-3872

May 8, 2024



Dresden Landfill Comments
Environmental Assessment Branch
135 St. Clair Ave W
4th Floor
Toronto, ON M4V 1P5

Submitted via Environmental Registry of Ontario

RE: Summary of Comments Related to the Proposed Designation under the Environmental Assessment Act of the Proposed York1 Landfill and Waste Processing Site - ERO Number 019-8417

The County of Lambton, with the services of GHD, has reviewed the proposed designation under the *Environmental Assessment Act* of the landfill site and waste transfer and processing expansion, located in the former Town of Dresden, Municipality of Chatham Kent, posted by the Ministry of the Environment, Conservation and Parks (MECP) on March 26, 2024. It is understood that MECP is proposing a regulation that would, if made, designate the following activities as a project subject to Part II.3 under the *Environmental Assessment Act*:

- Re-establishing landfill operations, including construction of a new landfill cell, within the approved site with a theoretical approved capacity of 1,620,000 cubic metres for non-hazardous solid waste including construction and demolition waste and excess soil that are not reusable.
- Re-establishment and expansion of a waste transfer and processing station at the approved site for receiving, storing and processing up to 6,000 tonnes per day of solid, non-hazardous waste, including blue box material, construction and demolition waste, tires, asbestos, excess soil and organic waste.
- include any enterprise or activity ancillary to the project, in accordance with section 3(3) of the *Environmental Assessment Act*.

The following comments are prepared for consideration regarding the proposed designation.

The County of Lambton submitted letters on March 14, 2024 and April 9, 2024 to provide comments on two York1 ECA amendment applications under ERO numbers 019-8205 and 019-8313, respectively. These letters provide a detailed outline of specific concerns and outstanding questions regarding the two York1 applications, as they relate to the County of Lambton. Both letters are attached to further support this submission.

As noted in our previous letters, we have reviewed available information from York1 within the context of O. Reg. 50/24: Part II.3 Projects – Designations and Exemptions under the *Environmental Assessment Act*. We noted that both York1's landfilling and waste processing Environmental Compliance Approval (ECA) applications may contain triggers for an Environmental Screening under O. Reg. 50/24. Given that the original landfill at the Site was never subject to an Environmental Assessment, an Environmental Screening may not capture all potential impacts of the renewed site operations and a comprehensive Environmental Assessment would be more appropriate.

It is noted that York1 has submitted three separate applications for ECAs or ECA amendments for the Site (ERO numbers 019-8205, 019-8313, and 019-7917). We understand from supporting documents that York1 intends to apply for air and noise ECAs for the Site in the future. It is difficult to assess potential impacts to the Site and surrounding community, including impacts to Lambton County services, when applications are submitted separately. A comprehensive Environmental Assessment would allow for the complete assessment of site construction, operations, and decommissioning while considering the interdependencies between individual site components.

We had also previously noted incomplete or missing information from the following disciplines, outlined in greater detail in the attached submission letters:

- Hydrogeology
- Archaeology
- Aquatic ecology
- Terrestrial ecology
- Excess and contaminated soils
- Landfill gas emissions
- Traffic
- Socio-economic and land use

A comprehensive Environmental Assessment would require background studies that will address these information gaps and allow the County of Lambton to better understand impacts to County infrastructure and services.

It is noted that members of the public expressed a great deal of interest in York1's proposals and both open houses were widely attended. However, the County of Lambton also observed that a lack of detailed and consistent information available via

the publicly facing materials and open houses throughout the review process has created unnecessary confusion and speculation among stakeholders. Additional consultation opportunities through the Environmental Assessment process would allow members of the public, Indigenous Nations and communities, and relevant agencies to share feedback on York1's proposal.

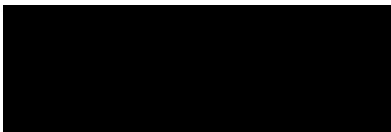
Closing

The proposed operations at the Site will have a clear and direct impact on public services provided by the County of Lambton and associated local municipalities. The current information available is not sufficient to conduct a complete analysis of municipal and public impacts resulting from the submitted amendment. In addition, the piecemeal submission of multiple applications relating to the Site obfuscates the full and compounding nature of each of the site components.

Designating the York1 proposals at the Site as a project subject to Part II.3 under the *Environmental Assessment Act* will provide opportunity to conduct additional public outreach and municipal consultation to adequately recognize, compile, and address the resulting impacts from the changes noted in the ECA amendment applications. This is particularly relevant due to the magnitude of potential waste and traffic volumes included as part of the amendments, as compared to observed historical activity at the Site.

If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,



Jason Cole, P.Eng.
General Manager

encl.

**Ontario
Provincial
Police**

**Police
provinciale
de l'Ontario**



**Municipal Policing Bureau
Bureau des services policiers des municipalités**

**777 Memorial Ave.
Orillia ON L3V 7V3**

**777, ave Memorial
Orillia (ON) L3V 7V3**

Tel: (705) 329-6200

Fax: (705) 330-4191

File number/Référence: 4000- GOV

Date: May 15, 2024

The Township of Dawn - Euphemia
4591 Lambton Line
R.R. #4
Dresden, ON
NOP 1M0

Dear Chief Administrative Officer:

Re: 2025 Municipal Policing Billing Statement Property Count

Please find below your municipal property count that has been provided to the OPP by the Municipal Property Assessment Corporation (MPAC).

The property count data is based on the 2023 Assessment Roll data delivered by MPAC to municipalities for the 2024 tax year with adjustments based on the requirements defined in O. Reg. 413/23 of the Community Safety and Policing Act (CSPA). The property counts will be used by the OPP to help determine policing costs in the 2025 Annual Billing Statements.

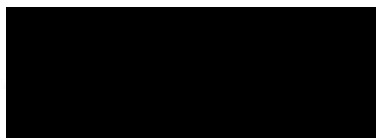
| Municipality | Household | Commercial & Industrial | Property Count |
|---------------------------------|------------------|------------------------------------|-----------------------|
| The Township of Dawn - Euphemia | 883 | 51 | 934 |

The Household count is reflected in your 2023 Year-end Analysis Report 5 (Household count), which you receive annually from MPAC, with adjustments to exclude Canadian Force Base (CFB) counts and timeshare units. The Commercial and Industrial counts reflect properties having designated Realty Tax Class and Realty Tax Qualifiers (RTC/RTQ) while excluding properties with structures such as towers, billboards, wind turbines, solar panels, oil or gas wells, international bridges or international tunnels. Please find the specific details on <http://www.opp.ca/billingmodel> (search for Property Count Definition document).

Please review the count for your municipality, considering the requirements defined in O. Reg 413/23, and if you continue to have any questions or concerns about your count, please contact your local MPAC Account Manager Municipal and Stakeholder Relations within 60 days from the issue date on this letter.

Any error in the 2023 year-end municipal property count determined as a result of your review, will be confirmed through MPAC and your 2025 municipal billing will be adjusted for the applicable changes.

Yours truly,



Steve Ridout, Superintendent
Bureau Commander
Municipal Policing Bureau



VOUCHER # 10 - 2024

21-May-24

| INVOICES | CHEQUE RUN | CHEQUE # | TOTAL |
|------------------------------------|-------------------|--------------------|----------------------|
| Admin/P Wks/Fire/Drain/Water/DECC | 5/06/24 | 3478 - 3528 | \$ 125,554.63 |
| Admin/P Wks/Fire/Drain/Water/DECC | 5/07/24 | EFT | \$ 9,292.93 |
| Grand total of all invoices | | | \$ 134,847.56 |
| PAYROLL | PP # 9 | | |
| Administration | \$ 15,337.33 | | \$ 15,337.33 |
| Public Works | \$ 33,132.19 | | \$ 33,132.19 |
| Council | \$ 4,227.88 | | \$ 4,227.88 |
| Grand total of all Payroll | | | \$ 52,697.40 |
| VOUCHER # 10 - 2024 | | GRAND TOTAL | \$187,544.96 |

The Corporation of the Township of Dawn-Euphemia

10a

RESOLUTION – REGULAR MEETING

Date: May 21, 2024

| Moved by: | Seconded by: | Order | Recorded Vote: Vote |
|-------------------------------------|-------------------------------------|-------|------------------------|
| <input type="checkbox"/> A. Broad | <input type="checkbox"/> A. Broad | _____ | _____ A. Broad |
| <input type="checkbox"/> A. Gray | <input type="checkbox"/> A. Gray | _____ | _____ A. Gray |
| <input type="checkbox"/> P. LeBoeuf | <input type="checkbox"/> P. LeBoeuf | _____ | _____ P. LeBoeuf |
| <input type="checkbox"/> M. McGuire | <input type="checkbox"/> M. McGuire | _____ | _____ M. McGuire |
| <input type="checkbox"/> J. Meyer | <input type="checkbox"/> J. Meyer | _____ | _____ J. Meyer |

That By-Law 2024-10, being a By-Law to impose special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*, be taken as read a first, second, and third time, and finally passed this 21st day of May, 2024. *Carried*

RATING BY-LAW

Tile Drainage Act, R.S.O. 1990, c. T.8, s.8

THE CORPORATION OF THE
Township of Dawn Euphemia

BY-LAW NUMBER 10 of 2024

A by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*.

WHEREAS owners of land in the municipality have applied to the council under the *Tile Drainage Act* for loans for the purpose of constructing subsurface drainage works on such land;

AND WHEREAS the council has, upon their application, lent the owners the total sum of \$50,000.00 to be repaid with interest by means of rates hereinafter imposed;

The council, pursuant to the *Tile Drainage Act*, enacts as follows:

1. That annual rates as set out in the Schedule 'A' attached hereto are hereby imposed upon such land as described for a period of ten years, such rates shall have priority lien status, and shall be levied and collected in the same manner as taxes.

First Reading 2024-May-21
yyyy/mm/dd

Second Reading 2024-May-21
yyyy/mm/dd

Provisionally adopted this 21 day of May, 2024

Alan Broad
Name of Head of Council

Signature

Donna Clermont
Name of Clerk

Signature

Third Reading 2024-May-21

Enacted this 21 day of May, 2024

Alan Broad
Name of Head of Council

Signature

Corporate Seal

Donna Clermont
Name of Clerk

Signature

I, Donna Clermont, clerk of the Corporation of the Township
of Dawn Euphemia certify that the above by-law was
duly passed by the council of the Corporation and is a true copy thereof.

Corporate Seal

Donna Clermont
Name of Clerk

Signature

The Corporation of the Township of Dawn-Euphemia

10b

RESOLUTION – REGULAR MEETING

Date: May 21, 2024

| Moved by: | Seconded by: | Recorded Vote: | |
|-------------------------------------|-------------------------------------|----------------|------------------|
| | | Order | Vote |
| <input type="checkbox"/> A. Broad | <input type="checkbox"/> A. Broad | _____ | _____ A. Broad |
| <input type="checkbox"/> A. Gray | <input type="checkbox"/> A. Gray | _____ | _____ A. Gray |
| <input type="checkbox"/> P. LeBoeuf | <input type="checkbox"/> P. LeBoeuf | _____ | _____ P. LeBoeuf |
| <input type="checkbox"/> M. McGuire | <input type="checkbox"/> M. McGuire | _____ | _____ M. McGuire |
| <input type="checkbox"/> J. Meyer | <input type="checkbox"/> J. Meyer | _____ | _____ J. Meyer |

That By-Law 2024-11, being a by-law to adopt the tax rates for 2024 and repeal by-law 2023-08, be taken as read a first, second, and third time, and finally passed this 21st day of May, 2024.

Carried



THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

BY-LAW NUMBER 2024-11

Being a by-law to adopt the tax rates for 2024 and Repeal By-law 2023-08

WHEREAS the Corporation of the Township of Dawn-Euphemia has prepared and adopted estimates of all cash requirements for the year for the purposes of the Municipality, pursuant to s.290 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended (hereinafter referred to as "The Act");

AND WHEREAS the property assessment roll on which the 2024 taxes are to be levied has been returned and revised pursuant to the provisions of the Assessment Act, R.S.O. 1990, c.31, as amended;

AND WHEREAS for the purposes of raising the general local levy, s.312 of The Act requires the Council of a local municipality to pass a by-law, each year, levying a separate tax rate as specified in the by-law on the assessment in each property class in the local municipality rateable for local municipal purposes;

AND WHEREAS for the purposes of raising a special local levy, s.312 of The Act requires the Council of a local municipality to pass a by-law, each year, levying a separate tax rate as specified in the by-law on all or part of the assessment in each property class in the local municipality rateable for local municipal purposes;

AND WHEREAS the property classes have been prescribed under the Assessment Act, R.S.O. 1990 c.31, as amended, and Regulations thereto;

AND WHEREAS the County of Lambton has established tax rate reductions for prescribed property subclasses for the County and each lower tier municipality;

AND WHEREAS the County of Lambton has established tax ratios for each of the required, optional and sub-property classes for the County and each lower tier municipality;

AND WHEREAS the County of Lambton has adopted a levy on lower tier municipalities for the year 2024;

AND WHEREAS the Province of Ontario has enacted regulations establishing tax rates for school purposes;

AND WHEREAS the tax rates on the prescribed property classes and prescribed property subclasses have been calculated in accordance with the provisions of The Act;

NOW THEREFORE the Council of the Corporation of the Township of Dawn-Euphemia **ENACTS AS FOLLOWS**;

1. That the tax rates for the year 2024 shall be those as set out in Schedule 'B'.
2. That charges, fees, rates, and assessments imposed by the Township pursuant to provincial legislation or Township by-laws, as set out in Schedule 'D', be adopted and added to the Tax Collector's roll for 2024.
3. The taxes shall become due and payable in two instalments:
 - i. One-half (1/2) thereof on the last business day of September (excluding Provincial and Federal Holidays)
 - ii. One-half (1/2) thereof on the last business day of November (excluding Provincial and Federal Holidays)
4. A penalty shall be imposed for non-payment of taxes on the due date at the rate of 1.25% of the amount due and unpaid on the first day of default, and an additional penalty of 1.25% shall be added on the first day of each calendar month thereafter in which default continues, but not after the end of the year in which taxes are levied.
5. The Treasurer is authorized to mail or cause to be mailed a notice specifying the amount of taxes payable to the address of the residence of the person indicated in the last revised assessment roll.
6. That the interest rate to be charged for tax relief granted pursuant to By-law No. 42 of 2001, as amended, of the County of Lambton Paragraph 17 be set at the same rate established for any outstanding taxes under Sections 5 or 6.
7. Failure to receive the aforesaid notice in advance of the date for payment of the levy or any instalment, does not affect the timing of default or the date from which interest shall be imposed.
8. The Treasurer may accept part payment on account of any taxes due, but such acceptance shall not affect penalty under Section 4 of this By-law.
9. For payments in lieu of taxes due to the Township, the actual amount shall be based on the assessment roll and the tax rates for the year.
10. For the railway rights-of-way taxes due to the Township, the actual amount due shall be based on the assessment roll and regulation 387/98 in accordance with the Regulations pursuant to The Act.
11. If any section or portion of this By-law or Schedules 'A', 'B', 'C' or 'D' is found by a court of competent jurisdiction to be invalid, it is the intent of the Council of the Corporation of the Township of Dawn-Euphemia that all remaining sections and portions of this By-law and Schedules 'A', 'B', 'C' and 'D' continue in force and effect.
12. That Schedules 'A', 'B', 'C' and 'D' attached hereto shall form part of the by-law.
13. This by-law comes into force and takes effect on the passing thereof.
14. All by-laws and parts of by-laws inconsistent with this paragraph are hereby superseded.

Read a first, second, and third time and finally passed this 21st day of May, 2024.

Mayor

Clerk

Township of Dawn-Euphemia
2024 Budget
Schedule 'A' of Bylaw 11 of 2024
 Inclusive of all non-cash expenditures

| |
|--------------------|
| Budget 2024 |
|--------------------|

| | | |
|--------------------------|------------|-----------|
| Administration | Council | 60,891 |
| | Admin | 538,307 |
| | Operations | 194,062 |
| Fire | Admin | 95,265 |
| | Operations | 163,580 |
| Planning and Development | Admin | 45,000 |
| | Operations | 0 |
| Public Works | Admin | 974,260 |
| | Operations | 2,223,482 |
| Water | Admin | 112,500 |
| | Operations | 304,650 |
| Social Services | Admin | 4,000 |
| | Operations | 597,624 |
| Recreation and Culture | Admin | 6,530 |
| | Operations | 94,209 |

| | |
|---------------------------|------------|
| Cash Requirements | |
| Expenses | |
| Council | 60,891 |
| Admin | 1,775,861 |
| Operations | 3,577,607 |
| Total Expenses | 5,414,359 |
| Non-Tax Revenues | |
| Grants | -487,600 |
| Water Revenues | -604,417 |
| Penalties and Interest | -162,000 |
| Other Revenues | -248,250 |
| Total Non-Tax Revenues | -1,502,267 |
| Total Capital investments | 783,000 |
| Total Reserves Changes | |
| Total Budget 2024 | 4,695,091 |
| Total Budget 2023 | 4,443,806 |
| % Increase | 5.7% |

**Township of Dawn Euphemia
2024 Tax Rates Summary
Schedule 'B' of Bylaw 11 of 2024**

| Realty Tax Class | Municipal | County | School | Total | Florence SRA |
|----------------------------|------------------|---------------|---------------|--------------|---------------------|
| Residential | 0.792131% | 0.471715% | 0.153000% | 1.416846% | 0.084175% |
| Multi-residential | 1.584262% | 0.943430% | 0.153000% | 2.680692% | 0.168350% |
| Commercial Occupied | 1.288877% | 0.767528% | 0.880000% | 2.936405% | 0.136961% |
| Excess | 0.902214% | 0.537270% | 0.880000% | 2.319484% | 0.095873% |
| Vacant | 0.902214% | 0.537270% | 0.880000% | 2.319484% | 0.095873% |
| Parking/Vac Land | 0.864342% | 0.514717% | 0.679260% | 2.058319% | 0.091848% |
| Industrial Occupied | 1.621945% | 0.965870% | 0.880000% | 3.467815% | 0.172354% |
| Excess | 1.054265% | 0.627816% | 0.880000% | 2.562081% | 0.112030% |
| Vacant | 1.054265% | 0.627816% | 0.880000% | 2.562081% | 0.112030% |
| Landfills | 14.545852% | 8.662073% | 0.880000% | 24.087925% | 1.545700% |
| Pipelines | 1.063321% | 0.633209% | 0.880000% | 2.576530% | 0.112993% |
| Farm | 0.179022% | 0.106608% | 0.038250% | 0.323880% | 0.019024% |
| Managed Forests | 0.198033% | 0.117929% | 0.038250% | 0.354212% | 0.021044% |

Tax Tools 2024 Tax Impact Summary Dawn-Euphemia Township, 3806 Schedule 'C' to Bylaw 11 of 2024

| Class | 2023 Total Year End Taxation | | | | 2024 Estimated Total Taxation (\$) | | | | CVAs Used to determine municipal general levy | | | | CVA |
|--------------------------|------------------------------|------------------|------------------|------------------|------------------------------------|------------------|------------------|------------------|---|--------------|----------------|--------------|----------------------|
| | Upper Tier | Lower Tier | Education | Total 2023 | Upper Tier | Lower Tier | Education | Total 2024 | Lower Tier | | Total Change | | |
| | | | | | | | | | \$ | % | \$ | % | |
| Taxable | | | | | | | | | | | | | |
| Residential | 798,375 | 1,280,361 | 258,952 | 2,337,688 | 798,375 | 1,348,579 | 258,952 | 2,405,906 | 68,218 | 5.33% | 68,218 | 2.92% | 169,249,433 |
| Multi-residential | 9,925 | 17,504 | 1,610 | 29,039 | 9,925 | 18,423 | 1,610 | 29,957 | 918 | 5.25% | 918 | 3.16% | 1,052,000 |
| Com. Occupied | 725,755 | 1,157,741 | 832,106 | 2,715,603 | 725,755 | 1,219,483 | 832,106 | 2,777,344 | 61,741 | 5.33% | 61,741 | 2.27% | 94,557,500 |
| Com. Exc. Land | 5,711 | 9,104 | 9,354 | 24,168 | 5,711 | 9,590 | 9,354 | 24,654 | 486 | 5.33% | 486 | 2.01% | 1,062,900 |
| Parking/Vac. Land | 26 | 46 | 35 | 107 | 26 | 49 | 35 | 110 | 2 | 5.23% | 2 | 2.26% | 5,100 |
| Ind. Occupied | 21,531 | 34,326 | 19,660 | 75,516 | 21,531 | 36,156 | 19,660 | 77,347 | 1,831 | 5.33% | 1,831 | 2.42% | 2,229,200 |
| Ind. Vac. Land | 51 | 81 | 71 | 203 | 51 | 85 | 71 | 208 | 4 | 5.34% | 4 | 2.13% | 8,100 |
| Pipelines | 474,236 | 756,040 | 659,067 | 1,889,343 | 474,236 | 796,364 | 659,067 | 1,929,666 | 40,324 | 5.33% | 40,324 | 2.13% | 74,894,000 |
| Farm | 741,317 | 1,181,963 | 265,979 | 2,189,260 | 741,317 | 1,245,004 | 265,979 | 2,252,301 | 63,041 | 5.33% | 63,041 | 2.88% | 695,367,367 |
| Managed Forests | 1,407 | 2,245 | 456 | 4,108 | 1,407 | 2,365 | 456 | 4,228 | 120 | 5.34% | 120 | 2.92% | 1,192,700 |
| Com Total Taxable | 731,492 | 1,166,892 | 841,494 | 2,739,878 | 731,492 | 1,229,121 | 841,494 | 2,802,107 | 62,229 | 5.33% | 62,229 | 2.27% | 95,625,500 |
| Ind Total Taxable | 21,582 | 34,407 | 19,731 | 75,720 | 21,582 | 36,242 | 19,731 | 77,555 | 1,835 | 5.33% | 1,835 | 2.42% | 2,237,300 |
| Total Taxable | 2,778,333 | 4,439,412 | 2,047,289 | 9,265,034 | 2,778,333 | 4,676,097 | 2,047,289 | 9,501,720 | 236,685 | 5.33% | 236,685 | 2.55% | 1,039,618,300 |
| Payment in Lieu | | | | | | | | | | | | | |
| Com. Occupied | 1,977 | 3,152 | 3,220 | 8,349 | 1,977 | 3,320 | 3,220 | 8,517 | 168 | 5.33% | 168 | 2.01% | 257,600 |
| Landfills | 15,626 | 24,912 | 7,151 | 47,690 | 15,626 | 26,241 | 7,151 | 49,018 | 1,329 | 5.33% | 1,329 | 2.79% | 180,400 |
| Com Total PIL | 1,977 | 3,152 | 3,220 | 8,349 | 1,977 | 3,320 | 3,220 | 8,517 | 168 | 5.33% | 168 | 2.01% | 257,600 |
| Ind Total PIL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 | 0.00% | 0 |
| Total PIL | 17,604 | 28,064 | 10,371 | 56,039 | 17,604 | 29,561 | 10,371 | 57,536 | 1,497 | 5.33% | 1,497 | 2.67% | 438,000 |
| Com Grand Total | 733,469 | 1,170,044 | 844,714 | 2,748,227 | 733,469 | 1,232,441 | 844,714 | 2,810,625 | 62,397 | 5.33% | 62,397 | 2.27% | 95,883,100 |
| Ind Grand Total | 21,582 | 34,407 | 19,731 | 75,720 | 21,582 | 36,242 | 19,731 | 77,555 | 1,835 | 5.33% | 1,835 | 2.42% | 2,237,300 |
| Grand Total | 2,795,937 | 4,467,476 | 2,057,660 | 9,321,073 | 2,795,937 | 4,705,658 | 2,057,660 | 9,659,255 | 238,182 | 5.33% | 238,182 | 2.56% | 1,040,056,300 |

Township of Dawn Euphemia

2023 Drain Maintenance Spending

Schedule 'D' to By-Law 11 of 2024

| <u>Drain Code</u> | <u>Drain</u> | <u>Bylaw</u> | <u>Tax Roll</u> | <u>D-E</u> | | <u>Grant</u> | <u>Total</u> |
|-----------------------|---------------------|--------------|-----------------|--------------|---------------|--------------|--------------|
| | | | | <u>Roads</u> | <u>Others</u> | | |
| Levied in 2024 | | | | | | | |
| B-18 | Booth Creek | 58-1971 | 732.05 | 60.07 | 9.54 | 283.34 | 1,085.00 |
| B-30 | Boyle | 80-1949 | 6,309.18 | 2,767.34 | | 3,154.58 | 12,231.10 |
| C-62 | Currie | 55-1974 | 1,811.94 | 902.10 | | 905.96 | 3,620.00 |
| C-62 | Currie stn 16 | 55-1974 | 17,625.18 | 5,571.44 | | 8,812.58 | 32,009.20 |
| C-66 | Cuthbertson | 45-1980 | 2,700.82 | 1,014.83 | | 1,334.35 | 5,050.00 |
| C-66 | Cuthbertson stn 420 | 45-1980 | 5,027.41 | 1,568.41 | | 2,513.70 | 9,109.52 |
| D-18 | Dawn Centre | 02-2019 | 8,498.36 | -0.01 | | 4,249.19 | 12,747.54 |
| D-51 | Drummond | 6-1974 | 15,999.59 | 2,276.61 | | 7,689.45 | 25,965.65 |
| E-24 | 11th Conc | 72-1973 | 6,535.05 | 1,763.65 | 108.62 | 2,975.67 | 11,382.99 |
| F-39 | 5th Conc | 51-1976 | 8,128.65 | | 235.20 | 4,064.32 | 12,428.17 |
| H-6 | Hanks | 36-1990 | 829.74 | 61.99 | | 413.62 | 1,305.35 |
| N5 | Naylor | 16-1968 | 3,617.50 | | 621.56 | 1,747.09 | 5,986.15 |
| N-20 | Newman | 40-1988 | 4,577.94 | 1,782.69 | | 2,288.97 | 8,649.60 |
| P10 | Patterson-McDonald | 56-1977 | 7,952.51 | 655.86 | | 3,976.27 | 12,584.64 |
| P-40 | Pyne | 17-1975 | 3,553.96 | 1,669.08 | | 1,776.96 | 7,000.00 |
| S-70B | 2nd Conc stn 1846 | 59-1984 | 7,957.57 | 1,611.13 | | 3,978.79 | 13,547.49 |
| S-70B | 2nd Conc stn 3756 | 59-1984 | 15,469.54 | 2,965.58 | | 7,456.29 | 25,891.41 |
| S-155 | Smith | 64-1981 | 7,689.03 | 1,341.47 | | 3,844.50 | 12,875.00 |
| T-30 | 3rd Conc | 10-1990 | 3,304.05 | 1,889.90 | | 1,652.03 | 6,845.98 |
| T-65 | Thompson & Brown | 21-1970 | 553.91 | 125.52 | | 276.92 | 956.35 |
| T-90B | 12th Conc stn 309 | 31-1987 | 7,208.98 | 1,649.91 | 989.18 | 3,230.03 | 13,078.10 |
| T-90B | 12th Conc stn 2948 | 31-1987 | 5,654.94 | 864.43 | | 2,772.17 | 9,291.54 |
| T-90B | 12th Conc stn 3260 | 31-1987 | 22,563.02 | 5,044.64 | | 11,281.52 | 38,889.18 |
| W-50 | Williams Leatherby | 8-1975 | 3,627.41 | | 658.42 | 1,813.71 | 6,099.54 |
| A-15 | Alonzo Johnson | 1968 | 447.42 | 371.06 | | 223.71 | 1,042.19 |
| F-30 | 1st Conc Euph | 734 | 702.27 | | 0.01 | 351.14 | 1,053.42 |
| H-40 | Hollman | 11-1984 | 9,296.32 | 539.00 | | 4,584.71 | 14,420.03 |
| M-100 | Moorehouse | 07-1965 | 489.49 | 122.87 | 57.89 | 244.75 | 915.00 |
| M-125 | Murphy | 70-1903 | 383.03 | -0.01 | | 179.40 | 562.42 |
| N-10 | Neville | 33-1980 | 4,159.05 | 1,264.52 | | 2,079.52 | 7,503.09 |
| S-35 | Short | 00-1967 | 6,616.42 | 466.35 | | 2,822.23 | 9,905.00 |
| W-10 | Watterworth | 05-1972 | 6,152.72 | 1,371.40 | | 274.02 | 7,798.14 |
| W-25 | Welch | 47-1982 | 432.36 | 195.71 | 568.20 | 394.70 | 1,590.97 |
| Total Dawn | | | 167,928.33 | 35,586.64 | 2,622.52 | 82,492.01 | 288,629.50 |
| Total Euphemia | | | 28,679.08 | 4,330.90 | 626.10 | 11,154.18 | 44,790.26 |
| Levied in 2024 | | | 196,607.41 | 39,917.54 | 3,248.62 | 93,646.19 | 333,419.76 |

**Township of Dawn Euphemia
2024 Waterline Charges
Schedule 'D' to By-Law 11 of 2024**

| | Amt |
|------------------------|-----------------------|
| 2014 Waterline Charges | \$0.00 |
| 2015 Waterline Charges | \$0.00 |
| 2016 Waterline Charges | \$978.25 |
| 2017 Waterline Charges | \$991.84 |
| 2018 Waterline Charges | \$991.84 |
| 2019 Waterline Charges | \$0.00 |
| 2020 Waterline Charges | \$1,012.22 |
| 2021 Waterline Charges | \$1,877.67 |
| 2022 Waterline Charges | \$1,073.36 |
| 2023 Waterline Charges | \$0.00 |
| Total Tile Loans | <u>\$6,925.18</u> |

**Township of Dawn Euphemia
2024 Tile Loan Charges
Schedule 'D' to By-Law 11 of 2024**

| | Amt |
|----------------------|------------------------|
| 2014 Tile Loans | \$6,793.40 |
| 2015 Tile Loans | \$22,214.42 |
| 2016 Tile Loans | \$0.00 |
| 2017 Tile Loans | \$11,277.04 |
| 2018 Tile Loans | \$6,793.40 |
| 2019 Tile Loans | \$6,793.40 |
| 2020 Tile Loans | \$6,793.40 |
| 2021 Tile Loans | \$11,671.06 |
| 2022 Tile Loans | \$13,165.61 |
| 2023 Tile Loans | <u>\$10,611.29</u> |
| Total Tile Loans | <u>\$96,113.02</u> |

Waste Receptacle Fees

| | | |
|-------|----------|----------|
| GC-35 | \$145.00 | Per unit |
| GC-65 | \$240.00 | Per unit |
| GC-95 | \$345.00 | Per unit |

Projected Receptacle Fees \$145,000.00

Projected Dog Tag Fees \$13,000.00

Oakdale Streetlights \$2,500.00
20 rolls @ \$125 / roll

The Corporation of the Township of Dawn-Euphemia

11a

RESOLUTION – REGULAR MEETING

Date: May 21, 2024

| Moved by: | Seconded by: | Recorded Vote: | |
|-------------------------------------|-------------------------------------|----------------|------------------|
| | | Order | Vote |
| <input type="checkbox"/> A. Broad | <input type="checkbox"/> A. Broad | _____ | _____ A. Broad |
| <input type="checkbox"/> A. Gray | <input type="checkbox"/> A. Gray | _____ | _____ A. Gray |
| <input type="checkbox"/> P. LeBoeuf | <input type="checkbox"/> P. LeBoeuf | _____ | _____ P. LeBoeuf |
| <input type="checkbox"/> M. McGuire | <input type="checkbox"/> M. McGuire | _____ | _____ M. McGuire |
| <input type="checkbox"/> J. Meyer | <input type="checkbox"/> J. Meyer | _____ | _____ J. Meyer |

That Council hereby now moves into a session of the Regular Council Meeting that shall be closed to the public at _____ pm for One (1) Matter under S.239(2)(e) relating to a Litigation Matter. *Carried.*

The Corporation of the Township of Dawn-Euphemia

12

RESOLUTION – REGULAR MEETING

Date: May 21, 2024

| Moved by: | Seconded by: | Order | Recorded Vote: Vote |
|-------------------------------------|-------------------------------------|-------|------------------------|
| <input type="checkbox"/> A. Broad | <input type="checkbox"/> A. Broad | _____ | _____ A. Broad |
| <input type="checkbox"/> A. Gray | <input type="checkbox"/> A. Gray | _____ | _____ A. Gray |
| <input type="checkbox"/> P. LeBoeuf | <input type="checkbox"/> P. LeBoeuf | _____ | _____ P. LeBoeuf |
| <input type="checkbox"/> M. McGuire | <input type="checkbox"/> M. McGuire | _____ | _____ M. McGuire |
| <input type="checkbox"/> J. Meyer | <input type="checkbox"/> J. Meyer | _____ | _____ J. Meyer |

That this Regular Meeting of Council be hereby adjourned at the hour of _____ pm, to meet again for the Regular Meeting of Council on June 3, 2024, at 6:30 pm or at the call of the Chair. *Carried.*