



# The Corporation of the Township of Dawn-Euphemia

## - A G E N D A -

**Monday, November 18, 2024 – 6:30 pm**

### **REGULAR MEETING OF COUNCIL**

Municipal Office, 4591 Lambton Line

Council Members, staff, guests and members of the public are advised that Council Meetings are being video and audio recorded, and will be live streamed. Comments and opinions expressed may be published and any comments expressed by individual Council Members, guests and the general public are their own, and do not necessarily represent the opinions or comments of the Dawn-Euphemia Council. The recorded video of the Council Meeting is not considered the official record of the meeting. The official record of the Council Meeting shall consist solely of the Minutes approved by Council.

---

1. **CALL TO ORDER**
2. **DISCLOSURE OF PECUNIARY INTEREST**
3. **DELEGATIONS**
  - a) **6:30 pm** – Lambton Seniors Advisory Committee Presentation – Heather Childs, Municipal Representative and Bill Weber, Committee Chair
  - b) **6:45 pm** – Jake & Mary Smit Re: Zoning Violation – 1664 Smith Falls Road: Request for Extension
    - i. Report from the Administrator-Clerk Re: Zoning Violation – 1664 Smith Falls Road
4. **ADOPTION OF MINUTES**
  - a) Minutes of Regular Council Meeting of November 4, 2024
5. **BUSINESS ARISING FROM MINUTES**
6. **PLANNING/DRAINAGE/PROPERTY**
  - a) Drain Maintenance Request received (1) November 1, 2024 Re: Baynton Drain; (2) November 12, 2024 Re: Smale Drain
7. **REPORTS**
8. **CORRESPONDENCE**
9. **OTHER BUSINESS**
  - a) Accounts
10. **BY-LAWS**
  - a) Report and By-Law 2024-30, being a by-law for the provision of grass and weed cutting services
  - b) Report and By-Law 2024-31, being a by-law to impose fees and charges for services provided by the OPP in relation to alarms
11. **CLOSED SESSION**
  - a) One (1) Matter under S.239(2)(e) Litigation; One (1) Matter under S.239(2)(d) Employee Negotiations; and Two (2) Matters under S.239(2)(b) Personal Matters about Identifiable Individuals
12. **ADJOURNMENT:** *Next Meeting of Council*  
**Regular Council Meeting – Monday, December 2, 2024 @ 4:00 pm (Tentative)**  
**Budget Deliberations**

3a

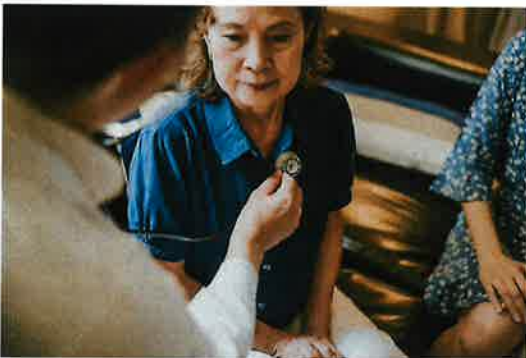


# Lambton Seniors Advisory Committee

1



## Seniors Advisory Committee (SAC) Background



Throughout 2017-2019 NSCL and CLAS worked to identify the following concerns from seniors in Lambton County.

Staffing levels throughout the systems of care are low

Wait times for low-income Long-Term Care beds and Retirement Home space can be extremely long.

Many seniors learn about what services are available to them mainly through word-of-mouth.

There is a lack of communication to seniors about available services and how to access them.

[www.lambtononline.ca](http://www.lambtononline.ca)

2



## SAC Background

In 2020, a task force of community agencies was formed to create the initial terms of reference for the Lambton Seniors Advisory Committee. The following rationale would guide the development:

- Lambton has an aging population
- Lambton County has a higher proportion of seniors compared to the province
- Seniors are identified as a priority population under the new Sarnia-Lambton Ontario Health Team
- It builds on Age-Friendly community planning initiatives in Lambton County
- It aligns with the County of Lambton's 10 Year Housing and Homelessness Plan and Lambton Public Health's Healthy Aging Strategic Priority



[www.lambtononline.ca](http://www.lambtononline.ca)

3



## SAC Background

- The Seniors Advisory Committee held its inaugural meeting in February 2023
- Membership on the committee is for a term length of 2 years.
- The main premise the Committee operates under is all seniors are entitled to age safely and with dignity.
- The Seniors Advisory Committee reports to the Warden and County Council on issues that affect seniors in Lambton County



[www.lambtononline.ca](http://www.lambtononline.ca)

4



## Seniors Advisory Committee Members

- Committee members include one senior representative from each of the 11 local County of Lambton municipalities, one County of Lambton Councillor, one County of Lambton staff member, and one member from Navigating Senior Care Lambton.



[www.lambtononline.ca](http://www.lambtononline.ca)

5



## SAC Goal

- The Committee works to address the challenges experienced by seniors to ensure our local communities support healthy ageing.
- The guiding premise is that all seniors are entitled to age safely and with dignity.



[www.lambtononline.ca](http://www.lambtononline.ca)

6



## SAC Functions

- Act as a liaison for seniors to enrich the health and quality of life for all seniors.
- Solicit input and act as a representative for issues that affect local seniors.



[www.lambtononline.ca](http://www.lambtononline.ca)

7



## SAC Priorities



Advocate for improved transportation services to reduce isolation of seniors.

Increase the sense of belonging of seniors to their community

Improve access to health care and wellbeing services by promoting community access points

Promote residents to plan for their elder years.

[www.lambtononline.ca](http://www.lambtononline.ca)

8



## SAC Accomplishments



Members of the committee sit on the Age Friendly Expo planning committee.



SAC members are available to their communities for consultation through attendance at events like the Age friendly Expo



The SAC committee has prioritized transportation concerns and have advocated for Council initiatives



In partnership with the COL libraries the SAC has launched a campaign to educate residents on community supports through the Age Friendly Website



The SAC has educated members by utilizing guest speakers at committee meetings on topics such as system navigation and transportation

[www.lambtononline.ca](http://www.lambtononline.ca)

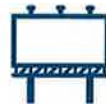
9



## SAC Challenges



THE SAC HAS LIMITED ABILITY TO PROMOTE PRIORITIES DUE TO LACK OF FUNDING



A LACK OF RECOGNITION OF THE SAC COMMITTEE AS A SEPARATE ENTITY FROM OTHER COMMUNITY PARTNERS



LIMITED OPPORTUNITIES TO ADDRESS TRANSPORTATION BARRIERS IN THE COMMUNITY

[www.lambtononline.ca](http://www.lambtononline.ca)

10



## Next Steps



Continue to support the SAC committee by seeking consultation on topics that affect seniors in the community.



Work with the SAC to hold/attend events in the community where networking with residents can occur.



Support requests from the SAC for input on projects that is informed by their outreach in the community.

[www.lambtononline.ca](http://www.lambtononline.ca)

11



## Questions



[www.lambtononline.ca](http://www.lambtononline.ca)

12

NOV 14 2024

RECEIVED

Nov.14/2014

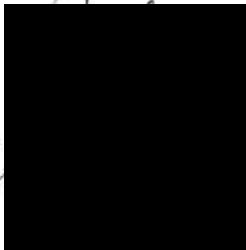
To: Mayor & Council of Township of Dawn Euphemia  
Donna Clermont, Administrator-Clerk

3b

From: Jacob & Mary Smit

I am writing this letter to request more time regarding the building at Con 5 E PT Lot 29 (1664 Smith Falls Rd.). We would like to ask for a 30 day extension. We were waiting for the clarity of the map. Also have sent request to St. Clair conservation and still awaiting for they're reply. We have reached out to get a survey and still awaiting a response for this. At this time our understanding is we can appeal. We appreciate your patience.

Thanks  
Jake Smit  
Mary Smit







## THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

3b)i

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0  
Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018  
Email: [admin@dawneuphemia.on.ca](mailto:admin@dawneuphemia.on.ca) Website: [www.dawneuphemia.ca](http://www.dawneuphemia.ca)

To: Members of Dawn-Euphemia Township Council  
Meeting Date: November 18, 2024  
From: Donna Clermont, Administrator-Clerk  
Subject: **ZONING VIOLATION 1664 SMITH FALLS ROAD**

### Open Session Report

#### Background:

The original correspondence dated September 26, 2024, (attached) gave the owners of 1664 Smith Falls Road, a deadline of October 15, 2024, to remove the 2-car garage and bring the property into compliance with the Zoning By-Law.

The owner attended as a delegation at the Regular Council Meeting of October 21, 2024, to request an extension to the deadline, and Council granted the extension and passed the following information:

***2024-178 That Council accept the report dated October 16, 2024, received from Ezio Nadalin, County Planner Re: 1664 Smiths Falls Road – Zoning By-Law Infraction, as well as the comments dated October 16, 2024 received from Melissa Deisley, Director of Planning & Regulations, St. Clair Region Conservation Authority Re: Zoning Infraction – 1664 Smith Falls Road; and further that the owners of 1664 Smith Falls Road be notified, in writing, that all clearing of land and infilling on the property cease immediately, and that the two-car garage be removed by no later than November 21, 2024; and further that the Clerk seek clarification from the Planner regarding the zoning map for 1664 Smith Falls Road. Carried.***

At the Regular Council Meeting of November 4, 2024, (at which the owner was present), the Planner provided clarification of the Township's Zoning By-Law as requested by Council, and the following resolution was passed:

***2024-196 That Council accepts the magnified zoning map of the property located at 1664 Smith Falls Road provided by Lambton County Planning Department; and further reaffirms that the subject property is clearly located within the EP-H (Hazard) and EP-W (Significant Woodlot) zones which do not permit the construction and/or placement of buildings and structures; and that the Clerk be authorized to pursue enforcement measures if needed, to ensure compliance with the Zoning By-Law.***

On November 18, 2024, the owner is once again requesting a delegation to Council to ask for another extension of 30-days. The owner outlines in his letter a few reasons for the request, none of which will alter the Township's Zoning Designation of this property or change the fact that no structures are permitted in the EP-WD (Significant Woodlot) and EP-H (Hazard) Zoning.

**It is for this reason I am recommending that no further extensions be granted and that Resolution 2024-196 as passed at the November 4, 2024, Regular Council Meeting be upheld.**

**Consultations:** Lambton County Planner & SCRCA

#### Recommendation:

**Council denies the second (2<sup>nd</sup>) request dated November 14, 2024, from the owners of 1664 Smith Falls Road for another extension to remove the 2-car garage that is in direct violation of the Township's Zoning By-Law whereby the subject property is clearly located within the EP-H (Hazard) and EP-W (significant Woodlot) zones which *do not* permit the construction and/or placement of buildings and structures; and that the Clerk be authorized to pursue enforcement measures if needed, to ensure compliance with the Zoning By-Law. *Carried.***

Attach: Letter dated Sept 26/24; Letter dated Oct 23/24; Letter dated Nov 5/24



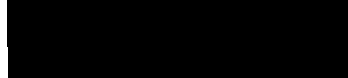
## THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

009-030-01502

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0 [www.dawneuphemia.ca](http://www.dawneuphemia.ca)  
Tel: 519-692-5148 Fax: 519-692-5511 Email: [clerk@dawneuphemia.on.ca](mailto:clerk@dawneuphemia.on.ca)

September 26, 2024

Mr. Jacob Smit



### Re: Zoning By-Law Infraction @ Con 5 E PT Lot 29 (1664 Smith Falls Road)

Dear Mr. Smit:

This letter is a follow up to our telephone conversation of yesterday regarding your property located at Con 5 E PT Lot 29 – 1664 Smith Falls Road.

As mentioned to you, the property is zoned Environmental Protection – Hazard (EP-H) Zone under the Township's Zoning By-Law 2014-54, and is also under the jurisdiction of the St. Clair Regional Conservation Authority. As such, "No building or structure shall be used or erected in any Environmental Protection-Hazard (EP-H) Zone". Included is a photo of the 2-car garage that you confirmed was moved onto this property without prior consultation with the Conservation Authority, Lambton County or the



municipality - otherwise you would have been instructed that no permanent structures are permitted on this property. The garage must be removed as soon as possible. Also, you are advertising for "clean fill wanted". Adding fill to this property is prohibited without permission from St. Clair Regional Conservation Authority.

If the garage is not removed **by Tuesday October 15, 2024**, the Township will engage the services of Lambton County Property Standards/By-law Enforcement for enforcement of the Zoning By-Law. You, as the owner shall be responsible for all costs associated with enforcement.

I trust I can count on your cooperation. ***Please confirm with me once the structure has been removed.*** If you have any questions, please do not hesitate to contact the undersigned.

Yours truly,

Donna Clermont  
Administrator-Clerk

c.c. Ezio Nadalin, Planner



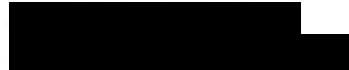
**THE CORPORATION OF THE  
TOWNSHIP OF DAWN-EUPHEMIA**

009-030-01502

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0 [www.dawneuphemia.ca](http://www.dawneuphemia.ca)  
Tel: 519-692-5148 Fax: 519-692-5511 Email: [clerk@dawneuphemia.on.ca](mailto:clerk@dawneuphemia.on.ca)

October 23, 2024

Mr. Jacob Smit



**Re: Zoning By-Law Infraction @ Con 5 E PT Lot 29 (1664 Smith Falls Road)**

Dear Mr. Smit:

This letter is a follow up to the telephone conversation of September 25, correspondence dated September 26, and your delegation at the Regular Council Meeting of Monday October 21, 2024, whereby the Zoning By-Law Infraction involving your property located at Con 5 E PT Lot 29 – 1664 Smith Falls Road was discussed.

Council at it's regular meeting of Monday October 21, 2024, passed the following resolution:

**2024-178** That Council accept the report dated October 16, 2024, received from Ezio Nadalin, County Planner Re: 1664 Smiths Falls Road – Zoning By-Law Infraction, as well as the comments dated October 16, 2024 received from Melissa Deisley, Director of Planning & Regulations, St. Clair Region Conservation Authority Re: Zoning Infraction – 1664 Smith Falls Road; **and further that the owners of 1664 Smith Falls Road be notified, in writing, that all clearing of land and infilling on the property cease immediately, and that the two-car garage be removed by no later than November 21, 2024;** and further that the Clerk seek clarification from the Planner regarding the zoning map for 1664 Smith Falls Road. *Carried.*

I have included a "Moving Permit" for you to complete and submit to the Township prior to removing the structure. If the garage is not removed by the deadline, the Township will engage the services of Lambton County Property Standards/By-law Enforcement for enforcement of the Zoning By-Law and removal of the two-car garage. You, as the owner shall be responsible for all costs associated with enforcement.

I trust I can count on your cooperation. ***Please confirm with me once the structure has been removed.*** If you have any questions, please do not hesitate to contact the undersigned.

Yours truly,

Donna Clermont  
Administrator-Clerk

c.c. Ezio Nadalin, Planner  
Melissa Deisley, SCRCA



**THE CORPORATION OF THE  
TOWNSHIP OF DAWN-EUPHEMIA**

009-030-01502

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0 [www.dawneuphemia.ca](http://www.dawneuphemia.ca)  
Tel: 519-692-5148 Fax: 519-692-5511 Email: [clerk@dawneuphemia.on.ca](mailto:clerk@dawneuphemia.on.ca)

November 5, 2024

via email: [REDACTED]

Mr. Jacob Smit  
[REDACTED]

**Re: Zoning By-Law Infraction @ Con 5 E PT Lot 29 (1664 Smith Falls Road)**

Dear Mr. Smit:

This letter is a follow up to the Zoning By-Law Infraction involving your property located at Con 5 E PT Lot 29 – 1664 Smith Falls Road. Thank you for attending the Council Meeting on Monday, November 4, 2024, whereby the Planner's comments regarding clarification of the Zoning Map for 1664 Smith Falls Road, were reviewed. The Planner confirmed that "the subject property is clearly located within the EP-H and EP-W zones which do not permit the construction and/or placement of buildings and structures within these zones."

After the presentation of the report, the following resolution was passed:

2024-196

Councillor LeBoeuf – Councillor Gray

*That Council accepts the magnified zoning map of the property located at 1664 Smith Falls Road provided by Lambton County Planning Department; and further reaffirms that the subject property is clearly located within the EP-H (Hazard) and EP-W (Significant Woodlot) zones which do not permit the construction and/or placement of buildings and structures; and that the Clerk be authorized to pursue enforcement measures if needed, to ensure compliance with the Zoning By-Law. Carried.*

Attached is a copy of the magnified zoning map that is referred to in the above resolution.

***Please confirm with me once the 2-car garage has been removed.*** If you have any questions, please do not hesitate to contact the undersigned.

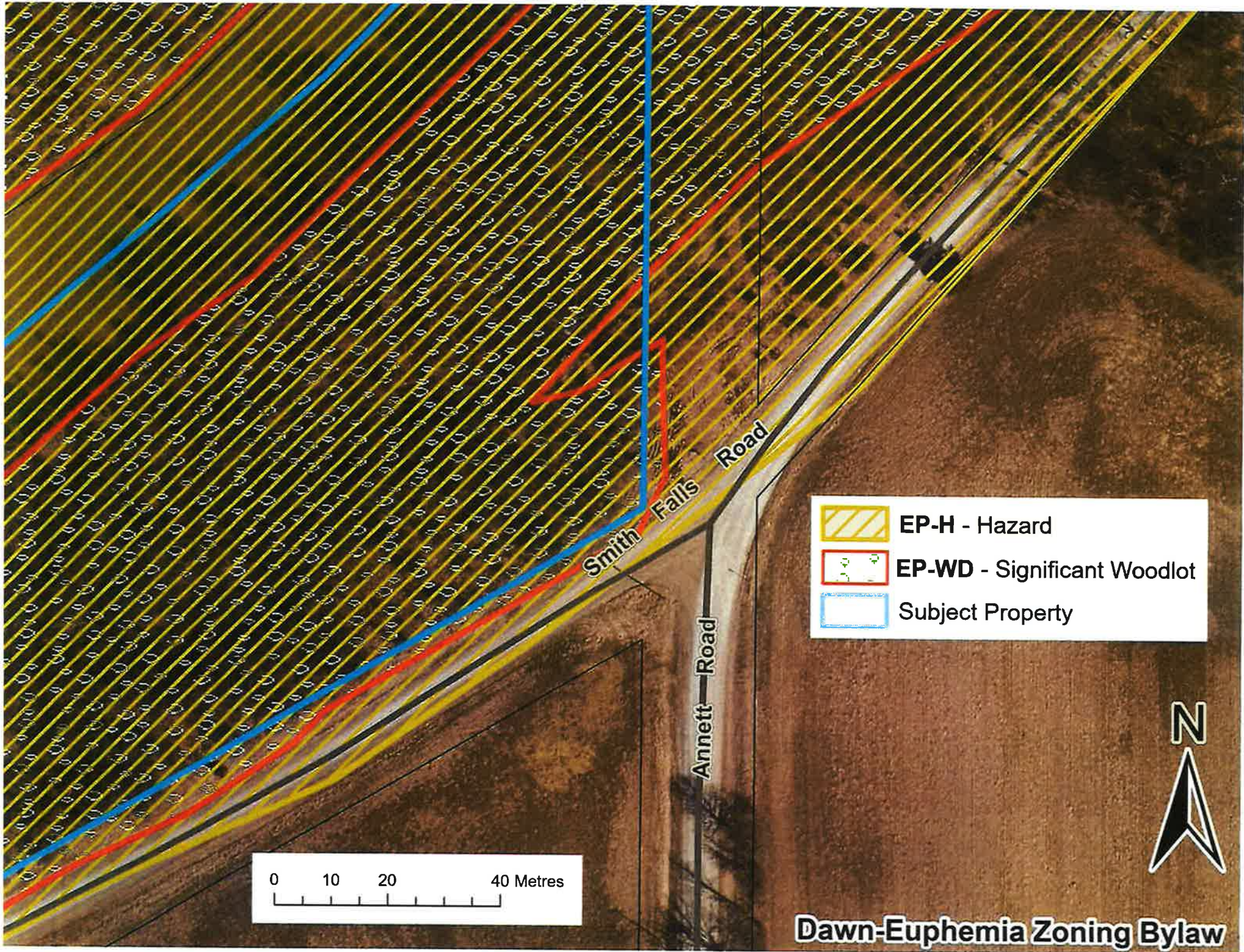
Yours truly,

[REDACTED]

Donna Clermont  
Administrator-Clerk

c.c. Ezio Nadalin, Planner  
Melissa Deisley, SCRCA

Attach: Zoning Map



-  EP-H - Hazard
-  EP-WD - Significant Woodlot
-  Subject Property



**Dawn-Euphemia Zoning Bylaw**

The Corporation of the Township of Dawn-Euphemia

4a

RESOLUTION – REGULAR MEETING

Date: November 18, 2024

Moved by:	Seconded by:	Recorded Vote:	
		Order	Vote
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	_____ A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	_____ A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____ P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____ M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____ J. Meyer

That the Minutes of the Regular Council Meeting of November 4, 2024, be adopted. *Carried.*



The Corporation of the Township of Dawn-Euphemia

**- M I N U T E S -**

Regular Council Meeting  
Monday, November 4, 2024  
6:30 pm, Municipal Office, 4591 Lambton Line

Present: Acting Mayor: J. Meyer  
Councillors: Mayor A. Broad (via zoom)  
A. Gray  
P. LeBoeuf  
M. McGuire

Staff Present: D. Clermont, Administrator-Clerk  
P. Dalton, Public Works Superintendent  
M. Seguin, Treasurer (left at 6:35pm)  
B. Stam, Deputy Clerk

In accordance with Procedural By-Law 2022-31 S.3.4 and 4.7(h), Councillor Meyer assumed the role of Acting Mayor. The meeting was called to order by Acting Mayor Meyer at 6:30 pm.

**Disclosures:** None

**2024-191 Councillor Gray – Councillor McGuire**

Minutes – October 21, 2024

That the minutes of the October 21, 2024 Regular Council Meeting be adopted. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2024-192 Councillor McGuire – Councillor Gray**

Drain Mntc – Coufts Drain

That the following Drain Maintenance and/or Repair Requests be referred to the Drainage Superintendent with the power to act;

1. The Coufts Drain Maintenance Request received October 29, 2024, submitted by Brookston Acres (2001) Inc. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2024-193 Councillor Gray – Councillor LeBoeuf**

3<sup>rd</sup> Qtr Budget to Actual

That Council accepts the report dated November 4, 2024 from the Treasurer Re: 2024 Financial 3<sup>rd</sup> Quarter Budget to Actual Report as presented. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2024-194 Councillor LeBoeuf – Councillor McGuire**

MOECP – October Update

That Council approves the monthly report from the Drainage Superintendent Re: MOECP Monthly Update for the month of October 2024 – Florence Septics; and that a copy be sent to the Ministry of Environment. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2024-195 Councillor McGuire – Councillor LeBoeuf**

Drain Maintenance Quotes

That Council accepts the quote for maintenance of the following drains as submitted by Dupuis Farm Drainage:  
Annett Drain - \$11.01 per foot, plus taxes;  
Dell Drain - \$11.51 per foot, plus taxes. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2024-196 Councillor LeBoeuf – Councillor Gray**

Zoning Infraction – 1664 Smith Falls Rd

That Council accepts the magnified zoning map of the property located at 1664 Smith Falls Road provided by Lambton County Planning Department; and further reaffirms that the subject property is clearly located within the EP-H (Hazard) and EP-W (Significant Woodlot) zones which *do not* permit the construction and/or placement of buildings and structures; and that the Clerk be authorized to pursue enforcement measures if needed, to ensure compliance with the Zoning By-Law. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2024-197 Councillor LeBoeuf – Councillor Gray**

2025 SCRCA Draft Budget

That Council receives the 2025 St. Clair Region Conservation Authority Draft Budget. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2024-198 Councillor Gray – Councillor LeBoeuf**

Enniskillen – Water Rate Increase

That Council acknowledge receipt of the letter dated October 10, 2024 and the letter dated October 30, 2024 received from the Township of Enniskillen Re: Clarification on Water Rate Increase; and further that Council recognizes the increase in water rates from Petrolia by 2 cents per cubic meter, plus a new water operating costs increase from the Township of Enniskillen of an additional 5 cents per cubic meter, effective January 1, 2025. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**Other Business**

Mayor Broad informed Council that he met with a representative from HydroOne on October 22, 2024 regarding the HydroOne Longwood to Lakeshore project to express concerns about the potential impacts to property assessment values along one of the proposed routes through Dawn-Euphemia Township.



**2024-199 Councillor LeBoeuf - Councillor Gray**

By-Law 2024-29 – Council Remuneration

That By-law 2024-29, being a by-law to provide for the remuneration of members of the Council of the Township of Dawn-Euphemia and repeal By-Law 2022-39, be taken as read a first, second and third time, and finally passed this 4<sup>th</sup> day of November, 2024. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2024-200 Councillor LeBoeuf – Councillor McGuire**

That this Regular Session of Council be hereby adjourned at the hour of 6:56 pm, to meet again on November 18, 2024 @ 6:30 pm (Regular Meeting), or at the call of the Chair. *Carried.*

Adjournment

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator-Clerk

The Corporation of the Township of Dawn-Euphemia



RESOLUTION – REGULAR MEETING

Date: November 18, 2024

Moved by:	Seconded by:	Recorded Vote:	
		Order	Vote
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	_____ A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	_____ A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____ P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____ M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____ J. Meyer

That the following Drain Maintenance and/or Repair Requests be referred to the Drainage Superintendent with the power to act;

1. The Baynton Drain Maintenance Request received November 1, 2024, submitted by Martin Parks;
2. The Smale Drain Maintenance Request received November 12, 2024, submitted by Brian Butler. *Carried.*

For Office Use Only	
Drainage Supt	<u>Nov 5, 2024</u>
Council	<u>Nov 18, 2024</u>
Res:	
Electronic File	<u>Nov 5, 2024</u>

NOV 01 2024

RECEIVED

### Notice of Request for Drain Maintenance and/or Repair

Drainage Act, R.S.O. 1990, c. D.17, subs. 79(1)

To: The Clerk of the Corporation of the Township of Dawn-Euphemia

Re: Baynton Drain  
(Name of Drain)

# COPY

In accordance with section 74 and 79(1) of the Drainage Act, take notice that I, as a person affected by the above mentioned drain, request that it be maintained and repaired.

Provide a brief description of how you are affected by the condition of this drain:

- Clean Out     
  Tile Repair     
  Culvert Replacement     
  Sprayed

Comments: Ecat of 79 fragmatics holding water back

#### Property Owners:

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number, if available.

#### Property Description

CON 8 PT LOTS 18 and 19 RP2528847 Part 2

#### Ward or Geographic Township

#### Parcel Roll Number

38-06-009-030-15350-0000

If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer. Only the owner(s) of the property may request drain maintenance and/or repair.

#### Select Ownership Type

Enter the mailing address and primary contact information:

Last Name <u>Parks</u>	First Name <u>Martin</u>	Middle Initial <u>W</u>
---------------------------	-----------------------------	----------------------------

#### Mailing Address

Unit Number	Street/Road Number	Street/Road Name	PO Box
City/Town <u>Bothwell</u>	Province	Postal Code	
Telephone Number	Cell Phone Number (Optional)	Email Address (Optional)	

Signature of Landowner: \_\_\_\_\_ Date: 11 / 1 / 2024

To be completed by recipient municipality:

Notice filed this 4 day of November 2024

Name of Clerk (Last Name, First Name) <u>Clermont, Donna</u>	Signature of Clerk
---	--------------------

For Office Use Only  
 Drainage Supt Nov 12, 2024  
 Council Nov 12, 2024  
 Res: \_\_\_\_\_  
 Electronic File NOV 12 2024

Township of Dawn-Euphemia

NOV 12 2024

RECEIVED

**Notice of Request for Drain Maintenance and/or Repair**

Drainage Act, R.S.O. 1990, c. D.17, subs. 79(1)

To: The Clerk of the Corporation of the Township of Dawn-Euphemia

Re: SMALE  
 (Name of Drain)

COPY

In accordance with section 74 and 79(1) of the Drainage Act, take notice that I, as a person affected by the above mentioned drain, request that it be maintained and repaired.

Provide a brief description of how you are affected by the condition of this drain:

- Clean Out       Tile Repair       Culvert Replacement       Sprayed

Comments: CLEAN OUT

**Property Owners:**

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number, if available.

Property Description

SE 1/4 Lot 33, CON 12

Ward or Geographic Township

Dawn-Euphemia

Parcel Roll Number

3806 00606010300

If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer. Only the owner(s) of the property may request drain maintenance and/or repair.

**Select Ownership Type**

Enter the mailing address and primary contact information:

Last Name BUTLER      First Name BRIAN      Middle Initial S

**Mailing Address**

Unit Number	Street/Road Number	Street/Road Name	PO Box
City/Town <u>OIL SPRINGS</u>		Province <u>ONT</u>	Postal Code <u>N0N1P0</u>
Telephone Number	Cell Phone Number (Optional)	Email Address (Optional)	

Signature of Landowner: \_\_\_\_\_ Date: NOVEMBER 7, 2024

To be completed by recipient municipality:

Notice filed this 12 day of NOV 20 24

Name of Clerk (Last Name, First Name) <u>Clermont, Donna</u>	Signature of Clerk
---	--------------------

9a

**VOUCHER # 21 - 2024**

**18-Nov-24**

<b>INVOICES</b>	<b>CHEQUE RUN</b>	<b>CHEQUE #</b>	<b>TOTAL</b>
Admin/P Wks/Fire/Drain/Water/DECC	04-Nov-24	██████████	\$ 133,781.27
Admin/P Wks/Fire/Drain/Water/DECC	05-Nov-24	████	\$ 8,016.17
<b>Grand total of all invoices</b>			<b>\$141,797.44</b>
<b>PAYROLL</b>	<b>PP # 23</b>		
Administration	\$ 15,337.00		\$ 15,337.00
Public Works	\$ 26,522.20		\$ 26,522.20
Council	\$ -		\$ -
<b>Grand total of all Payroll</b>			<b>\$ 41,859.20</b>
<b>VOUCHER # 21 - 2024</b>		<b>GRAND TOTAL</b>	<b>\$183,656.64</b>



# THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

10a

4591 Lambton Line, RR # 4, Dresden, Ontario N0P 1M0  
Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018  
Email: [clerk@dawneuphemia.on.ca](mailto:clerk@dawneuphemia.on.ca) Website: [www.dawneuphemia.ca](http://www.dawneuphemia.ca)

To: Members of Dawn-Euphemia Township Council  
Meeting Date: November 18, 2024  
From: Donna Clermont, Administrator-Clerk  
Subject: **Grass Cutting Contract**

## OPEN SESSION REPORT

**Background:** At the Regular Council Meeting of Monday October 21, 2024, the following resolution was passed:

**2024-181** *That the Clerk prepare the By-Law to enter into Agreement for the Grass Cutting Contract for Municipal Properties and the Shetland Conservation Area with current contractor three (3) years at a 0% increase for 2025 and a 2% increase for 2026 and 2027 for the Municipal Properties; and a 0% increase for 2025 and a 3% increase for 2026 and 2027 for the Shetland Campground; and that Council approve any surcharges that may be applied by the contractor. Carried.*

**Comments:** Attached is a copy of By-Law 2024-30, being a By-Law to Authorize the Execution of an Agreement for the Provision of Grass/Weed Cutting and trimming Services for Municipal Properties and the Shetland Campground. The previous contract had been separated into 2 agreements; however, since the same contractor has both agreements, it has been combined into one.

### Financial:

MUNICIPAL PROPERTIES	2025 – 0%	2026 – 2%	2027 – 2%
Municipal Properties #1 to15	\$13,712.00	\$13,986.24	14,265.97
HST	\$1,782.56	\$1,818.22	\$1,854.58
<b>GRAND TOTAL</b>	<b>\$15,494.56</b>	<b>\$15,804.46</b>	<b>\$16,120.55</b>
Monthly Total April 15 to Oct 15 (6)	\$2,582.43	\$2,634.08	\$2,686.76

SHETLAND CAMPGROUND	Price 2025 + 0%	Price 2026 + 3%	Price 2027 + 3%
Shetland Conservation Area	\$6,737.00	\$6,939.11	\$7,147.29
HST	\$875.81	\$902.09	\$929.15
<b>TOTAL</b>	<b>\$7,612.81</b>	<b>\$7,841.20</b>	<b>\$8,076.44</b>
Monthly Total (incl hst) April 15 to Oct 15 (6 mos)	\$1,268.81	\$1,306.87	\$1,346.08

**Recommendation:** That By-Law 2024-30, being a By-Law to Authorize the Execution of an Agreement for the Provision of Grass/Weed Cutting and trimming Services for Municipal Properties and the Shetland Campground, be read a first and second time, read a third time and finally passed this 18<sup>th</sup> day of November, 2024.

Attach: By-Law 2024-30 (7 pgs)



THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

**BY-LAW NUMBER 2024 - 30**

**Being a By-law to authorize the execution of an Agreement for the Provision of  
Grass/Weed Cutting and Trimming Services for Municipal Properties and the Shetland  
Campground**

---

WHEREAS the Corporation of the Township of Dawn-Euphemia is desirous of entering into an agreement with Jacob Loewen for the provision of grass/weed cutting and trimming services at the Municipal Properties and Shetland Campground as outlined in the agreement;

NOW THEREFORE the Council of the Corporation of the Township of Dawn-Euphemia ENACTS AS FOLLOWS:

1. THAT the entering of an Agreement between The Corporation of the Township of Dawn-Euphemia and Jacob Loewen is hereby approved and authorized.
2. THAT the Mayor and the Clerk are hereby authorized and directed to execute on behalf of The Corporation of the Township of Dawn-Euphemia the said Agreement, in substantially the same form as that attached hereto as Schedule "A" and forming a part of this By-law.
3. That this By-law shall come into force and take effect on the final passing thereof.

READ a FIRST and SECOND time this 18<sup>th</sup> day of November, 2024.

READ a THIRD time and FINALLY PASSED this 18<sup>th</sup> day of November, 2024.

---

Mayor – Alan Broad

---

Administrator-Clerk – Donna Clermont



## THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

106

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0  
Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018  
Email: [clerk@dawneuphemia.on.ca](mailto:clerk@dawneuphemia.on.ca) Website: [www.dawneuphemia.ca](http://www.dawneuphemia.ca)

To: Members of Dawn-Euphemia Township Council  
Meeting Date: November 18, 2024  
From: Donna Clermont, Administrator-Clerk  
Subject: **OPP FALSE ALARM BY-LAW**

---

### OPEN-SESSION REPORT

**Background:** The following is an email from the Secretary of the Lambton Group OPP Detachment Board:

*"From the October 2024 LGODB meeting, please find attached items for circulation to your councils. Of note will be the by-law in relation to False Alarms, and the ability to for the OPP to charge for these responses. As you will have seen from previous months minutes, and as your board representatives were to have brought forward, the false alarm responses have severely increased in Lambton, taking OPP resources away from other emergencies.*

*From these discussions over the past 8 months, a by-law (attached) was drafted by the board, and it is requested that each member municipality bring this forward with recommendation to be passed at their next council meeting.*

*Moved By: John Cowenberg*

*Seconded By: Bill Beveridge*

***THAT*** the false alarm response by-law be adopted by the Lambton Group OPP Detachment Board, as presented; and ***THAT*** the board secretary be directed to circulate the false alarm response and fee by-law to all member municipalities with a request for adoption no later than December 31, 2024; and ***THAT*** all member municipalities provide a signed copy of the by-law once executed. Carried

*Of note, this is not speaking to any member municipalities Fire Departments, this was brought forward in our meeting and it was requested that we assure all municipalities that this is solely for OPP response false alarms.*

*Should you have any questions, please consult with your member representative or Chair Greg Nemcek. If you could each please provide me with a signed copy when available, that would be greatly appreciated. Thank you, speak soon."*

Kind regards, Mandi Pearson, Secretary - Lambton Group OPP Detachment Board

Attached is a "draft" False Alarm By-Law as provided by the Police Services Board, for Council's consideration.

**Consultations:** None

**Financial:** N/A

**Recommendation:** That By-Law 2024-31, Being a By-Law to impose fees and charges for services or activities provided by the Ontario Provincial Police (OPP), on behalf of the Township of Dawn-Euphemia in relation to alarms, be read a first and second time, read a third time and finally passed this 18<sup>th</sup> day of November, 2024.

Attach: "Draft" False Alarm By-Law 2024-31 (4 pgs)





**THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA  
BY-LAW 2024-31**

**Being a By-Law to impose fees and charges for services or activities provided by the Ontario Provincial Police (OPP), on behalf of the Township of Dawn-Euphemia in relation to alarms**

---

**WHEREAS** pursuant to section 391 of the *Municipal Act*, 2001, as amended, a municipality is authorized to pass by laws imposing fees or charges on persons for services or activities provided or done by or on behalf of it; and

**WHEREAS** section 398(2) of the Act, provides for the addition of fees and charges imposed by the municipality or local board, respectively, to the tax roll for the following property in the local municipality and to collect them in the same manner as municipal taxes: and property for which all the owners are responsible for paying the fees and charges; and

**WHEREAS** section 345 of the Act authorizes the Council of a local municipality to establish: penalty and interest charges, notice as to time and notice of payment, payment of installments and options; and

**WHEREAS** the Township of Dawn-Euphemia, receives policing services from the OPP; and

**WHEREAS** the Township of Dawn-Euphemia, is part of the Lambton Group OPP Detachment Board that Represents the Township of Brooke-Alvinston | Township of Dawn-Euphemia | Township of Enniskillen | Municipality of Lambton Shores | Village of Oil Springs | Town of Petrolia | Town of Plympton-Wyoming | Township of St. Clair | Township of Warwick; and

**WHEREAS** the number of false alarms in the Township of Dawn-Euphemia, has been identified as consuming a significant quantity of OPP resources, which could be better directed to enhancing police presence in the community through the reduction of false alarms; and

**WHEREAS** response to these false alarms interferes with the ability of the OPP to respond to actual emergencies, posing a threat to officer safety and members of the public by creating unnecessary delays; and

**WHEREAS** Police Detachment Boards and Municipalities across Ontario are seeking to address false alarms and decrease related calls for service; and

**WHEREAS** the Lambton Group OPP Detachment Board deems it expedient to pass a by-law relating to the reduction of false security alarms and to impose fees for services provided by the OPP; and

**WHEREAS** the municipality incurs costs when OPP responds to False Alarms; and

**WHEREAS** responses to False Alarms interfere with the ability of the OPP to respond to actual incidents; and

**WHEREAS** the Lambton Detachment of the OPP have agreed to maintain a register of alarms responded to in the municipality;

**NOW THEREFORE** the Corporation of the Township of Dawn-Euphemia, enacts as follows:

1. In this bylaw and recitals
  - a) "Alarm" or "Alarms" means any form of notification to the OPP central dispatch of a criminal act, an attempted criminal act, or any bonafide emergency situation at a premise or an False Alarm;
  - b) "Alarm Device" means any device or series of devices installed on real property and designed to detect criminal activity or unauthorized entry or emergency which when activated, emits or transmits a local or remote audible, visual or electronic signal intended to alert the "alarm system owner", summon the police service, whether monitored by an "Alarm Business" or not;
  - c) "Alarm System Owner" means the owner, occupant or lessee of a building, structure or premise that has a security alarm system or the lessee of a security alarm system;
  - d) "False Alarm" means any one of the following:
    - i. the testing of an alarm without advance notification to OPP central dispatch;
    - ii. an alarm caused by the carelessness or negligence of any person at a premise;
    - iii. an alarm caused by the mechanical failure or improper installation of any warning device; or
    - iv. an alarm inadvertently activated by any means including internal or external conditions;
  - e) "False Alarm" does not include alarms where OPP dispatch is notified within forty-eight (48) hours advance that a response is not required;
  - f) "Emergency situation" means:
    - i. an alarm caused by an attempted or completed criminal act at a premise; or
    - ii. any type of emergency occurring at or in relation to any business or residential premises located within the geographic boundaries of the (municipality name);
  - g) "OPP" means the Lambton Detachment of the Ontario Provincial Police;
  - h) "Premise" or "Premises" means any business or residential premises located within the geographic boundaries of (municipality name), containing an unlawful entry alarm which automatically notifies OPP central dispatch of an emergency situation;
  - i) "Municipality" means (municipality name); and
  - j) OPP central dispatch means the OPP communications centre.

- 2. The OPP shall maintain the following;
  - i. a written record of each separate alarm, which record shall include, without limiting generality, the date time and location of such alarm.

3. Fees for False Alarms

- i. where there is an OPP response to a false alarm, the alarm system owner shall be responsible for the fee as set out in the (municipality name) Fees and Charges By-law, as amended;
- ii. an Alarm shall not be classified as a False Alarm when an extraordinary circumstance as determined by the police service Detachment Commander has occurred;

4. Notwithstanding any other provision of this bylaw:

- i. the owner or occupier of a premise shall pay to the municipality the sum of:

First false alarm in any calendar year	No fee
Second false alarm in any calendar year	\$250.00
Third false alarm in any calendar year	\$350.00
Fourth false alarm in any calendar year	\$700.00
Fifth false alarm in any calendar year	\$1400.00
Sixth false alarm in any calendar year	Notice of suspension of service will be issued for the remainder of the calendar year.

5. Collection of False Alarm Fees

- i. the OPP shall provide (municipality name) Treasurer with the required information within 15 days of the end of a calendar month, regarding False Alarm occurrences in the preceding month for invoicing and collection purposes. Required information includes at a minimum the name of the alarm system owner and the address.
- ii. fees shall be invoiced and collected by (municipality name), in accordance with the Accounts Receivables established processes and procedures. Invoices shall be printed and mailed to the alarm system owner
- iii. (municipality name) will take appropriate steps as provided for in the Municipal Act, to collect outstanding false alarms fees.

6. Automatic Dialing Alarm

- i. No person shall install maintain or use an automatic dialing device designed to transmit a message to either the OPP or the OPP central dispatch;
- ii. Automatic Dialing Alarms causing False Alarms requiring response by the OPP shall be subject to the fees as set out in (municipality name) Fees and Charges By-law.

7. The alarm system owner occupier or key holder of each premise shall:
- i. attend their premise when its alarm is activated within 30 minutes of the activation; and
  - ii. allow access to the premise for inspection purposes and to answer inquiries from the OP

8. Severability
- i. each and every one of the foregoing provisions of this by-law is severable and if any provisions of this by-law should, for any reason, be declared invalid by any court, it is the intention and desire of this council that each and every one of the then remaining provisions shall remain in full force and effect.

9. This by-law shall come into full force and effect upon final passing thereof.

Read a first and second time this 18<sup>th</sup> day of November, 2024

Read a third time and finally passed this 18<sup>th</sup> day of November, 2024

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**Lambton Group OPP Detachment Board Members**

Township of Brooke-Alvinston passed on:

Township of Dawn-Euphemia passed on:

Township of Enniskillen passed on:

Municipality of Lambton Shores passed on:

Village of Oil Springs passed on:

Town of Petrolia passed on:

Town of Plympton-Wyoming passed on:

Township of St. Clair passed on:

Township of Warwick passed on:

The Corporation of the Township of Dawn-Euphemia

11a

RESOLUTION – REGULAR MEETING

Date: November 18, 2024

Moved by:	Seconded by:	Recorded Vote:		
		Order	Vote	
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	_____	A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	_____	A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____	P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____	M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____	J. Meyer

That Council hereby now moves into a session of the Regular Council Meeting that shall be closed to the public at \_\_\_\_\_ pm for One (1) Matter under S.239(2)(e) Litigation; One (1) Matter under S.239(2)(d) Employee Negotiations; and Two (2) Matters under S.239(2)(b) Personal Matters about Identifiable Individuals. *Carried.*

The Corporation of the Township of Dawn-Euphemia

12

RESOLUTION – REGULAR MEETING

Date: November 18, 2024

Moved by:	Seconded by:	Recorded Vote:		
		Order	Vote	
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	_____	A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	_____	A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____	P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____	M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____	J. Meyer

That this Regular Meeting of Council be hereby adjourned at the hour of \_\_\_\_\_ pm, to meet again for the Regular Meeting of Council tentatively set for 4:00 pm (pending draft budget readiness) otherwise at 6:30 pm on December 2, or at the call of the Chair.  
*Carried.*