The Corporation of the Township of Dawn-Euphemia



- AGENDA-

Monday, November 3, 2025 - 6:30 pm

REGULAR MEETING OF COUNCIL

Municipal Office, 4591 Lambton Line

Be advised that Council Meetings are being recorded and live streamed. If you wish to attend via zoom, please contact the Clerk for an invitation. Comments and opinions expressed by individual Council Members, guests and the general public are their own, and do not necessarily represent those of the Dawn-Euphemia Council. The official record of the Council Meeting shall consist solely of the Minutes approved by Council.

1. CALL TO ORDER

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS

a) 6:30pm – Four Counties Health Services Foundation, Jackie Van Eerd Beatty, Funding Coordinator, Julie McBrien, MHA President and CEO; Tom Jeffery, FCHS Foundation Chair; b) 6:50pm – NFTC, Sam Maclin, Robert Crober Re: NFTC Proposal to Install 2 – POP Sites Report from Public Works Superintendent

4. ADOPTION OF MINUTES

a) Minutes of Regular Council Meeting of October 20, 2025

5. BUSINESS ARISING FROM MINUTES

6. PLANNING/DRAINAGE/PROPERTY

a) Drain Maintenance Request for Dawn Centre Drain submitted by G.Thiessen

7. REPORTS

- a) Report from the Public Works Superintendent Re: Public Works Fleet
- b) Report from the Public Works Superintendent Re: Brooke Telecom Broadband Installation
- d) Report from the Public Works Superintendent Re: Winter Operations Plan 2025-26
- e) Report from the Treasurer Re: 2025 Financial 3rd Quarter Budget to Actual Report
- f) Activity Report from the Administrator-Clerk for September & October
- g) 2026 Draft Budget from the St. Clair Region Conservation Authority
- h) Special Council Meeting Motion Re: Public Notice Official Plan Review

8. CORRESPONDENCE

- a) Email dated October 21, 2025 from the Township of Enniskillen Re: 2026 Water Rates
- b) Memo Dated October 21, 2025 from J.L. Richards Re: Review and Update of Official Plan
- c) ROMA Conference, Toronto, January 18-20, 2026

Information Only

- d) Email Dated October 16, 2025 from Will Nywening Re: County Official Plan Review
- e) Royal Canadian Legion Re: Remembrance Day Service
- f) Notice from Enbridge Gas Inc. Re: 2026 Storage Enhancement Project

9. OTHER BUSINESS

- a) Accounts
- 10. BY-LAW
- 11. CLOSED SESSION

12. ADJOURNMENT:

Next Meeting of Council

Committee of Adjustment – Monday November 17, 2025 @ 6:20pm Regular Council Meeting – Monday, November 17, 2025 @ 6:30 pm

Delegation: 6:30 pm





Four Counties Health Services Foundation Four Counties Health Services Presentation – Township of Dawn-Euphemia

Monday, November 3, 2025

Tom Jeffery, FCHS Foundation (FCHSF) Board Chair Julie McBrien, MHA President and CEO Jackie Beatty, FCHSF Fundraising Coordinator



Township of Dawn-Euphemia



Thank you for your generous donations to date: \$45,800 (1990-2024)

Agenda

Four Counties
Health
Services
Foundation

Four Counties
Health
Services
(FCHS)

Your Support Matters

FCHS Foundation: Mission, Vision, and Values

Mission

To build relationships that support Four Counties
Health Services by raising awareness of critical
equipment needs and encourage community
ownership through giving

Vision

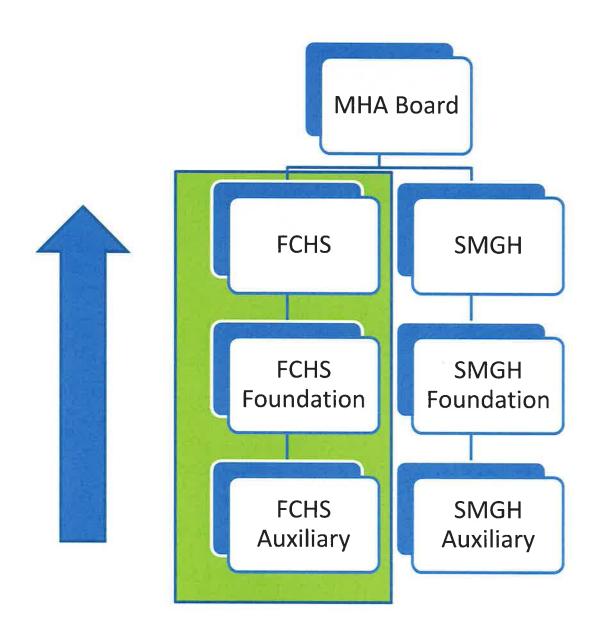
To Ensure Quality Healthcare Close to Home

<u>Values</u>

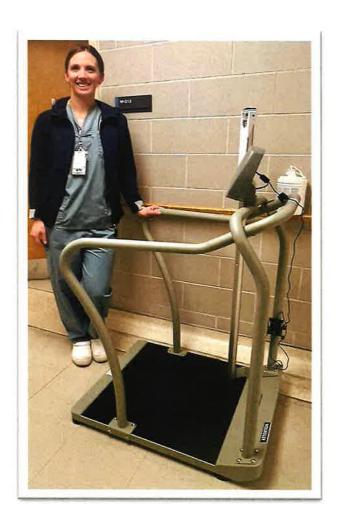
To be guided by our values in our relationship with our donors, our hospital, our communities and each other, we live the following

Trust – Integrity – Respect – Accountability – Team Work

Structure







Overview

- equipment not supported by Ministry of Health, which is defined by FCHS policy as <u>any</u> equipment valued over \$3,000
- Since 1987, the Foundation has contributed \$9.45M to support medical equipment purchases at FCHS



Volunteer Elected Board of Directors

Community/Skills Based Board:

Judy Bodkin (Thamesville)
Harry Denkers (Florence)
Scott Gawley (Cairo)
Tom Jeffery (Appin)
Janneke Newitt (Melbourne)
Kirk Patterson (London/Glencoe)
Lynda Pelcz (Rodney)
Joanne Vansevenant (Newbury)
Pam White (Bothwell)



Ex-officio Board Directors

Michele Plant – Auxiliary Representative Chelsea King – MHA Representative Julie McBrien – FCHS Representative

Part Time Staff

Rosemary Bartlett (Glencoe)
Jackie Van Eerd Beatty (Bothwell)
Martha Wortner (Wardsville)



Donor Impact

- Provides State of the Art medical equipment for patient care
- Allows the hospital to increase number of procedures
- Reduces wait times
- Keeps care close to home



Community Impact

- According to a recent local study, the top two reasons that attract newcomers to an area are:
 - 1. Employment Opportunities
 - 2. Access to Health Care
- Hospitals not only impact quality of health care in our communities but impact viability and sustainability of our rural communities.

Community Support













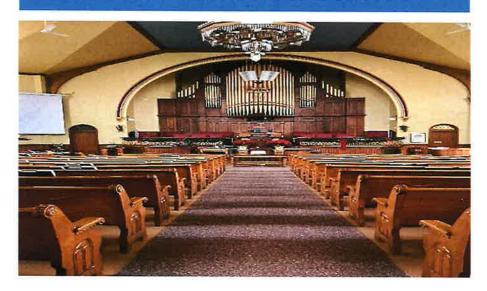






Supporting Community

Annual Memorial Service



Honours those who have passed at FCHS or had memorial donations made in their name

February 2025 Service: Glencoe Presbyterian Church 120 lives remembered

What's Happening at FCHS – shines a light on our hospital, foundation, and auxiliary

Distribution – 14,000 homes, farms, and businesses receive newsletters

PULSE Spring & Fall Newsletters



Serving the Needs of Patients!



2025 FCHS Foundation Patient Medical Equipment Appeal \$ 250,500



Endoscopy Processor	2 x Hematology Analyzers	Flexible Endoscope	3 x VC150 Vital Monitor
			119 75 2 82 99
Automated Scope Cleaning	Complete Blood Count Testing	Examines Upper GI Tract	Monitors Patient Health
Endoscopy Dept \$92,000	Lab/Emergency Dept \$60,000	Endoscopy Dept \$30,000	ACNU Dept \$21,000
4 x IV Pumps	Staff Education	AIRVO 3	Floor Scrubber
125			
Delivers IV Fluids to Patient	Supporting Staff Training	Supports Patient in Respiratory Distress	Removes Dirt, Grime & Pathogens
ACNU/Emergency Dept \$16,000	Hospital wide \$12,000	Emergency Dept \$10,000	Housekeeping Dept \$9,500

Agenda

Four Counties
Health
Services
Foundation

Four Counties
Health
Services
(FCHS)

Your Support Matters



Middlesex Hospital Alliance Mission & Vision

VISION:

Exceptional People providing *Exceptional Care*.





MISSION:

To provide the healthcare we would expect for our own families.

Learn more at: www.mhalliance.on.ca/about/strategic-plan

Four Counties Health Services



Stabilizing our Critical Patients

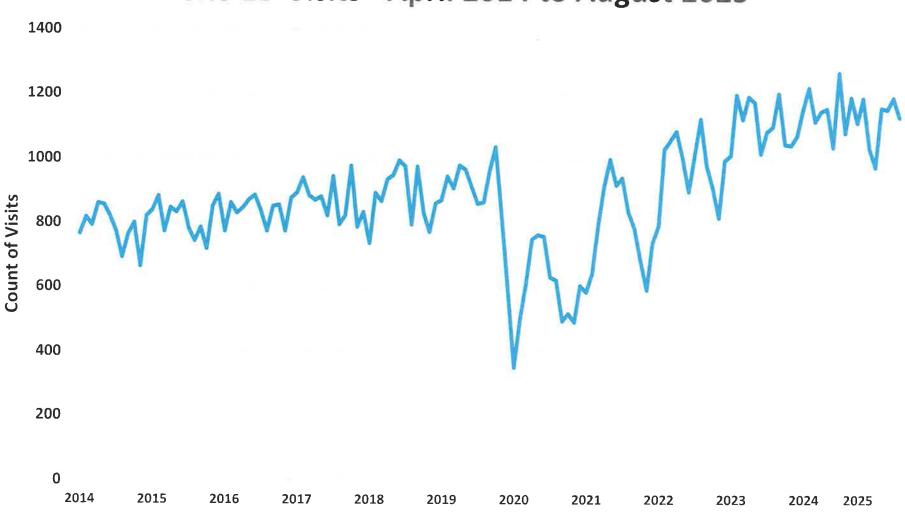


Negative Pressure Room

Helipad for ORNGE Air Ambulance Service

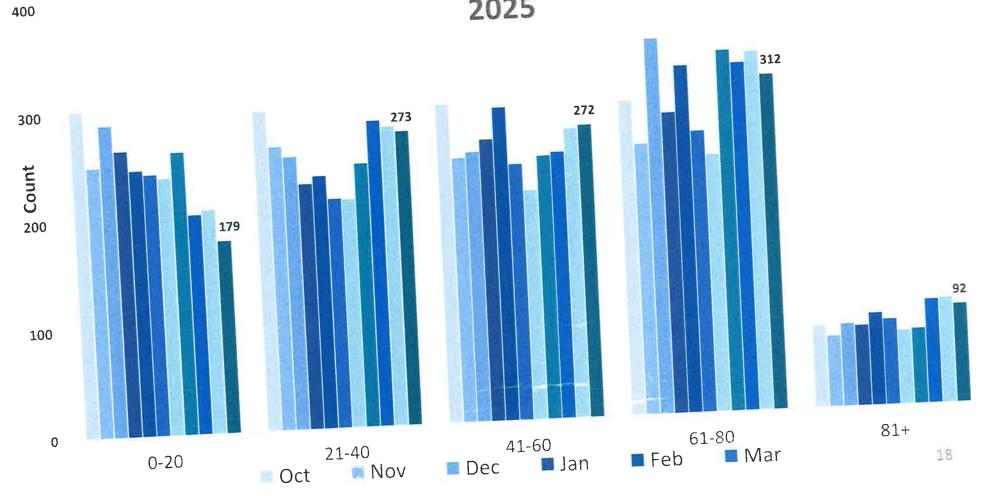
FCHS Emergency Department Growth

FCHS ED Visits - April 2014 to August 2025



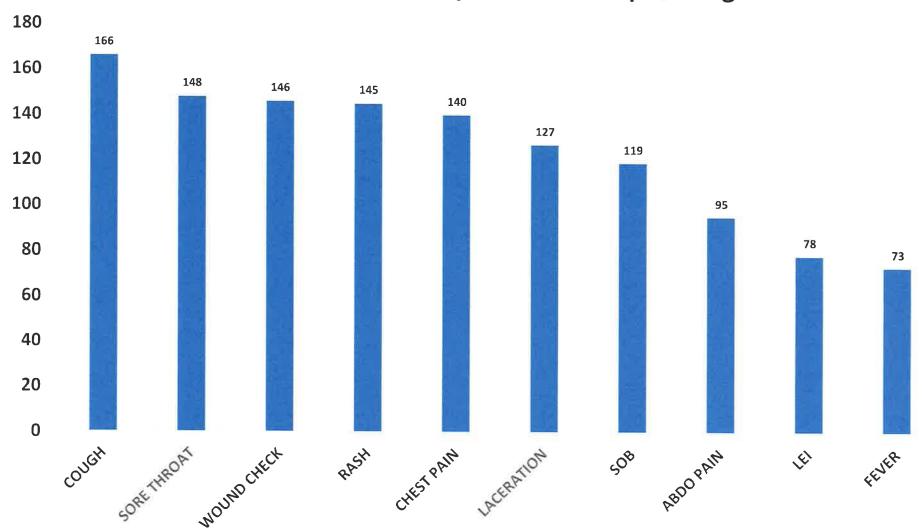
FCHS Emergency Department Visits by Age Group

FCHS ED Presentations by Age Group Oct 2024 - Aug 2025

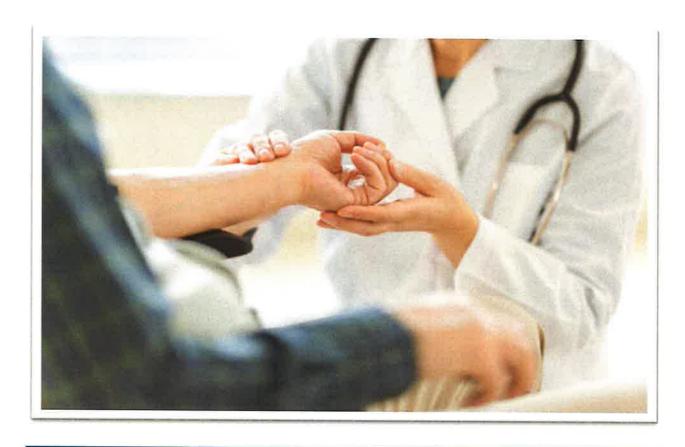


Most Common ED Visit Reasons

Top 10 Reasons for FCHS ED presentation April - August 2025



Primary Care – Inpatient Support



FCHS Most Responsible Physicians (MRPs)

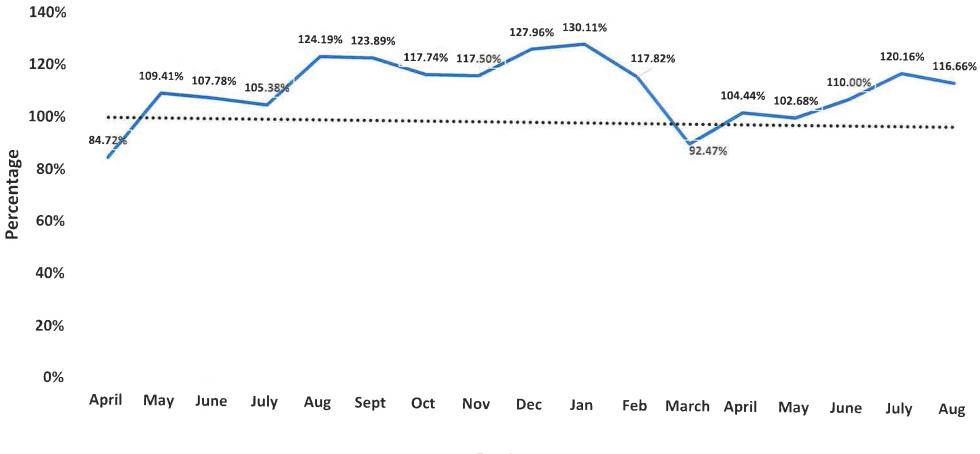
Dr. Todd Elogio Dr. Anwar Hooda

Dr. Monica Faria Dr. Garrett Mosey

Dr. Sophia Frost Dr. Matthew Wu

FCHS Acute Nursing Unit Bed Occupancy

FCHS ACNU Occupancy Rate - April 2024-August 2025



Patient average age at admission = 72 years

Ambulatory Care Clinics

Dr. Loo



Dermatology

Second & ThirdFriday of the Month

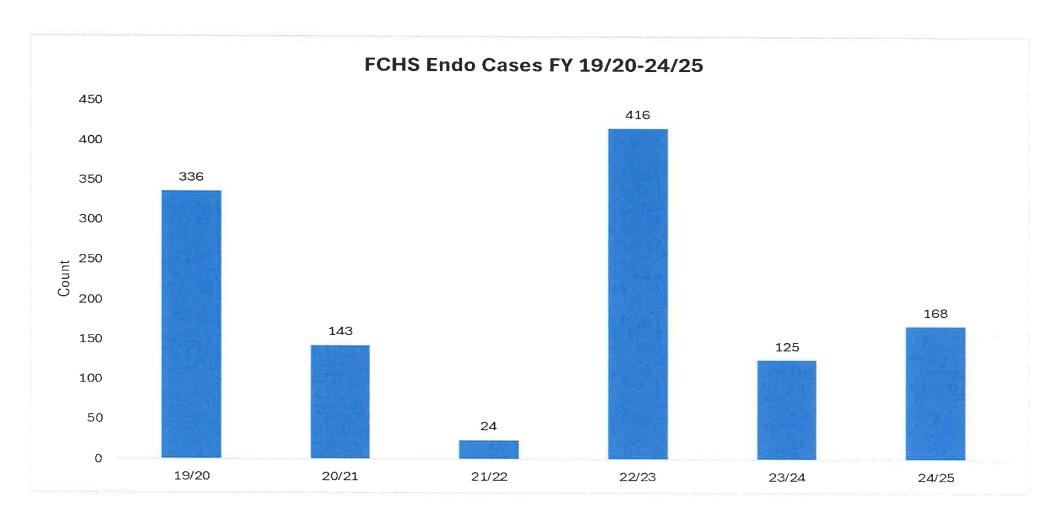
Dr. Mohammed



Endoscopy

- Every ThursdayMinor Surgery
- First Friday of Month

Endoscopy



Palliative Care Suite









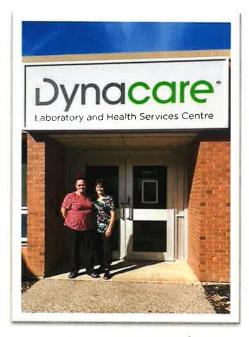
Health Village Updates



Newbury Dental Clinic



FCHS Foundation



Dynacare Lab



Hitching Post



SOAHAC



Four Counties Community Villa

FCHS Infrastructure Investments

- *New* Accessible Washrooms
 Near Emergency Department
- 2nd Generator to be Installed
 Summer/Fall 2026
- Additional patient care rooms
 Outfitted to support overcapacity
- New door for Mental Health room
- New audio-visual equipment
 In Board room
- Way-finding improvements
- Exploring improved cellular service



FCHS Local Advisory Committee (LAC)

General Purpose / Mission of Committee:

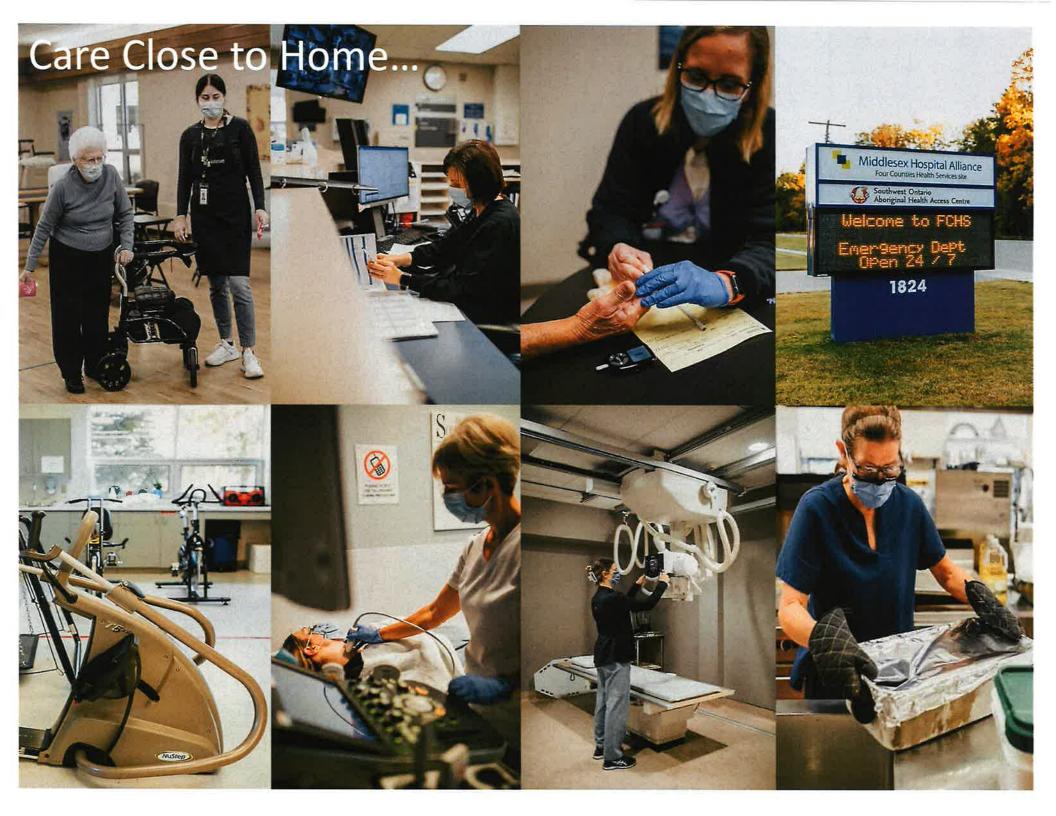
- 1. Provide input and education to the MHA Board on issues of importance to the community served by FCHS.
- Provide advice and consultation in the development of the Middlesex Hospital Alliance (MHA) mission, vision and values.
- 3. Participate in the MHA strategic planning process.
- 4. Provide advice and consultation on any Board consideration regarding addition/elimination of programs/services at FCHS.
- 5. Provide advice and consultation on local community health and wellness issues.
- 6. Provide advice and consultation on strategies for recruiting and retaining Professional Staff resources in the local community.
- 7. Provide advice and consultation and coordinate efforts in the local community among the Alliance, and FCHS's volunteer /auxiliary group and Foundation.

Meet four (4) times per year at FCHS. Report to the MHA Board of Directors.



LAC Membership for 2025/2026:

- Janelle Elliott (Community Rep)
- Jim Faflak (Community Rep)
- Mike Keime (Community Rep)
- Jim Knipfel (Community Rep)
- Don Lunn (Community Rep)
- Jackie Herdman (Auxiliary)
- Tom Jeffrey (FCHS Foundation)
- Ex-Officio members (MHA Board Chair, President & CEO, VP Clinical, Interim Chief of Rural Medicine)



Agenda

Four Counties
Health
Services
Foundation

Four Counties
Health
Services
(FCHS)

Your Support Matters

Your Donor Dollars at Work – 2023/24

THANK YOU!

Dawn-Euphemia **Municipal Grant** Program funded \$8,000 over two years toward a Work Station on Wheels, providing enhanced bedside engagement with efficient mobile access to patient health records



Work Station on Wheels (WoW)
For Mobile Health Records
\$8,000

Request for Continued Support



\$4,000 4 Required for 2025/26 Campaign

- Fall 2025 Fundraising Goal for Patient Medical Equipment needs is \$118,500
- Appealing for assistance with the purchase of one IV Pump for the ED (Emergency Department) budgeted at \$4,000

FCHS Auxiliary

Gift Shop



Spring Bazaar

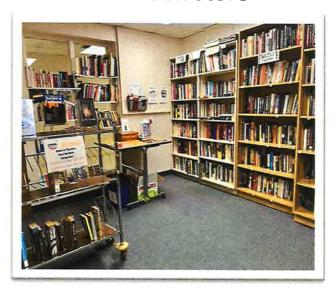


Nevada Ticket Sales



FCHS Auxiliary
Celebrate the
Season
Bazaar & Deli Lunch
Monday, December 8, 2025
Bazaar 10 AM - 3 PM
Lunch 11 AM - 1:30 PM Cost \$10
*Gift Shop Sales * Bake Sale*
Local Vendors
Come see us at FCHS
Four Counties Health Services
1824 Concession Drive, Newbury
For more info 519-784-4274

Used Book Store



BBQ Raffle



Third Party Events



THE FORMAL STATES AND ADDRESS OF THE STATES



Voiceprints Concert



Glencoe Curling Bonspiel







Twin Creeks Preserve Sporting Clays Tournament

Norm Parker Runner Watford Alvinston Race

SWM Celebrate Community
Committee Car Show

Signature Events









Testimonial

The DePelsmaekers

- Longtime supporters of FCHS Foundation
- Residents of the Villa since 2023
- During his cancer journey, Richard had been treated at 6 hospitals across Southwestern Ontario, including Four Counties Health Services' Emergency Department and stays on the floor (ACNU)
- Richard passed away in the FCHS Palliative Care Suite, June 2025
- Mary Lou returned to FCHS to thank staff for their excellent care of Richard and support for their family, remarking that of all the hospitals they had visited, Four Counties was "# 1, No Question!"



Mary Lou & Richard DePelsmaeker Celebrating 57th Wedding Anniversary In FCHS Palliative Care Suite

Website: fchsfoundation.ca

Facebook: Four Counties Health Services Foundation



Grown Locally, Healed Locally

Your Support Matters

Immediate Access to Care: In emergencies, every minute counts. Having a well-equipped local hospital ensures that you and your loved ones receive timely medical attention.

Enhanced Services: Your contributions can help us invest in the latest medical technologies and training, ensuring that you receive state-of-the-art care close to home.

Community Well-being: A local hospital is more than just a place for medical treatment; it's a hub for community health programs, preventive care, and education. By supporting us, you're investing in the overall well-being of our community.







Discussion







4591 Lambton Line, RR # 4, Dresden, ON NOP 1M0

Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018

Email: roads@dawneuphemia.on.ca Website: www.dawneuphemia.ca

To:

Members of Dawn-Euphemia Township Council

Meeting Date:

Nov 3, 2025

From:

John Collison, Public Works Superintendent

Subject:

NFTC Proposal to Install 2- POP Sites

Open Session Report

Background:

To inform Council of the proposed intention from NFTC and seek approval to install 2-POP sites during fiber installation within the Townships Road allowance to assist with power outages.

Comments: NFTC has been given Municipal consent to complete fiber optic installation within the Municipal Road allowances to directly supply our residents with full broadband capabilities. NFTC is seeking Municipal consent to install 2-POP sites within the Township on Dawn-Euphemia. Proposed sites are both on Dawn-Valley Road, one north of Bentpath Line and one south of Lambton Line, both in the east road allowance. Each POP site will have two concrete pads. One pad for a network electronics cabinet and a generator to continue service in the event of a power outage. Second pad would have a propane tank to fuel the generator. Culvert access may or may not be required to provide access to service this equipment. All costs will be absorbed by NFTC. Municipal Consent encompasses the following, safety is the #1 priority, all abnormalities to be reported to the Township Office, submitted Locates have applicable clearances, the road isn't encroached upon, traffic plans are utilized with appropriate signage, all repairs are made for any unknowns (i.e. Tile drain, etc.), liability insurances are valid for the duration of the construction and until the jobs are deemed complete, and the work/construction sites are up to Township standards upon completion of work.

Consultations: NFTC Reps Sam Maclin and Robert Crober, Enbridge Staff Greg Snow and Jeff Vandermeerch. Enbridge has restrictions that no POP sites can be placed on any Enbridge property. Restricted areas highlighted in red on attached map.

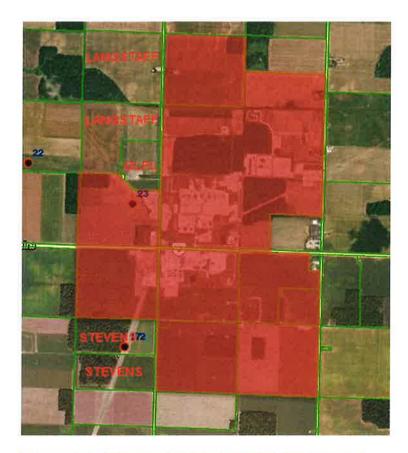
Financial: Only minimal costs will be associated with routine inspection of installations.

Strategic Plan Implications: S.8.4 "Investigate opportunities to improve internet service and expand broadband services throughout the Township."

Recommendation:

That Municipal Consent be granted to NFTC to continue installing Fiber Optic materials on their awarded sections of Dawn-Euphemia Township and 2- POP sites as depicted in the photo on 2 sections of Dawn Valley Road on municipal road allowances in Dawn-Euphemia Township; and that NFTC be instructed to coordinate the work and location with the Public Works Superintendent and taking into account restrictions put in place

by Enbridge; and further All costs will be absorbed by NFTC, safety is the #1 priority, all abnormalities to be reported to the Township Office, submitted Locates have applicable clearances, the road isn't encroached upon, traffic plans are utilized with appropriate signage, all repairs are made for any unknowns (i.e. Tile drain, etc.), liability insurances are valid for the duration of the construction and until the jobs are deemed complete, and the work/construction sites are up to Township standards upon completion of work.





The Corporation of the Township of Dawn-Euphemia

RESOLUTION – REGULAR MEETING



Date: November 3, 2025

Moved by:	Seconded by:	Recorded Vote:
		Order Vote
☐ A. Broad	☐ A. Broad	A. Broad
☐ A. Gray	☐ A. Gray	A. Gray
☐ P. LeBoeuf	☐ P. LeBoeuf	P. LeBoeuf
☐ M. McGuire	☐ M. McGuire	M. McGuire
☐ J. Meyer	☐ J. Meyer	J. Meyer

That the Minutes of the Regular Council Meeting of October 20, 2025, be adopted. *Carried*.



The Corporation of the Township of Dawn-Euphemia

-MINUTES-

Regular Council Meeting Monday, October 20, 2025 6:30 pm, Municipal Office, 4591 Lambton Line

Present:

Mayor:

A. Broad

Councillors:

A. Gray

P. LeBoeuf M. McGuire J. Meyer

Staff Present:

D. Clermont, Administrator-Clerk

J. Collison, Public Works Superintendent (Left at 6:55pm)

Disclosures: None

2025-153 Councillor McGuire - Councillor Gray

Minutes - October 6, 2025

That the minutes of the October 6, 2025, Regular Council Meeting be adopted. Carried.

Recorded Vote	
Vote	
Υ	A. Broad
Υ	A. Gray
Υ	P. LeBoeuf
Υ	M. McGuire
Υ	J. Meyer

2025-154 Councillor LeBoeuf – Councillor Gray

Drain Maintenance

That the following Drain Maintenance and/or Repair Request be referred to the Drain Superintendent with power to act; (1) The Sheppard Drain Maintenance Request received October 6, 2025, submitted by Sean Dobbelaar. *Carried*.

Rec	Recorded Vote	
Vote		
Y	A. Broad	
Υ	A. Gray	
Υ	P. LeBoeuf	
Y	M. McGuire	
Υ	J. Meyer	

2025-155 Councillor McGuire – Councillor Meyer

Procurement Policy Update and By-Law

That By-Law 2025-18, Being a By-Law to Establish a Procurement Policy for The Corporation of the Township of Dawn-Euphemia; And to Repeal By-Law 2016-29, be read a first time, read a second and third time and finally passed this 20th day of October, 2025. *Carried*.

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Υ	M. McGuire
Υ	J. Meyer

2025-156 Councillor Gray - Councillor Meyer

2025 Western Star Purchase

That the report dated October 20, 2025, from John Collison, Public Works Superintendent, regarding the purchase of a 2025 Western Star Tandem Plow Truck, be accepted as presented, and purchased in accordance with Procurement By-Law 2025-18 S. 7.6; And that Council authorizes the purchase of the 2025 Western Star Tandem Plow Truck, including snowplow attachments, at a total cost of \$453,595.00 (Plus HST) to be funded by the Public Works Fleet Reserve. *Carried*.

Recorded Vote	
Vote	
Υ	A, Broad
Υ	A. Gray
Υ	P. LeBoeuf
Υ	M. McGuire
Υ	J. Meyer

2025-157 Councillor Meyer - Councillor LeBoeuf

Community Preparedness Grant

That Council hereby agrees to apply for the replacement of the Dawn-Euphemia Community Centre Generator under the 2025 Community Emergency Preparedness Grant (CEPG). Carried.

Recorded Vote	
A. Broad	
A. Gray	
P. LeBoeuf	
M. McGuire	
J. Meyer	

2025-158 Councillor McGuire - Councillor Meyer

That Council accepts the report dated October 20, 2025 Re: Election Policies 2026; and that Council adopts the following Election Policies as presented by the Clerk (1) Procedures for Alternative Voting Method – Vote By Mail; (2) Municipal Accessibility Plan; and (3) Use of Corporate Resources for Election Purposes. *Carried*.

Election	Policies	2026
	LOUGICS	2020

Recorded Vote	
Vote	
Υ	A. Broad
Υ	A. Gray
Υ	P. LeBoeuf
Υ	M. McGuire
Υ	J. Meyer

Other Business

The Mayor advised Council that the Rural Ontario Municipal Association (ROMA) Conference registration is now open for 2026 Conference, to be held January 18-20, 2026, in Toronto and that Council is to advise Clerk if attending.

2025-159 Councillor LeBoeuf - Councillor Gray

That Council hereby now moves into a session of the Regular Council Meeting that shall be closed to the public at 7:05 pm in accordance with S.239(2)(c) of the Municipal Act, S.O. 2001, c25 for discussion of two (2) matters about Identifiable Individuals including municipal or local board employees. *Carried*.

Closed Session

Rec	Recorded Vote	
Vote		
Υ	A. Broad	
Υ	A. Gray	
Υ	P. LeBoeuf	
Υ	M. McGuire	
Y	J. Meyer	

Rise and Report

Council met in a closed session for the purpose of consideration of two (2) matters under S.239(2)(b) Personal Matters about Identifiable Individuals including municipal or local board employees. Council received information regarding staffing updates in the Public Works Department and Administration Department. No resolutions were passed. Council also reviewed an application submitted for the Lambton County Senior Advisory Committee and passed the following resolution in open session of Council:

2025-160 Councillor LeBoeuf - Councillor Gray

That Council hereby appoints Shirley Sewell to the Lambton County Senior Advisory Committee (SAC) for the remainder of 2025 and for the 2026 term; and that the Committee Appointment Compensation Rate (By-Law 2022-37) apply. *Carried*.

Shirley Sewell

Rec	Recorded Vote	
Vote		
Υ	A. Broad	
Υ	A. Gray	
Υ	P. LeBoeuf	
Υ	M. McGuire	
Υ	J. Meyer	

2025-161 Councillor LeBoeuf - Councillor Meyer

That this Regular Session of Council be hereby adjourned at the hour of 7:46pm, to meet again on November 3, 2025 @ 6:30 pm (Regular Meeting), or at the call of the Chair. *Carried*.

Adjournment

Recorded Vote	
Vote	
Y	A. Broad
Υ	A. Gray
Υ	P. LeBoeuf
Υ	M. McGuire
Υ	J. Meyer

Mayor	Administrator-Clerk

The Corporation of the Township of Dawn-Euphemia



RESOLUTION -- REGULAR MEETING

Date: November 3, 2025

Moved by:	Seconded by:	Recorded Vote:
		Order Vote
☐ A. Broad	☐ A. Broad	A. Broad
☐ A. Gray	☐ A. Gray	A. Gray
☐ P. LeBoeuf	☐ P. LeBoeuf	P. LeBoeuf
☐ M. McGuire	☐ M. McGuire	M. McGuire
☐ J. Meyer	☐ J. Meyer	J. Meyer

That the following Drain Maintenance and/or Repair Request be referred to the Drainage Superintendent with the power to act;

1. The Dawn Centre Drain Maintenance Request received on October 29, 2025, submitted by Gerhard Thiessen

Carried.

For Office Use Only
Drainage Supt Oct 30 25
Council Nov 3 25
Res:
Electronic File

Notice of Request for Drain Maintenance and/or Repair Drainage Act, R.S.O. 1990, c. D.17, subs. 79(1)

Electronic File				,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,	5 5(.)
To: The Clerk of the (Corporation of the Tow	vnship	of Dawn	-Euphemia		
Re:	DAG	UN CEN	TRE	DRAIN	F i	
			Name of Drain)			
In accordance with se request that it be main	ction 74 and 79(1) of th	e Drainage Act, tak	e notice that I, a	s a person affected	i by the above	e mentioned drain,
Provide a brief descript	ion of how you are affecte	ed by the condition c	of this drain:			
☑ Clean Out	☐Tile Repa	air 🔲	Culvert Repl	acement	Spraye	ed
	us remove		es			
Property Owners:						
	ty tax bill will provide the					
r.	perty description should i					
	operty description should	be in the form of str	reet address and	lot and plan number	, if available.	
Property Description	n . 0 o	-, 1,0				
Ward or Geographic To	Con 8 PT	LOT 19				
vvaid or Geographic 10	Daw		Parcel Roll N	umher		
If property is owned in p	artnership, all partners m	ust be listed. If prop	erty is owned by	a corporation, list the	e compration's	name and the name
and corporate position of	f the authorized officer. C	Inly the owner(s) of	the property may	request drain maint	enance and/or	repair.
Select Ownership T	уре					
Enter the mailing addres	s and primary contact in	formation:				
Last Name	,		First Name	9 1	,	Middle Initial
161	essen		(Serhar	$\langle \rangle$	
Maining Address						
Unit Number S	Street/Road Number Stre	∋et/Road Name				РО Вох
City/Town	· <i>t</i> · · · · · · · · · · · · · · · · · · ·		Province			Postal Code
Telephone Number	Call Phone N	Number (Optional)	Email Addres	- (5.1)		
receptione runner	Cell Phone	difficer (Optional)	Email Address	s (Chilopal)		•
1.44 71.44	<u> </u>			*	,	
Signature of Landown	er:	60		Date: Oc	t 29	2025
To be completed by rec	inient municipality:					
Notice filed this $\bigcirc \bigcirc$	4	01 20 0 5	3			
Name of Clerk (Last Na		er 20 25	Signature of 0	Clerk -		
	me, r nat Name/			/		
Clermont, Donna					9	
0202E (2013/02) © Que	en's Printer for Ontario, 2013					





4591 Lambton Line, RR # 4, Dresden, ON NOP 1M0

Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018

Email: admin@dawneuphemia.on.ca Website: www.dawneuphemia.ca

To:

Members of Dawn-Euphemia Township Council

Meeting Date:

November 3, 2025

From:

John Collison Public Works/Drainage Superintendent

Subject:

DAWN- EUPHEMIA PUBLIC WORKS FLEET

Open Session Report

Background:

As requested by Council at the last Regular Council Meeting of Monday October 20, 2025, attached is a current list of the Dawn-Euphemia Public Works Fleet, including age of equipment.

Comments:

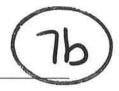
The attached list will help Council prepare a timeline for future equipment purchases.

Recommendation:

That the report dated November 3, 2025, from John Collison, Public Works Superintendent, regarding the Current Public Works Department Fleet be accepted as presented.

	CURRENT	PUBLIC WORKS	FLEET		
Vehicle #:	Make	Туре	Year	Age	
1	Ford	Pickup	2014	11	
2	Silverado	Pickup	2024	1	
3	Volvo	Dump Truck	2006	19	
4	Volvo	Dump Truck	2012	13	
5	Int.	Dump Truck	1994	31	
6	J.D.	Grader	1987	38	Removing from Service/Back-up
7	Champion	Grader	1989	36	Removing from Service
8	J.D.	Grader	1990	35	
9	Champion	Grader	1992	33	
10	GMC	Step Van	1988	37	
11	Dodge	Pick-up	2019	7	
12	J.D. 6120M	Tractor	2022	3	
13	J.D. 6120M	Tractor	2022	3	
14	Sterling	Dump Truck	2000	25	Not In Service
15	Freightliner	Dump Truck	2019	7	
16	Case 580SN	Loader backhoe	2021	4	
17	Int.	Fire Pumper	1991	35	
18	Int.	Fire Tanker	1991	34	
19	J.D.	Grader	2009	16	New "Used" Grader
20	Cat 150	Grader	2025		Coming Soon
21	Western Star	Plow Truck	2025		Coming Soon
	No Name	NU Spreader System	2006	19	
	R. Varsava	7000gvw Trailer	2005	20	
	Bach Run Farms	Snow Pusher	2019	6	





4591 Lambton Line, RR # 4, Dresden, ON NOP 1M0

Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018

Email: roads@dawneuphemia.on.ca Website: www.dawneuphemia.ca

To: Members of Dawn-Euphemia Township Council

Meeting Date: Nov 3, 2025

From: John Collison, Public Works Superintendent

Subject: Brooke Telecom Proposal to Install Full Broadband Service

Open Session Report

Background:

To inform Council of the proposed intention from Brooke Telecom and seek approval to endorse the installation of fiber optic materials and appurtenances to offer full broadband services to residents, within the municipally regulated roadways, as depicted in the attached map.

Comments: Brooke Telecom is seeking Municipal consent to complete fiber optic installation within the Municipal Road allowances to directly supply our residents with full broadband capabilities. Original project started in 2023. Phase 1 of the 2025 installation will start if Municipal consent is obtained. Municipal Consent encompasses the following, safety is the #1 priority, all abnormalities are reported to the Township Office, submitted Locates have applicable clearances, the road isn't encroached upon, traffic plans are utilized with appropriate signage, all repairs are made for any unknowns (ie. Tile drain, etc.), liability insurances are valid for the duration of the construction and until the jobs are deemed complete and the work/construction sites are up to Township standards upon completion of work.

Consultations: Matthew Trout, Outside Plant Manager, Brooke Telecom and Matt Deline, Manager of Public Works, County of Lambton were consulted.

Financial: Only minimal costs associated with routine inspection of installations will be experienced, any costs for safety concerns will be invoiced to Brooke Telecom.

Strategic Plan Implications: S.8.4 "Investigate opportunities to improve internet service and expand broadband services throughout the Township."

Recommendation:

That Municipal Consent be granted to Brooke Telecom to install Fiber Optic materials as depicted in the map on municipal road allowances in Dawn-Euphemia Township; and further that Brooke Telecom be instructed to coordinate work with the Public Works Superintendent.







4591 Lambton Line, RR 4, Dresden, ON NOP 1M0

Tel: 519-692-5148 Fax: 519-692-5511 Public Works: 519-692-5018 Email: admin@dawneuphemia.on.ca Website: www.dawneuphemia.ca

Meeting Date: November 3, 2025

To: Mayor Broad and Members of Township Council **From:** John Collison, Public Works Superintendent

Subject: Endorsement of the Winter Operations Plan 2025/2026

OPEN SESSION REPORT

BACKGROUND:

The Winter Operations Plan sets out a policy and procedural framework to guide and inform of the winter maintenance operations utilized by the Township of Dawn-Euphemia.

COMMENTS:

I have made revisions to the previous plan based on changes to staff and quantities from the previous season. The plan provides for Council to review, and provide any revisions to it. The plan is to be endorsed by resolution of Council.

Attached is a copy of the 2025/2026 Winter Operations Plan.

CONSULTATION:

There was no consultation required.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC PLAN IMPLICATIONS:

There are no strategic plan implications.

RECOMMENDATIONS:

Council receives the report from the Public Works Supererintendent and endorses the 2025-2026 Winter Operations Plan, dated November 3, 2025.

Attachments: Winter Operations Plan 2025/2026



Welcome TO THE TOWNSHIP OF Dawn-Euphemia

Winter Operations Plan 2025 - 2026

Table of Contents

Pu	rpose		4
De	finitions		s 5
1.0	Winte	er Operations Management - Objective	6
2.0	Policy	y Statement	6
3.0	Winte	r Maintenance Program	6
3	3.1.0 The	System Maintained	6
3	3.2.0 Leve	el of Service	9
3	3.3.0 Wint	er Maintenance Season	12
3	3.4.0 Win	ter Preparations	13
	3.4.1	Prior to the Winter Maintenance Season	13
	3.4.2	One Month Prior to the Winter Maintenance Season	13
	3.4.3	Two Weeks Prior to the Winter Maintenance Season	14
	3.4.4	At the Start of the Winter Maintenance Season	14
3	3.5.0 Win	ter Patrol	15
3	3.6.0 Ope	erations	15
	3.6.1	Staffing and Hours of Work	15
	3.6.2	Winter Materials Used Annually	17
	3.6.3	Application Rates	17
	3.6.4	Equipment - WinterMaintenance Fleet	18
	3.6.5	Yard Facilities	18
	3.6.5 (1)	Yard: Rutherford Garage	19
	3.6.5 (2)	Yard: Cairo Garage	19
	3.6.6	Snow Removal and Disposal	19
	3.6.7	Vulnerable Areas	19
	3.6.8	Weather Monitoring.	_x .19
	3.6.9	Communications	20
	3.6.10	Call Out Procedures	20
	3.6.11	Road Closure Procedures	20
3	.7.0 Dec	ommissioning Winter Operations	21
3	.8.0 Trair	ning	22
3	.9.0 Reco	ord Keeping	22

4.0	Plan Improvements	23
5.0	Monitoring and Upgrading	24
Appe	ndix 1 – Route of Representative Roads – Patrol Route	26
Appe	ndix 2 – Plow Routes	29
Appe	ndix 3 - Equipment	59
Appe	ndix 4 - Record of Training	60
Appe	ndix 5 - Record of Training – Winter Patroller	61
Appe	ndix 6 – Declaration of Significant Weather Event	62

Purpose

This Winter Operations Plan sets out a policy and procedural framework to ensure that the Township of Dawn-Euphemia continuously improves effective and efficient delivery of winter maintenance services and the management of road salt used in winter maintenance operations, as outlined in Environment Canada's Code of Practice for the Environmental Management of Road Salts.

The Plan is meant to be dynamic, to allow the Municipality to evaluate and phase-in any changes, new approaches and technologies in winter maintenance activities in a fiscally sound manner. At the same time, any modifications to municipal winter maintenance activities must ensure that roadway safety is not compromised.

As specified in the Code of Practice for the Environmental Management of Road Salts, the Winter Operations Plan for The Corporation of the Township of Dawn-Euphemia was previously endorsed by Council on the 2nd day of December, 2024.

Definitions

Anti-icing means the application of liquid de-icers directly to the road surface in advance of a winter event.

De-icing means the application of solids, liquids, pre-treated material to the road surface after the onset of the winter event.

Highway includes a common and public highway, street, avenue, parkway, square, place, bridge, viaduct or trestle, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof.

Paved Road is a road with an asphalt surface, concrete surface, composite pavement, or portland cement.

Pre-treat means the application of liquids (calcium chloride, sodium chloride, etc.) to dry sand or salt prior to being loaded for storage or applied to the road surface.

Pre-wetting means the application of liquids (calcium chloride, sodium chloride, etc.) at the spinner of the truck just prior to application to the road surface.

Surface Treated Road is road with bituminous surface treatment comprised of one or two applications of asphalt emulsion and stone chips over a gravel road.

Unpaved Road is a road with gravel, stone or other loose surface.

Winter Event is a weather condition affecting roads such as snowfall, windblown snow, freezing rain, frost, black ice, etc. to which a Winter Event Response is required.

Winter Event Response is a series of winter control activities performed in response to a Winter Event.

- Continuous Winter Event Response is a response to a winter event with full deployment of manpower and equipment that plow/salt/sand the entire system.
- Spot Winter Event Response is a response to a winter event with only a partial deployment of manpower and equipment or with full deployment to only part of the system.

Winter Event Response Hours are the total number of person-hours per year (plowing, salting/sanding, winging back, etc.) to respond to winter events.

1.0 Winter Operations Management - Objective

The Township of Dawn-Euphemia is committed to improving winter maintenance operations while continuing to ensure public safety. The Township of Dawn-Euphemia will optimize the use of winter maintenance materials containing chlorides on all municipal roads while striving to minimize negative impacts to the environment. The Township of Dawn-Euphemia Public Works staff will strive, insofar as reasonably practicable, to provide safe winter road conditions for vehicular and pedestrian traffic as set out in the level of service policies and within the resources established by the Council of The Corporation of the Township of Dawn-Euphemia.

2.0 Policy Statement

The Township of Dawn-Euphemia will provide efficient and cost-effective winter maintenance to ensure, insofar as reasonably practicable, the safety of users of the municipal road network in keeping with applicable Provincial legislation and accepted standards while striving to minimize adverse impacts to the environment. These commitments will be met by:

- adhering to the procedures contained within the Winter Operations Plan
- reviewing and upgrading the Winter Operations Plan on an annual basis to incorporate new technologies and new developments
- committing to ongoing winter maintenance staff training and education
- monitoring on an annual basis, the conditions of the winter maintenance program, as well as the effectiveness of the Winter Operations Plan

3.0 Winter Maintenance Program

3.1.0 The System Maintained

The major activities related to winter maintenance are:

- anti-icing
- snow plowing
- salt/sand application
- salt and sand storage
- snow removal

The Township of Dawn-Euphemia is responsible for winter maintenance on:

Paved roads

53.4 lane km

Surface treated roads

36.6 lane km

Unpaved roads

821.7 lane km

For the purposes of this winter operations plan, the highways under the jurisdiction of the Township of Dawn-Euphemia have been classified (Class 1,2,3,4,5,6) as per the following table which is based on the Classification of Highways table included in O.Reg. 239/02.

TABLE CLASSIFICATION OF HIGHWAYS

Column 1 Average Daily Traffic (number of motor vehicles)	Column 2 91 - 100 km/h speed limit	Column 3 81 - 90 km/h speed limit	Column 4 71 - 80 km/h speed limit	Column 5 61 - 70 km/h speed limit	Column 6 51 - 60 km/h speed limit	Column 7 41 - 50 km/h speed limit	Column 8 1 - 40 km/h speed limit
53,000 or more	1	1	1	1	1	1	1
23,000 - 52,999	1	ā	1	2	2	2	2
15,000 - 22,999	1	1	2	2	2	3	3
12,000 - 14,999	1	1	2	2	2	3	3
10,000 - 11,999	1	1	2	2	3	3	3
8,000 - 9,999	1	1	2	3	3	3	3
6,000 - 7,999	1	2	2	3	3	4	4
5,000 - 5,999	1	2	2	3	3	4	4
4,000 - 4,999	1	2	3	3	3	4	4
3,000 - 3,999	1	2	3	3	3	4	4
2,000 - 2,999	1	2	3	3	4	5	5
1,000 - 1,999	1	3	3	3	4	5	5
500 - 999	1	3	4	4	4	5	5
200 - 499	1	3	4	4	5	5	6
50 - 199	1	3	4	5	5	6	6
0 - 49	1	3	6	6	6	6	6

O. Reg. 366/18, s. 1 (5

For the purpose of the table above to this section, the average daily traffic on a highway or part of a highway under the jurisdiction of the Township of Dawn-Euphemia shall be determined by:

- counting and averaging the daily two-way traffic on the highway or part of the highway; or
- estimating the average daily two-way traffic on the highway or part of the highway

The following table summarizes the road system in the Township of Dawn-Euphemia as follows:

Road Classification	Kilometers Paved	Kilometers Unpaved
1		
2		
3		
4	84.0	814.5
5		
6	6.0	7.2

3.2.0 Level of Service

The Township of Dawn-Euphemia provides the following level of service during the winter maintenance season, as set out in 3.3.0, in response to a winter event.

Weather Monitoring

- **3.2.1** (1) From October 1 to April 30, the minimum standard is to monitor the weather, both current and forecast to occur in the next 24 hours, once every shift or three times per calendar day, whichever is more frequent, at intervals determined by the Municipality.
 - (2) From May 1 to September 30, the minimum standard is to monitor the weather, both current and forecast to occur in the next 24 hours, once per calendar day.

Snow accumulation, roadways

- **3.2.2** (1) Subject to section 4.1, the standard for addressing snow accumulation on roadways is,
 - (a) after becoming aware of the fact that the snow accumulation on a roadway is greater than the depth set out in the Table to this section, to deploy resources as soon as practicable to address the snow accumulation; and
 - (b) after the snow accumulation has ended, to address the snow accumulation so as to reduce the snow to a depth less than or equal to the depth set out in the Table within the time set out in the Table.
 - (i) to provide a minimum lane width of the lesser of three metres for each lane or the actual lane width, or
 - (ii) on a Class 4 or Class 5 highway with two lanes, to provide a total width of at least five metres. O. Reg. 47/13, s. 4; O. Reg. 366/18, s. 5 (1).
- (2) If the depth of snow accumulation on a roadway is less than or equal to the depth set out in the Table to this section, the roadway is deemed to be in a state of repair with respect to snow accumulation. O. Reg. 47/13, s. 4.
- (3) For the purposes of this section, the depth of snow accumulation on a roadway and, if applicable, lane width under clause (1) (b), may be determined in accordance with subsection (4) by a municipal employee, agent or contractor, whose duties or responsibilities include one or more of the following:
 - 1. Patrolling highways.
 - Performing highway maintenance activities.

- 3. Supervising staff who perform activities described in paragraph 1 or 2. O. Reg. 47/13, s. 4; O. Reg. 366/18, s. 5 (2).
- (4) The depth of snow accumulation on a roadway and lane width may be determined by,
 - (a) performing an actual measurement;
 - (b) monitoring the weather; or
 - (c) performing a visual estimate. O. Reg. 47/13, s. 4; O. Reg. 366/18, s. 5 (3).
- (5) For the purposes of this section, addressing snow accumulation on a roadway includes,
 - (a) plowing the roadway;
 - (b) salting the roadway;
 - (c) applying abrasive materials to the roadway;
 - (d) applying other chemical or organic agents to the roadway;
 - (e) any combination of the methods described in clauses (a) to (d). O. Reg. 366/18, s. 5 (4).
- (6) This section does not apply to that portion of the roadway,
 - (a) designated for parking;
 - (b) consisting of a bicycle lane or other bicycle facility; or
 - (d) used by a municipality for snow storage. O. Reg. 366/18, s. 5 (4).

TABLE SNOW ACCUMULATION - ROADWAYS

Class of Highway	Depth	Time
1	2.5 cm	4 hours
2	5 cm	6 hours
3	8 cm	12 hours
4	8 cm	16 hours
5	10 cm	24 hours

O. Reg. 47/13, s. 4; O. Reg. 366/18, s. 5 (5).

Ice formation on roadways and icy roadways

- **3.2.3** (1) The standard for the prevention of ice formation on roadways is doing the following in the 24-hour period preceding an alleged formation of ice on a roadway:
 - 1. Monitor the weather in accordance with section 3.1.
 - 2. Patrol in accordance with section 3.
 - 3. If the municipality determines, as a result of its activities under paragraph 1 or 2, that there is a substantial probability of ice forming on a roadway, treat the roadway, if practicable, to prevent ice formation within the time set out in Table 1 to this section, starting from the time that the municipality determines is the appropriate time to deploy resources for that purpose. O. Reg. 366/18, s. 8.
- (2) If the municipality meets the standard set out in subsection (1) and, despite such compliance, ice forms on a roadway, the roadway is deemed to be in a state of repair until the applicable time set out in Table 2 to this section expires after the municipality becomes aware of the fact that the roadway is icy. O. Reg. 366/18, s. 8.
- (3) Subject to section 5.1, the standard for treating icy roadways is to treat the icy roadway within the time set out in Table 2 to this section, and an icy roadway is deemed to be in a state of repair until the applicable time set out in Table 2 to this section expires after the municipality becomes aware of the fact that a roadway is icy. O. Reg. 366/18, s. 8.
- (4) For the purposes of this section, treating a roadway means applying material to the roadway, including but not limited to, salt, sand or any combination of salt and sand. O. Reg. 366/18, s. 8.
- (5) For greater certainty, this section applies in respect of ice formation on bicycle lanes on a roadway, but does not apply to other types of bicycle facilities. O. Reg. 366/18, s. 8.

TABLE 1
ICE FORMATION PREVENTION

Class of Highway	Time
1	6 hours
2	8 hours
3	16 hours
4	24 hours
5	24 hours

O. Reg. 366/18, s. 8.

TABLE 2 TREATMENT OF ICY ROADWAYS

Class of Highway	Time	
1	3 hours	
2	4 hours	
3	8 hours	
4	12 hours	
5	16 hours	

O. Reg. 366/18, s. 8.

lcy roadways, significant weather event

- **3.2.4** (1) If a municipality declares a significant weather event relating to ice, the standard for treating icy roadways until the declaration of the end of the significant weather event is,
 - (a) to monitor the weather in accordance with section 3.1; and
 - (b) if deemed practicable by the municipality, to deploy resources to treat icy roadways, starting from the time that the municipality deems appropriate to do so. O. Reg. 366/18, s. 8.
- (2) If the municipality complies with subsection (1), all roadways within the municipality are deemed to be in a state of repair with respect to any ice which forms or may be present until the applicable time in Table 2 to section 5 expires after the declaration of the end of the significant weather event by the municipality. O. Reg. 366/18, s. 8.
- (3) Following the end of the weather hazard in respect of which a significant weather event was declared by a municipality under subsection (1), the municipality shall,
 - (a) declare the end of the significant weather event when the municipality determines it is appropriate to do so; and
 - (b) treat icy roadways in accordance with section 5. O. Reg. 366/18, s. 8.

3.3.0 Winter Maintenance Season

The winter maintenance season within which the Township of Dawn-Euphemia will perform winter highway maintenance commences on November 15 and is completed April 15.

3.4.0 Winter Preparations

In the months prior to the start of the winter maintenance season, as identified in 3.3.0, the Township of Dawn-Euphemia undertakes the following tasks to prepare for the upcoming winter season.

3.4.1 Prior to the Winter Maintenance Season

Prior to the winter season, if required, prepare and call tenders for the supply of materials (salt, sand, liquid), replacement parts (for plows, solid and liquid application equipment), value added meteorological services (VAMS) and contract equipment (plow trucks, spreader trucks, combination units).

Prior to the winter maintenance season, the Township of Dawn-Euphemia will:

- (1) Conduct a mandatory training session for staff and contract operators where all policies, procedures, schedules, reporting procedures for callout, route maps, equipment training and safety precautions will be discussed. Any issues resulting from the meeting with regard to the policies, procedures, schedules, reporting procedures for callout, route maps, equipment training and safety precautions shall be resolved either at the meeting or prior to the winter season.
- (2) Train winter patrollers (or staff whose duties also include patrolling) on the route of representative roads to be patrolled between winter events, their duties during a winter event, record keeping requirements and callout procedures and the de-icing chemicals to be applied for the forecast weather conditions.
- (3) Inspect equipment to ensure proper working order. Schedule and complete any and all equipment repairs.
- (4) Arrange for the delivery of materials (salt, sand and liquid solution) and begin filling storage facilities.
- (5) Confirm that all guiderails, catch basins, hazard and fire hydrant markers, if any, are in place. Any missing markers will be replaced prior to the winter season.

3.4.2 One Month Prior to the Winter Maintenance Season

One month prior to the winter maintenance season the Township of Dawn-Euphemia will:

(1) Post the winter shift schedule in accordance with the Township's past practice.

- (2) Assign equipment to staff.
- (3) Calibrate material application equipment.
- (4) Allow operators time to familiarize themselves with any new equipment, material application rates, material application equipment and their routes (driving their routes and noting obstacles along the routes.

3.4.3

- (1) Assign staff to monitor weather forecasts on a daily basis. Assign night patrol shift if forecast indicates an overnight winter event is probable. The patrol person will be authorized to initiate a Winter Event Response if conditions warrant a response.
- (2) Have 12.5% of the fleet ready to respond to a winter event.
- (3) Have sufficient staff available to operate the fleet if conditions warrant a winter event response.

3.4.4 Two Weeks Prior to the Winter Maintenance Season

Two weeks prior to the winter maintenance season the Township of Dawn-Euphemia will:

- (1) Have the required complement of the fleet ready to respond to a Winter Event.
- (2) Have staff available to operate the required complement of the fleet if conditions warrant a winter event response.
- (3) Allow operators (staff and contract) time to familiarize themselves with any new equipment, material application rates, material application equipment and their route (driving the route and noting obstacles along the route).

3.4.5 At the Start of the Winter Maintenance Season

At the start of the winter maintenance season the Township of Dawn-Euphemia will:

- (1) Begin patrolling representative roads in all maintenance classes.
- (2) Respond to winter events as per the Winter Operations Plan.

3.5.0 Winter Patrol

During the winter maintenance season, 3.3.0, the Township of Dawn-Euphemia carries out a winter patrol on a route of representative roads once daily, usually commencing at approximately 03:00, 7 days a week. The Township monitors the weather activity at the end of each regular working day to determine if there is a need for a subsequent Patrol, or, if there are favorable conditions, signs off that no Patrol is required. On non-working days, a second Patrol Inspection is conducted, commencing approximately 12 hours, (usually at 15:00 hours) later than the initial Patrol. The purpose of the patrol is to monitor and record weather and road conditions and mobilize winter maintenance operators and equipment should a winter event be observed and a winter event response is required.

On the approach of a winter event or during a winter event the route of representative roads, or the frequency of patrols, may be modified, insofar as reasonably practicable, depending on the type and severity of winter event or the direction from which the storm approaches.

The patrol person will be familiar with local conditions in their patrol area, and prepare a condition log of road and weather conditions as well as any actions taken during the shift. The winter patrol schedule parallels the designated winter maintenance season Operations.

3.6.0 Staffing and Hours of Work

The Township of Dawn-Euphemia has a full-time or contract employee assigned to each vehicle used for winter operations. Each vehicle is assigned a route for plowing/salting and/or plowing.

The Township of Dawn-Euphemia adheres to the hours of service as set out in the Highway Traffic Act, Reg. 555/06.

Employee ID/ Name	Equipment	Plow Routes
	# 3 - 2006 Volvo Dump Truck	Snow Route #1
	# 4 - 2012 Volvo Dump Truck	Snow Route #2
	# 5 - 1995 International Dump Truck	Snow Route #3
	# 19 - 2009 John Deere Grader	Snow Route #4
	# 20 - 2025 CAT Grader	Snow Route #5
	# 8 - 1990 John Deere Grader	Snow Route #6
	# 9 - 1992 Champion Grader	Snow Route #7
	·	ice Route #1
4	#21-2025 WesternStar Dump Truck	Ice Route #2
	# 15- 2019 Freightliner Dump Truck	Ice Route #3
	# 17- 1991 International Stake Truck	Ice Route #4
		Plowing/Salting East of Rutherford
		Plowing/Salting West of Rutherford
		Brine Route

3.6.1 Winter Materials Used Annually

Material	2020/21	5 Year Average
Salt	907 tonnes	954 tonnes
Sand	44 tonnes	45 tonnes
Brine	81,000 litres	55,762 litres

Material	2021/22	5 Year Average
Salt	550 tonnes	947 tonnes
Sand	64 tonnes	47 tonnes
Brine	37,400 litres	51,730 litres

Material	2022/23	5 Year Average
Salt	680 tonnes	870 tonnes
Sand	43 tonnes	46 tonnes
Brine	50,190 litres	51,568 litres

Material	2023/24	5 Year Average
Salt	522 tonnes	687 tonnes
Sand	82 tonnes	55 tonnes
Brine	36,750 litres	51,268 litres

Material	2024/25	5 Year Average
Salt	1233 tonnes	779 tonnes
Sand	248 tonnes	96 tonnes
Brine	43,000 litres	49 litres

Percentage of salt in sand/salt mix by weight 10% (Industry Standard 2% - 5%) percentage pre-treat material use 0%.

3.6.2 Application Rates

Solids	Spreading Rates per 2 lane km		
Highway Class	Salt	Sand	
Class 4	130 kg	350 kg	

Liquids – Pre-wetting			
	0 to -5C	-5C to -10C	-10C to -18C
Frost			
Light Snow	15 L/tonne	20 L/tonne	25 L/tonne
Heavy Snow	20 L/tonne	25 L/tonne	30 L/tonne
Freezing Rain			

3.6.3 Equipment - Winter Maintenance Fleet

The Municipality provides winter maintenance services on 14 routes with the equipment listed below:

Route	Equipment	Employee
2, 3, 4, 5, 6, 7 Ice Routes #'s 1, 2, 3, 4 Plowing/Salting east of Rutherford Plowing/Salting west of Rutherford	#3 - 2006 Volvo Dump Truck #4 - 2012 Volvo Dump Truck #5 - 1995 International Dump Truck #8 -1990 John Deere Grader #9 - 1992 Champion Grader #15 – 2019 Freightliner Dump Truck #19 - 2009 John Deere Grader #20 - 2025 CAT Grader #25 - 2025 WesternStar Dump Truck	N X
	Removing from Service 2026 #6 – 1987 John Deere Grader #7 – 1989 Champion Grader	# 3°

Brine Route	#17 – 1991 International Stake Truck	100

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3.6.4 Yard Facilities

The Municipality provides winter maintenance services from the patrol yards listed below. Each patrol yard has a front-end loader capable of loading the winter maintenance fleet with sand or salt.

3.6.5 (1) Yard: Rutherford Garage

Equipment Washing Wash bays drain into an oil and grit separator.

Material Storage Salt is stored in the salt storage shed with the pickled sand.

Site Drainage Site is drained into roadside ditches.

3.6.5 (2) Yard: Cairo Garage

Equipment Washing Wash bays drain into an oil and grit separator.

Material Storage Salt is stored in the salt storage shed with the pickled sand.

Site Drainage Site is drained into roadside ditches.

3.6.6 Snow Removal and Disposal

Currently the Township of Dawn-Euphemia does not remove and dispose of snow.

3.6.7 Vulnerable Areas

Source Water Protection areas of concern in the Township of Dawn-Euphemia have not currently been approved by the Province. The Winter Operations Plan will be updated to incorporate mitigation measures as necessary according to requirements for these areas.

3.6.8 Weather Monitoring

- 1) From October 1 to April 30, the minimum standard is to monitor the weather, both current and forecast to occur in the next 24 hours, once every shift or three times per calendar day, whichever is more frequent, at intervals determined by the Municipality. Dawn-Euphemia accesses weather forecast three (3) times each day using "Simplicity" a weather monitoring application provided by the Township's insurance company.
- 2) From May 1 to September 30, the minimum standard is to monitor the weather, both current and forecast to occur in the next 24 hours, once per calendar day using "Simplicity" a weather monitoring application provided by the Township's insurance company.

In order to determine an effective Winter Event Response and allocate the appropriate resources the Township of Dawn-Euphemia supplements road patrol information with weather information from various sources which includes:

- Exeter, Ontario Radar Imagery Environment Canada
- Intellicast Current Radar in Cadillac, Michigan

3.6.9 Communications

All winter maintenance vehicles are equipped with two-way radio communications. Municipal staff is responsible for reporting changing winter weather and/or road conditions as the changes are observed.

Public inquiries can be made to: Public Works Department 4591 Lambton Line Dresden, Ontario 519-692-5018

The Township of Dawn-Euphemia communicates important information to the public via:

- News Release See Appendix 6
- Township website www.dawneuphemia.ca
- Electronic Message Board at Municipal Office

3.6.10 Call Out Procedures

Operational decisions will be made by the Patrol Person with the aid of available forecasting, Level of Service Policy, patrolling, etc. However, it should be emphasized that decisions will be subjective and external input, whether in this plan or elsewhere, merely acts as an aid in determining if a call out of staff and equipment by the Patrol Person to respond to a winter event is warranted. It is vital therefore that the Patrol Person records the prevalent conditions and relevant information when he/she makes a decision.

When a winter event response is required the patrol person will contact staff as per the shift schedule.

3.6.11 Road Closure Procedures

In the event a road must be closed due to a severe winter storm, Lambton OPP will request signs to be placed to close the road. Rb-92 Road Closed Signs on portable stands, TC-54 flexible drums and barricades will be available at the patrol yard. Upon receiving a request from Lambton OPP to close a road to traffic, the Patrol Person or his/her designate will organize manpower and equipment to place the signs and barricades. The Patrol Person or his/her designate will contact the O.P.P. Call Centre and request that a media release (Appendix 6) be sent to the local news and radio stations advising of the road closure. Roads will be deemed to be closed once the signs and barricades are placed. When it is physically impossible to place signs and barricades to close a road, the Patrol Person will advise Lambton OPP and request Lambton OPP permission to send the media release (Appendix 6).

3.7.0 Decommissioning Winter Operations

After the winter maintenance season (identified in 3.3.0) expires the Township of Dawn-Euphemia undertakes the following tasks to decommission winter operations:

3.7.1 At the End of The Winter Maintenance Season

At the end of the winter season the Township of Dawn-Euphemia will:

- 1) cease regularly scheduled winter patrols.
- 2) continue monitoring weather forecasts. Assign night patrol shift if forecast indicates an overnight winter event is probable.

3.7.2 Two Weeks After the Winter Maintenance Season Ends

Two weeks after the winter season ends the Township of Dawn-Euphemia will

- 1) continue monitoring weather forecasts. Assign night patrol shift if forecast indicates an overnight winter event is probable.
- 2) decommission 50% of the fleet.

3.7.3 One Month After the Winter Maintenance Season Ends

One month after the winter maintenance season ends the Township of Dawn-Euphemia will cease all winter highway maintenance operations and decommission the remainder of the equipment providing weather forecasts warrant decommissioning.

The Township of Dawn-Euphemia provides winter operations training for all staff involved in the delivery of winter services. It is compulsory for the municipal staff to attend training sessions. It is compulsory for contractors' staff to attend the training sessions.

Staff, including contractor staff, will verify that the training was received by signing the "Record of Training" included in Appendix 4 or the Weekend Patroller "Record of Training" Appendix 5.

Current Winter Operations Training:

- Equipment Circle Check
- Equipment Calibration
- Record Keeping
- Health & Safety
- Level of Service policies, practices and procedures
- Identification of Plow Routes including variations for year to year and issues identified along the route
- De-Icing Chemicals application procedures, rates, storage and handling
- Yard and Equipment Maintenance

.

Future Winter Operations Training:

- Supervisor Winter Training
- Continued employee training as required

3.9.0 Record Keeping

Full and accurate completion of the documents listed below, according to the applicable procedures, ensures that the Municipality is protected from liability by providing solid documentation that procedures have been followed.

Staff are responsible for keeping the following records:

For Equipment Operators:

- Time Cards
- Material used (salt, sand, liquids)
- Route plowed and strategy used (plow only, sand/salt only, anti-ice, combination plow/sand/salt)
- Operations Record

For Patrollers:

- Winter Patrol Record
- Call Out Diary
- Weather forecasts

For Operations Supervisors:

- Operations Diary
- Incident/Collision Reports
- Total materials used
- Equipment Calibration Records

The date will be recorded as Day/Month/Year. It will be written in the following format (03/12/2018). The time shall be documented using the 24-hour clock format.

Always retain the original copy of documents regardless of their appearance. Writing must be legible for others to read and written in ink. Stains or dirt on the documents are not an issue. If a document requires correction, then a line is to be placed through the incorrect information without making it illegible and continue writing on the original document. Initial corrections or change in the colour of ink in a case where you change writing pens.

Operations records will be completed daily and forwarded to the Public Works Superintendent daily for retention.

Timecards will be completed daily and forwarded to the Public Works Superintendent weekly for retention.

4.0 Plan Improvements

The current weather maintenance policies, practices and procedures form the baseline and benchmark upon which improvements can be made to improve winter operations and/or the use and management of road salt.

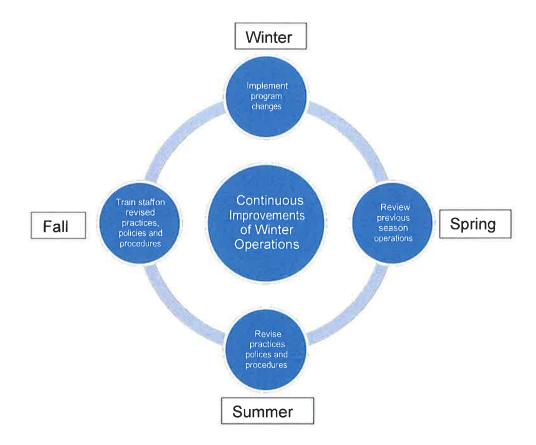
Over the next ten years the Township of Dawn-Euphemia plans to undertake the improvements as listed in Table 3. This list will be reviewed and updated annually.

TABLE 3

Description	Implementation
Anti-icing	Increased annually

5.0 Monitoring and Upgrading

The purpose of monitoring and upgrading is to provide a basis for continuous improvement of the Winter Operations Plan and the winter maintenance policies, practices and procedures of the Township of Dawn-Euphemia.

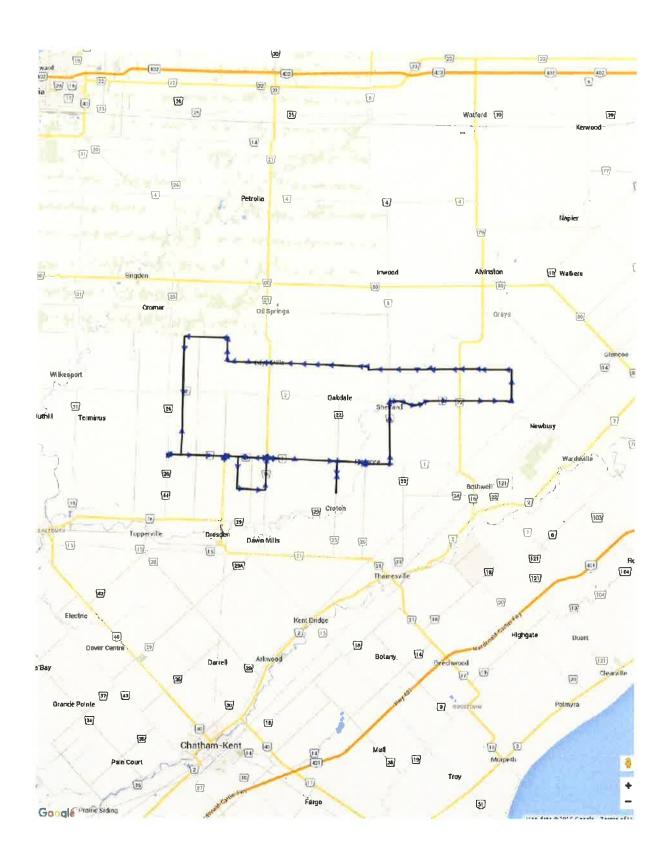


At the end of the annual winter maintenance season, as identified in 3.3.0, a meeting to review winter operations will be held with all winter operations staff to itemize all issues that arose during the winter season and discuss how these issues may be resolved. Prior to the start of the next winter season and with sufficient lead time to implement the changes, the Township of Dawn-Euphemia shall train staff on the changes to equipment and/or winter maintenance policies, practices and procedures.

The winter season of 2017/2018 will be the benchmark year. Year over year achievements using the performance measures listed below will be measured against said benchmark year. Performance measures will be used to determine whether or not the objectives of the Winter Operations Plan and/or winter maintenance policies, practices and procedures have been met.

- Monitoring the severity of the winter season ensuring a continually more effective and efficient deployment of both financial and operational resources.
- Monitoring time of completion of all routes opened.
- Monitoring best practices to ensure such are incorporated into all aspects of winter operations.
- Monitoring winter operations with an aim to increase ratepayer safety and satisfaction.

Appendix 1 – Route of Representative Roads – Patrol Route



Winter Inspection Route

The Winter Inspection route must follow a consistent route along representative roads within Dawn-Euphemia Township.

The sections are:

Lambton Line at Mandaumin Road - Point #1

Travel East on Lambton Line to Irish School Road

Travel South on Irish School Road to the curve (approximately 220 meters)

Travel North on Irish School Road to Lambton Line

Travel East on Lambton Line East to where curve intersects with Lambton Line (approximately 220 meters)

Travel East on Lambton Line to Tramway Road

Travel South on Tramway Road to Kent Line

Travel East on Kent Line to Dawn Mills Road

Travel North on Dawn Mills Road to where curve intersects, (approximately 140 meters

North of Lambton Line) - Point #2

Travel South on Dawn Mills Road to Lambton Line

Travel East on Lambton Line to Oakdale Road

Travel South on Oakdale Road to Kent Line

Travel North on Oakdale Road to Lambton Line

Travel East on Lambton Line to Florence Road - Point #3

Travel North on Florence Road to Water Street

Travel South on Florence Road to Lambton Line

Travel East on Lambton Line to Shetland Road

Travel North on Shetland Road Bentpath Line

Travel East on Bentpath Line Watterworth Road Point # 4

Travel North on Watterworth Road to Mosside Line

Travel West on Mosside Line to Forest Road

Travel North on Forest Road Edys Mills Line.

Travel Edys Mills Line, West to Oil Heritage Road - Point 5

Travel West on Edys Mills Line to Marthaville Road

Travel North on Marthaville Road to Aberfeldy Line

Travel West on Aberfeldy Line to Dawn Valley Road

Travel South on Dawn Valley Road to Lambton Line

Travel West on Lambton Line to Mandaumin Road

The inspector may start at Point 1 or Point 4 along the route, but must return to the original starting point (to be recorded as return time) recording times at each point. If starting the inspection route at Point 1, the route is to be travelled in sequence, points 1, 2, 3, 4, 5 and then back to point 1.

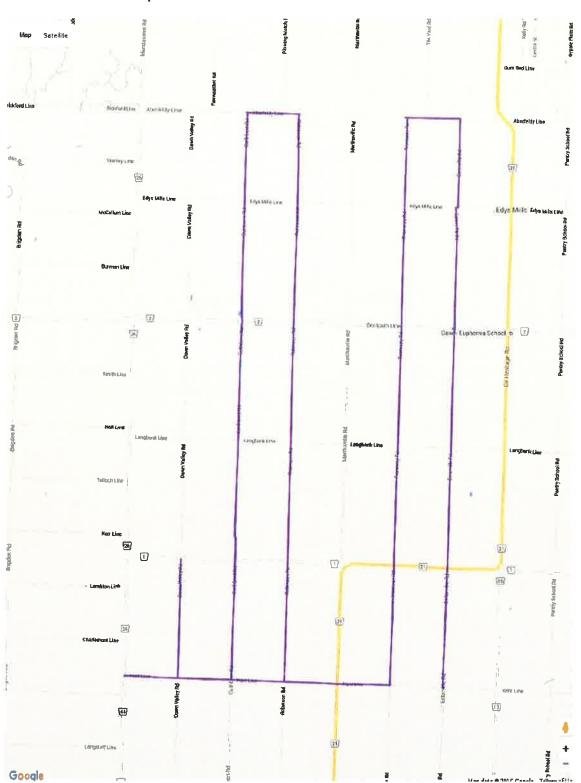
If starting the route at point 4, the route must be travelled by inspecting points 4, 3, 2, 1, 5 then return to point 4.

At any time that the inspector deems it necessary to call in extra forces, they will cease the inspection, record the time, names of Operators called in, equipment utilized, and commence winter operations.

ALL TIMES ARE TO BE RECORDED USING A 24 HOUR CLOCK

Appendix 2 - Plow Routes

Snow Route #1 - Map



SNOW ROUTE #1 - Directions

Leave Rutherford Garage, travel West on Lambton Line to Esterville Road

Travel South on Esterville Road to Kent Line, Turn Around

Travel North on Esterville Road to Aberfeldy Line

Travel West on Aberfeldy Line to Tramway Road

Travel South on Tramway Road to Kent Line

Travel West on Kent Line to Mandaumin Road, Turn Around

Travel East on Kent Line to Dawn Valley Road

Travel North on Dawn Valley Road to Lambton Line, Turn Around

Travel South on Dawn Valley Road to Kent Line

Travel East on Kent Line to Cuthbert Road

Travel North on Cuthbert Road to Aberfeldy Line

Travel East on Aberfeldy Line to Robinson Road

Travel South on Robinson Road to Kent Line, Turn Around

RETURN

Travel North on Robinson Road to Aberfeldy Line

Travel West on Aberfeldy Line to Cuthbert Road

Travel South on Cuthbert Road to Kent Line

Travel East on Kent Line to Tramway Road

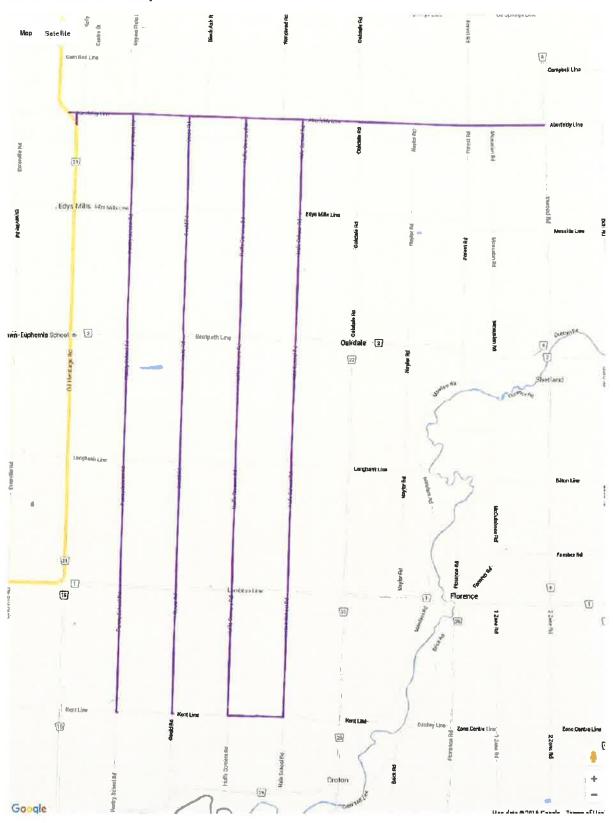
Travel North on Tramway Road to Aberfeldy Line

Travel East on Aberfeldy Line to Esterville Road

Travel South on Esterville Road to Lambton Line

Return to Rutherford Garage

Snow Route #2 - Map



Snow Route #2 - Directions

Leave Rutherford Garage, Travel East on Lambton Line to Pantry School Road

Travel South on Pantry School Road to Kent Line, Turn Around

Travel North on Pantry School Road to Aberfeldy Line

Travel West on Aberfeldy Line to Oil Heritage Road, Turn Around

Travel East on Aberfeldy Line to North Dawn Road

Travel South on North Dawn Road to Oil Heritage Road, Turn Around

Travel North on North Dawn Road to Aberfeldy Line

Travel East on Aberfeldy Line to Inwood Road, Turn Around

Travel West on Aberfeldy Line to Hale School Road

Travel South on Hale School Road to Kent Line

Travel West on Kent Line to Huff's Corners Road

Travel North on Huff's Corners Road to Aberfeldy Line

Travel West on Aberfeldy Line to Gould Road

Travel South on Gould Road to Kent Line, Turn Around

RETURN

Travel North on Gould Road to Aberfeldy Line

Travel East on Aberfeldy Line to Huff's Corners Road

Travel South on Huff's Corners Road to Kent Line

Travel East on Kent Line to Hale School Road

Travel North on Hale School Road to Aberfeldy Line

Travel West on Aberfeldy Line to Pantry School Road

Travel South on Pantry School Road to Lambton Line

Return to Rutherford Garage

Snow Route #3 - Map



Snow Route #3 - Directions

Leave Rutherford Garage, travel West on Lambton Line to curve approximately 220 metres east of Marthaville Road, commence plow, salt operations.

Travel West on Lambton Line to West limit of curves at Mandaumin Road, past # 2909 Lambton Line,

Turn Around at Brigden Road,

Travel East on Lambton Line to Marthaville Road

Plow and salt as required, all areas on Irish School Road South to intersection at curve (approximately 220 meters) Turn Around at # 373 Irish School Road,

Travel North on Irish School Road,

Plow and salt all areas from curve to Lambton Line, then on Lambton Line East of intersection to curve at former Hwy. 21, (approximately 220 meters),

DO NOT PUSH SNOW ONTO CURVE

Turn Around at Tramway Road

Return to intersection

Travel North on Marthaville Road to Aberfeldy Line, Turn Around

Travel South on Marthaville Road to Lambton Line

Travel West on Lambton Line to Dawn Valley Road

Travel North on Dawn Valley Road to Bentpath Line, Turn Around

Travel South on Dawn Valley Road to Lambton Line, Turn Around

Travel North on Dawn Valley Road to Langbank Line

Travel West on Langbank Line to Mandaumin Road, Turn Around

Travel East on Langbank Line to Oil Heritage Road

Travel North on Oil Heritage Road to Edys Mills Line (not our road to plow)

Travel West on Edys Mills Line to Mandaumin Road, Turn Around

Travel East on Edys Mills Line to Dawn Valley Road

Travel South on Dawn Valley Road to Bentpath Line, Turn Around

Travel North on Dawn Valley Road to Aberfeldy Line, Turn Around

RETURN

Travel South of Dawn Valley Road to Edys Mills Line

Travel East on Edys Mills Line to Oil Heritage

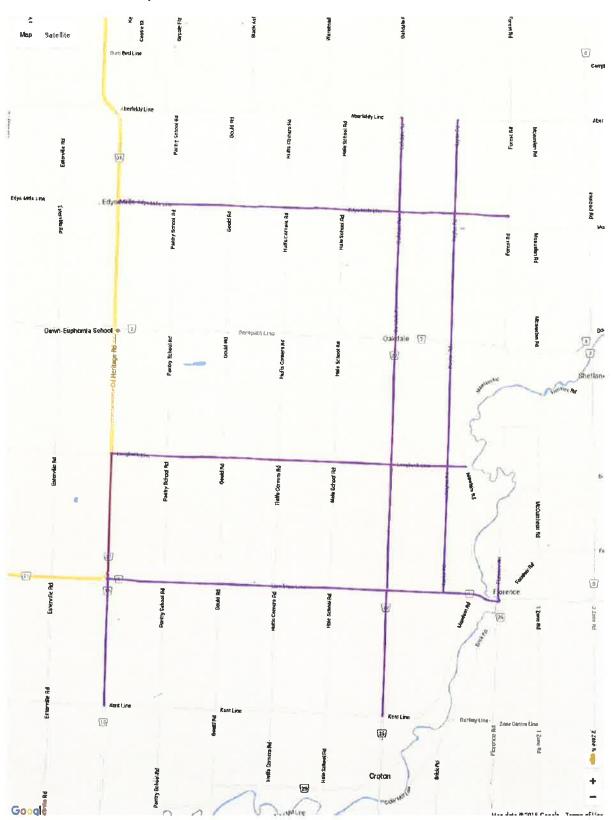
Travel South on Oil Heritage Road to Langbank Line

Travel West on Langbank Line to Dawn Valley Road

Re-Plow Dawn Valley Road, Lambton Line and Marthaville Road as required.

Return to Rutherford Garage

Snow Route #4 - Map



Snow Route # 4 - Directions

Leave Rutherford Garage, Travel West on Lambton Line to Dawn Mills Road

Travel North to intersection with curve former Hwy. 21, DO NOT PUSH

SNOW ONTO CURVE

Turn Around at lot opposite #584 Oil Heritage Road

Travel South back to intersection with curve, commence plowing,

salting back to Dawn Mills Road and Lambton Line

Travel West on Lambton Line to intersection with curve former Hwy. 21 Hwy, DO NOT

PUSH SNOW ONTO CURVE

Turn Around, push snow, salt back to Lambton Line

Reverse to plow and salt area south of island at curve

Travel East on Lambton Line, commence plowing, salting at the intersection with the

curve at the south-west side of the traffic island, to Dawn Mills Road

Travel South on Dawn Mills Road to Kent Line, Turn Around

Travel North on Dawn Mills Road to Lambton Line

Travel East on Lambton Line to Oakdale Road

Travel South on Oakdale Road to Kent Line, Turn Around

Travel North on Oakdale Road to Lambton Line

Travel East on Lambton Line to Florence Road

Travel North to # 673 Florence Road, Turn

Around Travel South on Florence Road to

Lambton Line Travel West on Lambton Line to

Dawn Mills Road

Travel North on Dawn Mills Road (Dawn Mills Road changes to Oil Heritage Road at curve) to Langbank Line

Travel East on Langbank Line to Oakdale Road

Travel South on Oakdale Road to Lambton Line, Turn Around

Travel North on Oakdale Road to Aberfeldy Line, Turn Around

Travel South on Oakdale Road to Edys Mills Line

Travel West on Edys Mills Line to Oil Heritage Road, Turn Around

Travel East on Edys Mills Line to Forest Road, Turn Around

Travel West on Edys Mills Line to Naylor Road

Travel North on Naylor Road to Aberfeldy Line, Turn Around

Travel South on Naylor Road to Lambton Line, Turn Around

Travel North on Naylor Road to Langbank Line

Travel East on Langbank Line to Mawlam Road, Turn Around

Travel West on Langbank Line to Oakdale Road

RETURN

Travel East on Langbank Line to Navlor Road

Travel North on Naylor Road to Edys Mills Line

Travel West on Edys Mills Line to Oakdale Road

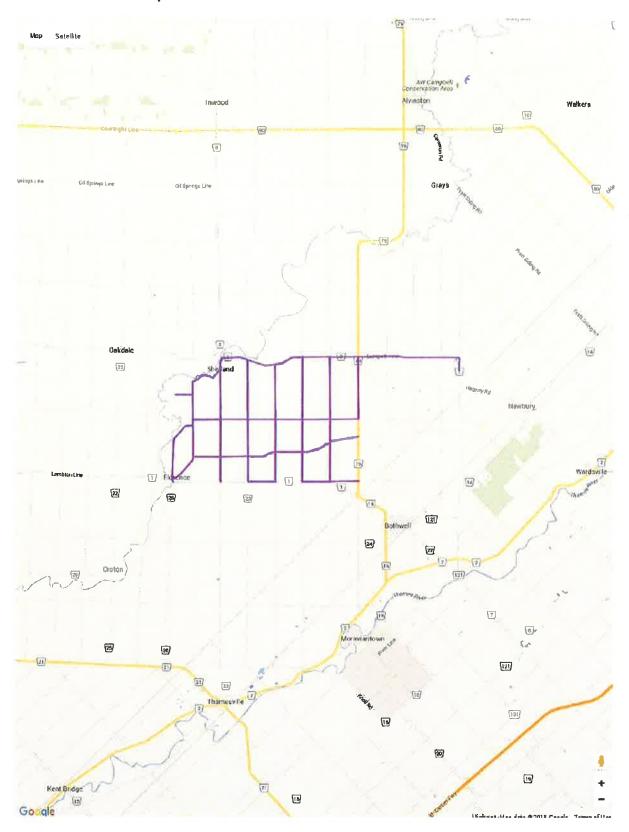
Travel South on Oakdale Road to Langbank Line

Travel West on Langbank Line to Oil Heritage Road

Inspect and re-plow Dawn Mills Road, Lambton Line, Oakdale Road and Florence Road as required

Return to Rutherford Garage

Snow Route #5 - Map



Snow Route #5 - Directions

Leave Cairo Garage, travel North on Cairo Road to Bentpath Line

Travel East on Bentpath Line to Watterworth Road to South Limits of curve, past # 8487 Turn

Around at Knapdale Road

Travel North then West on Bentpath Line to Cairo Road

Travel South on Cairo Road to Bilton Line Travel

West on Bilton Line to Shetland Road

Travel North on Shetland Road to Bentpath Line, Turn Around

Travel South on Shetland Road to Lambton Line, Turn Around

Travel North on Shetland Road to Bilton Line, Turn Around Travel

South on Shetland Road to Fansher Road

Travel West on Fansher Road to Florence Road

(Plow Florence streets if more than 6 inches /15 centimeters snow accumulation) Travel

North on Florence Road to Shetland Road

Travel North on Shetland Road to Bentpath Line

Travel East on Bentpath Line to Davis Road Travel

South on Davis Road to Lambton Line Travel East of

Lambton Line to Kerry Road Travel North on Kerry

Road to Bentpath Line Travel East on Bentpath Line

to Annett Road Travel South on Annett Road to

Lambton Line

Travel East on Lambton Line to Downie Road (Lambton Line becomes Euphemia Line at Downie Road)

Travel East on Euphemia Line to Cairo Road, Turn Around

Travel West on Euphemia Line to Downie Road

Travel North on Downie Road to Bentpath Line, Turn Around

Travel South on Downie Road to Fansher Road

Travel East on Fansher Road to Cairo Road, Turn Around

Travel West on Fansher to Shetland Road, Turn Around

RETURN

Travel East on Fansher Road to Downie Road Travel

South on Downie Road to Lambton Line Travel West

on Lambton Line to Annett Road Travel North on

Annett Road to Bentpath Line Travel West on

Bentpath Line to Kerry Road Travel South on Kerry

Road to Lambton Line Travel West on Lambton Line

to Davis Road Travel North on Davis Road to

Bentpath Line Travel West on Bentpath Line to

Shetland Road Travel South on Shetland Road to

Florence Road Travel South on Florence Road Elliott

Line

Travel West on Elliott Line to McGillvary Road, Turn Around

Travel East on Elliott Line to Florence Road

Travel South on Florence Road to Bilton Line

Travel East on Bilton Line to Shetland Road, Turn Around

Travel West on Bilton Line to Florence Road

Travel South on Florence Road to Lambton Line, Turn Around Plow

Streets in Florence (if not complete)

Travel East on Fansher Road to McCutcheon Road

Travel North on McCutcheon Road to Florence Road, Turn Around

Travel South on McCutcheon Road to Fansher Road

Travel East on Fansher Road to Shetland Road

Travel North on Shetland Road to Bilton Line (Inspect and re-plow Shetland Road as required). Travel

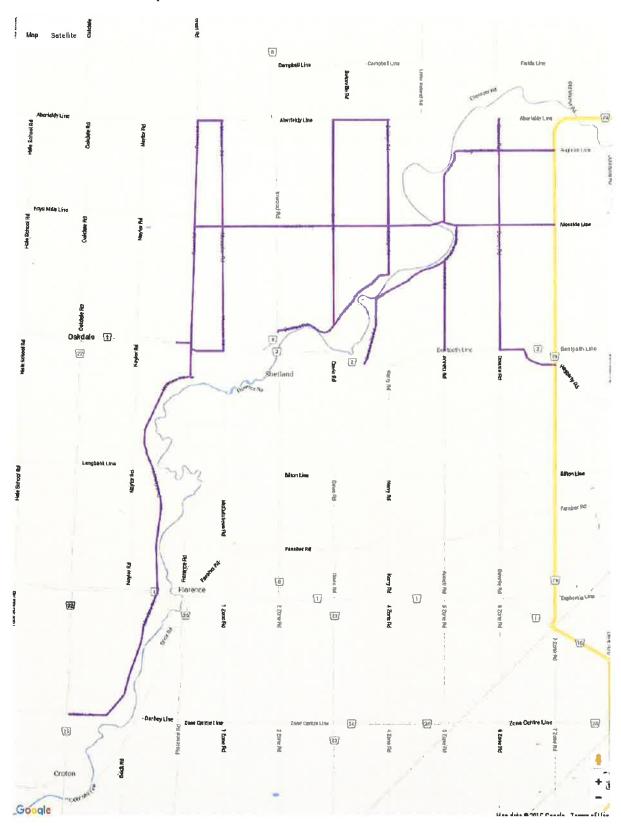
East on Bilton Line to Cairo Road

Travel North on Cairo Road to Bentpath Line

Inspect and re-plow Bentpath Line to Watterworth Road as required

Return to Cairo Garage

Snow Route #6 - Map



Snow Route #6 - Directions

Leave Cairo Garage travel South on Cairo Road to Haggerty Road

Travel West on Haggerty Road to Bentpath Line

Travel West on Bentpath Line to Downie Road

Travel North on Downie Road to Aberfeldy Line, Turn Around

Travel South on Downie Road to Aughrim Line

Travel East on Aughrim Line to Cairo Road, Turn Around Travel

West then South on Aughrim Line to Mosside Line Travel East

on Mosside Line to Cairo Road, Turn Around Travel West on

Mosside Line to Forest Road

Travel North on Forest Road to Aberfeldy Line Travel

East on Aberfeldy Line to McAsulan Road Travel

South on McAuslan Road to Bentpath Line Travel

West on Bentpath Line to Forest Road Travel South

on Forest to Mawlam Road

Travel West then South on Mawlam Road to Kent Line Travel

West on Kent Line to Oakdale Road, Turn Around Travel East

on Kent Line to Mawlam Road

Travel North and East on Mawlam Road to Forest Road

Travel North on Forest Road to Mosside Line

Travel East on Mosside Line to Dobbyn Road

Travel South then West on Dobbyn Road to Inwood Road, Turn Around Plow

Prangley Road South if necessary

Travel East on Dobbyn Road to Burr Road

Travel North on Burr Road to Aberfeldy Line

Travel West on Aberfeldy Line to Inwood Road, Turn Around

Travel East on Aberfeldy Line to Dobbyn Road

Travel South on Dobbyn Road to Mosside Line Travel

East on Mosside Line to Smiths Falls Road

Travel West then South on Smiths Falls Road to Bentpath Line, Turn Around Travel

North then East on Smith Falls Road to Annett Road

Travel South on Annett Road to Bentpath Line, Turn Around

RETURN

Travel North on Annett Road to Smith's Falls Road

Travel North on Smith Fall' Road to Mosside Line

Travel West on Mosside Line to Dobbyn Road Travel

North on Dobbyn Road to Aberfeldy Line Travel West

on Aberfeldy Line to Burr Road

Travel South on Burr Road to Dobbyn Road

Travel East then North on Dobbyn Road to Mosside Line

Travel West on Mosside Line to McAuslan Road

Travel North on McAuslan Road to Aberfeldy Line

Travel West on Aberfeldy Line to Forest Road Travel

South on Forest Road to Driessen Line

Travel West on Driessen Line to Bentpath Line, Turn Around

Travel East on Driessen Line to Forest Road

Travel South on Forest Road to Bentpath Line

Travel East on Bentpath (if deemed necessary travel on to Tinney Road and plow Tinney Road from

Bentpath Line South to Buildings), Turn Around

Travel North on Tinney Road to Bentpath Line Travel

West on Bentpath Line to McAuslan Road Travel

North on McAuslan Road to Mosside Line Travel East

on Mosside Line to Aughrim Line

Travel North then East on Aughrim Line to Downie Road

Travel South on Downie Road to Bentpath Line

Travel East on Bentpath to Haggerty Road

Travel South then East on Haggerty Road to Cairo Road

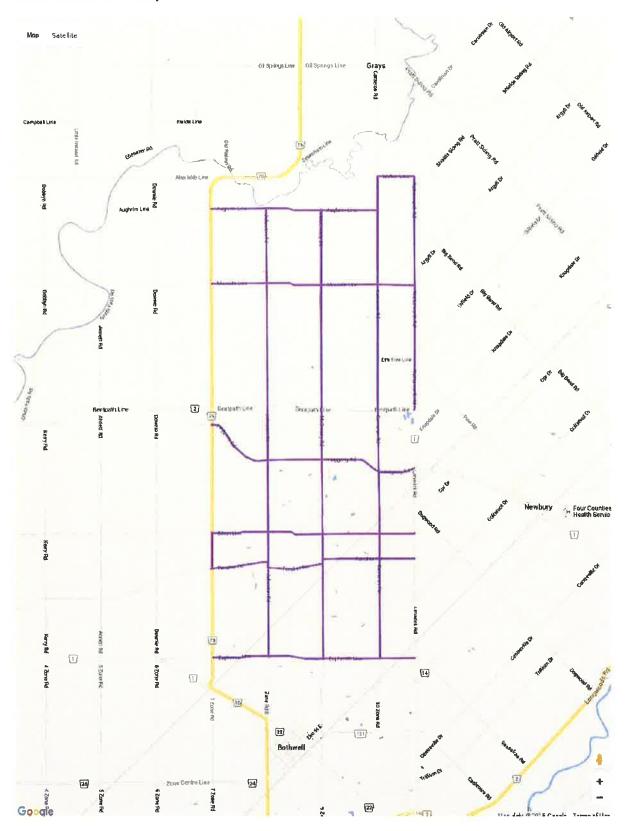
Return to Cairo Garage

Township of Dawn-Euphemia Winter Operations Plan

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Snow Route #7 - Map



Snow Route #7 - Directions

Leave Shop at Cairo, Travel South on Cairo Road, Turn East onto Haggerty Road

Travel East on Haggerty Road, to Limerick Road,

Travel North on Bentpath Line to Watterworth Road (Not our Road to plow)

Commence plowing at curve with Watterworth Road and

Bentpath Line

Travel North on Watterworth RD to Walker Ln

Travel West on Walker Line to Cameron Rd

Travel South on Cameron Rd to Euphemia Ln

Travel West on Euphemia Line to McCready Road

Travel North on McCready Road to Aughrim Line,

Travel West on Aughrim Line to Cairo Road, Turn Around

Travel East on Aughrim Line to Johnston Road

Travel South on Johnston Road to Euphemia Line, Turn around

Travel North on Johnston Road to Bilton Line,

Travel West on Bilton Line to Cairo Road,

Travel South on Cairo Road to Fansher Road, (Not our Road to Plow)

Travel East on Fansher Road to Limerick Road

Travel South on Limerick Road to Euphemia Line (Not our Road to plow)

Travel West on Euphemia Line to Cairo Road,

Turn around.

RETURN

Travel East on Euphemia Line back to Limerick Road

Travel North on Limerick Road to Bilton Line, (Not our Road to plow)

Travel West on Bilton Line to Cameron Road

Turn Around

Travel East on Bilton Line to Limerick Road, then south on

Limerick Road to Fansher Road

Travel West on Fansher Road to Cairo Road

Travel North on Cairo Road to Bilton Line (not our road to plow)

Travel East on Bilton Line to McCready Road, Turn around

Travel West on Bilton Line to Johnston Road

Travel Johnston Road North to Mosside Line

Travel Mosside Line East to Watterworth Road. Turn around

Travel Mosside Line West to Cairo Road, Turn around,

Travel East on Mosside Line back to Johnston Road

Travel North on Johnston Road to Aughrim Line

Travel East on Aughrim Line to Cameron Road, Turn around

Travel West on Aughrim Line to McCready Road

Travel South on McCready Road to Euphemia Line

Travel East on Euphemia Line to Cameron Road

Travel North on Cameron Road to Walker Line

Travel East on Walker Line to Watterworth Road

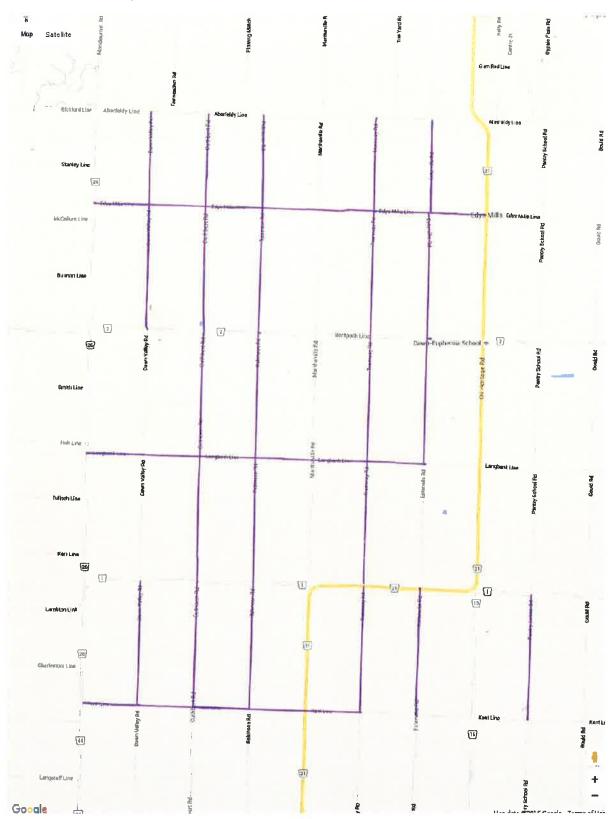
Travel South on Watterworth Road to Bentpath Line

Travel South on Bentpath Line to Haggerty Road (not our road to plow)

Travel Haggerty Road west to Cairo Road

Return to Cairo Garage

Ice Route #1 - Map



Ice Route #1 - Directions

Leave Rutherford Garage, travel West to on Lambton Line to Tramway Road

Travel South on Tramway Road to Kent Line

Travel West on Kent Line to Mandaumin Road, Turn Around

Travel East on Kent Line to Dawn Valley Road

Travel North on Dawn Valley Road to Lambton Line

Travel North of Dawn Valley Line to Langbank Line

Travel West on Langbank Line to Mandaumin Road, Turn Around

Travel East on Langbank Line Road to Esterville Road

Travel North on Esterville Road to Edys Mills Line

Travel East on Edys Mills Line to Oil Heritage Road, Turn Around

Travel West on Edvs Mills Line to Esterville Road

Travel North on Esterville Road to Aberfeldy Line, Turn Around

Travel South on Esterville Road to Edys Mills Line

Travel West on Edys Mills Line to Mandaumin Road, Turn Around

Travel East on Edys Mills Line to Dawn Valley Road

Travel South on Dawn Valley Road to Bentpath Line, Turn Around

Travel North on Dawn Valley Road to Aberfeldy Line

Travel East on Aberfeldy Line to Cuthbert Road

Travel South on Cuthbert Road to Kent Line

Travel East on Kent Line to Robinson Road

Travel North on Robinson Road to Aberfeldy Line

Travel East on Aberfeldy Line to Tramway Road

Travel South on Tramway Road to Lambton Line

Travel East on Lambton Line to Esterville Road

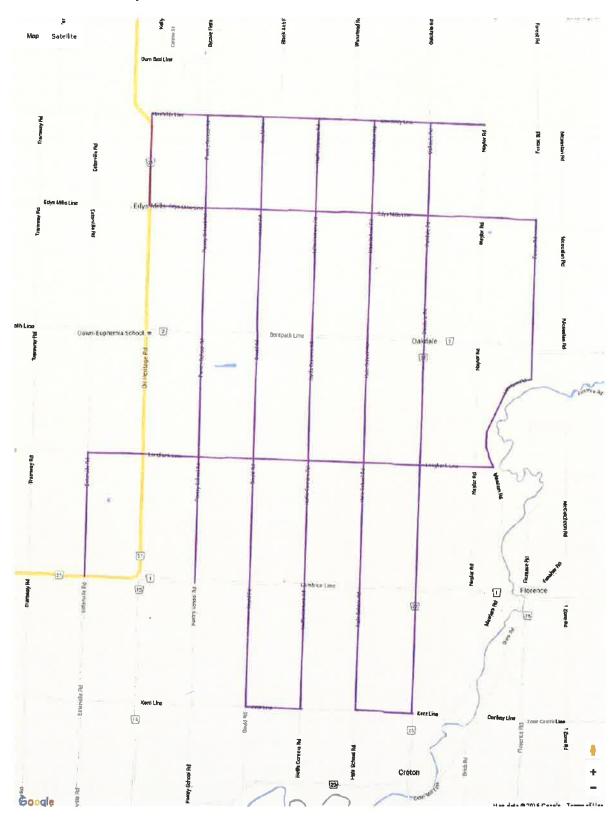
Travel South on Esterville Road to Kent Line

Travel East on Kent Line to Pantry School Road

Travel North on Pantry School Road to Lambton Line

Return Rutherford Garage

Ice Route #2 - Map



Ice Route # 2 - Directions

Leave Rutherford Garage, Travel West to Esterville Road

Travel North on Esterville Road to Langbank Line

Travel East on Langbank Line to Mawlam Road

Travel North on Mawlam Road to Forest Road

Travel North on Forest Road to Edys Mills Line

Travel West on Edys Mills Line to Oil Heritage Road

Travel North on Oil Heritage Road to Aberfeldy Line

Travel East on Aberfeldy Line to Naylor Road, Turn Around

Travel West on Aberfeldy Line to Oakdale Road

Travel South on Oakdale Road to Kent Line

Travel West on Kent Line to Hale School Road

Travel North on Hale School Road to Aberfeldy Line

Travel West on Aberfeldy Line to Huffs Corners Road

Travel South on Huffs Corners Road to Kent Line

Travel West on Kent Line to Gould Road

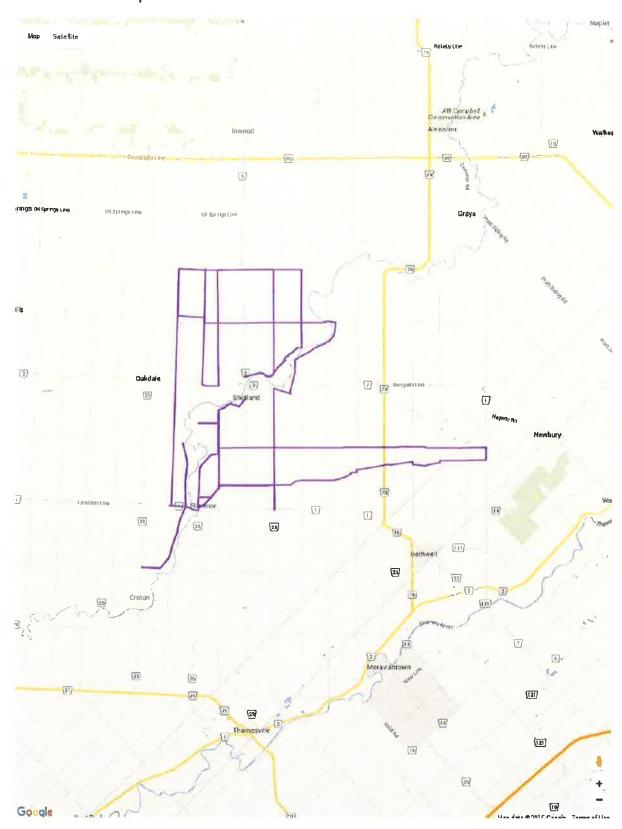
Travel North on Gould Road to Aberfeldy Line

Travel West on Aberfeldy Line to Pantry School Road

Travel South on Pantry School Road to Lambton Line

Return to Rutherford Garage

Ice Route #3 - Map



Ice Route #3 - Directions

Leave Cairo Garage, travel South on Cairo Road to Bilton Line

Travel West on Bilton Line to Florence Road

Travel North on Florence Road to Shetland Road, Turn

Around Travel South on Florence Road to Elliot Line

Travel West on Elliot Line to dead end. Turn Around

Travel East on Elliott Line to Florence Road

Travel South on Florence Road to Lambton Line

Travel West on Lambton Line to Mawlam Road

Travel South on Mawlam Road to Kent Line

Travel West on Kent Line to Oakdale Road, Turn Around

Travel East on Kent Line to Mawlam Road

Travel North on Mawlam Road to Langbank Line, Turn Around

Travel South on Mawlam Road to Lambton Line

Travel West on Lambton Line to Naylor Road

Travel North on Naylor Road to Aberfeldy Line

Travel East on Aberfeldy Line to Dobbyn Road

Travel South then West on Dobbyn Road to Inwood Road, Turn Around

Travel East on Dobbyn Road to Burr Road

Travel North on Burr Road to Aberfeldy Line

Travel West on Aberfeldy Line to McCauslin Road

Travel South on McCauslin Road to Bentpath Line

Travel West on Bentpath Line to Forest Road

Travel North on Forest Road to Aberfeldy Line

Travel West on Aberfeldy Line to Naylor Road

Travel South on Naylor Road to Edys Mills Line

Travel East on Edys Mills Line to Forest Road

Travel South on Forest Road to Mosside Line

Travel East on Mosside Line to Smith Falls Road

Travel South and West on Smith Falls Road to Bentpath Line

Travel West on Bentpath Line to Davis Road

Travel South on Davis Road to Lambton Line, Turn Around

Travel North on Davis Road to Fansher Road

Travel West on Fansher Road to Mill Street

Travel West on Mill Street to Florence Road

Travel South on Florence Road to Fansher Road

Travel East on Fansher Road to McCutcheon Road

Travel North on McCutcheon Road to Florence Road

Travel North on Florence Road to Bilton Line. Turn Around

Travel South on Florence Road to Fansher Road

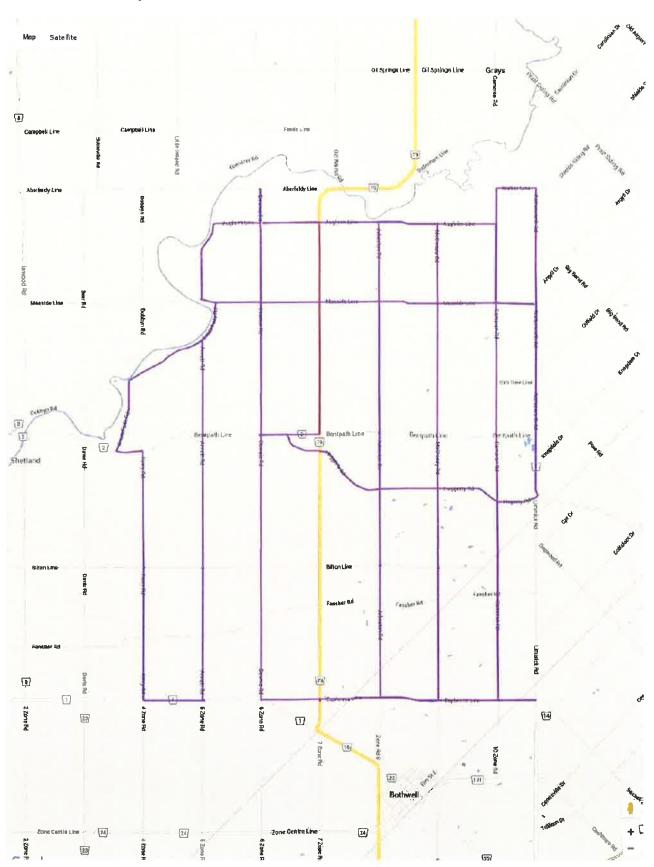
Travel East on Fansher Road to Limerick Road

Travel North on Limerick Road to Bilton Line

Travel West on Bilton Line to Cairo Road

Return to Cairo Garage

Ice Route #4 - Map



Ice Route #4 - Directions

Leave Cairo Garage, travel South to Haggerty Road

Travel South then East on Haggerty Road to Limerick Road

Travel North on Limerick Road then North on Watterworth Road to Walker Line

Travel West on Walker Line to Cameron Road

Travel South on Cameron Road to Euphemia Line

Travel East on Euphemia Line to Limerick Road, Turn Around

Travel West on Euphemia Line to McCready Road

Travel North on McCready Road to Aughrim Line

Travel West on Aughrim Line to Johnston Road

Travel South on Johnston Road to Euphemia Line

Travel East on Euphemia Line to McCready Road, Turn Around

Travel West on Euphemia Line to Downie Road

Travel North on Downie Road to Aberfeldy Line, Turn Around

Travel South on Downie Road to Aughrim Line

Travel West then South on Aughrim Line to Mosside Line

Travel East on Mosside Line to Smith Falls Road

Travel South on Smith Falls Road to Bentpath Line

Travel East on Bentpath Line to Kerry Road

Travel South on Kerry Road to Lambton Line

Travel East on Lambton Line to Annett Road

Travel North on Annett Road to Smith Falls Road to Mosside Line

Travel East on Mosside Line to Watterworth Road, Turn Around

Travel West on Mosside Line to Cameron Road

Travel North on Cameron Road to Aughrim Line

Travel West on Aughrim Line to Downie Road

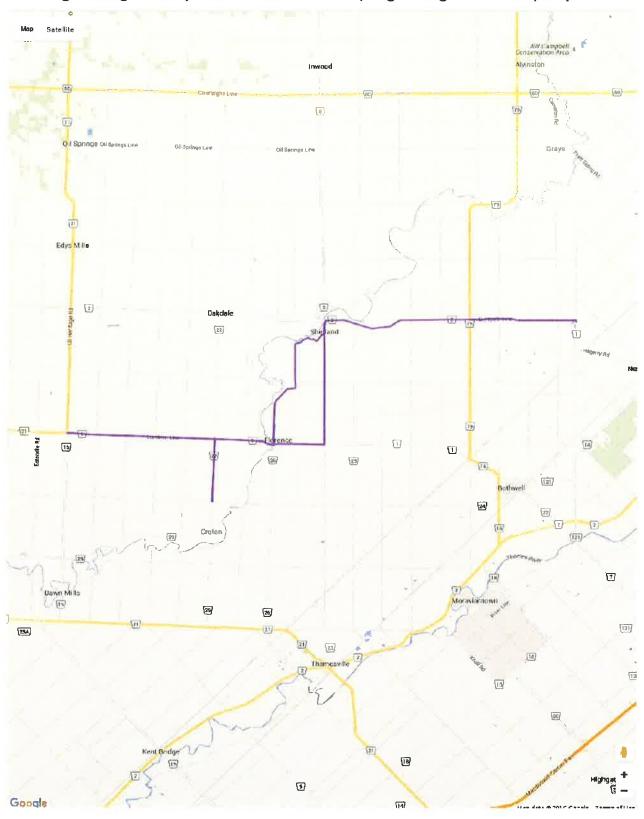
Travel South on Downie Road to Bentpath Line

Travel East on Bentpath Line to Haggerty Road

Travel East on Haggerty Road to Cairo Road

Return to Cairo Garage

Plowing/Salting Hardtop East of Rutherford – (Originating from Cairo) Map



Plowing/Salting Hardtop East of Rutherford - (Originating from Cairo) Directions

Leave Cairo Garage, travel East on Bentpath Line to Watterworth Road

Travel through curve heading South

to at least past # 8487

Turn Around at Knapdale Road

Travel West on Bentpath Line to Cairo Road

Travel Bentpath Line West from Cairo Road to Shetland Road (not our road to plow)

Travel South on Shetland Road to Lambton Line,

Travel West on Lambton Line to Florence Road

Travel Florence Road North to # 673, Turn Around

Travel South Florence Road to Lambton Line,

Travel West on Lambton Line to Rutherford, Turn Around

at Dawn Mills Road

Travel East on Lambton Line to Florence Road, Turn

around,

Travel West on Lambton Line, back to Oakdale Road,

Travel South on Oakdale Road to Kent Line, Turn Around

Travel North on Oakdale Road to Lambton Line

Travel East on Lambton Line to Florence Road

Travel from Florence Road to Shetland Road

(Not our road to plow)

Travel North on Shetland Road from Lambton

Line to Bentpath Line, Turn around

Travel South on Shetland Road to Lambton Line

Travel West on Lambton Line to Florence Road

(Not our road to plow)

Complete plowing all streets in Hamlet of Florence

Travel North on Florence Road to Shetland Road

Travel North on Shetland Road to Bentpath Line

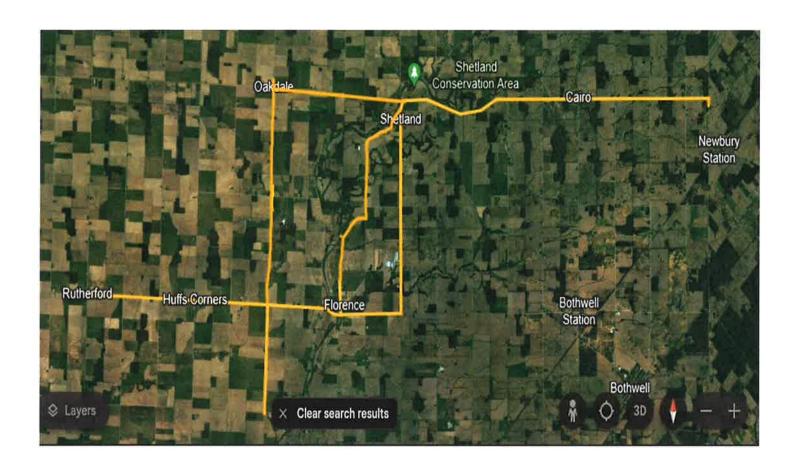
Travel West on Bentpath Line to Oakdale Road

(Not our road to plow)

Complete aprons on North and South side of Bentpath Line on Oakdale Road

Return to Cairo Garage

Plowing/Salting Hardtop East of Rutherford – Originating from Rutherford



Plowing/Salting Hardtop East of Rutherford –(Originating from Rutherford)

Leave Rutherford Shop. Travel East on Lambton Line to just past Oakdale Rd, feather snow from plow.

Carefully reverse to travel South on Oakdale Road to Kent Line, turn around.

Travel North on Oakdale Road to Lambton Line.

Travel East on Lambton Line to Florence Road.

Travel North on Florence Road North to #673, Turn Around.

Travel South Florence Road to Lambton Line.

Travel East on Lambton Line to Shetland Road (This Lambton Line Section is Not Our Road to Plow).

Travel North on Shetland Road to Bentpath Line.

Travel East on Bentpath Line to Cairo Road. (This Bentpath Line Section is Not Our Road to Plow).

Travel East on Bentpath Line to Watterworth Road, Travel South through curve to at least past #8487.

Turn Around at Knapdale Road by backing down Knapdale Road.

Travel North then West on Bentpath Line to Cairo Road.

Travel West on Bentpath Line to Shetland Road (This Bentpath Line Section is Not Our Road to Plow).

Travel South on Shetland Road to Lambton Line

Travel West on Lambton Line to Florence Road (This Lambton Line section is Not Our Road to Plow

Travel west on Lambton Line to Rutherford Garage. Turn around

Travel East on Lambton Line to return to Florence Road, travel North on Florence Road, Complete plowing all streets in Hamlet of Florence (If Neccessary) and the Community Center Pavement

Travel North on Florence Road, to Shetland Road (Clear Apron on Florence Road at Shetland Road)

Travel North on Shetland Road to Bentpath ine

Travel West on Bentpath Line to Oakdale Road (This Bentpath Line section is not Our Road to Plow)

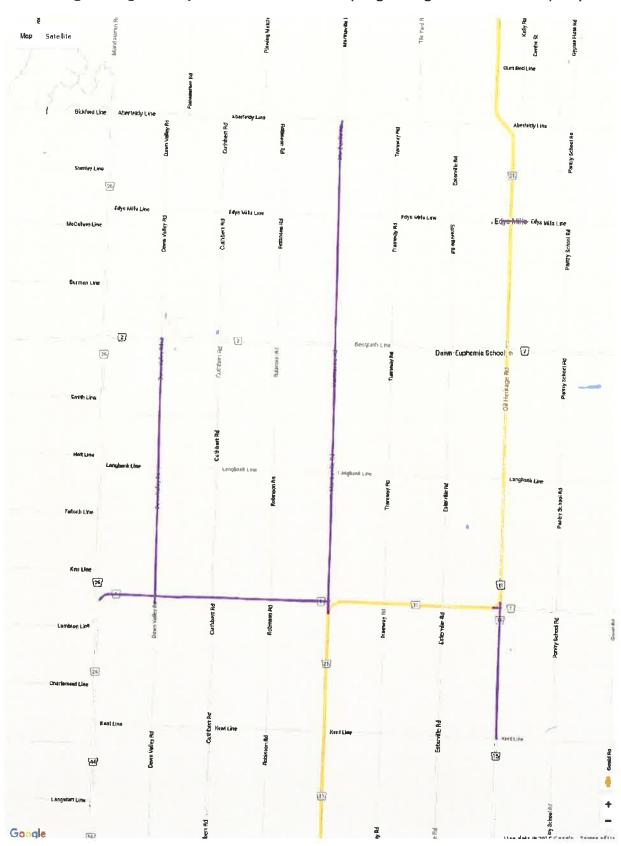
Plow and salt aprons on north and south side of Bentpath Line (approx. 100 metres each side)

Travel South on Oakdale Road to Lambton Line

Travel West on Lambton Line to Rutherford Garage.

(Top up Fuel, Salt, Brine, Clear Windows and repeat if necessary)

Plowing/Salting Hardtop West of Rutherford – (Originating from Rutherford) Map



Plowing/Salting Hardtop West of Rutherford - (Originating from Rutherford) Directions

Leave Rutherford Garage, travel West to intersection at Dawn Mills Road and Lambton Line

Travel North to intersection with curve former Hwv. 21. DO NOT PUSH SNOW ONTO CURVE

Turn Around at lot access across from # 584,

Travel South returning to intersection at curve, commence plowing, salting back to Lambton Line

Travel West on Lambton Line to curve former Hwy. 21, DO NOT PUSH SNOW ONTO CURVE,

Turn Around at the intersection with the curve, clearing intersection pushing snow back to Lambton Line Reverse to plow and salt area south of island

Commence plowing and salting at southwest side of island

Travel East on Lambton Line to Dawn Mills Road, Turn around

Travel West on Lambton Line, not plowing, to turn around at the intersection with the curve.

Travel East to south of traffic island at intersection with curve, commence plow, salt to Dawn Mills Road

Travel South on Dawn Mills Road to Kent Line, Turn Around

Travel North on Dawn Mills Road to Lambton Line

Travel West on Lambton Line from curve approximately 220 metres west of Dawn Mills Road to curve approximately 220 metres east of Marthaville Road, (not our road to plow),

Commence plowing, salting operations.

Travel West on Lambton Line to West limit of curves at Mandaumin Road, past # 2909

Turn Around at Brigden Road.

Travel East on Lambton Line to Marthaville Road

Plow all areas on Irish School Road South of intersection to curve approximately 220 metres, turn around at # 373 Irish School Road, return to curve, plow Irish School Road North to Lambton Line, then plow all areas on Lambton Line East of intersection approximately 220 metres to curve at former Hwy. 21

DO NOT PUSH SNOW ONTO CURVE

Turn around at Tramway Road

Return to intersection at Marthaville Road

Travel North on Marthaville Road to Aberfeldy Line, Turn Around

Travel South on Marthaville Road to Lambton Line

Travel West on Lambton Line to Dawn Valley Road ion

Travel North on Dawn Valley Road to Bentpath Line, Then North of Bentpath Line to # 1409 Turn Around

Travel South on Dawn Valley Road to Lambton Line

Travel West on Lambton Line checking and plowing/salting, if necessary, curves at Mandaumin Road Turn Around

Travel East on Lambton Line to Dawn Valley Road, turn south to plow/salt apron, approximately 75 metres. Return to Lambton Line

Travel East on Lambton Line to Marthaville Road, plowing/salting, if necessary, as well as the areas on Lambton Line and Marthaville Road to the points, east and west where they intersect with the curves.

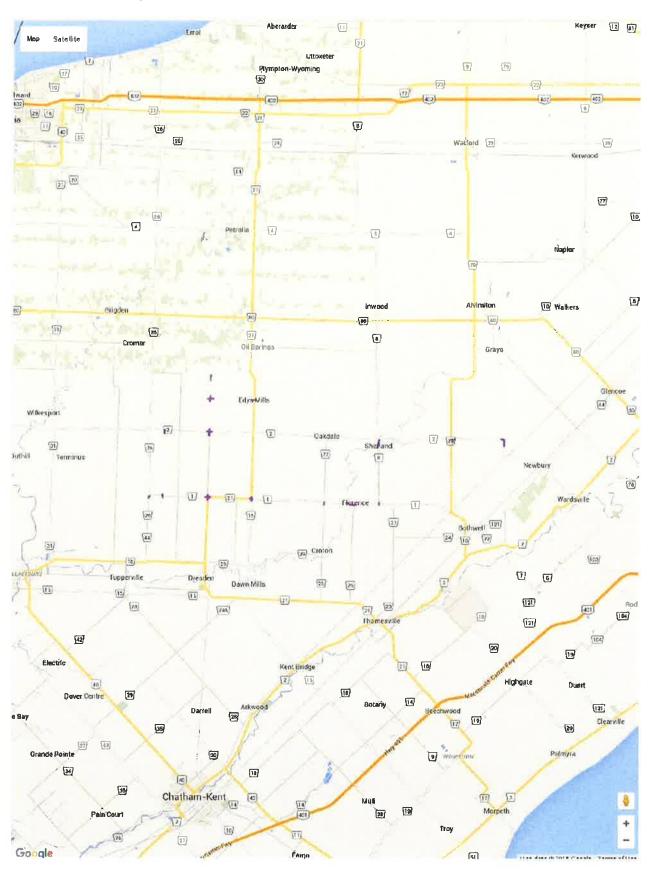
Travel North on Marthaville Road to Aberfeldy Line, turn around.

Travel South on Marthaville Road, then East on Edys Mills Line to Oil Heritage Road and Edys Mills Line. Plow/Salt hard surfaced sections only West and East of Oil Heritage Road, a length of approximately 175 metres each way.

If Marthaville Road was clear as you travelled it prior, return to Rutherford Garage.

If Marthaville Road were not clear as you travelled it prior, return to it, travel South to Lambton Line, then Return to Rutherford Garage.

Brine Route - Map



Route to Spread Brine

Brine Both Lanes, Start at any Point, but complete All Points Speed -FULL tank- 32 km/hr, ½ tank 27 km/hr

Intersection North and South on Dawn Mills at Lambton Line

Intersection with curve (former Hwy. 21) North of Lambton Line

Intersection with curve (former Hwy 21) West of Dawn Mills Road

Intersection at curve at (former Hwy. 21), East of Marthaville Road.

Intersection at curve on Irish School (former Hwy 21) South of Lambton Line

Intersection with Lambton Line, South on Irish School Road, North of Lambton Line on Marthaville Road.

Lambton Line at Mandaumin Road from approximately 140 metres east of curve, at Blue Marker on post at driveway on North side of Lambton Line to approximately 140 metres West of curve at Blue Marker on South side of Lambton Line near laneway to #2909 Lambton Line.

Intersection North & South of Lambton Line on Dawn Valley

Intersection North and South of Bentpath Line on Dawn Valley Road.

Intersection at Marthaville Road, North and South of Bentpath Line.

Intersection on Edys"s Mills Rd, East and West of Marthaville Road.

Intersection on Marthaville Road at Aberfeldy Line, South side only.

Intersections on Edys Mills Line East and West of Oil Heritage Road.

Intersections on Oakdale Rd North and South of Bentpath Line.

Intersection East of Cairo Road on Bentpath Line.

Bentpath Line at bush area East of McCready Road, brine area where bush is on both sides of Roadway.

Bentpath Line at Watterworth Road from approximately 140 metres West of curve to Blue marker on North side of Bentpath Line, slightly west of # 8426 Bentpath Line, to approximately140 metres south of curve to Blue marker on West side, slightly south of # 8487 Bentpath Line.

Bridge Deck ONLY, on bridge over Sydenham River, west of Aughrim Line on Mosside Line.

Intersection South of Bentpath Line on Shetland Road.

Intersection West of Shetland Road on Florence Rd.

Intersection North of Lambton Line on Shetland Road.

Intersection at Lambton Line and Florence Road, brine all intersections at 4-way stop, plus Florence Road North to Fansher Road.

Intersection on Lambton Line and Florence Road to Mawlam Road. Lambton Line at bush area East of Naylor Road.

Intersection at Oakdale Road North and South of Lambton Line.

Appendix 3 - Equipment

Equipment	Equipment Type	Electronic Controller	Calibration Date	Pre-Wet Capacity	Anti- lcing Capa bility	Liquid Capacity (L)	Infrared Thermometers
#3 – 2006 Volvo Dump Truck	Tandem Axle Combination Unit	Υ	26-11-2024	Y		680	
#4 – 2012 Volvo Dump Truck	Tandem Axle Combination Unit	Υ	26-11-2024	Y		680	
#5 – 1995 International Dump Truck	Single Axle Combination Unit		26-11-2024				
#6 – 1987 John Deere Grader	Motor Grader						
#7 – 1989 Champion Grader	Motor Grader						
#8 – 1990 John Deere Grader	Motor Grader						
#9 – 1992 Champion Grader	Motor Grader						
#14 – 2000 Sterling Dump Truck	Tandem Axle Combination Unit	Y	26-11-2024	Y		680	
# 15 2019 Freightliner Dump Truck	Tandem Axle Combination Unit	Υ	26-11-2024	Y		680	
#17 - 1991 International Flatbed	Single Axle Combination Unit				Y	3000	

Appendix 4 - Record of Training

Township of Dawn-Euphemia Public Works Department 4591 Lambton Line, R. R. #4 Dresden, ON NOP 1M0 Telephone: 519-692-5018 Fax: 519 -692-5511

www.dawneuphemia.ca

Supervisor Name (please print)

1835 INC. 1998

Record of Training

This certifies that(employee name) has successfully completed the in-house Winter Operations Training Program as required by the Township of Dawn-Euphemia Winter Operations Plan.							
the routeDe-icing Chemicals – application	ctices and procedures including variations for year to yea on rates, storage and handling rable areas and the procedures to	r issues identified along					
Employee Name (please print)	Employee Signature	Date					
Trainer Name (please print)	Trainer Signature	 Date					

Supervisor Signature

Date

Appendix 5 - Record of Training – Winter Patroller

Township of Dawn-Euphemia Public Works Department 4591 Lambton Line, R. R. #4 Dresden, ON NOP 1M0 Telephone: 519-692-5018

Fax: 519 -692-5511 www.dawneuphemia.ca



Record of Training

This certifies that ______(employee name) has successfully completed the in-house Winter Operations Winter Patroller Training as required by the Township of Dawn-Euphemia Winter Operations Plan.

The Winter Operations Winter Patroller Training workshop includes the following modules:

- Weather monitoring and forecasting results including: Road Weather Information System, Value Added Meteorological Service, eutectic temperature, pavement temperature, dew point
- Record Keeping
- Health & Safety
- Level of Service policies, practices and procedures
- Identification of Plow Routes including variations for year-to-year issues identified along the route
- De-icing Chemicals application rates, storage and handling
- Identification of road salt vulnerable areas and the procedures to follow in those areas
- Call Out Procedures
- Emergency Contacts
- Yard and Equipment Maintenance

Employee Name (Please Print)	Employee Signature	Date
Trainer Name (Please Print)	Trainer Signature	Date
Supervisor Name (Please Print)	Supervisor Signature	Date

Appendix 6 - Media Release – Significant Weather Event

THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0 www.dawneuphe
Office: 519-692-5148 Roads Dept: 519-692-5018 Fax: 519-692-5511 Email: roads@dawneuphemia.on.ca



This declaration suspends the <u>standard timelines required for municipalities to meet their winter maintenance objectives</u>. When the municipality declares an event has ended, standard timelines for winter maintenance activities then begin.

The community's support is greatly appreciated at this time. Thank you for your cooperation.

John Collison C.R.S.I. Public Works Superintendent

> For more information about the Township of Dawn-Euphemia visit www.dawneuphemia.ca

THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0 www.dawneuphemia.ca
Office: 519-692-5148 Roads Dept: 519-692-5018 Fax: 519-692-5511 Email: roads@dawneuphemia.on.ca



SIGNIFICANT WEATHER EVENT HAS ENDED

Please be advised that the "Significant Weather Event" for the Township of Dawn-Euphemia, has ended. Standard timelines for winter maintenance activities have resumed.

Thank you for your cooperation.

John Collison C.R.S.I. Public Works Superintendent

For more information about the Township of Dawn-Euphemia visit www.dawneuphemia.ca

Name of Township Contact:

John Collison C.R.S.I. Public Works Superintendent 519-692-5018





THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

4591 Lambton Line, RR # 4, Dresden, Ontario N0P 1M0

Tel: (519) 692-5148 Fax: (519) 692-5511

Email: treasurer@dawneuphemia.on.ca Website: www.dawneuphemia.ca

To:

Members of Dawn-Euphemia Township Council

Meeting Date:

November 3, 2025

From:

Marc Seguin - Treasurer

Subject:

2025 Financial 3rd Quarter Budget to Actual Report

OPEN SESSION REPORT FIN 25-11-03

Background:

Council adopted the 2025 Budget on February 3, 2025.

Comments: (by department)

Council is under budget mostly due to unused Meals and Travel
Admin is under budget partly due timing of Professional Fees invoices
Fire is under budget due to outside Fire Service agreements
Drainage has collected \$263k of invoices to be billed to date
Public Works is over budget largely due to Sand and Salt, timing of Gravel
Water is over budget due to repairs, materials and supplies, potable supplies
Social Services under budget, OP review and Florence Septic testing pending
Rec & Culture is over budget due to insurance distribution change, electrician work

Consultations:

Review has been completed with the department heads. Fire Department has been notified of spending levels for 2025 to date.

Recommendation:

That the 2025 Financial 3rd Quarter Budget to Actual Report by the Treasurer, dated November 3, 2025, be accepted as presented.



Township of Dawn Euphemia 2025 Budget to Actual Q3 As of September 30, 2025

		Budget	Actual	Bal (\$)	Bal (%)
A desirable	IO 11	74.004	40.000	00.044	44.700/
Administrtion	Council	74,231	40,990	33,241	44.78%
	Admin	574,180	384,862	189,318	32.97%
	Operations	196,476	96,175	100,301	51.05%
Fire	Admin	104,100	61,726	42,374	40.71%
	Operations	201,758	101,479	100,279	49.70%
Planning and Development	Admin	40,000	32,420	7,580	18.95%
Note: billed out via Drains	Operations	0	263,320	-263,320	0.00%
Public Works	Admin	1,003,244	690,163	313,081	31.21%
Fublic Works					
	Operations	2,308,258	1,870,445	437,813	18.97%
Water	Admin	137,500	97,608	39,892	29.01%
	Operations	333,410	260,722	72,688	21.80%
Cooled Convious	Admin	4.000		4.000	400.000/
Social Services	Admin	4,000	0	4,000	100.00%
	Operations	581,983	348,849	233,134	40.06%
Recreation and Culture	Admin	0	0	0	0.00%
	Operations	94,136	79,611	14,525	15.43%

ADMIN DEPARTMENT

Description	Budget	Actual	Balance (\$)	Balance (%)	
Salaries	\$427,348.00	\$283,223,75	\$144,124.25		Moved \$7.5k for water
Meals and Entertainment	\$500,00	\$502,62	(\$2.62)	-0.52%	
CPP & EI	\$25,427.00	\$23,419.59	\$2,007.41	7,89%	
EHT	\$9,453,00	\$6,345.58	\$3,107,42	32,87%	
WSIB	\$11,000,00	\$9,085.85	\$1,914.15	17.40%	
Group Life / LTD	\$7,303.00	\$5,985 64	\$1,317.36	18,04%	
Pension	\$38,124,00	\$29,712.22	\$8,411,78	22.06%	
Group Health	\$34,875,00	\$15,535,80	\$19,339.20	55.45%	
Spending Account	\$9,250,00	\$6,974.32	\$2,275.68		Split with PW
Travel and Accomodations	\$1,500,00	\$687.91	\$812,09	54.14%	Opin Will 1 11
Memberships, Fees, & Dues	\$1,900.00	\$1,498.52	\$401.48	21.13%	
Training	\$5,000.00	\$971.70	\$4,028.30	80.57%	
Conferences & Seminars	\$2,000.00	\$890,40	\$1,109.60	55.48%	
Occupational Health & Safety	\$500.00	\$28.42	\$471.58	94.32%	
Cocapational Ficality & Caroly	\$00,00	020,12	ψ+7 1.00	V+,0270	
Admin Payroll	\$574,180.00	\$384,862.32	\$189,317.68	32.97%	
Insurance	\$27,125,00	\$7,849.00	\$19,276.00	71.06%	Insurance distribution changed
Telephone, Cell Phones, & Communications	\$3,653.00	\$1,790.45	\$1,862.55	50,99%	misdrance distribution changed
Hydro	\$4,713.00	\$2,800_44	\$1,912.56	40.58%	
Heat	\$1,178.00	\$884.64	\$293.36	24.90%	
Water	\$411.00	\$405.57	\$5.43	1,32%	
Internet	\$7,300,00	\$3,588.66	\$3,711.34	50.84%	
Computer Maintenance	\$28,000.00	\$10,067.26	\$17,932.74	64.05%	
Computer Software	\$12,300.00	\$10,127.39	\$2,172.61	17.66%	
Office Supplies	\$7,986,00	\$3,726.37	\$4,259.63	53.34%	
Postage and Deliveries	\$8,000.00	\$7,151.64	\$848.36	10.60%	
Office Equipment	\$2,500.00	\$4,485.32	(\$1,985.32)		New Computers
Fees	\$2,750.00	\$4,020.69	(\$1,270.69)		\$2k Grantmatch
Interact Machine Costs	\$750.00	\$347.07	\$402.93	53.72%	Jan Grantinaton
Subscription	\$3,500.00	\$1,903.42	\$1,596.58	45.62%	
Office Furniture	\$1,500,00	\$0.00	\$1,500.00	100.00%	
Mileage	\$1,700.00	\$1,659.67	\$40.33	2.37%	
Advertising	\$1,500,00	\$1,235,55	\$264.45	17,63%	
Professional Services	\$67,500.00	\$26,965.28	\$40,534.72	60.05%	
Janilorial	\$6,194.00	\$2,901.33	\$3,292.67	53.16%	
Groundskeeping and Beautification	\$588.00	\$97.86	\$490.14		Grass once a year near end of year
Security	\$500.00	\$0.00	\$500.00	100.00%	,,
Testing and inspections	\$0.00	\$1,090.23	(\$1,090.23)	0.00%	Fire extinguisher test
Signage and Safety	\$500.00	\$0.00	\$500.00	100.00%	9
General Repairs & Maintenance	\$1,000.00	\$81.41	\$918.59	91.86%	
Equipment Rentals	\$5,328.00	\$2,882.85	\$2,445.15	45.89%	
Bank fees	\$0.00	\$112.95	(\$112.95)	0.00%	
Admin Operations	\$196,476.00	\$96,175.05	\$100,300.95	51.05%	
Admin Total	\$770,656,00	\$481,037.37	\$289,618,63	37.58%	
				25070	l'i

Admin Operations

12

1. 1. 15 4

Admin Total

COUNCIL

Description	Budget	Actual	Balance (\$)	Balance (%)	
Stipends & Honourariums	\$26,775.00	\$16,912.00	\$9,863.00	36.84%	
Meetings (Regular, Special, Board)	\$24,456.00	\$16,011.00	\$8,445.00	34.53%	
Meals and Entertainment	\$6,000.00	\$40.00	\$5,960.00	99.33%	
Gifts and Recognitions	\$1,000.00	\$436.87	\$563.13	56.31%	
Travel and Accomodations	\$6,000.00	\$3,574.85	\$2,425.15	40.42%	
Conferences & Seminars	\$4,500.00	\$1,149.70	\$3,350.30	74.45%	
Council Payroll	\$68,731.00	\$38,124.42	\$30,606.58	44.53%	
Computer Software	\$300.00	\$218.68	\$81.32	27.11%	
Office Equipment	\$2,000.00	\$548.36	\$1,451.64	72.58%	
Office Furniture	\$3,500.00	\$2,098.74	\$1,401.26	40,04%	
Council Operations	\$5,800.00	\$2,865.78	\$2,934.22	50.59%	
Council Total	\$74,231.00	\$40,990.20	\$33,540.80	44.78%	

FIRE DEPARTMENT

Description	Budget	Actual	Balance (\$)	Balance (%	j
Stipends & Honourariums	\$45,000.00	\$33,750.00	\$11,250,00		Accrued
Meals and Entertainment	\$7,000.00	\$0.00	\$7,000,00	100.00%	
Gifts and Recognition	\$1,500.00	\$0.00	\$1,500,00	100.00%	
CPP & El	\$500.00	\$375,00	\$125.00	25,00%	Accrued
EHT	\$150,00	\$112.50	\$37.50	25.00%	Accrued
WSIB	\$6,200.00	\$4,113,44	\$2,086,56		
Travel and Accomodations	\$1,500.00	\$0.00	\$1,500.00	100_00%	
Memberships, Fees, & Dues	\$1,000.00	\$423.75	\$576,25	57,63%	
Training	\$10,000 00	\$262.52	\$9,737.48	97.37%	
Occupational Health & Safety	\$1,250.00	\$1,897.72	(\$647,72)	-	First Aid
Safety Clothing and PPE	\$30,000.00	\$20,791.16	\$9,208.84		Five suits purchased
Fire Personnel	\$104,100.00	\$61,726.09	\$42,373.91	40.71%	
Insurance	\$27,158.00	\$13,379.06	\$13,778.94	50.74%	Insurance distribution changed
Telephone, Cell Phones, & Communications	\$18,500.00	\$15,288.75	\$3,211.25		
Hydro	\$2,600.00	\$1,755.45	\$844.55		
Heat	\$3,000.00	\$1,620.24	\$1,379.76		
Water	\$2,000.00	\$349.28	\$1,650.72		
Computer Maintenance	\$1,500.00	\$0.00	\$1,500.00		Adjusted in Q4
Computer Software	\$1,800.00	\$1,221.12	\$578.88		Fluent IMS
Office Supplies	\$600.00	\$175.09	\$424.91		
Shop Supplies	\$7,000.00	\$8,216.39	(\$1,216,39)		†
Shop Equipment	\$1,000.00	\$569.86	\$430.14		
Postage	\$0.00	\$399.94	(\$399.94)		Trium group purolator
Office Equipment	\$500.00	\$130.46	\$369,54		3
Subscription and Membership fees	\$500.00	\$150.00	\$350.00	70.00%	Who's responding app
Mileage	\$250.00	\$215.40	\$34.60	13.84%	
Professional Services	\$7,500.00	\$0.00	\$7,500.00	100.00%	
Janitorial	\$1,000.00	\$3,023,71	(\$2,023.71)	-202_37%	Deep cleaning firehall
Groundskeeping and Beautification	\$1,250.00	\$0.00	\$1,250.00	100.00%	Grass once a year near end of year
Small Tools	\$1,000,00	\$1,175.87	(\$175.87)	-17.59%	,
Fuel	\$2,500.00	\$1,750.00	\$750.00	30.00%	Accrual
Small Materials	\$500,00	\$0.00	\$500.00	100.00%	protesting contract was to
Vehicle Parts and Supplies	\$500.00	\$0.00	\$500.00	100.00%	
Testing and Inspections	\$9,000.00	\$1,799.88	\$7,200.12	80.00%	
Signage and Safety	\$500.00	\$0,00	\$500,00	100.00%	
Vehicle Repairs and Maintenance	\$14,000.00	\$5,856,07	\$8,143.93	58.17%	
General Repairs & Maintenance	\$3,000.00	\$1,235,73	\$1,764.27	58.81%	
Equipment Rentals	\$500,00	\$2,238.72	(\$1,738.72)	-347.74%	Excavator @ bale fire
Fire Service: St. Clair	\$5,500.00	\$5,393.28	\$106.72	1.94%	
Fire Service: Alvinston	\$48,600.00	\$18,652.67	\$29,947.33	61.62%	No Q3 as yet
Fire Service : CK Bothwell	\$40,000.00	\$16,882.47	\$23,117.53		No Q3 as yet
Fire Operations	\$201,758.00	\$101,479.44	\$100,278.56	49.70%	
Fire Total	\$305,858.00	\$163,205.53	\$142,652.47	46.64%	

Drainage

Description	Budget	Actual	Balance (\$)	Balance (%)]
Salaries	\$40,000.00	\$30,000.00	\$10,000.00	25,00%	Acc
Training	\$0.00	\$2,419.63	(\$2,419.63)	0.00%	
Planning and Development Personnel	\$40,000.00	\$32,419.63	\$10,000.00	25.00%	
General Repairs & Maintenance	\$0.00	\$263,319.54	(\$263,319.54)	0.00%	
Planning and Development Operations	\$0.00	\$263,319.54	(\$263,319.54)	0.00%	
Planning and Development Total	\$40,000.00	\$295,739.17	(\$253,319.54)	-639.35%	-

Department expenses collected back through taxes

PUBLIC WORKS DEPARTMENT

Description	Budget	Actual	Balance (\$)	Balance (%)	
Wages	\$726,688.00	\$498,902,16	\$227,785,84	31,35%	
Meals and Entertainment	\$1,500_00	\$370,31	\$1,129,69	75,31%	
CPP & EI	\$47,235,00	\$46,466,44	\$768.56	1.63%	
EHT	\$16,074.00	\$9,088,83	\$6,985,17	43,46%	
WSIB	\$22,525_00	\$18,204,29	\$4,320,71	19,18%	
Pension	\$63,222_00	\$50,595.12	\$12,626.88	19.97%	
Group Life / LTD	\$12,500.00	\$10,406,75	\$2,093,25	16,75%	
Group Health	\$45,000_00	\$34,593,27	\$10,406,73	23,13%	
Spending Account	\$18,500.00	\$9,764.04	\$8,735.96	47.22%	Transfer into from Admin
Travel and Accomodations	\$4,000.00	\$0.00	\$4,000.00	100,00%	
Memberships, Fees, & Dues	\$2,500,00	\$2,677,98	(\$177,98)	-7,12%	
Training	\$25,000,00	\$200.00	\$24,800.00	99.20%	
Conferences & Seminars	\$2,500,00	\$101.76	\$2,398,24	95,93%	Good Roads
Occupational Health & Safety	\$1,000,00	\$56,85	\$943,15	94,32%	
Safety Clothing and PPE	\$15,000.00	\$8,735,49	\$6,264.51	41.76%	
Public Works Personnel	\$1,003,244.00	\$690,163.29	\$313,080.71	31,21%	
Insurance	\$127,883.00	\$138,026,61	(\$10,143.61)	-7,93%	Insurance distribution changed
Telephone, Cell Phones, & Communications	\$10,000,00	\$3,746.63	\$6,253.37	62,53%	
Hydro	\$8,500.00	\$7,123.66	\$1,376.34	16,19%	
Heat	\$7,000.00	\$4,685,85	\$2,314.15	33,06%	
Water	\$400,00	\$489,01	(\$89.01)	-22,25%	
Internet	\$600.00	\$407.04	\$192.96	32.16%	
Computer Software	\$7,500.00	\$4,968.03	\$2,531.97	33.76%	
Office Supplies	\$4,000.00	\$1,535.97	\$2,464.03	61.60%	
Shop Supplies	\$40,000.00	\$18,771,14	\$21,228.86	53,07%	
Office Equipment	\$500,00	\$0,00	\$500.00	100.00%	
Subscription and Membership fees	\$500,00	\$517.95	(\$17.95)	-3.59%	
Advertising	\$500.00	\$468.11	\$31.89	6.38%	
Professional Services	\$0.00	\$17,472.00	(\$17,472.00)	0.00%	Structure 68 and 69 engineering
Janitorial	\$250.00	\$55.45	\$194.55	77.82%	3 3
Groundskeeping and Beautification	\$30,000.00	\$40,508.24	(\$10,508.24)	-35.03%	Spraying \$27k, tree removal \$7.5k
Security	\$1,000.00	\$40.69	\$959.31	95.93%	
Small Tools	\$10,000.00	\$3,116.57	\$6,883.43	68.83%	
Fuel	\$150,000.00	\$116,914.47	\$33,085.53	22.06%	Some to be transferred to Fire Dept
Licence and Levy Fees	\$12,000.00	\$8,705.75	\$3,294.25	27.45%	
Testing and Inspections	\$5,000,00	\$8,360.99	(\$3,360.99)	-67.22%	\$5k signs inspection
Signage and Safety	\$12,000.00	\$13,076.22	(\$1,076.22)	-8.97%	
Vehicle Repairs and Maintenance	\$140,000.00	\$114,858.15	\$25,141.85	17.96%	
General Repairs & Maintenance	\$15,000.00	\$18,030.86	(\$3,030.86)	-20.21%	
Drain Assessment	\$50,000.00	\$16,247.78	\$33,752.22	67.50%	Billed 4th quarter
Equipment Rentals	\$0.00	\$982.37	(\$982.37)	0.00%	Street lights
Bridge and Culvert Maintenance	\$55,000.00	\$64,998.70	(\$9,998.70)	-18.18%	_
Hardtop Surface Treatment	\$350,000.00	\$5,260.27	\$344,739.73	98.50%	
Sand and Salt	\$60,000.00	\$126,681.17	(\$66,681.17)	-111.14%	Build up reserves
Loosetop Road Treatment	\$1,210,625.00	\$1,134,395.61	\$76,229.39	6.30%	Gravel \$1,05m, Brine \$84k
Public Works Operations	\$2,308,258.00	\$1,870,445.29	\$437,812.71	18.97%	
	V2,000,200.00	ψ1,010, 41 0.23	\$401,012.11	10.57%	
Public Works Total	\$3,311,502.00	\$2,560,608.58	\$750,893.42	22.68%	

WATER DEPARTMENT

Description	Budget	Actual	Balance (\$)	Balance (%)	
Salaries	\$125,000.00	\$93,750.00	\$31,250.00	25.00%	Accrual
Meals and Entertainment	\$500.00	\$424.20	\$75.80	15.16%	il north arene.
Travel and Accomodations	\$1,500.00	\$393.90	\$1,106.10	73.74%	
Memberships, Fees, & Dues	\$0.00	\$320.00	(\$320.00)	0,00%	
Training	\$10,000.00	\$2,719.91	\$7,280.09	72.80%	
Water Personnel	\$137,000.00	\$97,608.01	\$39,391.99	28.75%	
Insurance	\$110.00	\$442.08	(\$332.08)	-301.89%	
Telephone, Cell Phones, & Communications	\$2,000.00	\$494.59	\$1,505.41	75.27%	
Hydro	\$400.00	\$239.55	\$160.45	40.11%	
Computer Software	\$5,000.00	\$6,204.87	(\$1,204.87)	-24,10%	ITRON
Office Supplies	\$500.00	\$0.00	\$500.00	100.00%	
Shop Supplies	\$2,000.00	\$3,040.39	(\$1,040.39)	-52.02%	
Postage and Deliveries	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Subscription	\$400.00	\$0.00	\$400.00	100.00%	
Professional Services	\$2,500.00	\$1,475.52	\$1,024.48	40.98%	Water Audit
Small Tools	\$2,000.00	\$1,028.35	\$971.65	48.58%	
Small Materials	\$20,000.00	\$19,572.38	\$427.62	2.14%	Supplies for repairs
Testing and Inspections	\$20,000.00	\$453.86	\$19,546.14	97.73%	Billed 4th quarter
General Repairs & Maintenance	\$7,500.00	\$8,041.58	(\$541.58)	-7.22%	
Excavating	\$2,500.00	\$0.00	\$2,500.00	100.00%	
Potable Supplies	\$267,500.00	\$219,728.63	\$47,771.37	17.86%	
Water Operations	\$333,410.00	\$260,721.80	\$72,688.20	21.80%	
Water Total	\$470,410.00	\$358,329.81	\$112,080.19	23.83%	
Water Revenue	\$604,417.00	\$460,724.16	\$143,692.84	23.77%	
Water Revenues over Expenitures	\$134,007.00	\$102,394.35	\$31,612.65	23.59%	

SOCIAL SERVICES DEPARTMENT

Description	Budget	Actual	Balance (\$)	Balance (%)	
Committees, Contract Workers & Temp Wages	\$4,000.00	\$0.00	\$4,000.00	100.00%	
Social Services Personnel	\$4,000.00	\$0.00	\$4,000.00	100.00%	
T. I. J. C. II Div. C. O. O. C.	00.00	00.00	20.00	2.000/	
Telephone, Cell Phones, & Communications	\$0,00	\$0.00	\$0.00	0.00%	
Internet	\$0,00	\$0,00	\$0.00	0.00%	
Office Supplies	\$150,00	\$0.00	\$150,00	100.00%	
Shop Supplies	\$150.00	\$0,00	\$150.00	100.00%	
Postage and Deliveries	\$0.00	\$208.73	(\$208.73)	0.00%	
Professional Services	\$0.00	\$0.00	\$0.00	0.00%	
Groundskeeping and Beautification	\$2,920.00	\$0,00	\$2,920.00	100.00%	
Testing and Inspections	\$50,000.00	\$0.00	\$50,000.00	100,00%	
Recycling	\$55,988.00	\$1,492.48	\$54,495.52	97.33%	
Waste Collection	\$76,060.00	\$57,908.42	\$18,151.58	23.86%	
Policing and Community Safety	\$314,436.00	\$204,541.06	\$109,894.94	34.95%	
Property Standards	\$5,000.00	\$12,587.37	(\$7,587.37)	-151.75%	
Animal Control and Enumeration	\$7,900.00	\$4,114.11	\$3,785.89	47.92%	
Building Permits Issuance	\$10,000.00	\$9,194.14	\$805.86	8.06%	
General Repairs & Maintenance	\$500.00	\$423.73	\$76.27	15.25%	
Equipment Rentals	\$500.00	\$0.00	\$500.00	100.00%	
SCRCA	\$45,242.00	\$45,241.86	\$0.14	0.00%	
SAR Florence	\$11,196.00	\$11,196.00	\$0.00	0.00%	
SAR Oakdale	\$1,941.00	\$1,941.00	\$0.00	0.00%	
Social Services Operations	\$581,983.00	\$348,848.90	\$233,134.10	40.06%	
Social Services Total	\$585,983.00	\$348,848.90	\$237,134.10	40.47%	

Florence Septic testing To be revised 2026

Includes \$8k reimbrusement

RECREATION AND CULTURE DEPARTMENT

Description	Budget	Actual	Balance (\$)	Balance (%)	
Wages			\$0.00	0.00%	[
Rec & Culture Personnel	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$30,215.00	\$37,331.97	(\$7,116,97)	-23.55%	Insurance distribution changed
Telephone, Cell Phones, & Communications	\$500.00	\$487.43	\$12.57	2.51%	
Hydro	\$13,483.00	\$10,308,88	\$3,174,12	23.54%	
Heat	\$2,809.00	\$1,859.17	\$949.83	33.81%	
Water	\$1,500.00	\$1,731.98	(\$231,98)	-15.47%	
Office Supplies	\$250.00	\$203.20	\$46.80	18.72%	
Shop Supplies	\$1,500.00	\$2,142.46	(\$642.46)	-42.83%	
Office Equipment	\$1,500.00	\$0.00	\$1,500.00	100.00%	
Subscription and Membership fees	\$275.00	\$264.63	\$10.37	3.77%	
Advertising	\$100.00	\$188.06	(\$88,06)	-88.06%	
Janitorial	\$10,996.00	\$2,749.37	\$8,246.63	75,00%	
Groundskeeping and Beautification	\$9,041.00	\$1,279.36	\$7,761.64	85.85%	One time invoice later in summer
Security	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Small Materials	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Testing and Inspections	\$1,082.00	\$1,073.75	\$8.25	0.76%	
Arena Rental	\$3,735.00	\$3,052.80	\$682.20	18.27%	
Signage and Safety	\$0.00		\$0.00	0.00%	
General Repairs & Maintenance	\$5,000.00	\$5,720.74	(\$720.74)	-14.41%	Electrical work DECC
Equipment Rentals	\$0.00	\$3,866.88	(\$3,866.88)	0.00%	Porta-john rentals
Donations	\$10,150.00	\$7,350.00	\$2,800.00	27.59%	
Rec & Culture Operations	\$94,136.00	\$79,610.68	\$14,525.32	15.43%	
Rec & Culture Total	\$94,136.00	\$79,610.68	\$14,525.32	15.43%	



THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA



4591 Lambton Line, RR # 4, Dresden, ON NOP 1M0

Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018

Email: clerk@dawneuphemia.on.ca Website: www.dawneuphemia.ca

Meeting Date:

November 3, 2025

To:

Mayor Broad and Members of Dawn-Euphemia Township Council

From:

Donna Clermont, Administrator-Clerk

Subject:

ACTIVITY REPORT FOR SEPTEMBER & OCTOBER

OPEN SESSION REPORT

Background:

The purpose of this report is to provide Council with a brief summary of various meetings/activities for the months of September and October.

Sept 2 – The Public Works Superintendent, Deputy-Treasurer and I held interviews for four (4) applicants for the Compliance Coordinator In-Training Position. Darren Logan was the successful candidate.

Sept 3 – I met with the Health and Safety Committee for our quarterly meeting. Items of discussion included: Roadside Mowing Policy, PW Exhaust Fans, Community Centre vandalism, Health and Safety Training, Playground and Workplace Inspections.

Sept 11 – The Deputy Treasurer, Deputy Clerk and I participated in a webinar hosted by AMCTO called "Processing FOI Requests & Exemptions". This course follows the in-house training I provided to staff in August. Matthew Trennum presented an overview of freedom of information (FOI) legislation, the FOI manual, and how to process requests, from receiving a request through review, third-party notifications, disclosures, and appeals, exemptions from disclosure, what they mean, and how they can be used.

Sept 25 – The Deputy Clerk and I attended the Lambton County Clerks Meeting in Warwick where various topics of interest were discussed including Election RFP, TOMRMS, Clerks & Treasurers Meeting Content and a Round Table Discussion.

Oct 15 – The Public Works Superintendent and I held an all day training for staff to review Personnel Policies, Harassment Policy, Lone Worker Policy, WHMIS and various Public Works Procedures.

- Oct 15 I attended the Fall 2025 Lambton Clerks & Treasurers Association Meeting at the County were various topics were discussed including: Facilities & Acquisitions, LCCTA Finance Account Update, County Official Plan, Development Services Update, General Update, County Housing Services Department- update on plans and current projects, SLEP economic development throughout the County, MPAC bi-annual update, Community Safety & Policing Plan Update, MEARIE Company, Elections Ontario and a round-table discussion.
- Oct 16, 17 & 21 Auditors were in the office working with our staff on the Audit.
- Oct 17 I attended the Western Ontario Municipal Conference (WOWC) in London, There were numerous sessions offered including Housing Affordability & Availability, Infrastructure Development & Funding, Workforce Development & Preservation, Mental Health Services & Support, Housing Development Tools, Infrastructure Development & Funding, Workforce Development & Preservation, Mental Health Services & Support, Disruptive Futures and a Fireside Chat with Western Region Ministers and MPPs.
- Oct 20 The Deputy Treasurer, Deputy Clerk and I along with representatives from Lambton County participated in a virtual "kick off" meeting with JLRichards & Associates Limited (JLR) for the commencement of our Official Plan Review. Items reviewed included Project Teams, roles and responsibilities, project objectives, review scope of work, schedule management, date request and supporting materials, stakeholders and interested indigenous communities identification, consultation design and approach preferences, in-person locations and scheduling, communication management, invoicing timing, County OP status, availability of projections, background reports, and current issues with the OP. Additional information will be provided to Council once received.
- Oct 23 The alternate CEMC and I attended the Lambton County CEMC Meeting to discuss the Provincial Exercise 2026, EMO Sector Review, Community Emergency Preparedness grant, City of Barrie Emergency Declaration Encampments, Misinformation in FC, Hydro One Workshop, Long-Term Care Evacuation Exercise, Future Guests, and a Round Table Discussion.
- Oct 27 The Deputy Treasurer and I attended the Benefits Renewal Meeting in Plympton Wyoming to discuss the upcoming 2026 Benefits Renewal and potential changes. It is recommended that the Township budget a 7% increase to the health portion.
- Oct 28 & 29 The Deputy Treasurer and Deputy Clerk attended EMO Basic Emergency Management Training in Sarnia. Both have obtained their BEM Certificates.
- Oct 30 The Treasurer, Public Works Superintendent and I attended an Insurance Renewal Meeting with Intact to review and complete paperwork associated with the 2026 Renewal.

	PROPERTY COM	IPLAINTS							
Date of Complaint	Issue	Location	Result						
Sept 29/25	Tidy Yard Violation – Order Issued on Oct 8, 2025. Deadline is December 1, 2025.	Florence Rd	Ongoing - Enforcement by Lambton County						
Sept 13/24	Zoning Violations	Florence Rd	Ongoing – Enforcement by Lambton County						
May 27/25	Tidy Yard Violation	Pantry School Enforcement by Deadline extended							
Oct 24/25	Living in garage	Downie Road	Enforcement by Lambton County						
MATTERS RESOLVED									
Sept 29/25	Property Standards – long grass	Florence Road	Grass cut Oct 23/25 Enforcement by Township						

Other: Work has begun on the Official Plan Review. A Special Meeting will be scheduled in December to further discuss proposed changes to the Plan.

Recommendation: Information Only

The Corporation of the Township of Dawn-Euphemia



RESOLUTION – REGULAR MEETING

Date: November 3, 2025

Moved by:	Seconded by:	Recorded Vote:
		Order Vote
☐ A. Broad	☐ A. Broad	A. Broad
☐ A. Gray	☐ A. Gray	A. Gray
☐ P. LeBoeuf	☐ P. LeBoeuf	P. LeBoeuf
☐ M. McGuire	☐ M. McGuire	M. McGuire
☐ J. Meyer	☐ J. Meyer	J. Meyer

That Council acknowledge receipt of the 2026 Draft Budget from the St. Clair Region Conservation Authority. <i>Carried</i> .
N



2026 Draft Budget

- 1. About Us (pg. 2)
- 2. Budget Highlights (pg. 3)
- 3. Overall Revenues and Expenditures (pg. 4)
- 4. Budget Funding Breakdown (pg. 5)
- 5. General and Category 1 Programs Revenues and Expenditures (pg. 6)
- 6. Category 2 Programs Revenues and Expenditures (pg. 7)
- 7. Category 3 Programs Revenues and Expenditures (pg. 8)
- 8. Total Municipal Funding (pg.9)
- 9. General Levy Assessment (pg.10)

St. Clair Region Conservation Authority

About Us

The St. Clair Region Conservation Authority (SCRCA) is one of Ontario's 36 Conservation Authorities (CA) responsible for the conservation, restoration, and management of natural resources within its watershed. The St. Clair Region includes the Sydenham River watershed and smaller watersheds that drain directly into southern Lake Huron, the St. Clair River, and northeastern Lake St. Clair.

Our programs aim to 1) reduce the risk of life and property from flooding and erosion; 2) improve water quality; 3) promote habitat creation and stewardship; 4) provide outdoor recreation opportunities; 5) increase environmental awareness and literacy; and 6) monitor and protect our most vulnerable species. We achieve this in cooperation and partnership with our member municipalities, government agencies, Indigenous communities, community groups, local landowners, and businesses.

Vision Statement

The vision of the St. Clair Region Conservation Authority reflects the future desired state of our region. "A healthy and sustainable natural environment in the St. Clair region."

Mission Statement

The St. Clair Region Conservation Authority has as its mission, to provide leadership through coordination of watershed planning, implementation of resource management programs and promotion of conservation awareness, in cooperation with others.

2026 Budget Highlights

The St. Clair Region Conservation Authority (SCRCA) has operated with a single operating budget that included both operating and capital expenditures. However, recent legislative changes and strategic planning initiatives have prompted a shift in our budgeting approach. Beginning in 2026, SCRCA will reclass capital expenditures from operating budget and implement a separate capital budget.

We offer the following highlights for your information:

- General Operating Levy for 2026 is \$1,743,739 and General Capital Levy is \$16,691 shared by the 17-member municipalities, resulting in a total increase of \$84,480 or 5.0% from 2025 (see General Levy Assessment).
- The primary financial pressures and cost drivers in the General Operating Levy include:
 - \$83,650 Compensation and benefits increase for category 1
 program staff. SCRCA completed a joint compensation review with
 Lower Thames Valley Conservation Authority (LTVCA), and the
 Executive Committee approved to use the 50th percentile in the
 2026 budget.
 - \$54,966 Reduction on land lease revenue from the new tender cycle, direct award, pasture, and land retirement.
 - \$23,000 Reduction on planning and regulation fees from the fee freeze, CA Act change, and reduction of large projects like fibre line network or pipeline installation.
- Mitigation measures to reduce the operating levy increase include:
 - \$37,146 Staffing savings from category 1 program.
 - Suspend the 2% increase to fund General Operating Expenses and Category 1 mandatory programs and services that have previously been funded through self-generated revenue or internal charges approved in 2023.
 - \$56,681 Grant funding and self-generating revenue to fund some cost increases.
- The net impact on 2026 General Operating Levy is \$67,789 or 4.0%
- General Capital levy for mandatory and general capital programs and services except for water control structures is \$16,691(Approved December 12, 2024).
- Total Municipal Funding summarizes total funding from each municipality, including special infrastructure projects and category 2 & 3 programs.

2026 Operating Budget

Operating Expenditures	202	5 Budget	202	6 Budget
Flood Control Operations and Maintenance	\$	430,380	\$	422,450
Natural Hazard Technical Study	\$	66,000	\$	30,000
Planning & Regulations	\$	915,377	\$	945,870
Land Management	\$	324,546	\$	280,680
Conservation Area	\$	1,827,180	\$	_1,871,765
Conservation Services	\$	437,110	\$	396,098
Source Water Protection & Risk Mgmt	\$	217,685	\$	223,582
Watershed monitoring and Stewardship Program	\$	2,522,550	\$	2,946,438
Area of Concern Mgmt	\$	120,050	\$	131,166
Education	\$	146,727	\$	156,410
Foundation	\$	37,605	\$	38,209
Corporate Services	\$	1,112,497	\$	1,177,093
Total Operating Expenditures	\$	8,157,707	\$	8,619,760

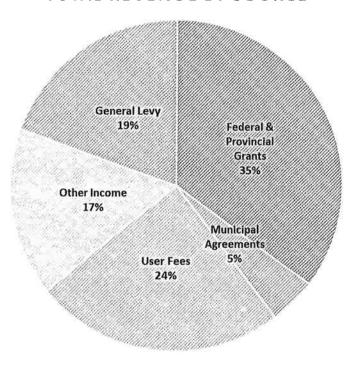
Operating Revenues		5 Budget	2026 Budget			
General Levy	\$	1,675,950	\$	1,743,739		
Federal & Provincial Grants	\$	2,669,618	\$	3,098,242		
Municipal Agreements (formerly Special Levy)	\$	328,995	\$	334,250		
User Fees	\$	2,118,161	\$	2,210,221		
Other Income	\$	1,264,983	\$	1,233,309		
Total Operating Revenues	\$	8,057,707	\$	8,619,760		

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Total Operating Surplus/(Deficit)	-\$ 1	100,000 \$	
Total operating carpiating	THE RESERVE OF THE PARTY OF THE	The state of the s	7777

2026 Capital Budget

Capital Projects	Co	osts	Gen Lev	eral	Spe Lev	cial	Oti Fu	ner nding	Re	serve	N	et
Water and Erosion Control Infrastructure	\$	155,580			\$	77,790	\$	77,790			\$	29
Conservation Area	\$	142,000							\$	142,000	\$	7 E
IT, Equipment, and Vehicle	\$	117,413	\$	8,906			\$ 1	117,413			\$	8,906
Buildings, Furniture & Fixtures			\$	7,785							\$	7,785
Total	\$	414,993	\$	16,691	\$	77,790	\$	195,203	\$	142,000	\$	16,691

TOTAL REVENUE BY SOURCE



General and Category 1 Programs Operating Budget

2025 Budget 2026 Budget

	 JZ5 Buaget	20	zo buaget
Expenditures			
Flood Control Operations and Maintenance	\$ 430,380	\$	422,450
Natural Hazard Technical Study	\$ 66,000	\$	30,000
Planning & Regulations	\$ 915,377	\$	945,870
Land Management	\$ 211,160	\$	166,419
Conservation Area			
Conservation Services			
Source Water Protection & Risk Mgmt			
Watershed monitoring and Stewardship Program	\$ 34,000	\$	34,000
Area of Concern Mgmt			
Education			
Foundation			
Corporate Services	\$ 1,112,497	\$	1,177,093
Total Expenditures	\$ 2,769,414	\$	2,775,832

Revenues		
General Levy	\$ 1,675,950	\$ 1,743,739
Federal & Provincial Grants	\$ 160,038	\$ 160,038
Municipal Agreements (formerly Special Levy)	\$ 77,450	\$ 77,450
User Fees	\$ 313,000	\$ 290,000
Other Income	\$ 442,976	\$ 504,605
Total Revenues	\$ 2,669,414	\$ 2,775,832

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Total Surplus/(Deficit)	-\$	100,000	\$ -

General and Category 1 Programs 2026 Capital Budget

Capital Projects	Cos	sts	2026 Levy	General	11.00	ner nding	Reser	ve	Ne	t
Water and Erosion Control Infrastructure									\$	2 4 2
Conservation Area									\$	S#1
IT, Equipment, and Vehicle	\$	25,990	\$	8,906	\$	25,990			\$	8,906
Buildings, Furniture & Fixtures			\$	7,785					\$	7,785
Total	\$	25,990	\$	16,691	\$	25,990	\$	1	\$	16,691

Category 2 Programs Operating Budget

	20	25 Budget	20	26 Budget
Expenditures			lov.	
Flood Control Operations and Maintenance				
Water Erosion Control Infrastructure				
Natural Hazard Technical Study				
Planning & Regulations				
Land Management				
Conservation Area	\$	131,820	\$	137,075
Conservation Services				
Source Water Protection & Risk Mgmt				
Watershed monitoring and Stewardship Program				
Area of Concern Mgmt				
Education				
Foundation				
Corporate Services				
IT, Equipment, and Vehicle Capital Spending				
Total Expenditures	\$	131,820	\$	137,075

Revenues		
General Levy		
Federal & Provincial Grants		
Municipal Agreements (formerly Special Levy)	\$ 131,820	\$ 137,075
User Fees		
Other Income		
Total Revenues	\$ 131,820	\$ 137,075

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Total Surplus/(Deficit)		•	ALC: NO	•	7000526500
Total Surplus/(Delicit)		Φ	TABLE OF THE OWNER, TH	Φ	Tallette in the Carlot

Category 2 Programs 2026 Capital Budget

Capital Projects	Co	sts	202 Lev	6 Special y	RESERVED.	ner nding	Rese	rve	Net	
Water and Erosion Control Infrastructure	\$	155,580	\$	77,790	\$	77,790			\$	12:
Conservation Area									\$	·
IT, Equipment, and Vehicle									\$	141
Buildings, Furniture & Fixtures									\$	(4)
Total .	\$	155,580	\$	77,790	\$	77,790	\$	100	\$	98017

Category 3 Programs Operating Budget

2025	Budget	2026	Budget

	 25 Duaget		Lo Dadget
Expenditures		1.55	
Flood Control Operations and Maintenance			
Water Erosion Control Infrastructure			
Natural Hazard Technical Study			
Planning & Regulations			
Land Management	\$ 113,386	\$	114,261
Conservation Area	\$ 1,695,360	\$	1,734,690
Conservation Services	\$ 437,110	\$	396,098
Source Water Protection & Risk Mgmt	\$ 217,685	\$	223,582
Watershed monitoring and Stewardship Program	\$ 2,488,550	\$	2,912,438
Area of Concern Mgmt	\$ 120,050	\$	131,166
Education	\$ 146,727	\$	156,410
Foundation	\$ 37,605	\$	38,209
Corporate Services			
IT, Equipment, and Vehicle Capital Spending			
Total Expenditures	\$ 5,256,473	\$	5,706,853

Revenues		V.	
General Levy	\$ 	\$	
Federal & Provincial Grants	\$ 2,509,580	\$	2,938,204
Municipal Agreements (formerly Special Levy)	\$ 119,725	\$	119,725
User Fees	\$ 1,805,161	\$	1,920,221
Other Income	\$ 822,007	\$	728,704
Total Revenues	\$ 5,256,473	\$	5,706,853

	STREET, STREET	CONTRACTOR STATES
Total Surplus/(Deficit)	\$ -	\$ -

Category 3 Programs 2026 Capital Budget

Capital Projects	Co	sts	2026 Special Levy	er nding	Re	eserve	Net	
Water and Erosion Control Infrastructure							\$	*
Conservation Area	\$	142,000			\$	142,000	\$	2
IT, Equipment, and Vehicle	\$	91,423		\$ 91,423			\$	2
Buildings, Furniture & Fixtures							\$	
Total	\$	233,423	\$ -	\$ 91,423	\$	142,000	\$	37 1

2026 Total Municipal Funding
Total Municipal Funding Including Special Infrastructure Projects and Category 2&3 Programs

	2026 Gen	era	l Levy		2026 Special E	Benefitting Levy	and MOU		2026	2025
Municipality	General Operating Levy	1 1	General Capital Levy	Head St. Dam Decomissioning	Coldstream Dam Decommissioni ng Study	Water Control Structure Maintenance (McKeough &	Conservation	Tree Planting, Stewardship & Education	Total Municipal Funding	Total Municipal Funding
Adelaide Metcalfe Tp	\$ 33,526	\$	321	Study (WECI)	(WECI)	ARDA)	Areas	Programs	\$33,846	\$32,761
Brooke-Alvinston Tp	\$ 29,827	\$	286					\$2,000	\$33,646	\$32,761
Chatham-Kent M	\$ 227,573	\$	2,178			\$73,630	\$31,050	\$37,154	\$371,585	\$360,981
Dawn-Euphemia Tp	\$ 45,134	\$	432				\$1,225	\$500	\$47,291	\$45,242
Enniskillen Tp	\$ 32,846	\$	314						\$33,161	\$31,468
Lambton Shores M	\$ 89,566	\$	857				\$1,200	\$9,288	\$100,911	\$96,840
Middlesex Centre M	\$ 42,019	\$	402		\$38,895		\$30,850	\$2,000	\$114,166	\$72,176
Newbury V	\$ 2,743	\$	26					\$285	\$3,054	\$2,924
Oil Springs V	\$ 3,611	\$	35					\$360	\$4,005	\$3,857
Petrolia T	\$ 45,169	\$	432				\$2,350	\$2,500	\$50,451	\$48,115
Plympton-Wyoming T	\$ 100,665	\$	964						\$101,629	\$96,664
Point Edward V	\$ 35,926	\$	344					\$3,819	\$40,089	\$38,881
Sarnia C	\$ 636,481	\$	6,092				\$26,250		\$668,824	\$1,639,223
Southwest Middlesex M	\$ 20,176	\$	193					\$1,334	\$21,704	\$20,779
St. Clair Tp	\$ 200,339	\$	1,918			\$3,820		\$31,694	\$237,770	\$620,265
Strathroy - Caradoc Tp	\$ 158,987	\$	1,522	\$38,895			\$44,150	\$26,291	\$269,845	\$223,382
Warwick Tp	\$ 39,150	\$	375					\$2,500	\$42,024	\$40,340
	\$ 1,743,739	\$	16,691	\$38,895	\$38,895	\$77,450	\$137,075	\$119,725	\$2,172,470	\$3,404,945

Note:

WECI (Water & Erosion Control Infrastructure) Projects are considered if there is matching funds from both the Province and the benefitting Municipality and vary from year to year based on granting approval process, and Municipal matching funds.

DMAF - Diaster Mitigation and Adaption Fund - Government of Canada investment in large-scale infrastructure projects.

NDMP - National Disaster Mitigation Program - Government of Canada funding to mitigate, prepare for, respond to and recover from flood-related events.

2026 General Levy As	ssessment (Draft)
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	2024	2025	202	25	202	26	2025	/2026
	Weighted CVA	Weighted CVA	General	General	General	General	General Operating	General Capital
1000	Apportio	Apportion	Operating	Capital	Operating	Capital	Levy	Levy
Municipality	nment %	ment %	Levy	Levy	Levy	Levy	Increase	Increase
Township of Adelaide Metcalfe	1.9548%	1.9226%	\$ 32,761		\$ 33,526	\$ 321	\$ 765	\$ 321
Township Brooke-Alvinston	1.7332%	1.7105%	\$ 29,048		\$ 29,827	\$ 286	\$ 779	\$ 286
Municipality Chatham-Kent	13.0760%	13.0509%	\$ 219,147		\$ 227,573	\$ 2,178	\$ 8,426	\$ 2,178
Township Dawn-Euphemia	2.6130%	2.5884%	\$ 43,792		\$ 45,134	\$ 432	\$ 1,343	\$ 432
Township Enniskillen	1.8776%	1.8837%	\$ 31,468		\$ 32,846	\$ 314	\$ 1,378	\$ 314
Municipality Lambton Shores	5.1465%	5.1364%	\$ 86,252		\$ 89,566	\$ 857	\$ 3,314	\$ 857
Municipality Middlesex Centre	2.3972%	2.4097%	\$ 40,176		\$ 42,019	\$ 402	\$ 1,843	\$ 402
Village Newbury	0.15/5%	0.1573%	\$ 2,639		\$ 2,743	\$ 26	\$ 104	\$ 26
Village Oil Springs	0.2086%	0.2071%	\$ 3,497		\$ 3,611	\$ 35	\$ 114	\$ 35
Town Petrolia	2.6114%	2.5903%	\$ 43,765		\$ 45,169	\$ 432	\$ 1,404	\$ 432
Town Plympton-Wyoming	5.7677%	5.7730%	\$ 96,664		\$ 100,665	\$ 964	\$ 4,002	\$ 964
Village Point Edward	2.0921%	2.0603%	\$ 35,062		\$ 35,926	\$ 344	\$ 864	\$ 344
City Sarnia	36.7715%	36.5009%	\$ 616,273		\$ 636,481	\$ 6,092	\$ 20,209	\$ 6,092
Municipality Southwest Middlesex	1.1602%	1.1571%	\$ 19,445		\$ 20,176	\$ 193	\$ 732	\$ 193
Township St. Clair	11.0237%	11.4890%	\$ 184,751		\$ 200,339	\$ 1,918	\$ 15,588	\$ 1,918
Township Strathroy - Caradoc	9.1513%	9.1176%	\$ 153,371		\$ 158,987	\$ 1,522	\$ 5,616	\$ 1,522
Township Warwick	2.2578%	2:2452%	\$ 37,840		\$ 39,150	\$ 375	\$ 1,310	\$ 375
	100%	100%	\$1,675,950	\$ -	\$1,743,739	\$ 16,691	\$ 67,789	\$ 16,691

\$16,760 equals aprox. 1% change in levy CVA Apportionment is based on information provided from the Ministry of Natural Resources (2025 CVA)

The Corporation of the Township of Dawn-Euphemia RESOLUTION – REGULAR MEETING



Date: November 3, 2025

Moved by:	Seconded by:	Recorded Vote:
		Order Vote
☐ A. Broad	☐ A. Broad	A. Broad
☐ A. Gray	☐ A. Gray	A. Gray
☐ P. LeBoeuf	☐ P. LeBoeuf	P. LeBoeuf
☐ M. McGuire	☐ M. McGuire	M. McGuire
☐ J. Meyer	☐ J. Meyer	J. Meyer

That a Special Meeting of Council be held on (pick one):
Monday December 15 @
Or Tuesday December 16 @
Or Wednesday December 17 @
Or Thursday December 18 @
For the purpose of providing an opportunity to discuss the
Township's Official Plan review, process and any revisions that
may be required to the Official Plan. Carried



Notice of Special Meeting of Council Dawn-Euphemia Official Plan Review

The Township of Dawn-Euphemia is undertaking a review and update to its Official Plan. An Official Plan describes the Township's policies on how it will grow, what will be protected and how land in your community should be used and is prepared with input from your community to ensure it reflects community goals and priorities.

The intent of this update is to review the existing planning framework to incorporate new policy direction following recent changes to provincial legislation and to align with the County of Lambton Official Plan. In addition, it will consider local planning issues that impact your community.

Take notice that on **XXXX December XX, 2025** the Council of the Township of Dawn-Euphemia will hold a **hybrid public meeting**, pursuant to Section 26 of the Planning Act, to provide an opportunity to discuss the Official Plan review, process and any revisions that may be required to the Official Plan.

The meeting is to be held:

DATE AND TIME

Township of Dawn Euphemia Council Chambers 4591 Lambton Line, RR4 Dresden, ON N0P 1M0

This is a hybrid meeting and you may participate in-person or virtually using zoom. To join virtually via zoom, please contact the clerk.

How Can I Participate?

Members of the public who wish to speak with respect to the Official Plan Review at the meeting are required to submit a request to delegate form to the Clerk before DATE AND TIME. Please submit your request via email or telephone to:

Donna Clermont, Clerk Phone: 519-692-5148

Email: clerk@dawneuphemia.on.ca

Instructions will be provided upon registration.

Members of the public are also encouraged to provide written comments to Council prior to and after the Special Public Meeting.

Please note that public and stakeholder consultation is critical to the Official Plan process. There will be ongoing opportunities to participate in this process and information about additional workshops, open houses and public meetings will be provided at a later date.



Questions? Want more information?
Ask a Staff Member!

Donna Clermont, Clerk Dawn-Euphemia 519-692-5148 clerk@dawneuphemia.on.ca

Ezio Nadalin, County Planner County of Lambton 519-845-0801 ezio.nadalin@countylambton.on.ca

Written comments can be sent to:

By mail or in Person: at the Municipal Office By email: clerk@dawneuphemia.on.ca

Want to be notified?

If you wish to be notified of future open houses or public meetings for the Official Plan Review, you must make a written request to the Township of Dawn-Euphemia.

NOTE:

Under the authority of the Municipal Act, 2001 and in accordance with Ontario's Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), all information provided for, or at a Public Meeting, Public Consultation, or other Public Process are considered part of the public record, including resident deputations. This information may be posted on the Township's website and/or made available to the public upon request.

Dated this DATE of NOVEMBER 2025



Notice of Project Commencement Dawn-Euphemia Official Plan Review

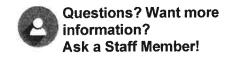
The Township of Dawn-Euphemia is undertaking a review and update to its Official Plan. An Official Plan describes the Township's policies on how it will grow, what will be protected and how land in your community should be used and is prepared with input from your community to ensure it reflects community goals and priorities.

An Official Plan deals with land use planning issues such as:

- Location of new housing, industry, offices, and shops
- Protecting key resources such as prime agricultural land and natural features
- When, where, and in what order growth will occur
- Services needed to accommodate growth

The intent of this update is to review the existing planning framework to incorporate new policy direction following recent changes to provincial legislation and to align with the County of Lambton Official Plan. In addition, it will consider local planning issues that impact your community.





Donna Clermont, Clerk Dawn-Euphemia 519-692-5148 clerk@dawneuphemia.on.ca

Ezio Nadalin, County Planner County of Lambton 519-845-0801 ezio.nadalin@countylambton.on.ca

Attend an Upcoming Meeting of Council: DATE and TIME

Want to be notified?
If you wish to be notified of future open houses or public meetings for the Official Plan Review, you must make a written request to the Township of Dawn-Euphemia.

The Corporation of the Township of Dawn-Euphemia RESOLUTION – REGULAR MEETING



Date: November 3, 2025

Moved by:	Seconded by:	Recorded Vote:
		Order Vote
☐ A. Broad	☐ A. Broad	A. Broad
☐ A. Gray	☐ A. Gray	A. Gray
☐ P. LeBoeuf	☐ P. LeBoeuf	P. LeBoeuf
■ M. McGuire	■ M. McGuire	M. McGuire
☐ J. Meyer	☐ J. Meyer	J. Meyer

That Council acknowledge receipt of the letter dated October 21, 2025 received from the Township of Enniskillen Re: 2026 Water Rate By-Law Enniskillen; and further that Council recognizes the increase in water rates for 2026 by 1 cent per cubic meter. *Carried*

Donna Clermont, Dawn-Euphemia Clerk

From:

Christine Poland <poland@enniskillen.ca>

Sent:

Tuesday, October 21, 2025 4:16 PM

To:

Donna Clermont, Dawn-Euphemia Clerk; clerk@oilsprings.ca; Marc Seguin, Dawn-

Euphemia Treasurer

Subject:

2026 Water Rates

Attachments:

2026 Water Rate Bylaw Enniskillen.pdf

Please find attached the 2025 water rate by-law that was approved at Council yesterday afternoon.

Water rates are going up from \$2.14/m3 to \$2.15/m3.

Thanks,
Christine Poland
Administrator Clerk-Treasurer
Township of Enniskillen
4465 Rokeby Line
Petrolia, ON
NON 1RO
(519)882-2490
cpoland@enniskillen.ca

THE CORPORATION OF THE TOWNSHIP OF ENNISKILLEN

BY-LAW 50 OF 2025

A By-law to confirm water and sewer rates

Whereas the Municipal Act 2001 provides under section 11 that Municipalities have the authority in the sphere of water and sewer systems,

And whereas the Council of the Township of Enniskillen operates a water distribution system by the purchase of water from the Town of Petrolia and reselling water to customers of the Enniskillen water distribution system, the Village of Oil Springs and the Township of Dawn-Euphemia,

And whereas the Council of the Township of Enniskillen proposes to change the water rates to collect sufficient revenue to offset the water rates from the Town of Petrolia,

And whereas the Council of the Township of Enniskillen proposes to change the sewer rates for properties served by the Oil City Sewer System,

Now therefore the Council of the Corporation of the Township of Enniskillen enacts as follows:

- That the attached Schedule A shall be adopted as the water and sewer rates.
- 2. That the water rates for the Village of Oil Springs will become effective for water used starting on January 15 2026.
- 3. That the water rates for the Township of Dawn-Euphemia will become effective for water used starting on January 1 2026.
- 4. That the water rates for the Enniskillen distribution system will become effective for water consumed after January 15 2026.
- 5. That the Oil City Sewer Rates become effective with the January 2026 billing cycle.
- 6. That this by-law shall come into full force and effect upon third reading.

Read a first, second and third time this 20th day of October 2025.					
#1 m					
Mayor	Clerk				

BYLAW 50 OF 2025 SCHEDULE "A"

Water	Datas		Cha	
vvater	Rates	and	una	raes

Water Capital Charge \$6,800.00**

The water capital charge shall be \$6,800 except as follows in Brooke-Alvinston:

 Bylaw 2-03
 \$7,875.00

 Bylaw 51-03
 \$9,000.00

 Bylaw 6-04
 \$9,750.00

 Bylaw 51-05
 \$11,250.00

 Bylaw 62-10
 \$15,000.00

**If a directional bore is required the cost to install the service will be an additional \$2500.00 for customers in Enniskillen and Brooke-Alvinston.

Extension of a waterline Cost determined by Administrator

Shut off of water service \$ 50.00
Reconnection of water service \$ 50.00
Late Payment Charge 2% per month
NSF Cheque Charge \$ 25.00
Install remote water meter register
Repair damaged meter Time & Material

Meter checked for accuracy at customers

request and meter found to be accurate Time, Materials \$ Testing Costs

 Special Meter Reading
 \$ 50.00

 Meter Costs:
 3/4 Inch
 \$ 240.00

 1 Inch
 \$ 360.00

 1 ½ Inch
 Cost

1 ½ Inch Cost
2 Inch Cost

1 ½ Inch Cost 2 Inch Cost

Angle Valve Cost % Inch \$185.00

1 Inch \$205.00 1 ½ Inch Cost 2 Inch Cost

Water Rates Enniskillen Distribution

Residential/farm/business Admin Charge \$56.00/billing period

plus \$2.15 m3

Apartment Buildings Admin Charge \$56.00/billing

period/unit plus \$2.15 m3

LaSalle Pump System Admin Charge \$56.00/billing period

plus \$2.15 m3

(the area serviced by the LaSalle Pump

system in Brooke/Alvinston)

plus \$0.30/m3 for electrical costs

1

Key Lock \$ 3.48 / m3

\$25.00 Refundable Key Deposit \$100.00 Non refundable fee

Oil Springs \$2.15/ m3 plus \$20/month for meter

reading

Dawn/Euphemia \$2.15/ m3 plus \$70/month for meter

reading

Oil City Sewer Rates \$43.00/month

The Corporation of the Township of Dawn-Euphemia



J. Meyer

RESOLUTION – REGULAR MEETING

Date: November 3, 2025

Moved by:	Seconded by:	Recorded Vote:
	,	Order Vote
☐ A. Broad	☐ A. Broad	A. Broad
☐ A. Gray	☐ A. Gray	A. Gray
☐ P. LeBoeuf	☐ P. LeBoeuf	P. LeBoeuf
☐ M. McGuire	☐ M. McGuire	M. McGuire

☐ J. Meyer

□ J. Meyer

That Council acknowledge receipt of the letter dated October 21, 2025 received from J.L. Richards Re: Local Review and Update of the Township of Dawn-Euphemia Official Plan and further that Council agrees to the proposed plan. Carried



Page 1 of 11

Date:

October 21, 2025

To:

William Nywening and Donna Clermont

From:

Christie Kent, Senior Planner

CC:

Alison Bucking, Planner

Subject:

Local Review and Update of the Township of Dawn-Euphemia Official Plan

JLR No.:

33605

We are pleased to be working with the Township of Dawn-Euphemia and County of Lambton to review the Township of Dawn-Euphemia Official Plan. Enclosed in this memorandum is an updated workplan, schedule, and public engagement strategy for your review and consideration.

It is our understanding that the County will establish a steering committee consisting of Township and County staff to guide the project, with the goal of providing perspectives, context, feedback, and direction related to this assignment.

Project Understanding

The Township of Dawn-Euphemia is a lower-tier municipality in Lambton County with a population of approximately 2,000 people. Dawn-Euphemia is a rural municipality with three hamlets (Florence, Rutherford and Shetland) and three rural clusters (Edys Mills, Oakdale and Bentpath). The Township is known for its rural character and beautiful landscapes. There are no municipal water and wastewater services in the Township.

We understand that the County and the Township wishes to update its existing Dawn-Euphemia Official Plan in accordance with the requirements of the Planning Act and to:

- reflect recent amendments to the Planning Act,
- ensure consistency with the Provincial Planning Statement 2024,
- ensure conformity with the County of Lambton Official Plan,
- review future land needs, and.
- address local interests such as culture, employment and housing.

The overall goal of this comprehensive review is to to examine the Township's current goals, strategies, policies, and indicators to determine if they remain suitable and/or relevant to guide the future growth and development within Dawn-Euphemia over the next twenty-five years.

At the Project Kick-Off Meeting, we confirmed that:

- The County GIS technician will prepare the OP schedules.
- 2. Public Engagement Sessions will be in-person.
- 3. The potential for the project transitioning to a new OP rather than an update will depend on the number of updates required.



Page 2 of 11

- 4. The County will provide its Growth Projections and Land Needs Assessment
- 5. The project team will aim to align the project timeline with the adoption of the County Official Plan.

The review will be well informed through stakeholder and public engagement and best practices benchmarking, using approaches from other lower-tier municipalities in Lambton County and other jurisdictions in Ontario.

Data Request

In order to prepare the Official Plan Update, the following materials are to be provided by the County/Township:

- Township OP, Zoning By-law, and parcel mapping GIS data
- St.Clair Conservation Authority floodplain and regulated area mapping
- PDF copy of the County's OP and Schedules
- · County's Mineral and Mineral Aggregate mapping
- A copy of the County's Growth Projections and Land Needs Assessment
- Discussion papers from County's Official Plan Review (if available)
- Word copies of the Dawn-Euphemia Official Plan
- PDF copies of Official Plan amendments not yet incorporated into Township OP.
- List of stakeholders and contact information
- Wish List of requested staff updates to Official Plan (outside of standard conformity review)
- Strategic Plan (if completed)

Detailed Workplan for the Updated Official Plan

Based on the scope of the Township's RFP, the executed contract, discussions with staff, and our experience in undertaking similar work, the proposed work plan outlined below in Table 1 will provide a detailed overview of the proposed methodology and will guide the project from its initiation to completion.



Page 3 of 11

Table 1: Workplan

Phase	Objective	Tasks	Inputs	Outputs	Level of Effort	Timeline
Phase 1: Project Initiation	To align objectives for the Official Plan project with staff, council and Indigenous communities.	 Kick Off Meetings To kick off the project with the project team, County and Township staff to align on objectives and goals for the project. Data Request Following the kick-off meetings, JLR will prepare a list of required data to prepare the Official Plan Update project. Draft Notices JLR will prepare the necessary project commencement notices, public meeting notices. Draft Workplan and Public Consultation Strategy The JLR project team will prepare a detailed work program and a public consultation and communications strategy to guide the project. This will ensure community members, businesses, individuals, Indigenous groups, and other key stakeholders are engaged and provided notification of the project, JLR will finalize the workplan and public consultation strategy once feedback is received by Township/County staff. Indigenous Engagement Letters JLR will prepare Indigenous engagement letters to be sent out to interested Indigenous communities identified by the County, It is recommended that these be sent out on the Township's letterhead and that the Township follow up twice with each potentially interested community. Visioning Session with Council (In-Person) As required by Section 26 of the Planning Act, a Special Meeting of Council will be held at the outset of the planning program, to identify the need for the proposed updates to the Official Plan and gain an understanding of Councils vision and objectives for the Official Plan and gain an understanding of Councils vision and objectives for the Official Plan project. JLR will prepare the required notice and presentation materials. This will include information on how to participate in the O	 Township OP, Zoning By-law, and parcel mapping GIS data St. Clair Conservation Authority floodplain and regulated area mapping PDF copy of the County's OP PDF copies of official plan amendments not yet incorporated into Municipal OP. List of stakeholders and contact information 	Workplan and Public Consultation Strategy Notices One visioning and special meeting of council	15%	October to November 2025
Phase 2: Background Study and	To understand the community context and policy framework in relation to updates	1. Technical Review of the Official Plan	Township OP, Zoning By-law, and parcel	Background and Directions Report	30%	October to December 2025



Phase	Objective	Tasks	Inputs	Outputs	Level of Effort	Timeline
Directions Report	to the Provincial Planning Statement and provincial legislation and to use this understanding to set the foundation for the Official Plan Review and inform the recommendations for the Background Report.	The JLR project team will conduct a technical review of the Official Plan to identify areas where updates are required per provincial planning changes or to align with Township objectives discussed phase 1. 2. Review of Other Background Policy Documents and Best Practices The team will also review other policy documents have been completed or are underway that will inform the updated Official Plan. JLR will also review best practices from other municipalities that are similar in size, geography and context. 3. Background Report Based on the background research and Council objectives, the JLR project team will prepare a background report which summarizes the background research and growth projections prepared, Based on this background information, the report will outline thematical recommendations to ensure the Official Plan is consistent with the Provincial Planning Statement and aligns with the Township's objectives. The JLR project team will meet with Township staff to go over the background and will make necessary revisions based on that feedback.	mapping GIS data St.Clair Conservation Authority floodplain and regulated area mapping Council Feedback from Phase County Growth Projections County Land Supply Assessment,			
Phase 3: Public and Stakeholder Engagement	To engage in meaningful dialogue with public and community partners to validate and build upon the findings of the background review.	1. Council Presentation: Background and Directions Report (in-person) JLR, in collaboration with County Development Services, will present the key findings from the Background and Directions Report to Township Council for discussion and feedback as to the direction for the new Official Plan. We recommend that once finalized, the Background and Directions Report be made available on the County and Township websites for public review. A copy of the presentation materials will be provided for the County and Township's review in advance of the Council presentation and will be accordingly revised and finalized to reflect the feedback gathered. 2. Public Information Session (In-Person) An in-person Public Information Session will be held to present the directions from the background report and council visioning outcomes to the general public for the review and comment. The Public Information Session will be structured as an informal drop-in session to allow members of the public to drop in, walk around to review the informational boards and ask one on one questions with staff. If there is an interest at this meeting from the public, a short presentation can be provided. 3. Indigenous Community Meetings (In-Person)	 List of stakeholders and contact information County Growth Projections County Land Supply Assessment, Background and Directions Report 	Council Presentation: Background and Directions report Public Information Session Indigenous Engagement Meeting Minutes Updated Background and Directions Report	14%	January 2026 to February 2026



Phase	Objective	Tasks	Inputs	Outputs	Level of Effort	Timeline
		JLR and Township/County staff will meet with interested indigenous communities to gather feedback on how to ensure the document addresses their rights and interests. 4. Finalize Background and Directions Report At the end of Phase 3, the Background and Directions Report will be updated with the results of the engagement.				
Phase 4: Draft Official Plan Revisions	To utilize the findings from the background review and public engagement to prepare a draft Official Plan to establish a vision for growth over the next 20 to 30 years.	1. Draft Redline Revised Official Plan JLR will prepare a redlined draft of the revised Official Plan, incorporating the recommendations of the Background and Directions Report and feedback from the Steering Committee, Council, and the public gathered through Phase 3 of the project. We propose to use Track Changes as we draft new or updated policies and provisions for ease of discussion and engagement purposes. JLR will provide technical support to the County's Development Services Department as the County leads GIS updates to constraint and overlay mapping, and land use information for the draft updated Official Plan schedules. 2. Council Presentation: Draft Redline Revised Official Plan and Statutory Public Open House (in-person) JLR will provide the draft redline updated Official Plan to Township staff to circulate to the Steering Committee, departments, agencies, stakeholders, and the County for review and input. We will undertake any revisions to the draft Official Plan prior to bringing it forward to the Statutory Public Open House. JLR will prepare a notice of open house following the requirements of the Planning Act. We recommend that the notice be placed in the normal local advertising used by the County and Township in addition to posting information on the Township's website, and notifying prescribed persons, public bodies, and identified community groups directly. We recommend that the draft Official Plan document also be posted on the Township's website for public review. JLR will facilitate the statutory open house to seek public and stakeholder input on the draft Official Plan document. The format and details of the open house will be determined in collaboration with the Steering Committee in Phase 1	Public, agency and rightsholder feedback Background and Directions Report	Redlined Official Plan Statutory Public Open House	25%	February to April 2026
Phase 5: Finalization and Adoption	To refine the Official Plan based on feedback received.	Summarize Public, Agency, and Stakeholder Feedback JLR will review all public comments received along with Steering Committee, agency and stakeholder comments and provide recommendations in the form of a	 Public, agency and rightsholder feedback 	Public Engagement Summary	16%	April 2026 to August 2026



Phase Objective	Tasks Inputs	Outputs	Level of Effort	Timeline
	planning report to Township Council regarding potential response and/or revisions to the draft Official Plan. 2. Revise Redline Draft Revised Official Plan JLR will update the Redline Draft Revised Official Plan following the receipt of public and Council input. 3. Virtual Client Meeting: Final Draft Redline Official Plan JLR will meet with the Steering Committee to discuss the final redline draft changes to the Official Plan. 4. Prepare Draft Official Plan Amendment and Host Statutory Public Meeting Following the meeting with the Steering Committee, JLR will create a Draft Official Plan Amendment based on the final redline revised official plan, including a planning report with a recommendation for Township Council approval. JLR will prepare the notice for the statutory public meeting of Township Council. We recommend utilizing the normal local advertising used by the Township to notify the public about the meeting, in addition to posting information on the Township's website. The Public Meeting will be held by the Township to present the Official Plan Amendment and to formally receive written or oral submissions from the public. We expect that there will be only minor changes to the Official Plan at this point. 5. Adoption by Council Township Council may choose to formally recommend approval of the Official Plan Amendment at this meeting or may choose to defer approval to a subsequent meeting based upon a request for additional information. JLR will prepare the Township's recommendation, and an adoption By-Law for County Council, in addition to preparing the required adoption notices.	Ped Official Updated Redlined Official Plan and Official Plan Amendment Statutory Public Meeting		



Page 7 of 11

Proposed Community and Stakeholder Engagement Strategy

It is our priority to ensure that the project is informed by engagement with the public and key stakeholders. The strategy outlined below identifies key stakeholders which will be engaged throughout the project, and offers a variety of methods and activities intended for both targeted and general participation as the project moves from the initial background research phases to final adoption and implementation of the updated Official Plan. In addition to these proposed activities, public comments will also be welcomed via email and telephone.

Identified Stakeholders

Based on our preliminary understanding of the Township and our experience in other jurisdictions across Ontario, we recommend that the following stakeholders should be consulted and engaged throughout the project:

Agencies and Public Bodies:

- Township of Dawn-Euphemia Staff
- · County of Lambton Staff
- St. Clair Conservation Authority
- School boards (e.g., Lambton Kent District School Board, Conseil Scolaire Viamonde, St.Clair Catholic District School Board)
- Other agencies or public bodies, as identified in Ontario Regulation 543/06 under the Planning Act, and,
- Other agencies or public bodies identified by the Township and/or the County

Indigenous Communities

- Moravian of the Thames First Nation
- · Chippewas of the Thames First Nation
- Munsee-Delaware Nation
- Oneida Nation of the Thames
- Other interested Indigenous communities and/or interest groups, as may be identified by Municipal and/or County staff (i.e., based on existing and emerging relationships)

General Public

The general public will be consulted frequently and at various stages throughout the project and through a variety of engagement activities and tools designed to provide information about the project, to understand community members' interests in the updated Official Plan, and to share their feedback on draft deliverables at the appropriate project milestones.

Municipal Support for Public Engagement Strategy

As per the executed contract, JLR will prepare the notices and flyers for all public and stakeholder engagement activities described above. The Township will be responsible for:

circulating notices prepared by JLR,



Page 8 of 11

- preparing and circulating social media posts (e.g., Facebook, Instagram, X, LinkedIn, or other platforms used by the Township and/or the County),
- circulating printed copies of flyers (as needed) in public spaces around the community (e.g., libraries, post office, community recreation facilities, etc.),
- printing materials in-person at local venues and handling coordination of bookings for in-person events.

Promotional Tools for Success in Community and Stakeholder Engagement

In addition to notices prepared by JLR, we recommend a combination of some of the following additional tools to promote the project and opportunities for the public and stakeholders to provide input.

Dedicated Project Webpage

JLR recommends that Township staff create a dedicated webpage for the project to post information, project updates, links to engagement opportunities, and deliverables for public review and comment at key milestones in the project (e.g., background reports, draft updated Official Plan, etc.).

We recommend that the webpage be launched prior to or simultaneous to circulating the notice of project initiation. JLR will assist with providing promotional copy (i.e., written and graphic content to include on the project webpage) and features to be included on the website (i.e., ideas for setting up comment forms, public opinion surveys, etc.), as well as regular updates to the website content as needed. We recommend the following components for inclusion on the dedicated project webpage:

- an overview of the project scope and goals;
- a general project timeline and the current project status to be updated regularly;
- contact information for JLR and a County project team contact;
- · details for consultation opportunities, including links to online surveys.

Making Use of Community Spaces

To promote the best uptake of community and stakeholder engagement activities, we recommend making use of community spaces, both as venues for in-person events and to advertise upcoming opportunities to provide input or feedback on the project. For example, the Township may leverage the following locations or media to advertise the project, upcoming engagement activities, and uptake on virtual engagement tools (e.g., public opinion survey, etc.):

- Local newspapers
- Local community newsletters (e.g., chamber of commerce, community events)
- The Township Office reception area
- Local library branches
- Community center, arenas, or other common public meeting spaces
- Bulletin boards at interested local businesses or gathering spaces
- Farmers markets

Community events, as appropriate, are another great opportunity to provide promotional materials. Examples of potential opportunities discussed include library events or the farmer's market. As opportunities arise, JLR can also support with alterations to the promotional materials as needed.

Community Engagement Activities

Table 1 below provides a summary of key community engagement initiatives proposed, their scope and estimated timelines.



Page 9 of 11

Table 2 Summary of key community engagement initiatives, including tasks, objectives, roles for JLR, the County, and the Township, format, and expected timeline.

Task	Objective	Roles	Format	Estimated Timeline
Notice of Project Commencement	To inform members of the public, agencies and other stakeholders about the project and identify opportunities for future engagement.	JLR: Prepare notice of project commencement and letter to First Nations groups. County: To provide list of indigenous contacts. Township: To circulate notice of project commencement and indigenous engagement invitation letters in accordance with its advertisement procedures and legislative requirements.	Mail Circulation Social Media	October 2025
Visioning and Special Meeting of Council	To inform members of the public and council about the project and its scope and gain an understanding of vision and objectives for the Official Plan project. It further will identify any additional areas to consider as part of the review.	JLR: Prepare powerpoint presentation and present information to Council. Township: To issue notice of special meeting. It will need to be published once in two separate weeks, at least 30 days before the special meeting of Council in accordance with Section 26 of the Planning Act (i.e., 37 days in advance). To organize Council meeting time and agenda.	In-person Meeting	November 2026
Council Meeting – Background Report	To present findings of background report to Council and members of the public.	JLR: To prepare powerpoint and present findings to Council. Township: To organize meeting time and advertise meeting in accordance with its procedures.	In-person Meeting	January 2026
Public Information Session	To provide an in-person opportunity introduce the project to the public and provide the preliminary results of the background research thus far.	JLR: To prepare draft notice, panels, running presentation and maintain list comments. Township: To advertise public information session in accordance with municipal	In-person Session	January/February 2026



Page 10 of 11

		advertising procedure and to arrange meeting location.		
Meetings with Indigenous Communities	To gain an understanding on potential rights impacted by the Official Plan Review project and ensure the document addresses their rights and interests.	JLR: To coordinate with Indigenous communities on an in-person meeting location.	in-Person Round Table	January/February 2026
Statutory Public Open House	To provide members of the public and stakeholders an informal opportunity to review the draft documents and directions and ask questions.	JLR: To prepare draft notice, panels, running presentation and maintain list comments. Township: To advertise open house in accordance with advertising procedures and Planning Act requirements (20 days). Further, to arrange meeting location.	In-person Session	April 2026
Statutory Public Meeting	To provide members of the public, stakeholders and council a formal opportunity to provide comments and ask questions	JLR: To prepare PowerPoint and present draft documents to Council and members of the public. Township: To organize meeting time and advertise meeting in accordance with its procedures and Planning Act requirements (20 days).	In-person Meeting	July 2026

Closure

We look forward to the Township and County's review of the proposed updated workplan, schedule, and community and stakeholder engagement strategy.

Should you have any questions or require additional information, please contact the undersigned.

Page 11 of 11

J.L. RICHARDS & ASSOCIATES LIMITED

Prepared by:

Reviewed by:

Alison Bucking, RPP, MCIP, BES

Planner

Christie Kent, RPP, MCIP, MPA, M.Pl. Senior Planner

AB:ck

The Corporation of the Township of Dawn-Euphemia



RESOLUTION – REGULAR MEETING

Date: November 3, 2025

Moved by:	Seconded by:	Recorded Vote:
	×	Order Vote
☐ A. Broad	☐ A. Broad	A. Broad
☐ A. Gray	☐ A. Gray	A. Gray
☐ P. LeBoeuf	☐ P. LeBoeuf	P. LeBoeuf
☐ M. McGuire	■ M. McGuire	M. McGuire
☐ J. Meyer	☐ J. Meyer	J. Meyer

That the following members of Council attend the 2026 Rural Ontario Municipal Association (ROMA) Convention to be held in Toronto on January 18-20, 2026 at a cost of \$795 per attendee, in addition to accommodation fees:					
Carried.					



Home / Ontario's Rural Leaders Conference /

Conference Registration

Early bird registrations will close at 4:00pm EST on Friday, October 31, 2025.

Registration Type	Member	Non Member
Full - Early	\$670.00	\$765.00
Sunday - Early	\$240.00	\$310.00
Monday - Early	\$370.00	\$530.00
Tuesday - Early	\$240.00	\$310.00
Full - Regular	\$730.00	\$850.00
Sunday - Regular	\$300.00	\$370.00
Monday - Regular	\$475.00	\$580.00
Tuesday - Regular	\$300.00	\$370.00
Full - Onsite	\$795.00	\$930.00
Sunday - Onsite	\$355.00	\$425.00
Monday - Onsite	\$540.00	\$680.00
Tuesday - Onsite	\$355.00	\$425.00
Cancellation	\$95.00	\$100.00

- Please note all cancellations must be submitted in writing via email to events@roma.on.ca.
- Cancellations received prior to 4:00 pm ET, November 28, 2025 will be eligible for a refund less \$95 (member) or \$100 (non-member) (plus HST) administration fee.
- Cancellations made after 4:00 pm are non-refundable. Registrations are transferable. An alternate name may be substituted at any time.



Home / Ontario's Rural Leaders Conference /

Conference Hotels

Below you will find a list of conference hotels. Here are a few pieces of information you need to know before booking your room:

- Make sure you provide a credit card when you book your room, if a room reservation does not have a credit card associated with it, the room will be released by the room rate deadline. In this case you will not be guaranteed a hotel room.
- All of the conference contracted hotels have deadlines by which the preferred hotel rates are no longer offered. Familiarize yourself with these deadlines for cost savings.
- If you receive a message that the "rooms are sold out" when booking, this most likely refers to the rooms available at the preferred conference rate.
 There may still be rooms available at the hotel, just at a higher cost.

Plan your accommodation needs: Programming starts the morning of Sunday, January 18. Programming will end at noon on Tuesday, January 20.

To access travel discount codes for VIA Rail or Porter Airlines, contact events@ROMA.on.ca

Conference Hotel - Sheraton Centre Hotel 123 Queen Street West, Toronto

*note: Saturday, January 17 is sold out at the reduced conference rate. Rooms may still be available at market rates.

Hotel information:

The deadline to book under the conference preferred rate is **December 17, 2025**.

Room rates are posted in the reservation link below.

Accommodations can be made two ways:

- 1. Online: Book your group rate for ROMA Annual Conference 2026
- Call toll free line at 1.888.627.7175 and quote the ROMA Annual Conference 2026, to reserve rooms at the special rate. Don't forget to have your credit card ready.

Important Information About Your Hotel Booking:

- A one night deposit is due at the time of booking and is non-refundable. For bookings cancelled up until 17th December 2025, this one night deposit will be charged as a cancellation fee. For any cancellations after 17th December 2025, all booked nights will be charged as a cancellation fee.
- Making multiple reservations: if you are reserving multiple rooms under the same/one name, a deposit for each room must be made via credit card. You will need to provide the names of individuals for each room to the hotel 30 days prior to arrival.
- Name changes may be made to room reservations prior to arrival at no charge.

Secondary Hotels:

Hilton Toronto - 200m and 3 min walk to Sheraton Centre

The deadline to book under the conference group rate is **December 18, 2024**

Room rates are posted in the reservation link below.

Accommodations can be made two ways:

- 1. Online: Book your group rate for ROMA Annual Conference 2025
- 2. Call toll free line at 1.800.HILTONS (1-800-445-8667) and quote **ROMA25**, to reserve rooms at the special rate. Don't forget to have your credit card ready.

Important Information About Your Hotel Booking:

- All reservations will be charged a 1-night non-refundable deposit on each reservation, via credit card
- If a guest should cancel, the 1-night deposit will apply as a cancellation charge if cancelled prior to thirty days of group's arrival date (December 18, 2024)
- If the booking is cancelled within thirty days of the group arrival (December 18, 2024) the entire nights reserved as booking will be charged as cancellation.
- Making multiple reservations: if you are reserving multiple rooms under the same/one name, a deposit for each room must be made via credit card. You will need to provide the names of individuals for each room to the hotel 30 days prior to arrival.

DoubleTree by Hilton - 500M and 7 min walk to Sheraton Centre

Hotel information:

The deadline to book under the conference group rate is **December 18, 2025**

Room rates are posted in the reservation link below.

Accommodations can be made two ways:

- Online Book your group rate for ROMA Annual Conference 2026
- 2. Call toll free 1-800-445-8667 or the hotel at 416-977-5000 and mention the **group code CDT925.**

Important Information About Your Hotel Booking:

- At the time of booking, a non-refundable deposit of one night's room and tax will be charged.
- Cancellations must be made at least 30 days prior to arrival to avoid additional charges. Cancellations made within 30 days of arrival will result in a charge for all nights reserved.

Marriott Downtown at CF Toronto Eaton Centre- 600m and 9 min walk to Sheraton Centre -

The deadline to book under the conference group rate is **December 18, 2025**.

Room rates are posted in the reservation link below.

Accommodations can be made two ways:

- 1. Online: Book your group rate for ROMA Annual Conference 2026
- Call toll free line at 1.800.905.0667 and quote the Association of Municipalities ROMA Jan2026 Overflow MYP3of3, to reserve rooms at the special rate. Don't forget to have your credit card ready.

Important Information About Your Hotel Booking:

- All reservations will be charged a non-refundable advanced deposit for 1 night after the reservation is made.
- If the reservation is cancelled before the cut-off date on December 18, 2025, the 1-night deposit will be retained as a cancellation charge. If a guest should cancel the night deposit will apply as a cancellation charge if cancelled prior to (30) days of group's arrival (January 17,2026).
- If the booking is cancelled within (30) thirty days of the group's arrival date of January 17, 2026, the entire nights reserved as booking will be charged as cancellation.

Beware of Hotel Booking Scams

Neither ROMA staff nor our legitimate hotel partners are authorized to solicit attendees with regard to room bookings and accommodation.

In the past few years a number of delegates, exhibitors and sponsors have been approached by companies saying they have access to rooms at ROMA's blocked hotels. For peace of mind and the guarantee of receiving a hotel room at ROMA rates and with a hotel approved cancellation policy we encourage all Conference participants to book your guest rooms using the links provided on the Guest Room Booking Policy page.

Should you choose to use alternate sites such as Expedia, Hotels.com or National Travel Associates we cannot guarantee your reservation or assist with troubleshooting your booking.

To book an accessible room, please book through one of the links above and then email events@roma.on.ca

ROMA Conference

Conference Registration

Conference Hotels

Conference Program

Conference Exhibitors

Conference Sponsorship

Delegation Meetings



Home / Ontario's Rural Leaders Conference /

Conference Program

Programming starts the morning of Sunday, January 18. Programming will end at noon on Tuesday, January 20.

Program details will be updated as they are confirmed.



Back by popular demand, prolific journalist Chantal Hébert returns to ROMA 2026 for another passionate address about public policy and national politics.

Chantal Hébert is a freelance political columnist frequently featured on the radio, television, and in print. She is also a weekly participant on CBC's The National's political panel "At Issue" and Peter Mansbridge's podcast, "Good Talk."

Hébert began her career in Toronto as a reporter for the regional newsroom of Radio-Canada in 1975 before moving on to Parliament Hill for Radio-Canada. She served as parliamentary bureau chief for Le Devoir and La Presse.

Currently a Senior Fellow of Massey College at the University of Toronto, Hébert holds honorary degrees from a dozen Canadian Universities and is a graduate of Glendon College at York University. She is a recipient of two Asia-Pacific media fellowships (Malaysia and Japan) and was awarded the APEX Public Service Award in 2005, the Hyman Solomon award for excellence in journalism and public policy in 2006, and York University's Pinnacle Achievement Bryden Alumni award. In 2012, Hébert was appointed to the Order of Canada and in 2019, her peers in the Parliamentary Press Gallery awarded her the Charles Lynch award for her longstanding coverage of national issues.

Hébert is the author of two books: French Kiss: Stephen Harper's Blind Date with Quebec, and The Morning After: The 1995 Quebec Referendum And The Day That Almost Was.

Donna Clermont, Dawn-Euphemia Clerk

From: Sent:

William Nywening < William.Nywening@county-lambton.on.ca>

Thursday, October 16, 2025 4:35 PM

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To:

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• -nver-

Cc:

Subject:

County Official Plan Review and Draft Population Projections

Hello Municipal Staff,

The County is currently conducting a review of its Official Plan. As a first step in this process, the County has engaged consultants to produce population, housing, and employment projections and to assess the existing designated land supply.

Draft projections and a draft land needs assessment were provided to County Council at its Committee of the Whole meeting October 15, 2025.

We are now seeking input on these draft documents so they can be finalized and presented to Council for adoption in the New Year.

Municipal feedback on these documents is important and helpful. We are setting a soft deadline of December 12, 2025 for public feedback. Please let us know if your municiality needs additional time to comment.

The draft reports and additional information on the OP Review process is available on our dedicated County OP Review page at https://www.lambtononline.ca/en/business-and-development/official-plan-review.aspx.

Comments on these draft documents should be submitted to opreview@county-lambton.on.ca. We will make a more formal request in the future for input for what items the OP Review should address, but any input on the OP Review is welcome any time through the dedicated email. I am happy to answer any questions or arrange to meet with your Council, if desired.

On a separate note, we would like to ensure that our public agency circulation list is up to date for future notifications with respect to this process. Could those of you who have completed local Official Plan amendments recently, please share your public agency notification lists so that we can ensure ours is up-to-date and includes agencies applicable to all parts of the County? Thanks,

Will Nywening, BA Urban Dev., RPP, MCIP Senior Planning Official, Development Services 519-845-0809 Ext. 5350 will.nywening@county-lambton.on.ca

The Corporation of the County of Lambton

789 Broadway Street, Box 3000 Wyoming, ON NON 1T0 Toll Free:1-866-324-6912

Fax: 519-845-3817

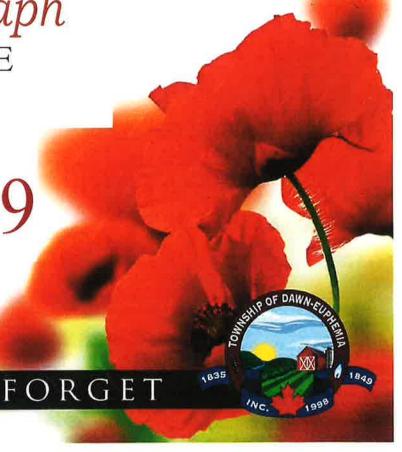
HONORING the BRAVERY and SACRIFICE of all the WOMEN and MEN whose LIVES have been LOST or FOREVER CHANGED, while FIGHTING for OUR FREEDOM and SERVING OUR COUNTRY.

Remembrance Day Service

at the Cenotaph

SUNDAY
NOVEMBER 9
2025

1:00 P.M.



www.dawneuphemia.ca

LEST WE



Enbridge Gas Inc. **Notice of Study Commencement and Virtual Information Session** 2026 Storage Enhancement Project

Enbridge Gas is proposing the 2026 Storage Enhancement Project in Lambton County, Ontario. The purpose of the project is to meet growing market demand for incremental natural gas storage space and optimize the injection/withdrawal cycle of the Rosedale Storage Pool. Enbridge Gas intends to increase the Maximum Operating Pressure (delta pressuring) of the Dawn 156, Bentpath, and Rosedale Storage Pools, construct an injection/withdrawal natural gas storage well at the Rosedale Storage Pool, and construct approximately 100m of 10-inch natural gas

pipeline from the new well to the existing Rosedale

Storage Pool gathering system.

The information included in this notice was developed for the purposes of an assessment of potential environmental and socioeconomic impacts and does not represent the final project scope or design. Consultation and engagement with Indigenous communities, landowners, government agencies, and other interested persons is an integral component of the project's planning process. As such, a Virtual Information Session will be held:

Virtual Information Session (online): November 05, 2025 - November 19, 2025 www.solutions.ca/2026StorageEnhancement

The presentation from the Virtual Information Session will be available for viewing on the Enbridge Gas project webpage once the Virtual Information Session is complete.

A questionnaire will also be available as part of the Virtual Information Session, and questions and comments about the proposed project can be

OWING MATCH ROAD OIL SPRINGS LINE BILLIAGE or our Rosedale TOWNSHIP OF ENNISKILLEN COENTY OF ABERFELDY LINE Dawn 156 TOWNSHIP OF D.IWN-EUPHEMLI Bentoath Ē VALL DAWN EDYS MILLS LINE * Storage Pool Project Footprint

directed to the project email address listed below. Input received during the Virtual Information Session may be used to develop site-specific environmental protection and mitigation measures for the project. Input and comments about the project are requested by December 03, 2025, in order to ensure their consideration as part of the Environmental Report

As part of the planning process, Enbridge Gas has retained Stantec Consulting Ltd. to complete an Environmental Study for the project. The Environmental Study will fulfill the requirements of the Ontario Energy Board's (OEB) "Environmental Guidelines for the Location, Construction, and Operation of Hydrocarbon Projects and Facilities in Ontario, 8th Edition (2023)". It is anticipated that the Environmental Report for the Study will be completed in Fall 2025. Pending a positive recommendation from the OEB to the Minister of Natural Resources for the issuance of well drilling license under section 40 of the OEB Act, and an OEB approval under section 38(1) of the OEB to increase the MOP of the Storage Pools, delta pressuring is anticipated to be started in 2026 with construction of the new well in early 2027.

For any questions, comments, or input regarding the Environmental Study for the 2026 Storage Enhancement Project, please contact:

Hannah Saevil **Environmental Services** Stantec Consulting Ltd. Telephone: 1-905-817-2090

Email: 2026storageenhancement@stantec.com Project website:enbridgegas.com/SEProject2026.





VOUCHER # 19 - 2025

3-Nov-25

INVOICES	C	HEQUE RUN	CHEQUE#	TOTAL	
Admin/P Wks/Fire/Drain/Water/DECC		20-Oct-25	(XX	\$	25,131.07
Admin/P Wks/Fire/Drain/Water/DECC		21-Oct-25		\$	39,543.70
Admin/P Wks/Fire/Drain/Water/DECC		22-Oct-25		\$	163,850.00
			Grand total of all invoices	\$	228,524.77
PAYROLL		PP # 22			
Administration	\$	15,938.92		\$	15,938.92
Public Works	\$	26,907.44		\$	26,907.44
Council	\$	3,508.10		\$	3,508.10
			Grand total of all Payroll	\$	46,354.46
VOUCHER # 19 - 2025		1	GRAND TOTAL		\$274,879.23

The Corporation of the Township of Dawn-Euphemia



RESOLUTION – REGULAR MEETING

Date: November 3, 2025

Moved by:	Seconded by:	Recorded Vote:		
		Order Vote		
☐ A. Broad	☐ A. Broad	A. Broad		
☐ A. Gray	☐ A. Gray	A. Gray		
☐ P. LeBoeuf	☐ P. LeBoeuf	P. LeBoeuf		
☐ M. McGuire	■ M. McGuire	M. McGuire		
☐ J. Meyer	☐ J. Meyer	J. Meyer		