



The Corporation of the Township of Dawn-Euphemia

- A G E N D A -

Monday, December 1, 2025 – 6:30 pm

REGULAR MEETING OF COUNCIL

Municipal Office, 4591 Lambton Line

Be advised that Council Meetings are being recorded and live streamed. If you wish to attend via zoom, please contact the Clerk for an invitation. Comments and opinions expressed by individual Council Members, guests and the general public are their own, and do not necessarily represent those of the Dawn-Euphemia Council. The official record of the Council Meeting shall consist solely of the Minutes approved by Council.

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1. **CALL TO ORDER**
 2. **DISCLOSURE OF PECUNIARY INTEREST**
 3. **DELEGATIONS**
6:30 pm - Treasurer
 - a) Presentation of 2026 Draft Budget
 - b) Report from the Treasurer Re: Ministry of Transportation's Pothole Prevention Program
 4. **ADOPTION OF MINUTES**
 - a) Minutes of Regular Council Meeting of November 17, 2025
 5. **BUSINESS ARISING FROM MINUTES**
 6. **PLANNING/DRAINAGE/PROPERTY**
 7. **REPORTS**
 - a) Report from the Administrator-Clerk Re: Public Works Superintendent
 - b) Report from the Administrator-Clerk Re: Ineligible Commercial Properties
 8. **CORRESPONDENCE**
 - a) Ontario Good Roads Association Conference 2026
 - b) Letter dated November 12, 2025 from The Ministry of Municipal Affairs and Housing Re: Fighting Delays, Building Faster Act, 2025 (Bill 60)
Information Only
 - c) Plumbing Permits
 - d) Christmas Tree Recycling
 - e) Enbridge Gas Re: Virtual Information Session for 2026 Storage Enhancement Project
 9. **OTHER BUSINESS**
 - a) Accounts
 10. **BY-LAW**
 - a) By-Law 2025-21, being a By-law to enter into an agreement with the County of Lambton, for the purpose of Winter Control
 - b) By-Law 2025-22, being a By-law to enter into agreement with CentralSquare, for the purpose of Tax and Utility ePay and eBilling
 - c) By-Law 2025-23, being a By-Law to enter into agreement with Datafix to provide Vote by Mail services for the 2026 Municipal Election
 11. **CLOSED SESSION**

For the purpose of consideration of the following three (3) Matters under S.239 (2)
(a) 1 Matter under the security of property of the municipality; (b) 1 Matter under Identifiable Individual/ Municipal Employee; and (c) 1 Matter under Litigation
 12. **ADJOURNMENT:** **Next Meeting of Council**
Special Council Meeting – Monday, December 15, 2025 @ 4:30 pm
Regular Council Meeting- Monday, December 15, 2025 @ 6:30pm



THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

3a

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0
Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018
Email: admin@dawneuphemia.on.ca Website: www.dawneuphemia.ca

To: Members of Dawn-Euphemia Township Council
Meeting Date: December 1, 2025
From: Marc Seguin, Treasurer
Subject: **2026 Draft Budget First Draft**

Open Session Report FIN 25-12-01

Background:

This is the first draft of the 2026 Budget; to be discussed by Council.

Comments:

There is a summary at the front of the budget for your convenience.

Capital budget items include:

- \$140k to Fire Fleet reserves for a new fire truck to be purchased 2030
- \$110k to replace Public Works Fleet salt truck in 2029
- \$150k to replace Public Works Fleet grader in 2030
- \$300k to replace structure #69 Lomax drain at Fansher Rd in 2027

Consultations:

Consultations and preparation by the Treasurer, Clerk, Public Works Superintendent, Fire Department.

Financial:

The proposed 2026 Budget is 7.9% and the projected rate of inflation in Canada for 2026 is approximately 1.8%, with an net increase of $7.9\% - 1.8\% = 6.1\%$ for 2026

Total budgeted cash requirements: \$5,323,973

Budget increase from previous year: 7.9%

Gravel expenditure: \$1,210,000

Recommendation:

To review and discuss the 2026 Draft Budget prepared for Council consideration.



THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

3b

4591 Lambton Line, RR # 4, Dresden, Ontario N0P 1M0
Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018
Email: admin@dawneuphemia.on.ca Website: www.dawneuphemia.ca

To: Members of Dawn-Euphemia Township Council
Meeting Date: December 1, 2025
From: Marc Seguin - Treasurer
Subject: Pothole Prevention and Repair Program 2025-26 report

OPEN SESSION REPORT FIN 25-12-01

Background:

The Ontario government is investing \$10 million in municipalities with a population of up to 10,000 to make roads safer by preventing accidents and damage that can occur from potholes.

The program is part of the government's work to protect Ontario by making record investments in infrastructure that will keep communities safe, keep workers on the job and support economic growth.

The Fund application deadline is December 12, 2025.

Comments:

NA: there is no requirements to reply outside of Municipality size.

Due to the small size of the grant, the Treasurer requests permission to sign the document as someone with the authority to bind the organization.

Financial:

The Grant has an award of \$38,000

No quotes are required.

Consultations:

NA

Recommendation:

That Council directs the Treasurer to submit the grant application up to the amount of \$38,000, under the Ministry of Transportation's Pothole Prevention and Repair Program 2025-26 prior to the deadline of December 12, 2025

AND

That the Treasurer be authorized to sign the required documents associated with the grant.

Ministry of Transportation

Highway Operations
Management Branch
Special Highway Operations
Initiatives Office

301 St. Paul Street, 2nd Floor
St. Catharines, Ontario
L2R 7R4
Telephone: (905) 396 8142

Ministère des Transports

Direction de la gestion des
opérations routières
Bureau des initiatives spéciales
en matière d'opérations
routières

301, rue St. Paul, 2^e étage
St. Catharines (Ontario)
L2R 7R4
Téléphone: (905) 396 8142



Date: November 10, 2025

Re: Pothole Prevention and Repair Program Notification

The Minister of Transportation recently announced the new Pothole Prevention and Repair Program. This program aims to enhance road safety and reduce vehicle damage due to potholes.

Ontario municipalities with a population of 10,000 or less according to the 2021 Statistics Canada census data are eligible to apply. Our review has identified that your municipality is eligible to apply for the program. For more details about the program, please review the attached *Pothole Prevention and Repair Program Guidelines*.

Applications can be submitted through the [Transfer Payment Ontario](#) portal which will remain open until December 12, 2025. Please note that late submissions will not be accepted.

If you have any questions, please contact PPRP@ontario.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Tyler Graham", written over a light blue horizontal line.

Tyler Graham
Manager, Special Highway Operations Initiatives

bc: J. Ranger, Director, Highway Operations Management Branch

POTHOLE PREVENTION AND REPAIR PROGRAM

PROGRAM GUIDELINES

NOVEMBER 2025

Ontario 
Ministry of Transportation

Pothole Prevention and Repair Program – Program Guidelines

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Pothole Prevention and Repair Program – Program Guidelines

Definitions

Concrete - Pavement means a rigid pavement structure with an exposed concrete surface and includes concrete shoulders when present. Rigid Pavement are those which include Hydraulic Cement Concrete (HCC) within the pavement structure.

Double Chip Seal means two successive single chip seals with different aggregate gradations as per OPSS.MUNI 303.

Guideline means these guidelines and requirements entitled “Pothole Prevention and Repair Program Guidelines 2025”.

Hot Mix Asphalt Patching means resurfacing localized areas of distressed pavement using Hot Mix Asphalt as per OPSS MUNI 310.

Letter of Agreement means an agreement entered between the Ministry and a Municipality, including a host Municipality, which sets out the terms and conditions under which the Ministry agrees to provide dedicated Pothole Prevention and Repair Program funds to the Municipality, including those under these guidelines and requirements, and any amendments to the Letter of Agreement.

Lower Tier Municipality under *Ontario’s Municipal Act, 2001*, is a town, village, city, township or Municipality which forms part of an upper tier Municipality and which provides local services to residents such as local roads, fire protection, recreation and waste collection.

Micro-Surfacing means applying a thin lift of polymer modified asphalt emulsion mix to distressed pavement.as per OPSS MUNI 336.

Ministry and Minister, respectively mean the Ministry of Transportation, which is responsible for the administration of the Program and the Minister responsible for the Ministry.

Municipality means a municipality created by the Province of Ontario under the *Municipal Act, 2001*.

Participants means the eligible Municipalities participating in the Pothole Prevention and Repair Program.

Pothole Prevention and Repair Program – Program Guidelines

Program means the Pothole Prevention and Repair Program administered by the Ministry to provide municipalities with dedicated funds subject to and in accordance with the Letter of Agreement.

Program Year means April 1, 2025, to March 31, 2026.

Reporting Form means the Pothole Prevention and Repair Program form which the Ministry will provide to participating municipalities.

Rout and Seal means routing, cleaning and sealing cracks using hot poured rubberized asphalt sealant compound as per OPSS MUNI 341.

Scarification means uniform loosening of the roadway surface to remove damaged areas such as raveling and potholes as per OPSS.MUNI 301.

Sealing or Resealing of Joints and Cracks in Concrete Pavement and Concrete Base means sawcutting, cleaning and sealing or resealing cracks in concrete pavement and concrete base as per OPSS MUNI 369.

Single Surface Treatment means a single application of bituminous binder followed by a single application of Class 1, Class 2, Class 3, Class 4, Class 5, or Class 6 aggregate as per OPSS.MUNI 304.

Single Tier Municipality means that under *Ontario's Municipal Act, 2001*, is a Municipality that is not part of an upper tier Municipality (such as a county or regional Municipality) and is therefore responsible for governance and providing all local government services to its residents.

Slurry Seal means applying a homogeneous mixture of emulsified asphalt, fine aggregates, water, mineral filler, and, if required, additive in a cold fluid state on a prepared bituminous surface as per OPSS.MUNI 337.

Transfer Payment Ontario (TPON) means the Government of Ontario's official online portal for managing all stages of provincial transfer payments which includes grants, funding programs and contributions that ministries provide to organizations, municipalities and in some cases individuals.

Unpaved Roadway means surfaces that are typically existing granular but may include sub grade soil surfaces as per OPSS.MUNI 301.

What do you need to know prior to participating in the Program?

- ☐ Read the entire Program Guideline
- ☐ Consult with Program advisors if you are unsure your project is in alignment with the Pothole Prevention and Repair Program
- ☐ Confirm you are registered with Transfer Payment Ontario (TPON)
 - TPON Administrator is current
 - Organization's email address is correct
 - External Approvers are linked to the organization

Program Overview:

What is the Pothole Prevention and Repair Program?

As part of the *Reducing Gridlock and Saving You Time Act (RGSYTA)*, the province announced the initiative to support smaller municipalities with pothole prevention. The Pothole Prevention and Repair Program aims to help make Ontario's roads safer and prevent accidents and damage that can occur from potholes. The Program is intended to support smaller municipalities with road maintenance and set standards to help improve road conditions and promote high-quality roadwork across the province. Municipalities receiving Pothole Prevention and Repair Program funds must meet the requirements set out in these Guidelines.

Program Objectives

The Pothole Prevention and Repair Program has the following objectives:

- To provide funding to smaller municipalities to support critical road preservation and pothole repair
- To promote the adoption of harmonized standards that help improve road conditions, promote sound asset management practices and high-quality roadwork across the province

Pothole Prevention and Repair Program – Program Guidelines

Funding Model

The Pothole Prevention and Repair Program will follow an allocation-based implementation model. Municipalities can receive up to \$38,000 to cover eligible expenses.

Program Timelines

Item	Time Frame	Note
Program Launch	November 10, 2025	<ul style="list-style-type: none">• TPON is available and open for applications.• New applicants must create a My Ontario Account. My Ontario Account This may take up to five business days
Application Deadline	December 12, 2025	<ul style="list-style-type: none">• Ministry Program Advisors are available during the application period for Program consultations and the Transfer Payment Ontario Client Care are available to respond to questions about the TPON system.• Applicants are responsible for submitting complete applications.• IMPORTANT: Late applications will not be accepted
Compliance Reporting Deadline	December 1, 2025, to January 30, 2026	<ul style="list-style-type: none">• Applicants to submit:<ul style="list-style-type: none">• 2024 Asset Management Plan• Most recent Pavement Condition Report• Confirmation of 2024 Financial Information Return submission to Ministry of Municipal Affairs and Housing
Final Reporting Deadline	December 1, 2025, to April 17, 2026	<ul style="list-style-type: none">• Applicants are required to conform with the reporting requirements to qualify for participation in future Program years

Eligibility Requirements

Eligible applicants must be:

- Single and Lower Tier Municipalities with a jurisdiction over municipal roads having a population of up to 10,000 according to the 2021 Statistics Canada census data
- Not in default of the terms and conditions of any grant or loan agreement with any ministry or agency of the Government of Ontario

The eligibility requirements for funds will be determined in accordance with these guidelines and requirements and at the sole discretion of the Ministry. Municipalities should consult with Ministry staff to determine if proposed expenditures do not fall within the definitions of these Guidelines.

The Pothole Prevention and Repair Program requires that municipalities use asset management best practices and incorporate standardized construction and materials specifications prescribed by MTO.

Eligible Expenditures

Eligible projects and expenditures are those that are directed towards pothole repair and preventative maintenance of municipal roads and use one or a combination of the following methods:

Pothole Prevention Strategies

- Rout and Seal
- Micro-Surfacing
- Slurry Seal
- Single Surface Treatment
- Double Chip Seal, and
- Granular In-Fill and Grading, Drainage and Stabilization of Unpaved Roadways

Pothole Repair Strategies

- Hot Mix Asphalt Patching of Flexible Pavement
- Scarification and Grading of Unpaved Roadways
- Concrete – Pavement and Joint Seal Repairs

Pothole Prevention and Repair Program – Program Guidelines

Eligible expenditures include, but are not limited to:

- Purchase and delivery of materials required for the project
- Project design related to preservation and repair works where repairs are completed between the period of April 1, 2025, and March 31, 2026
- Labour for construction and repairs
- Municipal owned equipment to be reimbursed at OPSS 127 Rates
- Updating Pavement Condition Reports if prepared by an external consultant

Eligible expenditures are only considered if they have been incurred between April 1, 2025, and March 31, 2026.

Ineligible Expenditures

- Costs not associated with eligible pothole prevention and repair works
- Costs incurred before April 1, 2025, or after March 31, 2026
- Costs associated with feasibility studies and design work for projects that will not be completed for the current fiscal year
- Administrative costs
- Audit and financial reporting costs

Please note that the above list is not exhaustive. Municipalities are encouraged to consult with Ministry staff for guidance or advice on whether a specific expense is eligible or not.

A Municipality receiving dedicated Program funds must ensure that all funds received, and any related interest, are used exclusively towards eligible expenditures unless otherwise approved in writing by the Ministry.

Post Application Evaluation Review

Applicants will be required to:

- Sign a funding agreement with the Ministry, outlining the terms and conditions for receiving funding. No funding disbursements will be made until funding agreements are executed and all conditions for funding have been satisfied.
- Carry and provide proof of insurance as outlined in the funding agreement
- Maintain all receipts and records for auditing purposes
- Maintain all permits and approvals in good standing
- Abide by all reporting requirements noted in the funding agreement

Reporting Requirements

MTO requires submission of the following information to inform future development of the Program, ensure effective administration and monitor performance of the Program

For Municipalities to qualify for participation in future Program years the reporting requirements below must be met to the satisfaction of MTO:

Compliance Report Requirements (no later than January 30, 2026):

- Submit a copy of the Municipality's 2024 Asset Management Plan
- Submit a copy of the Municipality's most recent Pavement/Road Condition Report
- Submit confirmation of submission of the Municipality's 2024 Financial Information Return to MMAH
- Number of pothole complaints received in the 2024 and 2025 calendar years, as available
- Additional information as requested by the Ministry

The Final Report shall contain the following (no later than April 17, 2026):

- Quantitative data on road maintenance supported by this Program that municipalities carried out, including the number of kilometres maintained and number of potholes repaired
- Project details and activities or materials related to the use of the fund. Examples of accepted documentation:
 - Contracts and drawings
 - Invoices and payment certificates
 - Post construction report
 - Purchase and delivery of assets or supplies
- Other activities that achieve the Program's objectives

Municipalities are advised to carefully verify all data before submitting their reporting forms to ensure all information provided is accurate. Municipalities are also encouraged to contact the Ministry if they require any guidance or assistance in completing these reports.

This reporting provides the Ministry valuable data ensuring due diligence and demonstrating the efficacy of the Program through measurement of key performance metrics. Submission of this data is paramount as it will inform future development and funding of the Program.

Communications

Unless the Ministry otherwise approves in writing, a Municipality receiving dedicated Program funds will be required to acknowledge the support of the Ministry in a form and manner as directed by the Ministry. A Municipality will be required to give a minimum of thirty (30) days written notice to the Ministry regarding any planned local dedicated Program funding communication or recognition event, or both. The Municipality will also be required to provide the Ministry with detailed information regarding such communication or event.

The Ministry and a Municipality receiving dedicated Program funds will, at all times, remain independent of each other and will not represent themselves to be the agent, joint venturer, partner or employee of the other. Neither the Municipality nor the Ministry will be allowed to make representations or take actions that could establish or imply any apparent relationship of agency, joint venture, partnership or employment. In addition, neither the Municipality nor the Ministry will be bound in any manner whatsoever by any agreements, warranties or representations made by any of them to any other person or entity, with respect to any other action of the other.

If the Municipality publishes any material of any kind, written or oral, relating to Program funds provided or acquired with dedicated Program funds, the Municipality will indicate in the material that the views expressed in the material are the views of the Municipality and do not necessarily reflect those of the Ministry.

Who do I contact for more information?

- If you have any accommodation requests, require alternative formats, or have any Program-specific inquiries related to the Pothole Prevention and Repair Program via email at: PPRP@ontario.ca
- For questions related to the TPON system, please contact TPON Client Care at 1-855-216-3090 Monday to Friday from 8:30 a.m. to 5:00 p.m. EST, or by email at TPONCC@ontario.ca

How To Apply

The Transfer Payment Ontario system is your one-window access to apply for funding, check the status of your application, e-approve documents and submit reports. The Government of Ontario is changing the way public users access secure government services, including TPON.

Pothole Prevention and Repair Program – Program Guidelines

My Ontario Account Set-Up

You are required to create a My Ontario Account for secure access to TPON.

New users to the TPON system start by creating a My Ontario account. For further information, see the Creating a My Ontario Account guide and video in preparation for creating your My Ontario Account. Applicant organizations should ensure they know the email address that is associated with their TPON account.

Please note that the information you provide for registration (such as address, contact information, etc.) will be automatically filled into the application form for the Pothole Prevention and Repair Program.

The application maybe be downloaded and completed offline and then upload to complete the application process. Please refer to TPON for instructions on how to submit the application.

Please note that participants will need to complete the supplier registration and application in TPON for direct deposit of funding payments.

Submit the application form

Once you are registered and have access to TPON, the next step is to submit the application form online by following these steps:

1. Log into TPON
2. Click on “Submit for Funding” and select the “Pothole Prevention and Repair Program”
3. Review or complete sections in the online form per the guidelines.
4. Submit the application form

When you submit your application, you will receive a confirmation email. If you have not received a confirmation email within 48 hours of your submission, please call TPON Client Care at 1-855-216-3090.

Transfer Payment Ontario Client Care

Please refer to the “Get Help” section of [Ontario.ca/GetFunding](https://ontario.ca/GetFunding).

If you have any technical questions or issues during this process, they must be directed to TPON Client Care at 1-855-216-3090 Monday to Friday from 8:30 a.m. to 5:00 p.m. EST, or by email at TPONCC@ontario.ca.

Pothole Prevention and Repair Program – Program Guidelines

For Program-specific inquiries

For questions related to the Pothole Prevention and Repair Program and the Program guidelines, please contact: PPRP@ontario.ca.

The Corporation of the Township of Dawn-Euphemia

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RESOLUTION – REGULAR MEETING

Date: December 1, 2025

Moved by:	Seconded by:	Recorded Vote:	
		Order	Vote
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	_____ A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	_____ A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____ P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____ M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____ J. Meyer

That the Minutes of the Regular Council Meeting of November 17, 2025, be adopted. *Carried.*



The Corporation of the Township of Dawn-Euphemia

- MINUTES -

Regular Council Meeting
Monday, November 17, 2025
6:30 pm, Municipal Office, 4591 Lambton Line

Present:
Mayor: A. Broad
Councillors: A. Gray
P. LeBoeuf
M. McGuire (Via Zoom)
J. Meyer

Staff Present:
D. Clermont, Administrator-Clerk
B. Poland, Deputy-Clerk

Disclosures: Mayor Broad declared a potential indirect pecuniary interest on agenda item 10a) By-Law 2025-20, for reason of employer relation. Mayor Broad did not participate in the discussion or vote on the matter.

2025-174 Councillor Gray – Councillor LeBoeuf

Minutes – November 3, 2025

That the minutes of the November 3, 2025, Regular Council Meeting be adopted. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2025-175 Councillor Gray – Councillor LeBoeuf

Brooke-Alvinston Fire Committee Minutes – August 7, 2025

That Council acknowledge receipt of the Minutes of the Fire Committee of Brooke-Alvinston from August 7, 2025. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

Public Meeting: Rezoning Application ZA002-25, 1740 Dobbryn Road
6:33 pm – 6:37 pm Applicant: Neil Macaulay (Agent Tim Brennan)
Public Present: T. Brennan - Agent

A Public Meeting was held to consider a proposed Zoning By-law amendment under Section 34 of the Planning Act. The application has been submitted by Neil Macaulay (Agent Tim Brennan), to amend the Township of Dawn-Euphemia Comprehensive Zoning By-law Number 54 of 2014 as it applies to lands described as Concession 5, W Pt Lot 30 W ½ Lot 30, known locally as 1740 Dobbryn Road, in the Township of Dawn-Euphemia.

2025-176 Councillor Gray – Councillor LeBoeuf

Zoning Application ZA002-25

That the Township of Dawn-Euphemia Council hereby accepts Rezoning Application ZA002-25, submitted by Neil Macaulay (Agent Tim Brennan) which proposes to amend the Township of Dawn-Euphemia Comprehensive Zoning By-Law #54-2014, by rezoning the retained farm parcel on Concession 5, W Part Lot 30, W ½ Lot 30, known locally as 1740 Dobbryn Road, "from Agricultural 1 (A1)" to Agricultural – No Farm Dwelling (A-NFD) as a condition of severance for a surplus farm dwelling; And further that Council approves the Planning Report dated November 3, 2025 from Ezio Nadalin, County Planner. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2025-177 Councillor Meyer – Councillor LeBoeuf

Drain Maintenance Request

That the following Drain Maintenance and/or Repair Request be referred to the Drain Superintendent with power to act; (1) The Fraser Drain Maintenance Request received November 3, 2025, submitted by Alonzo Butler. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2025-178 Councillor Meyer – Councillor LeBoeuf

National Truth and Reconciliation Day

That Council defer consideration of the Report from the Administrator-Clerk Re: Recognition of the National Day for Truth and Reconciliation (September 30), until the next staff negotiations meeting. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2025-179 Councillor Gray – Councillor LeBoeuf

By-Law 2025-19 – Zoning By-Law

That By-Law 2025-19, being a By-Law to amend Zoning By-Law 2014-54, be taken as read, a first, second and third time, and finally passed this 17th day of November, 2025. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

Councillor Meyer is Acting Mayor for the purpose of discussion of the following By-law in accordance with S.3.3 of Procedural By-Law 2022-31.

2025-180 Councillor LeBoeuf - Councillor Gray

By-Law 2025-20 – Tile Loan

That By-Law 2025-20, being a by-law to impose special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*, be taken as read a first, second, and third time, and finally passed this 17th day of November, 2025. *Carried.*

Recorded Vote	
Vote	
-	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

Councillor Meyer continued to act as Chair for the remainder of the meeting.

2025-181 Councillor LeBoeuf – Councillor Gray

Adjournment

That this Regular Session of Council be hereby adjourned at the hour of 6:53 pm, to meet again on December 1, 2025 @ 6:30 pm (Regular Meeting), or at the call of the Chair. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

Mayor

Administrator-Clerk



THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

7a

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0
Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018
Email: admin@dawneuphemia.on.ca Website: www.dawneuphemia.ca

To: Members of Dawn-Euphemia Township Council
Meeting Date: December 1, 2025
From: Donna Clermont, Administrator-Clerk
Subject: **PUBLIC WORKS SUPERINTENDENT**

Open Session Report

Background:

On April 22, 2025, following the unexpected passing of our Public Works Superintendent, Council appointed John Collison to serve as Acting Public Works Superintendent as per Resolution 2025-67;

2025-67 Councillor McGuire – Councillor Meyer

That Council hereby appoints John Collison, Compliance Coordinator as acting Public Works Superintendent and Drainage Superintendent for the Township of Dawn-Euphemia. *Carried.*

Comments:

To formalize his permanent appointment, a new resolution should now be adopted to confirm the removal of the "Acting" designation and officially establish him in the role.

Recommendation:

On April 22, 2025, Council appointed John Collison as "Acting" Public Works Superintendent as per Resolution 2025-67; Council confirms the removal of the "Acting" designation and appoints John Collison as Public Works Superintendent for the Township of Dawn-Euphemia. Carried.



THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

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4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0
Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018
Email: admin@dawneuphemia.on.ca Website: www.dawneuphemia.ca

To: Members of Dawn-Euphemia Township Council
Meeting Date: December 1, 2025
From: Donna Clermont, Administrator-Clerk
Subject: **INELIGIBLE COMMERCIAL PROPERTIES**

Open Session Report

Background: Please see the attached email dated November 20, 2025 from Michelle Courtney, President and CEO of Blue Water Recycling (BRA) regarding ineligible commercial properties for recycling collection.

Comments: The following commercial properties are affected in Dawn-Euphemia Township and will move to a bi-weekly Wednesday pickup (as per attached):

507 DAWN VALLEY RD (UNITED CHURCH)	DAWN	DAWN-EUPHEMIA	Wednesday Bi-Weekly A
4591 LAMBTON LINE (TWP)	DAWN	DAWN-EUPHEMIA	Wednesday Bi-Weekly A
5708 BENTPATH LINE (OAKDALE COMMUNITY HALL)	DAWN	DAWN-EUPHEMIA	Wednesday Bi-Weekly A
521 FLORENCE RD (OLD MILL STORE)	FLORENCE	DAWN-EUPHEMIA	Wednesday Bi-Weekly A
525 FLORENCE RD (INSURANCE OFFICE-VACANT)	FLORENCE	DAWN-EUPHEMIA	Wednesday Bi-Weekly A
530, 532 & 536 FLORENCE RD (FLORENCE MILL)	FLORENCE	DAWN-EUPHEMIA	Wednesday Bi-Weekly A
531 FLORENCE RD (MASONIC HALL)	FLORENCE	DAWN-EUPHEMIA	Wednesday Bi-Weekly A
577 FLORENCE RD (MCCORMICK)	FLORENCE	DAWN-EUPHEMIA	Wednesday Bi-Weekly A
6198 WATER ST (RICKMAN)	FLORENCE	DAWN-EUPHEMIA	Wednesday Bi-Weekly A
6213 MILL ST (COMMUNITY CENTRE)	FLORENCE	DAWN-EUPHEMIA	Wednesday Bi-Weekly A

The following are comments received from Blue Water Recycling Association:

"I would also like to draw your attention to an important regulatory change under the Resource Recovery and Circular Economy Act (RRCEA). Certain commercial wheelie bins will soon be required to be collected separately from residential wheelie bins. These will be identified with red lids and serviced on their own dedicated collection day. While the proposed amendment has not yet been finalized, we are mindful of the strict timelines and the planning challenges this presents for municipalities.

To ease the transition, the Association will absorb the additional costs in 2026, giving municipalities time to fully understand the changes and prepare. Beginning in Q1 of 2026, we will begin sharing detailed information as it becomes available, including cost implications and operational requirements. This will allow municipalities to plan accordingly in Q2, with no cost increases taking effect until 2027. By then, the requirements will be fully clarified, and the new collection structure and associated costs will be clearly articulated.

The \$70 fee is the annual charge per bin for ICI (ineligible) recycling collection. This amount will increase by 2% in 2026 and will adjust if there are any changes to the number of bins. The charge appears on the municipality's monthly collection invoice.

There is no charge for residential recycling collection. This changed when the program transitioned to the Extended Producer Responsibility (EPR) model in April 2024. Under EPR, the responsibility and costs for residential recycling shifted from municipalities to the producers.

We will continue to keep you fully informed to ensure you and your council have the information needed well in advance of implementation.”

Recommendation:

That the Report from the Administrator-Clerk dated December 1, 2025 Re: Ineligible Commercial Properties; And that Council review cost increases for ICI Recycling Pickup once new costs and fee requirements are fully clarified and the new collection structure and associated costs are provided to Council by Blue Water Recycling.

Donna Clermont, Dawn-Euphemia Clerk

From: Michelle Courtney <michelle@bra.org>
Sent: Thursday, November 20, 2025 10:59 AM
Subject: Ineligible Update
Attachments: ICI Pamphlet - Blank.pdf; ICI Collection Schedule.pdf; ICI Collection Address List.xlsx; App Download Links.pdf

Hi Everyone,

I wanted to provide an update regarding the ineligible (ICI) routes so that municipalities are prepared should commercial properties reach out with questions. As always, if any inquiries fall outside your scope or you're unsure how to respond, please don't hesitate to direct them to our team at 1-800-265-9799—we're more than happy to assist.

Attached is a sample of the ICI information pamphlet that will be delivered to every ineligible address. Beginning tomorrow, our staff will start in Exeter and Lucan and will continue over the next **2–3 weeks**. During this time, they will be:

- Replacing blue lids with red lids
- Providing the pamphlet directly to the owner/manager/employee on site
- Collecting contact information for future communication

Please note that the pamphlet attached does not show a collection day, as each version is tailored to the property's individual schedule. To keep costs as low as possible, **all ineligible properties will transition to bi-weekly recycling collection**, with the exception of 10 addresses on the Main Street of Grand Bend that will have an increased frequency during the summer months because of their space limitations for additional bins or dumpsters. If additional bins are needed due to this change, we will be happy to supply them.

Also attached is the ICI collection schedule, showing which areas will be serviced on which days, along with an Excel file that includes a detailed list of all affected addresses, their collection days, and a recycling calendar. Please be aware that **waste collection will continue on the current residential schedule**, which means some ineligible properties may have separate waste and recycling collection days.

I would also like to highlight our new **Bluewater Recycling App**, which replaces the previous Recycle Coach app. This branded app will include:

- Updated residential acceptable materials list
- Current commercial acceptable materials list
- Property-specific collection schedules

We are in the process of updating the information, and everything will be fully ready by January 1, if not sooner. A QR code to download the app is attached—we encourage you to share this with your residents.

Finally, please note that all municipal residential collection calendars will be distributed within the next two weeks and will include the updated acceptables list. **Residential collection days and frequencies remain unchanged.**

If you have any questions, please let me know.

Thanks,

Michelle Courtney, CPA, CA

President & CEO



Bluewater Recycling Association

📍 P.O. Box 547
415 Canada Avenue
Huron Park, ON N0M 1Y0

☎ 519.228.6678 ext. 224

📠 519.228.6656

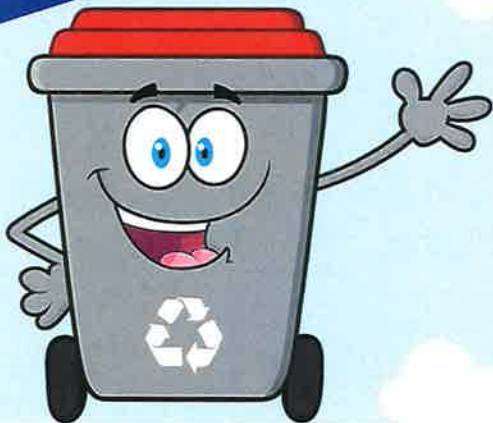
✉ michelle@bra.org

🌐 www.bra.org

WHY THINGS ARE CHANGING...

Recycling in Ontario is changing due to updates to the Resource Recovery and Circular Economy Act, which introduced new rules about who is responsible for collecting and processing different types of materials. Under the updated regulations, Producer Responsibility Organizations (PROs) are now only responsible for managing residential recycling.

As a result, recycling from businesses, institutions, and other non-residential properties (known as **ICI: Industrial, Commercial, and Institutional**) must now be collected separately. To meet these requirements and ensure proper sorting, we've introduced dedicated collection routes using separate trucks for ICI properties.



HELP US
STAY IN
TOUCH!



Scan the QR code to ensure you receive important updates—such as changes to your collection schedule, service details, or future costing information. Providing a primary contact for your business will help us to communicate directly and keep your recycling service running smoothly.



QUESTIONS OR
CONCERNS?
REACH OUT!



1.800.265.9799
info@bra.org



CHANGES ARE COMING TO COMMERCIAL RECYCLING

Here's everything you need to know...

www.bra.org





WHAT'S CHANGING...

COLLECTION DAY & FREQUENCY

Starting January 2026, your recycling collection day, frequency, and time may change. Please ensure bins are curbside by 7am for collection. You can continue to use your bins as normal on your regular collection day until then.

Your waste collection day remains unchanged.

Your New Recycling Collection:

Collection Day:

Frequency:

First Collection:

Scan the QR code to download a schedule calendar.



BIN LIDS

As we prepare for our January launch, bins at ICI properties will be updated with red lids. These bins are for commercial-source recyclables only.

If you have received this notice and your lid has not been updated, please contact us at: 519-228-6678 x243

OUR COMMITMENT

While the way we manage ICI (Industrial, Commercial, and Institutional) recycling is evolving, one thing isn't changing: our commitment to you. You can continue to count on the prompt, friendly, and reliable service you've always received. We're here to make this transition as smooth as possible and will continue to support your business every step of the way.

FREQUENTLY ASKED QUESTIONS

WILL THE ACCEPTABLE ITEMS CHANGE?

No. While some changes are being made to the list of acceptable materials for residential properties, ICI properties will continue to follow the current list of accepted items. This means you can continue recycling the same materials you do now.

WILL MY WASTE COLLECTION CHANGE?

No, waste collection will remain the same. Only recycling is being affected. This could mean your recycling and waste collection are now on separate days.

WHAT IF WE SHARE THE BIN WITH A RESIDENCE?

As of January 2026, all residential and commercial recycled material must be kept separate. Please reach out to us and we can give you a separate bin for residential material.

CAN I CHANGE TO A RECYCLING DUMPSTER?

Yes. For options and pricing, please contact Mars Environmental, our commercial division:
1-800-642-BINS
marsenvironmental.ca

Download the **NEW** Bluewater Recycling App!



Get personalized
reminders, service alerts,
recycling info and more—
tailored to your location.



Wednesday Bi-Weekly (A)

2026

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2027

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Week A

MONDAY

First Collection: Jan 5, 2026

Lambton Shores

ARKONA
BOSANQUET
FOREST
GRAND BEND
PLYMPTON
PORT FRANKS
THEDFORD
WARWICK

TUESDAY

First Collection: Jan 6, 2026

Strathroy-Caradoc

ADELAIDE
CAMPBELLVALE
CARADOC
MELBOURNE
METCALFE
MT. BRYDGES
STRATHROY
LOBO

Middlesex Centre

ARVA
BIDDULPH
CLANDEBOYE
DELAWARE
DENFIELD
GRANTON
ILDERTON
KILWORTH
KOMOKA
LONDON
LUCAN
LOBO
COLDSTREAM

WEDNESDAY

First Collection: Jan 7, 2026

Oil Springs

ADELAIDE
ALVINSTON
BROOKE
CORBETT
DAWN
EUPHEMIA
FLORENCE
INWOOD
METCALFE
OIL SPRINGS
PARKHILL
STEPHEN
WARWICK
WATFORD
WEST WILLIAMS

THURSDAY

First Collection: Jan 8, 2026

St. Marys

BLANSHARD
CENTRALIA
HAY
HURON PARK
KIRKTON
ST. MARYS

FRIDAY

First Collection: Jan 9, 2026

South Huron

GRAND BEND MAIN ST (MAY-OCT ONLY)
MCGILLIVRAY
STEPHEN
EAST WILLIAMS
NAIRN
AILSA CRAIG
DASHWOOD
CREDITON
HAY
HENSALL
ZURICH

The Corporation of the Township of Dawn-Euphemia



RESOLUTION – REGULAR MEETING

Date: December 1, 2025

Moved by:	Seconded by:	Recorded Vote:	
		Order	Vote
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	_____ A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	_____ A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____ P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____ M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____ J. Meyer

That the following members of Council attend the Ontario Good Roads Association 2026 Conference in Toronto from March 29 to April 1, 2026, at a cost of \$995 plus tax for conference registration fee, plus accommodations:

Carried.

Good Roads

The Good Roads Annual Conference Accommodation

Hotel Booking

Discounted Fairmont Royal York room bookings will open on Tuesday, January 27, 2026, at 10 AM EST.

All online reservations will REQUIRE PAYMENT IN FULL AT THE TIME OF BOOKING. Carefully review the information outlined below.

A limited block of rooms has been reserved at our official conference hotel, the Fairmont Royal York in Toronto.

Good Roads has negotiated preferred room rates that are only available by booking directly with the Fairmont Royal York. All reservations must be made online—see below.

Reserve your accommodation early. Please note that these rates apply to a limited number of rooms and are only available on a first-come, first-served basis until March 02, 2026. Reservations received after March 02, 2026, will be accepted, subject to room availability, at the hotel's published rate.

HOTEL	RESERVATION METHOD	RATES Single/Double	
Fairmont Royal York 100 Front St. W. (host hotel)	Rooms Online Reservations (Coming January 27, 2026) Note: Up to a max of 5 rooms can be booked per online session.	Fairmont Room	\$349
		Fairmont Luxury	\$379
Check-in time is 4:00 p.m.	Suites Suites cannot be booked via phone or online. The suite form will be available on January 27, 2026.	Deluxe	\$439
		Signature	\$469
		Suites from	\$619 & up
	<ul style="list-style-type: none"> — Municipalities may book a suite — Corporate may apply for a hospitality suite only if their booth or sponsorship has been paid in full to Good Roads. 		
	PLEASE NOTE: The number of suites are limited.		
	Download the Suite Form (Coming January 27, 2026)		

Cancellation & Substitution Policy

- Up to and including March 2, 2026: A cancellation fee equal to one night's stay plus applicable taxes will be charged for each room or suite canceled after the initial booking. Changes and substitutions are permitted.
- Starting March 3, 2026: All reservations will be non-refundable and fully paid. Any cancellation or reduction in nights will forfeit the entire amount. Substitutions remain permitted.

IMPORTANT: Please review and make any changes before March 2, 2026. Substitutions are allowed at any time.

The Good Roads Annual Conference Register Now

Admission Items:

Early Bird registration ends Mar. 15, 2026.

Type	Early Bird Price (Ends Mar. 15)	
Member - Full Conference	\$995.00	Register Now →

Member - 1 Day (Mon or Tues)	\$570.00	Register Now →
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Non-Member - Full Conference	\$1245.00	Register Now →
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Non-Member - 1 Day (Mon or Tues)	\$715.00	Register Now →
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Government (Provincial/Federal) - Full Conference	\$1095.00	Register Now →
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Government (Provincial/Federal) - 1 Day (Mon or Tues)	\$630.00	Register Now →
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**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000



234-2025-4857

November 12, 2025

Dear Head of Council,

On October 23, 2025, our government introduced the *Fighting Delays, Building Faster Act, 2025 (Bill 60)*. Through this legislation and other changes, we are protecting Ontario's economy and keeping workers on the job by cutting red tape, getting shovels in the ground faster and supporting the construction of homes, roads and infrastructure.

The bill contains bold actions, creating the conditions for building housing and transportation infrastructure faster to support families, attract investments, create good jobs and keep Ontario competitive.

You are invited to review the Environmental Registry of Ontario and Regulatory Registry of Ontario posting links provided with this letter and share any feedback you may have.

If you have any questions, please reach out to my Director of Stakeholder and Caucus Relations, Tanner Zelenko, at Tanner.Zelenko@ontario.ca.

In the face of economic uncertainty, we must protect Ontario. I look forward to continued collaboration with you, our municipal partners, to build the more prosperous, resilient and competitive economy that Ontario needs today, tomorrow, and in the decades to come.

Sincerely,

A handwritten signature in black ink that reads 'Robert J. Flack'.

Hon. Robert J. Flack
Minister of Municipal Affairs and Housing

- c. Prabmeet Sarkaria, Minister of Transportation
Doug Downey, Attorney General of Ontario
Todd McCarthy, Minister of the Environment, Conservation and Parks & Acting Minister of Infrastructure
Graydon Smith, Associate Minister of Municipal Affairs and Housing
Robert Dodd, Chief of Staff, Minister's Office
Matthew Rae, Parliamentary Assistant, Municipal Affairs and Housing
Laura Smith, Parliamentary Assistant, Municipal Affairs and Housing
Brian Saunderson, Parliamentary Assistant, Municipal Affairs and Housing
Martha Greenberg, Deputy Minister, Municipal Affairs and Housing
David McLean, Assistant Deputy Minister, Municipal Affairs and Housing
Caspar Hall, Assistant Deputy Minister, Municipal Affairs and Housing
Sean Fraser, Assistant Deputy Minister, Municipal Affairs and Housing
Municipal Chief Administrative Officers

Development Charges Act – Ministry of Municipal Affairs and Housing

Schedule 3 of the Bill would make amendments to the *Development Charges Act, 1997*.

Land Acquisition Costs

A new subsection 7 (3.1) of the *Development Charges Act, 1997* would require development charge-eligible land acquisition costs to be part of a class in a development charge by-law consisting only of those costs. Land acquisition costs would, pursuant to a new section 5.3, be exempted from the historic service level cap, and these costs, for certain services, would be limited to those that relate to the ten-year period after the background study.

A new subsection 35 (1.1) of the Act would provide that money in an existing reserve fund established to pay for growth-related capital costs of eligible services can continue to be used for growth-related land acquisition costs of the applicable service, so long as those costs are not being paid from the reserve fund for the land acquisition class.

Requiring Local Service Policies

A new subsection 59 (2.2) of the Act would require municipalities that levy development charges to establish local service policies for each service to which the by-law relates and for which a part of the service would be provided as a local service.

The local service policy must identify the works or classes of works that are intended to be for the provision of local services. It could also identify works or classes of works that are not intended to be for the provision of local services (e.g. works that would be funded through development charges) or works or classes of works that would only partially be intended to be for the provision of local services.

A municipality could not require a work for the provision of local service to be paid for or constructed as a condition of land division if it is not identified as being intended to be so provided in the local service policy. This rule applies on the earlier of 18 months after Royal Assent or the day on which the local service policy is established.

The municipality would need to send a copy of the local service policy to the Minister of Municipal Affairs and Housing on request, by the date specified in the request.

If a local service policy has been established, it must be reviewed and a resolution passed by council at the same time as a development charge by-law is passed, indicating whether revisions would be needed.

Requiring Treasurer's Statements to be Submitted by a Specific Date

Subsection 43 (1) of the Act is amended to require the municipal treasurer to give council a development charges financial statement (commonly referred to as the treasurer's statement) on or before June 30 annually. Subsection 43 (3) of the Act is amended to require the treasurer to give a copy of the financial statement to the Minister of Municipal Affairs and Housing no later than July 15 of the year in which the statement is provided to council.

Requiring Municipal Documents to be Submitted to the Ministry on Request

A new subsection 10 (5) of the Act would require municipal councils to give a copy of the development charge background study to the Minister of Municipal Affairs and Housing on request, by the deadline specified in the request

A new subsection 13 (5) of the Act, requires municipal councils to give a copy of the development charge by-law passed by the municipality to the Minister on request, by the deadline specified in the request.

You may provide your comments on the proposed changes to the *Development Charges Act, 1997* through the Ontario Regulatory Registry ([25-MMAH018](#)) from October 23, 2025 to November 22, 2025.

Municipal Act – Ministry of Municipal Affairs and Housing

Schedule 7 of the Bill propose changes to the *Municipal Act, 2001*, to transfer jurisdiction over water and wastewater (sewage) services from Peel Region to the lower-tier municipalities of Mississauga and Brampton, and Caledon, effective January 1, 2029, or a different date as prescribed by the Minister. The proposed amendments prevent the transfer of jurisdiction over water and wastewater back from the lower-tier municipalities to Peel Region using existing authority to transfer services in the *Municipal Act, 2001*.

You may provide your comments on the proposed changes to the *Municipal Act, 2001*. through the Environmental Registry of Ontario (ERO) notice and the Ontario Regulatory Registry ([025-1098](#)) from October 23, 2025 to November 22, 2025.

Planning Act – Ministry of Municipal Affairs and Housing

Schedule 10 of the Bill proposes the following amendments to the *Planning Act* that would help create the conditions necessary to support housing and community development. If passed, the proposed changes would:

- Provide authority for the Minister to make regulations that would remove the need for certain minor variances,
- Allow certain official plan amendments modifying the authorized uses of land within a Protected Major Transit Station Areas (PMTSA) to be exempt from Minister's approval,
- Make provincial policy statements inapplicable with respect to all Minister's decisions under the *Planning Act* outside the Greenbelt Area. A transparent and accountable oversight framework would be developed to support implementation,
- Enable all upper-tier municipalities to establish regional Community Improvement Plans (CIPs) without being prescribed, allow municipalities to fund the CIPs of their respective upper- or lower-tier municipalities, and, for upper-tier municipalities without planning responsibilities, to revive CIPs that were in effect on the day before the municipality lost its planning responsibilities, and
- Enable Minister's zoning orders (MZO) to be made by non-regulatory orders and require them to be published on a Government of Ontario website.

We are interested in receiving your comments on these proposed measures. Comments can be made through the Environmental Registry of Ontario and the Ontario Regulatory Registry from October 23, 2025, to November 22, 2025:

- [ERO 025-1097](#) Proposed Planning Act Changes (Schedule 10 of Bill 60 - *Fighting Delays, Building Faster Act, 2025*).

We are also interested in receiving any comments you may have on associated consultation postings:

- [ERO 025-1099](#): Consultation on simplifying and standardizing official plans.
- [ERO 025-1100](#): Consultation to better understand the linkage between minimum lot sizes on urban residential lands and increased housing options and affordability.
- [ERO 025-1101](#): Consultation to understand current municipal practices with respect to green development standards at the lot level (outside of building) in order to assess whether future changes are needed to prohibit mandatory green development standards in order to improve consistency and clarity across Ontario.

The Environmental Registry postings provide additional details regarding the proposed changes.

City of Toronto Act, 2006 – Ministry of Municipal Affairs and Housing

The proposed change would, through a proclamation order, remove the City of Toronto's authority, under the *City of Toronto Act, 2006*, to require green roofs or other alternative roof surfaces on buildings, effective November 3, 2025.

Residential Tenancies Act – Ministry of Municipal Affairs and Housing / Ministry of the Attorney General

Schedule 12 of the Bill amends the *Residential Tenancies Act, 2006* (RTA) to help address delays and support backlog reduction efforts at the Landlord and Tenant Board (LTB) and adjust the balance of landlord and tenant rights and responsibilities. If passed, the proposed changes would:

- Remove the requirement for a landlord to provide compensation to a tenant when evicting for personal use of the rental unit, if the landlord gives at least 120 days' notice of termination, instead of the required 60 days' notice;
- Shorten the notice period a landlord must provide to a fixed-term or month-to-month tenant to evict them for rent arrears from 14 days to 7 days;
- Remove a tenant's ability to raise issues that could otherwise be the subject of a tenant application to the LTB as part of a rent arrears hearing, if the tenant has not paid at least half of the rent arrears claimed in the application filed by the landlord;
- Remove a tenant's ability to raise issues that could otherwise be the subject of a tenant application to the LTB on the day of a rent arrears hearing, if the tenant has not given prior notice in accordance with LTB timelines;
- Specify a 15-day period for a landlord or tenant to request internal review of a final order or decision of the LTB; and

- Create new regulation-making authorities for the government to prescribe:
 - The form of a notice given by a landlord or tenant to terminate a tenancy.
 - Rules and guidelines for determining what qualifies as a “persistent” failure to pay rent / monthly housing charges, when they are due, by a tenant / member of non-profit housing co-operative.
 - Limitations on the LTB’s ability to postpone the enforcement of an eviction order and/or factors the LTB must consider before postponing enforcement.
 - Limitations, conditions, or tests related to a tenant / member of non-profit housing co-operative making a motion to set aside an eviction order that has been issued, without a hearing, when the tenant/member has given notice of termination to a landlord/co-op, or the parties have entered into an agreement to end a tenancy.
 - Limits or conditions on the power of the LTB to review its final decisions and orders.

The proposed amendments would come into force on a day to be named by order of the Lieutenant Governor in Council.

You may provide your comments on the proposed change through the Ontario Regulatory Registry from October 23, 2025, to November 22, 2025 at the links below:

- [RR 25-MMAH019](#): Seeking Feedback on Proposed Amendments to the Rules Related to Tenants Raising New Issues at a Landlord and Tenant Board (LTB) Rent Arrears Hearing
- [RR 25-MMAH024](#): Seeking Feedback on Proposed Amendments to Shorten the Rent Arrears Eviction Notice Period
- [RR 25-MMAH025](#): Seeking Feedback on Proposed Amendments to the Compensation Requirements for Landlord's Own Use Evictions
- [RR 25-MAG017](#): Seeking Feedback on Proposed Amendment to the Residential Tenancies Act, 2006 (RTA) to Shorten the Period of Time Available to Request a Review of an LTB order

Water and Wastewater Public Corporations Act – Ministry of Municipal Affairs and Housing

Schedule 16 of the Bill proposes a new Act which sets out a framework for a new delivery model for water and wastewater services. The new framework will include legislative authority for the Minister to:

- Designate corporations as water and wastewater public corporations by regulation.
- Require prescribed municipalities to deliver water and wastewater exclusively through a water and wastewater public corporation beginning on a date as prescribed.

Under the new framework, the Minister will have regulation-making authority, including the ability to:

- Prescribe duties and responsibilities for the water and wastewater public corporation.
- Govern the transfer, issuance, redemption and purchase of shares and dividends of a water and wastewater public corporation.
- Govern requirements related to the nomination, appointment, election, resignation or removal of members of the board of directors of the corporation.
- Govern powers for the water and wastewater public corporation to impose and collect fees and charges. If required by LGIC regulation, the Minister of Municipal Affairs and Housing would have oversight powers over rate plans (and additional plans that may be prescribed in regulations).
- Provide for additional transitional matters.

Subject to future regulations setting out the share allocation, the first corporation would provide water and wastewater services in Peel Region and would be jointly owned by Mississauga, Brampton and Caledon. A corporation would be incorporated under the *Ontario Business Corporations Act* at the direction of the Minister that the Minister would designate as a water and wastewater public corporation.

The council of a municipality prescribed by the regulations shall, by the date specified in the regulations, make by-laws transferring employees, assets, liabilities, rights and obligations of the municipality to a water and wastewater public corporation for the purpose of providing water and wastewater services.

You may provide your comments on the proposed changes to the *Municipal Act, 2001*, through the Environmental Registry of Ontario (ERO) notice and the Ontario Regulatory Registry ([025-1098](#)) from October 23, 2025 to November 22, 2025.

GO Transit Station Funding Act – Ministry of Infrastructure

Schedule 4 of the Bill proposes changes the *GO Transit Station Funding Act, 2023*, to enable Municipalities the flexibility to specify payment of a transit station charge, in respect of any part of a development that consists of residential development, upon occupancy and require financial security to secure the payment of any transit station charge that is required to be paid upon occupancy of residential development.

Additional amendments will provide for the determination of a transit station charge that is payable upon occupancy of residential development.

You may provide your comments on the proposed change to the *GO Transit Station Funding Act, 2023* through the Environmental Registry of Ontario (ERO) notice [025-1182](#) from October 23, 2025 to November 22, 2025.

Toronto Waterfront Revitalization Corporation Act – Ministry of Infrastructure

The proposed amendments to the *Toronto Waterfront Revitalization Corporation Act, 2002* would extend the mandate of Waterfront Toronto from 2028 to 2035, and allow for a further extension up to 2040.

The amendments also include provisions relating to a strategic review of Waterfront Toronto in 2031-32 that may inform the extension, a provision requiring the provincial government to consult with the federal government and City of Toronto prior to winding-up the corporation, and the repeal of provisions in the Act that are no longer applicable.

You may provide your comments on the proposed change to the *Toronto Waterfront Revitalization Corporation Act, 2002* through the Environmental Registry of Ontario (ERO) notice [025-1182](#) from October 23, 2025 to November 22, 2025.

Transit-Oriented Communities Act – Ministry of Infrastructure

Schedule 15 of the Bill proposes to amend the *Transit-Oriented Communities Act, 2020*, which may allow the Minister to establish a Transit-Oriented Communities Advisory Panel. The Minister may appoint up to four individuals to this Advisory Panel and appoint a Chair from among them.

The Transit-Oriented Communities Advisory Panel would advise and make recommendations to the Minister, in respect of such matters as the Minister directs, related to infrastructure, transit-oriented community projects, land designated as transit-oriented community land under the Act, and other related matters.

The amendments will also enable the Minister to make an order requiring an owner of land designated as transit-oriented community land to enter into an agreement with a municipality addressing any matters that the Minister considers necessary for the appropriate development of the transit-oriented community land.

Municipalities will also be required to designate a municipal officer or employee to give to the Minister such information as the Minister requests with respect to the implementation of transit-oriented community projects that are located within that municipality.

You may provide your comments on the proposed change to the *Transit-Oriented Communities Act, 2020* through the Environmental Registry of Ontario (ERO) notice [025-1182](#) from October 23, 2025 to November 22, 2025.

Construction Act - Ministry of the Attorney General

Schedule 2 of the bill proposes the following amendments to the *Construction Act* that would, if passed, refine the new annual release of holdback system that was enacted in 2024 but that is not yet in force:

Section 30 is re-enacted in order to apply with respect to the abandonment or termination of a contract or subcontract, rather than to a circumstance in which a contractor or subcontractor defaults in the performance of a contract or subcontract.

Not-yet-in-force amendments to section 31 that would have been made by section 27 of Schedule 4 to the *Building Ontario For You Act (Budget Measures), 2024* – providing for annual lien expiry – are repealed. Section 31 is amended to retain the provisions of those amendments dealing with notice of termination and its effects. The not-yet-in-force re-enacted version of section 26 (payment of basic holdback) is consequently amended to require the annual release of holdback without the expiry of liens.

Section 87.4 is amended by adding a separate transition rule for alternative financing and procurement arrangements (otherwise known as “public-private partnerships”) and to adjust the transition rules respecting amendments made to section 31.

Transitional regulation-making authority in section 88 is made more generally applicable and is transferred from the Lieutenant Governor in Council to the Minister.

The amendments are to come into force at the same time as related amendments to the Act made by the *Building Ontario For You Act (Budget Measures), 2024*, except for the transitional regulation-making authority which comes into force on Royal Assent.

Ontario Water Resources Act - Ministry of the Environment, Conservation and Parks

Schedule 8 of the bill proposes amendments to the *Ontario Water Resources Act* (OWRA) that would, if enacted, would reduce the time and costs with providing on-site sewage treatment to on-farm worker housing by allowing larger systems (comprised of multiple systems with design capacities no greater than 10,000 L/d each and up to 50,000 L/d total per lot or parcel of land) to be regulated under the Ontario's Building Code and exempting these systems from existing *Ontario Water Resources Act* requirements for environmental compliance approvals.

You may provide your comments on the proposed change to the *Ontario Water Resources Act* through the Environmental Registry of Ontario (ERO) notice [ERO 025-0900](#) from October 23, 2025 to November 22, 2025. In parallel, the government is also consulting on a policy proposal on how the Ontario Building Code will continue to provide protection to human health, the environment, and neighbouring properties in relation to these on-farm systems. You may provide comments on this supporting policy proposal to the Ontario Building Code through Environmental Registry of Ontario notice [ERO 025-0899](#) from October 24, 2025 to December 7, 2025.

Building Transit Faster Act, 2020 – Ministry of Transportation

Schedule 1 of the bill proposes amendments to the *Building Transit Faster Act, 2020* (BTFA) that, if passed, would remove barriers and streamline processes that may otherwise result in delays to the timely completion of provincial transit projects by:

- Reducing the notice period to property owners from 30 to 15 days for Metrolinx to conduct due diligence work (e.g., carrying out inspections, removing obstructions), extending access to municipal right-of-way and third-party lands to the operation and maintenance of projects, and expanding the application of Minister's access orders to additional infrastructure (e.g., tunnels, life safety systems, buildings, bridges). Amendments will also create Minister's regulation-making authorities to name additional infrastructure and to delegate powers for access orders to Metrolinx or to an MTO official.

You may provide your comments on the proposed change to the BTFA through the Environmental Registry of Ontario notice [ERO 025-1035](#).

Highway Traffic Act – Ministry of Transportation

Schedule 5 of the bill amends the *Highway Traffic Act* (HTA) to require applicants for a Driver's Licence, Photo Card and Registrant Identification Number demonstrate that the person is a resident of Ontario, that the person has legal status in Canada and, with respect to an application for a commercial class driver's licence, that the person is lawfully able to work in Canada.

The Schedule also makes amendments to Part II.1 of the HTA to address concerns about the impact of vehicle lane reductions on traffic flow, congestion, and transportation efficiency. Amendments to s.195.3 would prohibit all municipalities from reducing the number of motor vehicle lanes when installing new bicycle lanes. Regulation-making authority is also proposed that would allow the Minister to expand the prohibition to include other municipal activities or provide exemptions to the prohibition altogether.

Finally, amendments to s. 195.9 would streamline the process for reimbursement regarding the existing bicycle lane provisions.

You may provide your comments on the proposed changes through Environmental Registry of Ontario notice [ERO 025-1071](#) and Regulatory Registry notice [RR 25-MTO019](#).

Local Roads Boards Act – Ministry of Transportation

Schedule 6 of the bill amends the *Local Roads Boards Act* to allow owners of certain tax-exempt lands to make voluntary payments to their local roads boards. If approved by the Minister, the voluntary payments would be eligible for matching provincial government funding. The Minister is provided regulation-making authority to prescribe lands for this purpose, as well as to establish an approvals process for such payments. Other related amendments are made regarding record-keeping.

Photo Card Act, 2008 – Ministry of Transportation

Schedule 9 of the bill amends the *Photo Card Act, 2008*, to require that an applicant for a photo card establish that they are a resident of Ontario, and that they are in Canada lawfully.

Public Transportation and Highway Improvement Act – Ministry of Transportation

Schedule 11 of the bill adds a new section to the *Public Transportation and Highway Improvement Act* (PTHIA), stating that various things under the Act do not constitute an expropriation or injurious affection.

This Schedule also repeals and replaces s. 117 of the Act. The Minister of Transportation has existing authority under this section to set mandatory standards for highways, including for municipal roads; however, there is no such regulation currently in place. Proposed amendments would support implementation of common road construction standards across the province by creating new regulation-making authorities to allow the province to prescribe requirements for road construction contracts, establish an exemption process, and set reporting requirements pertaining to road standards. Amendments also allow the Minister to require input from stakeholders regarding standards upon request.

You may provide your comments on the proposed change to the PTHIA related to road construction standards through the Environmental Registry of Ontario notice [ERO 025-1140](#).

Towing and Storage Safety and Enforcement Act, 2021 – Ministry of Transportation

Schedule 14 of the bill amends the *Towing and Storage Safety and Enforcement Act, 2021*, such that tow operators and vehicle storage operators are not required to submit their rates to the ministry for a service where a maximum amount for that service has been set by regulation.

You may provide your comments on the proposed changes through Regulatory Registry notice [RR 25-MTO017](#).

8c

The following is a summary of the Plumbing Permits issued for the Township of Dawn-Euphemia to the end of the month of October, 2025:

<u>PERMIT #</u>	<u>DESCRIPTION &/OR LOCATION</u>	<u>OWNER/CONTRACTOR</u>
PP-24-004	640 Mandaumin Rd, Con 1, S Pt Lot 17	
PP-25-001	2107 Dawn Valley Rd, Con 1, N Pt Lot 33	
PP-25-003	4632 Lambton Line, Con 8, Pt Lot 16	
PP-25-004	5626 Edys Mills Line, Con 12, E Pt Lot 31	
PP-25-006	481 Dawn Mills Rd, Con 7, Pt Lot 15	
PP-25-005	1595 Inwood Rd, Con 2, E Pt Lot 28	
PP-25-007	1647 Tramway Rd, Con 5, Pt Lot 28	
PP-25-008	1885 Cuthbert Rd, Con 2, Pt Lot 31	
PP-25-002	2148 Cameron, Con 11, N Pt Lot 34	
PP-25-009	1268 Pantry School Rd, Con 9, Pt Lot 24	
PP-25-011	1356 Tramway Rd, Con 6, N Pt Lot 25	

Christmas
Tree
RECYCLING



FREE

Christmas Tree Drop-off

**UNTIL SATURDAY
JANUARY 10TH**

Christmas
Tree
Recycling



Bluewater Recycling Association is offering a free "Christmas Tree Drop-off Program". Drop off your trees no later than **Saturday January 10, 2026**, at 6213 Mill Street – east side gravel entrance to the Fair Grounds (approximately 50 m past the entrance to the Dawn-Euphemia Community Centre), in Florence. The area will be will marked. Chips will be left behind and offered to the residents on a first come first serve basis.

8d

**Drop off trees at
6213 Mill Street
– east side
gravel entrance
to the Fair
Grounds (approx
50m past the
entrance to the
Community
Centre) in
Florence**

**Accepting trees
until Saturday
January 10,
2026**

**Chips will be
available to
residents on a
first come, first
serve basis**



8e

Enbridge Gas Inc.

Notice of Study Commencement and Virtual Information Session 2026 Storage Enhancement Project

Enbridge Gas is proposing the 2026 Storage Enhancement Project in Lambton County, Ontario. The purpose of the project is to meet growing market demand for incremental natural gas storage space and optimize the injection/withdrawal cycle of the Rosedale Storage Pool. Enbridge Gas intends to increase the Maximum Operating Pressure (delta pressuring) of the Dawn 156, Bentpath, and Rosedale Storage Pools, construct an injection/withdrawal natural gas storage well at the Rosedale Storage Pool, and construct approximately 100m of 10-inch natural gas pipeline from the new well to the existing Rosedale Storage Pool gathering system.

The information included in this notice was developed for the purposes of an assessment of potential environmental and socioeconomic impacts and does not represent the final project scope or design. Consultation and engagement with Indigenous communities, landowners, government agencies, and other interested persons is an integral component of the project's planning process. As such, a Virtual Information Session will be held:

Virtual Information Session (online):
December 01, 2025 – December 12, 2025
www.solutions.ca/2026StorageEnhancement

The presentation from the Virtual Information Session will be available for viewing on the Enbridge Gas project webpage once the Virtual Information Session is complete.

A questionnaire will also be available as part of the Virtual Information Session, and questions and comments about the proposed project can be directed to the project email address listed below. Input received during the Virtual Information Session may be used to develop site-specific environmental protection and mitigation measures for the project. Input and comments about the project are requested by December 19, 2025, in order to ensure their consideration as part of the Environmental Report

As part of the planning process, Enbridge Gas has retained Stantec Consulting Ltd. to complete an Environmental Study for the project. The Environmental Study will fulfill the requirements of the Ontario Energy Board's (OEB) "Environmental Guidelines for the Location, Construction, and Operation of Hydrocarbon Projects and Facilities in Ontario, 8th Edition (2023)". It is anticipated that the Environmental Report for the Study will be completed in early 2026. Pending a positive recommendation from the OEB to the Minister of Natural Resources for the issuance of well drilling license under section 40 of the *OEB Act*, and an OEB approval under section 38(1) of the OEB to increase the MOP of the Storage Pools, delta pressuring is anticipated to be started in 2026 with construction of the new well in early 2027.

For any questions, comments, or input regarding the Environmental Study for the 2026 Storage Enhancement Project, please contact:

Hannah Saevil
Environmental Services
Stantec Consulting Ltd.
Telephone: 1-905-817-2090
Email: 2026storageenhancement@stantec.com
Project website: enbridgegas.com/SEProject2026

Township of Dawn-Euphemia

NOV 24 2025

RECEIVED





VOUCHER # 21 - 2025

1-Dec-25

INVOICES	CHEQUE RUN	CHEQUE #	TOTAL
Admin/P Wks/Fire/Drain/Water/DECC	17-Nov-25		\$ 618,965.62
Admin/P Wks/Fire/Drain/Water/DECC	18-Nov-25		\$ 132,406.56
Admin/P Wks/Fire/Drain/Water/DECC	19-Nov-25		\$ 24,918.19
Grand total of all invoices			\$776,290.37
PAYROLL	PP # 24		
Administration	\$ 15,939.54	\$	15,939.54
Public Works	\$ 26,689.19	\$	26,689.19
Council	\$ 4,044.94	\$	4,044.94
Grand total of all Payroll			\$ 46,673.67
VOUCHER # 21 - 2025			GRAND TOTAL \$822,964.04

The Corporation of the Township of Dawn-Euphemia



RESOLUTION – REGULAR MEETING

Date: December 1, 2025

Moved by:	Seconded by:	Order	Recorded Vote: Vote
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	_____ A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	_____ A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____ P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____ M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____ J. Meyer

That By-Law 2025-21, being a By-Law to enter into agreement with Corporation of the County of Lambton for the purposes of winter control and maintenance activities; and to repeal By-Law 2024-24, be taken as read a first, second, and third time, and finally passed this 1st day of December, 2025. *Carried.*



THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

BY-LAW NUMBER 2025-21

***Being a by-law to Enter into Agreement with The Corporation of the County of Lambton
for the Purpose of Winter Control and Maintenance Activities; and to repeal
By-Law 2024-24***

WHEREAS the Corporation of the Township of Dawn-Euphemia is desirous of entering into an Agreement with the Corporation of the County of Lambton for the Purpose of Winter Control and Maintenance Activities; and to repeal By-Law 2024-24;

NOW THEREFORE the Council of the Corporation of the Township of Dawn-Euphemia **ENACTS AS FOLLOWS:**

1. **THAT** the entering of a Winter Control Agreement and Schedule 'A' between The Corporation of the Township of Dawn-Euphemia and with the Corporation of the County of Lambton is hereby approved and authorized;
2. **THAT** the Mayor and Clerk are hereby authorized and directed to execute on behalf of, and under the seal of, The Corporation of the Township of Dawn-Euphemia the said Agreement as attached to this By-law as Schedule "A";
3. **That** By-Law 2024-24 is hereby repealed.
4. **That** all by-laws or parts of by-laws or motions heretofore passed inconsistent with this by-law hereof, are hereby repealed
5. **THAT** this By-law shall come into force and take effect on the final passing thereof;

READ a FIRST and SECOND time this 1st day of December, 2025.

READ a THIRD time and FINALLY PASSED this 1st day of December, 2025.

Mayor – Alan Broad

Administrator-Clerk – Donna Clermont

The Corporation of the Township of Dawn-Euphemia

106

RESOLUTION – REGULAR MEETING

Date: December 1, 2025

Moved by:	Seconded by:	Recorded Vote:		
		Order	Vote	
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	_____	A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	_____	A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____	P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____	M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____	J. Meyer

That By-Law 2025-22 being a by-law to authorize the execution of an agreement with CentralSquare for the management of an online website service to allow Dawn-Euphemia residents the option to receive and pay their taxes and water bills online. Carried.



THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

BY-LAW NUMBER 2025-22

Being a By-law to Authorize the Execution of an Agreement with the CentralSquare for the management of an online website service to allow Dawn-Euphemia residents the option to receive and pay their tax and water bills online.

WHEREAS the Corporation of the Township of Dawn-Euphemia is desirous of entering into an Agreement with CentralSquare Technologies LLC (CentralSquare) for the purpose of adopting eBilling and ePay services to allow Dawn-Euphemia residents the option to receive and pay their tax and water bills online via a CentralSquare online service website.

NOW THEREFORE the Council of the Corporation of the Township of Dawn-Euphemia **ENACTS AS FOLLOWS:**

1. **THAT** the attached eBilling and ePay Agreement is hereby approved and authorized, as attached hereto, and forming part of this By-law;
2. **THAT** the Mayor and Clerk are hereby authorized and directed to execute on behalf of, and under the seal of, The Corporation of the Township of Dawn-Euphemia the said Agreement as attached to this By-law;
3. **THAT** the Treasurer is hereby authorized and directed to execute on behalf of, and under the seal of, The Corporation of the Township of Dawn-Euphemia, any other necessary documentation associated with the CentralSquare Agreement;
4. **THAT** this By-law shall come into force and take effect on the final passing thereof;

READ a FIRST and SECOND time this 1st day of December, 2025.

READ a THIRD time and FINALLY PASSED this 1st day of December, 2025.

Mayor – Alan Broad

Clerk – Donna Clermont



THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0
Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018
Email: admin@dawneuphemia.on.ca Website: www.dawneuphemia.ca

To: Members of Dawn-Euphemia Township Council
Meeting Date: December 1, 2025
From: Marc Seguin, Treasurer
Subject: **Tax and Utility ePay Report**

Open Session Report FIN 25-12-01

Background:

To report to Council the costs and recommendations associated with utilizing ePay as well as eBilling for Dawn Euphemia's tax and utility billing.

Comments:

ePay is an online payment method for customers to pay outstanding balances online.

This report is in conjunction with the previous report Tax and Utility eBilling dated February 18, 2025

Please see Appendix A: Bylaw 2025-22 eBilling and ePay agreement

Please see Appendix B: CentralSquare contract

Consultations:

We have been in contact with Asyst for financial information.

Financial:

NA

Recommendation:

That the Tax and Utility ePay report dated October 6, 2025 from the Treasurer regarding utilizing ePay for online payment of bills and invoices be accepted as presented.



CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0 Website: www.dawneuphemia.ca
Tel: (519) 692-5148 x22 Fax: (519) 692-5511 Email: treasurer@dawneuphemia.on.ca

Starting in January 2026, Dawn-Euphemia will be offering their bills online for viewing and paying with eBilling and ePay. This method of accessing and paying your bills is fast, convenient, and can be done from the comfort of your home computer or phone.

If you have any questions or comments, please call the township office.

What is eBilling?

eBilling is where you can download your tax and water bills online from a secure and safe website. This replaces your bill being mailed to you.

What is ePay?

ePay is where you can pay your tax, water, or other bills online.



Is there a charge or fee?

There is no fee to use eBilling. ePay has a small surcharge of 2.5% per credit card transaction and 1.5% for debit transactions. This amount is above and beyond the bill or invoice.

Are there reminders?

When you sign up with your email address, you will be given email notifications of invoices.

How to start?

Go to www.dawneuphemia.ca under the Municipal Services tab to get signed up.

How to cancel?

Contact the Dawn-Euphemia office; we'll help with your eBilling and ePay right away!

The Corporation of the Township of Dawn-Euphemia



RESOLUTION – REGULAR MEETING

Date: December 1, 2025

Moved by:	Seconded by:	Recorded Vote:	
		Order	Vote
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	_____ A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	_____ A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____ P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____ M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____ J. Meyer

That By-law 2025-23, Being a By-law to authorize the execution of an Agreement with Comprint Systems Incorporated (doing business as “DataFix”), And to Repeal By-Law 2022-15, be taken as read a first, second and third time, and finally passed this 1st day of December, 2025. Carried.



**THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA
BY-LAW 2025-23**

Being a By-law to authorize the execution of an Agreement with Comprint Systems Incorporated (doing business as "DataFix")

WHEREAS the Corporation of the Township of Dawn-Euphemia is desirous of entering into an agreement with Comprint Systems Incorporated (doing business as "DataFix"), for the purpose of Vote-by-Mail Services for the 2026 Municipal Election, as outlined in the agreement;

NOW THEREFORE the Council of the Corporation of the Township of Dawn-Euphemia **ENACTS AS FOLLOWS:**

1. **THAT** the entering of an Agreement between The Corporation of the Township of Dawn-Euphemia and with Comprint Systems Incorporated is hereby approved and authorized;
2. **THAT** the Clerk is hereby authorized and directed to execute on behalf of, and under the seal of, The Corporation of the Township of Dawn-Euphemia the said Agreement as attached to this By-law as Schedule;
3. **THAT** By-law 2022-15 is hereby repealed;
4. **THAT** this By-law shall come into force and take effect on the final passing thereof;

READ a FIRST and SECOND time this 1st day of December, 2025.

READ a THIRD time and FINALLY PASSED this 1st day of December, 2025.

Mayor – Alan Broad

Administrator-Clerk – Donna Clermont

The Corporation of the Township of Dawn-Euphemia



RESOLUTION – REGULAR MEETING

Date: December 1, 2025

Moved by:	Seconded by:	Recorded Vote:	
		Order	Vote
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	_____ A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	_____ A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____ P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____ M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____ J. Meyer

That Council hereby now moves into a session of the Regular Council Meeting that shall be closed to the public at _____pm in accordance with S.239(2)(c) of the Municipal Act, S.O. 2001, c25 for the purpose of consideration of the following Three (3) Matters under S.239 (2) (2)(a) 1 Matter under the Security of Property of the Municipality; (2)(b) 1 Matter under Personal Matters a Municipal Employee; (2)(e) 1 Matter under litigation. *Carried.*

The Corporation of the Township of Dawn-Euphemia

12

RESOLUTION – REGULAR MEETING

Date: December 1, 2025

Moved by:	Seconded by:	Order	Recorded Vote: Vote
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	J. Meyer

That this Regular Meeting of Council be hereby adjourned at the hour of _____ pm, to meet again for the Special Council Meeting on December 15, 2025, at 3:00 pm, for the purpose of a Visioning Session for the Official Plan Review, followed by the Regular Meeting of Council on December 15, 2025, at 4:30 pm or at the call of the Chair. *Carried.*