



The Corporation of the Township of Dawn-Euphemia

- A G E N D A -

Monday, March 2, 2026 – 6:30 pm

REGULAR MEETING OF COUNCIL

Municipal Office, 4591 Lambton Line

Be advised that Council Meetings are being recorded and live streamed. If you wish to attend via zoom, please contact the Clerk for an invitation. Comments and opinions expressed by individual Council Members, guests and the general public are their own, and do not necessarily represent those of the Dawn-Euphemia Council. The official record of the Council Meeting shall consist solely of the Minutes approved by Council.

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1. **CALL TO ORDER**
 2. **DISCLOSURE OF PECUNIARY INTEREST**
 3. **DELEGATIONS**
 4. **ADOPTION OF MINUTES**
 - a) Minutes of Regular Council Meeting of February 17, 2026
 5. **BUSINESS ARISING FROM MINUTES**
 6. **PLANNING/DRAINAGE/PROPERTY**
 - (a) Drain Maintenance Requests Received: (1) Evans Drain
 7. **REPORTS**
 - a) Activity Report from the Administrator-Clerk for January & February
 8. **CORRESPONDENCE**

Information Only

 - a) Municipality of Brooke-Alvinston -- Brooke Fire Rescue 2026 Approved Budget
 - b) 2026 Municipal Elections "Have you Considered Running for Council" Flyer
 9. **OTHER BUSINESS**
 - a) Accounts
 10. **BY-LAW**
 - a) By-Law 2026-06, being a by-law to appoint a Treasurer/Tax Collector for the Township of Dawn-Euphemia
 11. **CLOSED SESSION**
 12. **ADJOURNMENT:** **Next Meeting of Council**
Committee of Adjustment – Monday March 16, 2026 @ 6:20 PM
Regular Council Meeting – Monday March 16, 2026 @ 6:30 pm

The Corporation of the Township of Dawn-Euphemia



RESOLUTION – REGULAR MEETING

Date: March 2, 2026

Moved by:	Seconded by:	Recorded Vote:
		Order Vote
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____ _____ A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____ _____ A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____ _____ P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____ _____ M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____ _____ J. Meyer

That the Minutes of the Regular Council Meeting of February 17, 2026, be adopted. *Carried.*



The Corporation of the Township of Dawn-Euphemia

- M I N U T E S -

Regular Council Meeting
 Tuesday February 17, 2026
 6:30 pm, Municipal Office, 4591 Lambton Line

Present: Mayor: A. Broad
 Councillors: A. Gray
 P. LeBoeuf
 M. McGuire
 J. Meyer (Absent)

Staff Present: D. Clermont, Administrator-Clerk
 B. Poland, Deputy-Clerk (Left at 6:50 pm)

Disclosures: None

2026-24 Councillor McGuire – Councillor Gray

Minutes – February 2, 2026

That the minutes of the February 2, 2026, Regular Council Meeting be adopted. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
-	J. Meyer

2026-25 Councillor LeBoeuf – Councillor McGuire

2026 Maintenance Gravel

That Council receives the report from the Public Works Superintendent dated February 17, 2026, regarding the supply and application of maintenance gravel for 2026 from McKenzie and Henderson Ltd. for gravel delivered to the former Dawn Township for \$34.70 for Granular “A”, “M”, and “Dawn Blend”, and \$34.15 per tonne for 0 – 2”, and for gravel delivered to the former Euphemia Township for \$37.95 for Granular “A”, “M” and “Dawn Blend” and \$37.40 per tonne for 0 – 2” per tonne, plus taxes, plus any respective fuel surcharges as included in this report; And further that Council waives the requirements for a competitive process in favour of a negotiated process as the best interests of the Township would be served through negotiations for the reason that the Public Works Superintendent has worked extensively with this supplier in the past to develop a unique, durable blend of gravel that is considered to be a superior product for maintaining high quality gravel roads in the municipality, and as the supplier has the equipment and the expertise to deliver material in an expedient and efficient manner. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
-	J. Meyer

2026-26 Councillor LeBoeuf – Councillor Gray

Lambton County Music Festival

That Council denies the donation request dated January 30, 2026, from the Lambton County Music Festival. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
-	J. Meyer

2026-27 Councillor LeBoeuf – Councillor McGuire

Closed Session

That Council hereby now moves into a session of the Regular Council Meeting that shall be closed to the public at 6:40 pm in accordance with One (1) Matter under S.239(2)(f) Advise that is Subject to Solicitor-Client Privilege; One (1) Matter under S.239(2)(e) Litigation or Potential Litigation and One (1) Matter under S.239(2)(b) Personal Matters about an Identifiable Individuals including Municipal Employees. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
-	J. Meyer

Rise and Report

Council met in a closed session for the purpose of consideration under S. 239 (2)(f) One (1) Matter under Client-Solicitor Privilege; S.239(2)(e) One (1) Matter under Litigation or Potential Litigation: and S.239(2)(b) One (1) Matter under Personal Matters about an Identifiable Individuals including Municipal Employees. Council acknowledged various reports and provided direction to the Administrator-Clerk on all matters.

2026-28 Councillor LeBoeuf – Councillor Gray

Adjournment

That this Regular Session of Council be hereby adjourned at the hour of 7:39 pm, to meet again on March 2, 2026 @ 6:30 pm (Regular Meeting), or at the call of the Chair. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
-	J. Meyer

Mayor

Administrator-Clerk

The Corporation of the Township of Dawn-Euphemia



RESOLUTION – REGULAR MEETING

Date: March 2, 2026

Moved by:	Seconded by:	Recorded Vote:	
		Order	Vote
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	_____ A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	_____ A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____ P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____ M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____ J. Meyer

That the following Drain Maintenance Request be referred to the Drain Superintendent with power to act; (1) The Evans Drain Maintenance Request received February 18, 2026, submitted by Melvin Toews. *Carried.*

For Office Use Only
 Drainage Supt _____
 Council March 2, 2026
 Res: _____
 Electronic File _____

COPY
 Township of Dawn-Euphemia
FEB 18 2026

Notice of Request for Drain Maintenance and/or Repair

Drainage Act, R.S.O. 1990, c. D.17, subs. 79(1)

RECEIVED

To: The Clerk of the Corporation of the Township of Dawn-Euphemia

Re: EVANS DRAIN
 (Name of Drain)

In accordance with section 74 and 79(1) of the Drainage Act, take notice that I, as a person affected by the above mentioned drain, request that it be maintained and repaired.

Provide a brief description of how you are affected by the condition of this drain:

- Clean Out Tile Repair Culvert Replacement Sprayed

Comments: Contact : any questions or updates

Property Owners:

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number, if available.

Property Description MC AUSLAN ROAD
CON 2 WPT LOT 28 / 25 R 10055 PARTS 1 AND 3
 Ward or Geographic Township _____ Parcel Roll Number 38-06-009-020-02700-0000

If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer. Only the owner(s) of the property may request drain maintenance and/or repair.

Select Ownership Type UNITED ONTARIO FARMS LTD

Enter the mailing address and primary contact information:

Last Name TOEWS First Name MELVIN Middle Initial J.

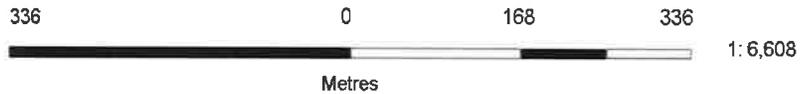
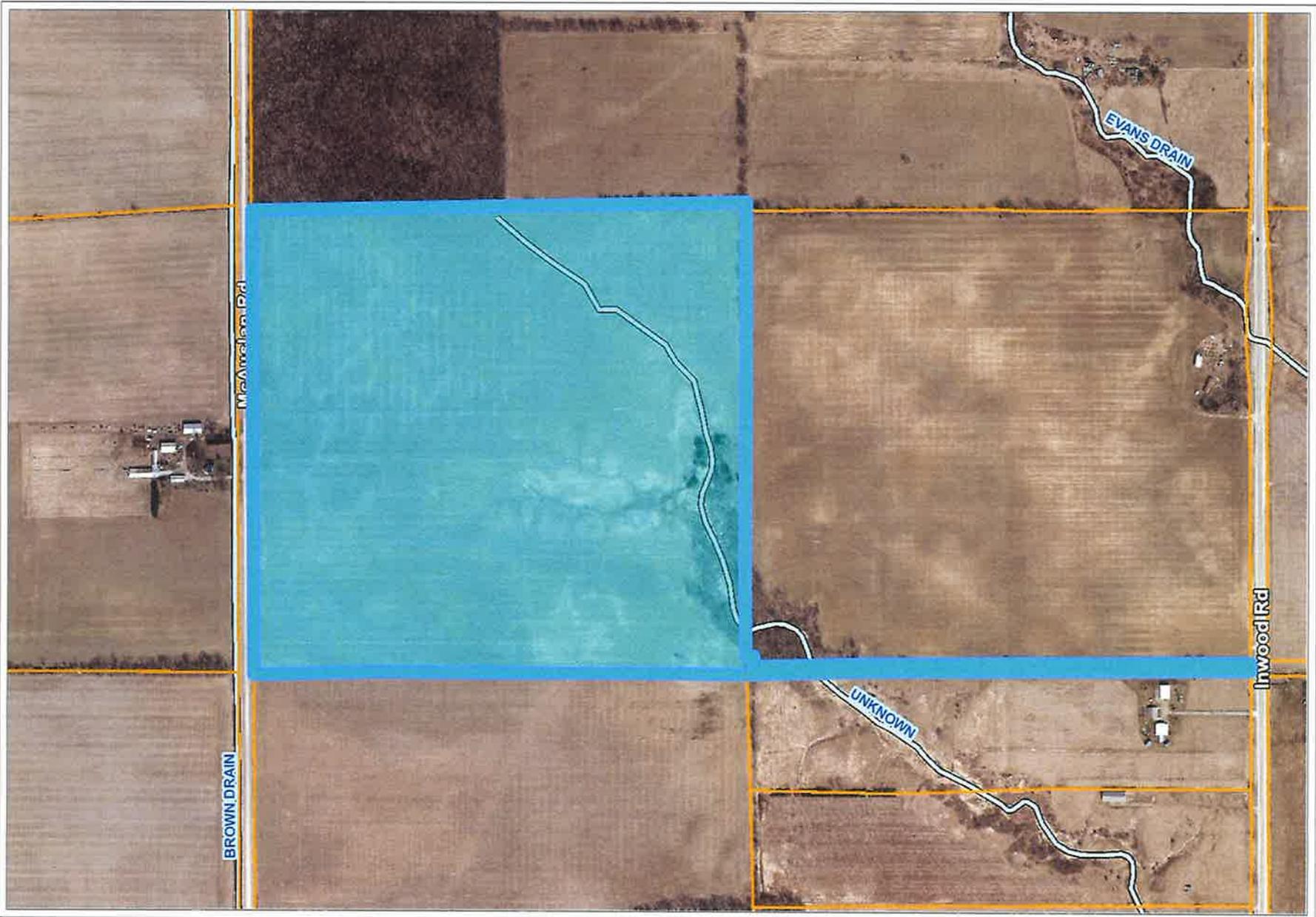
Mailing Address
 Unit Number _____ Street/Road Number _____ Street/Road Name _____ PO Box _____
 City/Town _____ Province _____ Postal Code _____
 Telephone Number _____ Cell Phone Number (Optional) _____ Email Address (Optional) _____

Signature of Landowner: _____ Date: JAN 20, 2026

To be completed by recipient municipality:

Notice filed this _____ day of _____ 20____

Name of Clerk (Last Name, First Name) Clermont, Donna Signature of Clerk _____



This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.





THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA



4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0
Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018
Email: clerk@dawneuphemia.on.ca Website: www.dawneuphemia.ca

Meeting Date: March 2, 2026
To: Mayor Broad and Members of Dawn-Euphemia Township Council
From: Donna Clermont, Administrator-Clerk
Subject: **ACTIVITY REPORT FOR JANUARY & FEBRUARY**

OPEN SESSION REPORT

Background:

The purpose of this report is to provide Council with a brief summary of various meetings/activities for the months of January & February.

Jan 13 – The Annual 2026 License Report for Municipally-owned cemeteries was submitted to the Bereavement Authority of Ontario.

Jan 21 – I participated in the Updated Proposal for a new streamline Environmental Assessment Regulation for Municipal Infrastructure hosted by the Ministry of Environment, Conservation and Parks (MECP). The Ministry continues to modernize Ontario's EA program with goals to reduce delays for critical infrastructure projects, while maintaining strong environmental protections and opportunities for public consultation. In March 2023, an initial proposal was published on the Environmental Registry for review. In February 2024, the Ministry began consultation on a more detailed proposal for regulations under Part II.4 of the amended Environmental Assessment Act.

Jan 29 – The Drainage Superintendent and I attended a zoom call with Dobbin Engineering and Lambton County to review an invoice for one of the municipal drains.

Feb 11 – The office staff attended zoom training for the new E-Pay and E-Billing Program recently installed on the website. The Township now offers 2 new convenient services to our residents. The first is E-Billing (receiving your tax and water bills electronically) and the second is E-Pay (the ability to pay invoices online by credit card/PayPal). With E-Billing you will receive an e-mail notification from the Township as soon as your bill becomes available. You can also view your bills at any time by logging in through the Township's website by using the E pay service, payments can be made securely online using a credit card or PayPal. Advertising has been by way of website, a flyer and instructions contained in the newsletter.

Feb 17 – I attended a webinar hosted by OMERs Re: AVC Contributions.

PROPERTY STANDARDS/DOG COMPLAINTS RESOLVED

	Address	Complaint Date	Issue	Result
1	Dawn Mills Rd	Dec 22/25	dog running at large	Contacted owner - Resolved by Township Dec 22/25
2	Downie Rd	Oct 24/25	living in the garage	Inspection conducted, owner contacted, matter resolved by Lambton County-owner invoiced \$317 Dec 10/26
3	Johnston Rd	Nov 25/25	derelict property	Matter resolved by Twp Feb 3/26
4	Pantry School Rd	Nov 27/25	Property standards	Matter resolved by Twp on Jan 31/26
5	Pantry School Rd	Dec 22/25	Dog running at large	Spoke to owner, matter resolved by Twp Dec 22/25

OUTSTANDING PROPERTY STANDARDS COMPLAINTS

1	Pantry School Rd	May 27/25	Property Standards	Owner will recommence in Spring 2026
2	Florence Road	Sept 29/25	Property Standards	Will recommence process in Spring 2026

Recommendation: Information Only

The Corporation of the Township of Dawn-Euphemia



RESOLUTION – REGULAR MEETING

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<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	_____	A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____	P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____	M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____	J. Meyer

That Council acknowledge receipt of the Brooke Fire Rescue 2026 Approved Budget from the Municipality of Brooke-Alvinston. *Carried.*

**MUNICIPALITY OF BROOKE-ALVINSTON
 BROOKE FIRE RESCUE
 2026 APPROVED BUDGET**



OPERATING EXPENDITURES

WAGES - OPERATIONS	\$ 115,000	Includes Call outs, Fire Chief, etc
WAGES - TRAINING	95,000	New FF training/Officer Dev/RTC certification courses
GST RECOVERIES ON ALLOWANCES	(3,000)	
BENEFITS - STATUTORY	24,000	Mainly WSIB based on # of firemen
BENEFITS - MUNICIPAL	6,000	VFIS Coverage
UNIFORMS	6,000	New recruits / replacement
PERSONNAL PROTECTIVE EQUIPMENT	6,000	Boots, traffic vests, helmets, gloves
TRAINING EXPENSES	15,000	Courses, Textbooks, etc.
EMPLOYEE RECOGNITION	3,500	Appreciation Dinner, certificates
PHONE/INTERNET SERVICE	1,500	
POSTAGE & COURIER	250	
UTILITIES	4,500	
HEATING	3,250	
OFFICE & ADMINISTRATION	8,000	Supplies/Corp mgmt. time /Firepro
INSURANCE	21,450	Per Insurance allocation
ASSOCIATION FEES & MEMBERSHIPS	2,000	O AFC, CVFSA
FIRE PREVENTION	4,500	
BUILDING REPAIRS & MAINTENANCE	3,750	
GROUNDS MTCE	3,000	Grass cutting
EQUIPMENT REPAIRS & MAINTENANCE	7,500	Equipment testing & maintenance
TRAVEL & ACCOMODATIONS	2,500	O AFC, CFFF
MEETINGS & MILEAGE	750	Officers Mtg, County Mutual Aid, etc.
MEDICAL SUPPLIES	2,500	
PAGERS & RADIO'S	4,000	
VEHICLE/EQUIPMENT - FUEL	5,000	
PPE - CLEANING AND MAINTENANCE	4,000	Additional gear to be cleaned based on 2025 cost
VEHICLE REPAIRS & MAINTENANCE	15,000	
VEHICLE INSPECTIONS & TESTS	20,000	Annual vehicle & equipment inspections
TELEPHONE DISPATCH COSTS	22,000	Increased costing and upgrading equipment
	<u>\$ 402,950</u>	

CAPITAL EXPENDITURES

EQUIPMENT - VEHICLES	\$ 13,882	Fire Protection Grant Equipment
BUNKER GEAR	24,000	6 sets @ \$4000 each
BUILDING	25,000	Training Facility - part 3
BUILDING -Interior	7,500	Replace flooring, plumbing + electrical upgrades
TRAINING	10,000	Forcible Entry Prop
	<u>\$ 80,382</u>	

COMBINED OPERATING & CAPITAL \$ 483,332

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2026 MUNICIPAL ELECTIONS HAVE YOU CONSIDERED RUNNING FOR MUNICIPAL COUNCIL?

JOIN US TO FIND OUT MORE



WEDNESDAY, MARCH 25, 2026

**TWO SESSIONS AVAILABLE:
2:00 P.M. & 6:00 P.M.
(SESSION WILL RUN APPROX. 2 HOURS.)**

**VIRTUAL ATTENDANCE:
AVAILABLE BY REGISTERING ELECTION@PETROLIA.CA**

**LOCATION:
COUNTY OF LAMBTON BUILDING
789 BROADWAY STREET
WYOMING, ONTARIO**



**HOSTED BY THE MUNICIPALITIES OF LAMBTON COUNTY
FEATURING PRESENTER: MR. NIGEL BELLCHAMBER**



THE MUNICIPALITY OF
LAMBTON SHORES



SARNIA



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VOUCHER # 4 - 2026

2-Mar-26

INVOICES	CHEQUE RUN	CHEQUE #	TOTAL
Admin/P Wks/Fire/Drain/Water/DECC	17-Feb-26	4924 - 4951	\$ 150,811.25
Admin/P Wks/Fire/Drain/Water/DECC	18-Feb-26	Online	\$ 94,659.61
			\$ -
		Grand total of all invoices	\$245,470.86
PAYROLL	PP # 5		
Administration	\$ 17,994.07		\$ 17,994.07
Public Works	\$ 32,332.38		\$ 32,332.38
Council	\$ 4,203.39		\$ 4,203.39
		Grand total of all Payroll	\$ 54,529.84
VOUCHER # 4 - 2026		GRAND TOTAL	\$300,000.70

GRAND TOTAL

\$300,000.70

The Corporation of the Township of Dawn-Euphemia



RESOLUTION – REGULAR MEETING

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		Order	Vote
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	_____ A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	_____ A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____ P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____ M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____ J. Meyer

That By-Law 2026-06, being a By-Law to appoint a Treasurer/Tax Collector for the Township of Dawn-Euphemia, be taken as read a first, second, and third time, and finally passed this 2nd day of March 2026. *Carried.*



THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

BY-LAW 2026-06

Being a by-law to Appoint a Treasurer/Tax Collector

WHEREAS Section 286(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, requires that a municipality shall appoint a Treasurer who is responsible for handling all of the financial affairs of the municipality on behalf of and in the manner directed by Council; and that the Treasurer of a municipality is deemed to be the Tax Collector under the Municipal Act where applicable;

AND WHEREAS the Council of the Corporation of the Township of Dawn-Euphemia deems it expedient to appoint a Treasurer and Tax Collector for the Corporation;

NOW THEREFORE the Council of the Corporation of the Township of Dawn-Euphemia enacts as follows:

1. **Appointment**

THAT Tammy Cartlidge is hereby appointed **Treasurer and Tax Collector** for the Corporation of the Township of Dawn-Euphemia;

2. **Duties and Authority**

THAT the Treasurer and Tax Collector shall perform all statutory duties and functions of the Treasurer (and Tax Collector where applicable) as prescribed under the *Municipal Act, 2001* and any other applicable legislation, and shall carry out such additional duties as may be assigned by Council from time to time;

3. **Repeal**

THAT By-Law 6 of 2021, and all other By-Laws inconsistent herewith are hereby repealed;

4. **Effective Date**

THAT this By-Law shall come into force and take effect upon the final passing thereof.

Read a first, second and third time and finally passed this 2nd day of March, 2026.

Mayor

Clerk



THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

DECLARATION OF APPOINTED OFFICE

I, Tammy Cartlidge, do solemnly promise and declare that I will truly, faithfully and impartially, to the best of my knowledge and ability, execute the office of Treasurer to which I have been appointed in this municipality, that I have not received and will not receive any payment or reward, or promise thereof, for the exercise of any partiality or malversation or other undue execution of such office, and that I have not by myself or partner, either directly or indirectly, any interest in any contract with or on behalf of the Corporation except that arising out of my office as Treasurer.

Sworn before me at the
Township of Dawn-Euphemia, in the
Province of Ontario
this 2nd day of March, 2026.

Witness

Tammy Cartlidge

The Corporation of the Township of Dawn-Euphemia

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RESOLUTION – REGULAR MEETING

Date: March 2, 2026

Moved by:	Seconded by:	Recorded Vote:		
		Order	Vote	
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	_____	A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	_____	A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____	P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____	M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____	J. Meyer

That this Regular Meeting of Council be hereby adjourned at the hour of _____ pm, to meet again for the Regular Meeting of Council on Monday, March 16, 2026, at 6:30 pm or at the call of the Chair. *Carried.*