

# Welcome to Dawn-Euphemia



## New Residents Package



## The Township of Dawn-Euphemia

[admin@dawneuphemia.on.ca](mailto:admin@dawneuphemia.on.ca)

[www.dawneuphemia.ca](http://www.dawneuphemia.ca)

4591 Lambton Line, RR4

Dresden, Ontario N0P 1R0

Phone 519-692-5148

Fax 519-692-5511

**Municipal Emergencies Only**

**After Hours 519-401-4808**

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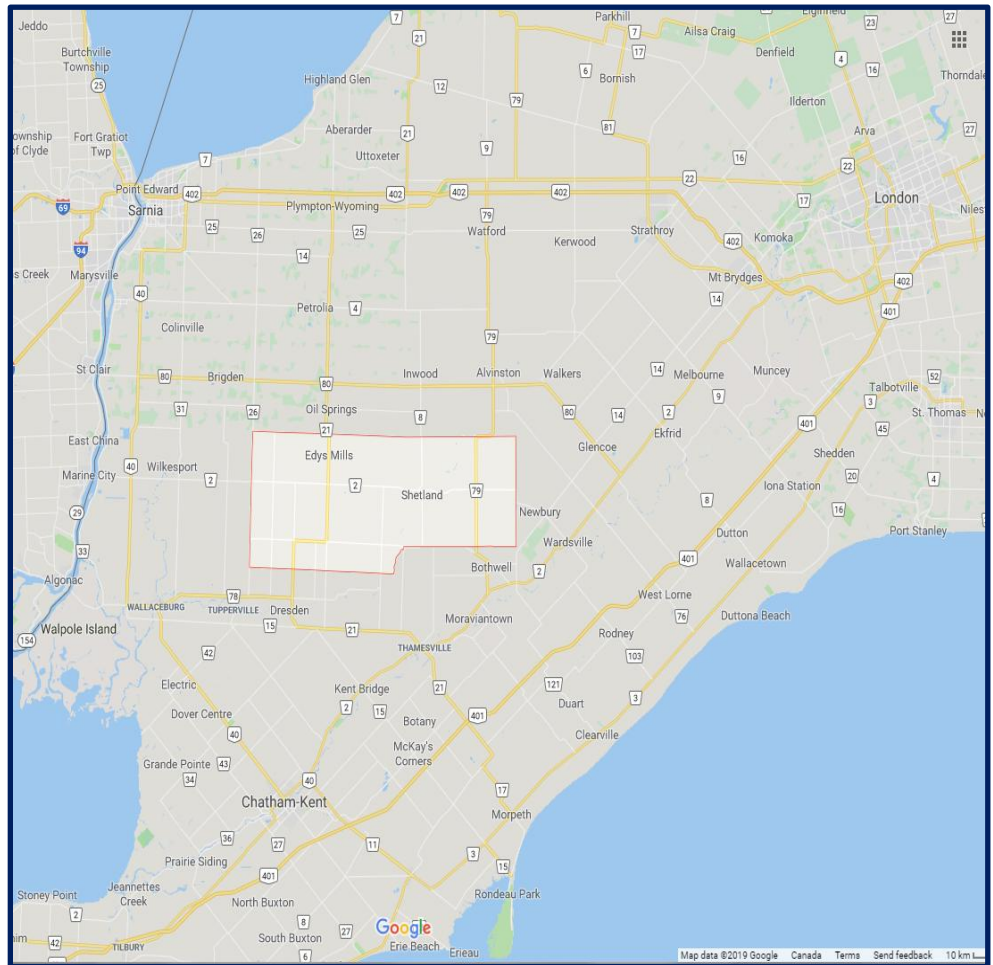
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# Welcome to Dawn-Euphemia!

The Township of Dawn-Euphemia is a municipal corporation that commenced operations in 1998. The Township is comprised of the former Township of Dawn and the former Township of Euphemia. Within the community there are a number of small hamlets including Florence, Shetland, Oakdale, Edys Mills, Rutherford, and Cairo. The largest hamlet is Florence with a population of approximately 150. The current population of the Township is 1,967.

The Township of Dawn-Euphemia has a land area of 445 square kilometers and is located in Southwestern Ontario, in the southeast portion of Lambton County. The Township is bordered on the north by the Township of Enniskillen and the Municipality of Brooke-Alvinston, the east by the Municipality of Southwest Middlesex, the south by the Municipality of Chatham-Kent and the west by the Township of St. Clair.

The Township is characterized by many scenic country roads and the meandering Sydenham River that bisects the Township.



The Township is primarily agriculturally based with a thriving agricultural community employing 29% of the labour force.

The Township has developed around an economy based primarily on agriculture, particularly cash cropping. There are several agriculturally based businesses that service the agricultural community including Haggerty Creek Ltd.

The Township is home to the Enbridge Gas Dawn Operations Centre that includes the Dawn Compressor Station and underground storage pools which is known as the largest natural gas compressor station in North America. The Station is a major gas distribution centre for Enbridge Gas.

# Municipal Council

Council Contact Information	
Mayor Alan Broad 519 784-0373 <a href="mailto:mayor@dawneuphemia.on.ca">mayor@dawneuphemia.on.ca</a>	Councillor Ann Gray 519 350-8462 <a href="mailto:gray@dawneuphemia.on.ca">gray@dawneuphemia.on.ca</a>
Councillor Paul LeBoeuf 519 350-5315 <a href="mailto:leboeuf@dawneuphemia.on.ca">leboeuf@dawneuphemia.on.ca</a>	Councillor Mark McGuire 519 381-7900 <a href="mailto:m McGuire@dawneuphemia.on.ca">m McGuire@dawneuphemia.on.ca</a>
Councillor Jason Meyer 519 401-0130 <a href="mailto:meyer@dawneuphemia.on.ca">meyer@dawneuphemia.on.ca</a>	

## Dawn-Euphemia Council 2022-2026



Council is made up of one Mayor and four Councillors elected at large, to represent the interests of the residents of Dawn-Euphemia for a 4-year term.

L-R, Councillor Jason Meyer, Councillor Ann Gray, Mayor Alan Broad, Councillor Paul LeBoeuf and Councillor Mark McGuire

Council Meetings are held the first and third Monday of every month, excluding holidays, at 6:30pm at the Municipal Office. In the event of a Council Meeting conflicting with a holiday Monday, the Council Meeting will be the following business day. A copy of the annual Council Meeting schedule is posted on the Municipal Website along with the Agenda and Minutes.

Residents are welcomed and encouraged to attend public meetings either in-person or via Zoom, simply contact the Clerk for an invite. If you wish to appear before Council as a delegation, simply notify the Clerk in writing before noon on the Wednesday before the scheduled meeting and include the nature of your presentation.

## Township of Dawn - Euphemia Contact Information

Martha Gawley Administrator-Clerk <a href="mailto:clerk@dawneuphemia.on.ca">clerk@dawneuphemia.on.ca</a>	Tammy Cartlidge Treasurer <a href="mailto:treasurer@dawneuphemia.on.ca">treasurer@dawneuphemia.on.ca</a>
Janell Beemer Accounts Receivable/Receptionist <a href="mailto:admin@dawneuphemia.on.ca">admin@dawneuphemia.on.ca</a>	Brandi Poland Deputy Clerk <a href="mailto:deputy.clerk@dawneuphemia.on.ca">deputy.clerk@dawneuphemia.on.ca</a>
John Collison, Public Works Superintendent 519 692-5018 <a href="mailto:roads@dawneuphemia.on.ca">roads@dawneuphemia.on.ca</a>	Don Ewing, Dawn-Euphemia Fire Chief 519 692-5148 <a href="mailto:fire.chief@dawneuphemia.on.ca">fire.chief@dawneuphemia.on.ca</a>
Jamie Hornbostel-Slade Deputy Treasurer <a href="mailto:deputy.treasurer@dawneuphemia.on.ca">deputy.treasurer@dawneuphemia.on.ca</a>	Clarence Coke Livestock Valuer 519 683-4569
Douglas Duff Livestock Valuer 519 692-9075	Doug Sanderson Tile Inspector 519 683-4707
Earl Elgie Tile Inspector 519 683-4659	<b>Public Works After Hours                  (Municipal Emergencies Only)                  519 401-4808</b>

### Fire Protection

Dawn-Euphemia Fire Department Former Dawn portion of the Township Fire Chief, Don Ewing	Chatham-Kent Fire Department, Bothwell Southern part of former Euphemia Fire Chief, Brian Carroll
Brooke Fire Rescue Eastern & Westerly portion of Euphemia Fire Chief, Steve Knight	

### A Place of Worship

St. John's-in-the-Woods 7134 Aughrim Line	Dawn Valley United Church 507 Dawn Valley Road, Tupperville 519-834-2321
St. Matthew's Anglican Church 6219 Fansher Road, Florence	Cairo United Church 7563 Haggerty Road, Cairo
Faith Trinity United Church 1293 Shetland Road	New Hope Christian Fellowship 4641 Lambton Line

# Local Contacts & Frequently Requested Numbers

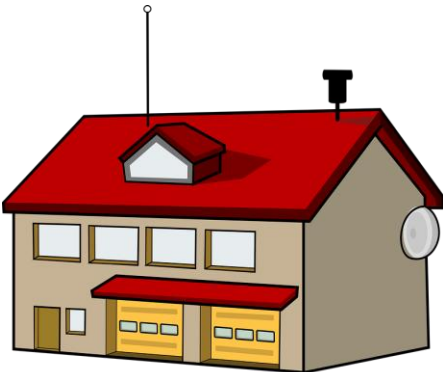
Emergency (Fire, Medical, Police)	911
Four Counties Family Health Team	519-287-2616
Four Counties Hospital, Newbury	519-693-4441
Bluewater Health, Sarnia	519-464-4400
Chatham-Kent Health Alliance	519-352-6400
Bluewater Health, CEE, Petrolia	519-882-4325
Chatham-Kent Family Health Team, Dresden	519-683-4479
Central Lambton Family Health Team, Petrolia	519-882-2500
Lambton County Library, Florence	519-692-3213
Canada Post, Dresden	800-267-1177
Canada Post, Bothwell	519-695-2824
Canada Post, Thamesville	519-692-4941
Canada Post, Inwood	866-607-6301
Canada Post, Oil Springs	866-607-6301
Canada Post, Alvinston	866-607-6301
Canada Post, Brigden	866-607-6301
Canada Post, Wallaceburg	866-607-6301
Dawn-Euphemia Public School	519-692-4035
Thamesville & Area Central School	519-692-3908
Good Shepherd, Thamesville	519-692-3644
Zone Public School, Bothwell	519-695-2739
Dresden Area Central School	519-683-4457
Lambton Kent Composite School	519-683-4475
Lambton Central Collegiate & Vocational School, Petrolia	519-882-1910
Glencoe District High School	519-287-3310
Hydro One Power Outages	1-888-664-9376
Enbridge Gas, 24-hour Emergency Number	1-877-969-0999
Enbridge Gas, Monday to Friday, 8am-6pm	1-888-774-3111
Bell	1-866-301-1942
MPV Wi-Fi	226-620-0850
Xplornet (Internet)	1-866-841-6001
Ontario One Call (Call before you dig) <a href="http://www.on1call.com">www.on1call.com</a>	1-800-400-2255
Florence Mill Castle Hardware	519-692-4711
Bill & Linda's Old Mill Store & Restaurant	519-694-1762

# Dawn-Euphemia Community Centre

The Dawn-Euphemia Community Centre is a state-of-the-art, multi-purpose hall located in the heart of Florence. This 30-acre site provides an excellent opportunity to connect any family or community event to the outdoors. The 8,600 square foot facility includes a community hall, which can hold up to 270 people when used with the versatile meeting room and is equipped with a commercial kitchen, bar and audio-visual capabilities. The Florence Library is also located on site. The outdoor facilities include a children's playground, outdoor rink, picnic shelter and baseball diamond. Call the Municipal Office today to book a viewing of this amazing facility for any wedding, banquet, birthday, family reunion or special event!



## Community Fire Hall



The Dawn-Euphemia Community Fire Hall is also available to rent for special occasions, with seating available for approximately 60 people. Perfect for large family gatherings for the holidays, bridal or wedding showers, or small weddings. The facility has a fully operational kitchen and a recently renovated, fully accessible washroom with an infant change table. The fire hall is located directly across from the Municipal Office at 4596 Lambton Line. Current rental fees can be obtained from the Municipal Office or view our current User Fee and Charges By-law at [www.dawneuphemia.ca/Council & Committees/By-laws & Guidelines/Fees for Service By-law](http://www.dawneuphemia.ca/Council & Committees/By-laws & Guidelines/Fees for Service By-law).

# Florence Fairground Events

Also located on the site of the Dawn-Euphemia Community Centre is the Florence Fairgrounds.

The Florence Truck & Tractor Pull, brought to you by The Bothwell Optimist Club and the Tractor Pull Committee, is held every summer with large pulling tractors & trucks, street class and mini pullers. Visit the Southwestern Ontario Tractor Pullers Association website for dates & times.



## Florence Library

The Florence Library is located at the Dawn-Euphemia Community Centre, 6213 Mill Street, Florence. It is open Monday, Wednesday and Thursday 3:00pm-8:00pm; Tuesday 10am-2pm; and Saturday 10:00am-3:00pm. Closed Friday and Sunday. For more information, contact [library.contact@county-lambton.on.ca](mailto:library.contact@county-lambton.on.ca) or 519-692-3213.

Services provided at the local library include free programming and internet access, free computer use, large print books and spoken word books. The library also offers an indoor walking program during weekday hours, and a weekly nerf gun night for kids of all ages. Both are offered during the winter months.



# Shetland Conservation Area

Appreciate the natural heritage features and solitude the outdoors has to offer. The Shetland Conservation Area is intersected by the Sydenham River, home of the 7km Annual Sydenham River Canoe and Kayak Race, and is situated on 14 acres of paradise. We offer seasonal rates, as well as weekly or weekend camping. The Shetland Conservation Area is located at 6632 Bentpath Line, and offers a pavilion, parking, washrooms, running water and has 24 serviced & 10 un-serviced lots. Shetland Campground opens the long weekend in May (for seasonal only, with un-seasonal camping available after the long weekend) and closes the Monday after Thanksgiving long weekend.



## Annual Sydenham River Canoe & Kayak Race

Canoeists, whether they're competitive or fun-loving will enjoy the annual Sydenham River Canoe and Kayak Race. The race begins on Mossie Road just west of County Road 79 north of Cairo and features 10 classes and three different race lengths. All classes finish at the Shetland Conservation Area. This event is co-sponsored by the St. Clair Region Conservation Authority and its Foundation. Participants are being asked, on a voluntary basis, to seek sponsors for their efforts. The funds raised will be used to help support outdoor education for school children in the St. Clair region.

For more information on classes, scheduled dates, registration and more, please visit [www.scrca.on.ca/events/sydenham-river-canoe-race](http://www.scrca.on.ca/events/sydenham-river-canoe-race).



# Garbage and Recycling



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	<b>SEPTEMBER</b> S M T W T F S 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30							<b>OCTOBER</b> S M T W T F S 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31							<b>NOVEMBER</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30							<b>DECEMBER</b> S M T W T F S 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31							
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Garbage and recycling collection are provided by Bluewater Recycling Association. Each property automatically receives a small garbage bin (35 gallon - \$150 per year, added to property taxes) and a large (95 gallon - no fee) recycling bin. Additional size garbage bins are available at a cost of \$250 per 65-gallon container and \$360 per 95-gallon Container.

For additional details, or frequently asked questions, please contact Bluewater Recycling at [info@bra.org](mailto:info@bra.org) or 1-800-265-9799 or visit [www.bra.org](http://www.bra.org). Garbage and recycling **MUST** be out by 7am on your scheduled pick-up day. If your garbage pickup was missed, call 1-800-265-9799 ext. 228 or email [dispatch@bra.org](mailto:dispatch@bra.org)

**\*Fees reviewed on an annual basis and are subject to change.**

Euphemia (Except Greater Florence Area) Dawn Area (Includes Greater Florence Area)



**NEW ACCEPTED RESIDENTIAL RECYCLABLES NEW**

Paper	Paper	Plastic	Plastic	Metal	Glass
 Cardboard Boxes	 Beverage Cups	 Beverage Bottles	 Plant Pots	 Food Cans	 Glass Containers
 Boxboard	 Laminate Paper	 Hygiene Bottles	 Plastic Bags	 Beverage Cans	<p><b>Remember to...</b></p> <ul style="list-style-type: none"> <li>✓ Ensure everything is <u>clean &amp; empty</u></li> <li>✓ Remove lids</li> <li>✓ Place shredded paper in bags</li> <li>✓ Leave out alcohol containers</li> <li>✓ Flatten cardboard</li> </ul>  
 Paper	 Cartons	 Cleaning Bottles	 Food containers	 Aluminum Foil	
 Molded Pulp	 Spiral Cans	 Styrofoam	 Plastic Packaging	 Aluminum Trays	
 Envelopes	 Paper Plates	 Tubes	 Over Wrap	 Aerosols	

**NOT-ACCEPTABLE MATERIAL**

 Ziploc Bags	 Books	 Cling Wrap	 Soiled Paper	 Organic Material	 Hazardous Waste
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For inquiries about damaged or additional wheelie bins, please contact us!


 [www.bra.org](http://www.bra.org)
 800.265.9799
  [binteam@bra.org](mailto:binteam@bra.org)

**Download the NEW Bluewater Recycling App!**



Get personalized reminders, service alerts, recycling info and more—tailored to your location.



# Keeping our Community Beautiful

*Did you know.....* Dawn-Euphemia has by-laws in place for Property Standards, Cleaning and Clearing, and Parking? As an owner, you:

- Must maintain weeds and grass less than 20 centimeters in height in residential areas
- Must keep yards free and clear of aggregate materials, abandoned vehicles and domestic or industrial waste
- Are prohibited from parking a vehicle which may be obstructing a sidewalk, public or private driveway or entrance, crosswalk, intersection, or bridge.
- Are prohibited from overnight parking on Municipal Roads from November 15 to April 15 of each year



For a complete list of responsibilities, please visit [www.dawneuphemia.ca/Municipal Services/By-Law Enforcement](http://www.dawneuphemia.ca/Municipal_Services/By-Law_Enforcement) or contact the Municipal Office. If you feel you may be at risk of infractions and have questions, give us a call today. Also, if you notice a resident contravening a municipal by-law you can file a complaint at the municipal office. All complaints are investigated, and your name will remain confidential. Infractions could result in set fines, which are also outlined in the applicable by-laws.

***We appreciate your assistance keeping Dawn-Euphemia an attractive place to live, work and play!***

**Dawn Landfill Site:** If you have items that are *not* eligible for pick-up by Bluewater Recycling, you might be able to bring them to the Dawn Landfill. Contact the County of Lambton at 1-866-324-6912, operator of the Dawn Landfill site. The landfill is open Tuesday & Friday, 8am-4pm and Saturday 9am-5pm and is located at 4084 Langbank Line, approx. 2.5 km west of County Road 21 (Oil Heritage Road).

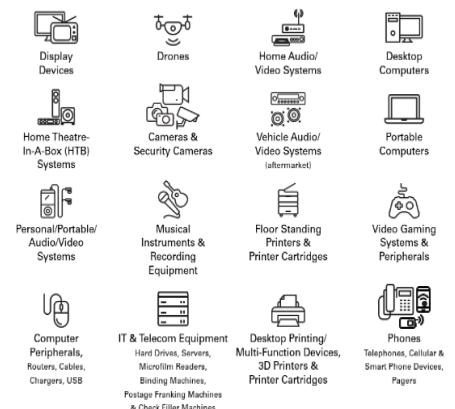
Dawn-Euphemia **Special Clean-up Days** are held two consecutive days in the fall and allows residents to dispose of items not accepted in your regular garbage pick-up. Watch for our flyers for details.

## ***Electronic Waste Accepted at Municipal Office***

Please feel free to drop off your electronics, in the lobby (in the bin) during business hours. Accepted materials include: display devices, computer equipment, printer & copier equipment and other electronic devices.

- Wipe your drives, clear your SIM cards. Protect your privacy.
- Clear all personal information from computers, cell phones and electronics prior to drop off.

### **What is Recycled in Ontario**



# School Information



Dawn-Euphemia is also home of the Dawn-Euphemia Public School and the Dawn-Euphemia Eagles. DEPS will accept eligible students from the Township from Junior Kindergarten to Grade 8 and will be transported via bus or personally arranged transportation. Our school benefits from a strong partnership with the School Council and Parent Group. Parents serve on several committees and assist at many school functions where their support and expertise are invaluable.

For more Dawn-Euphemia Public School Information, go to their website at [www.lkdsb.net/school/dawneuphemia](http://www.lkdsb.net/school/dawneuphemia).



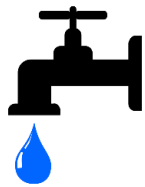
# Municipal Water

Municipal water is purchased from Enniskillen Township and billed to the residents of Dawn-Euphemia who are connected to the system. The Township of Enniskillen receives water from the Town of Petrolia water treatment plant in Bright's Grove on Lake Huron. If you're unsure of your water system connection, or if you have questions regarding connecting to the water system, please contact the Municipal Office for information and connection rates.

For residents who are connected to the water system, billing due dates are the last business days of February, April, June, August, October, and December. Current water rates can be viewed on our *Fees for Service By-law* at the Municipal Office or on the website at [www.dawneuphemia.ca/Council & Committees/By-laws & Guidelines/Fees for Service By-law](http://www.dawneuphemia.ca/Council & Committees/By-laws & Guidelines/Fees for Service By-law).

Bi-monthly water bills can be paid at the municipal office by cheque, cash, or debit, by telephone or internet banking, payment at your financial institution, pre-authorized payment, or by mailing a cheque to the municipal office. Non-payments will result in water disconnection at a cost of \$140.

*Did you know....* that only one (1) municipal water connection per property is permitted under By-



Law 2020-03, that regulates the distribution and use of potable water from the Municipal water system. All owners must comply with the requirement of one water connection service per property along with the installation standards outlined in the by-law required to protect the integrity of the water distribution system.

## Property Taxes

Property Taxes are due the last business day in March, May, September and November. The first two installments will be calculated at approximately 50% of the previous year's taxes. The second installments will include any applicable increases and special charges such as drain apportionments, debentures, any outstanding unpaid invoices including dog tags, property standards matter or any cost associated with correcting offences on your property, waste collection fees and any municipal charges, if applicable. If payment is not made by the due date a 1.25% penalty is applied for each month outstanding.

*Did you know....* When there is a change to ownership, or expanding an existing operation on a farm parcel, the farmland automatically loses its "farm class status" and converts back to "residential". Farm tax rates are taxed at 25% of the residential rates. Agricorp can provide a form that will ensure the land continues to be taxed at the farm tax rate. For more information, call 1-888-247-49999 or visit [www.agricorp.com/farntax](http://www.agricorp.com/farntax).

*Did you know....* Both water payments and property taxes can be set up on pre-authorized payments. Never forget a payment again! We can do this automatically for you. Contact the Municipal Office today to obtain the forms required.

# Roadways and Drainage

## CULVERTS

Residents should take the time to inspect the condition of their culverts. Inspect your culvert when the water is low and pay close attention to the bottom and any seams which exhibit first signs of decay. If your culvert is in need of repair or replacement, complete a *Request for Maintenance Form*, available on the municipal website under “drainage”. The completed form is required to obtain necessary approvals from the SCRCA (St. Clair Region Conservation Authority), DFO (Fisheries & Oceans Canada), and MNR (Ministry of Natural Resources). Landowners are responsible to determine the condition of their culverts and their requirements for maintenance.



## TREES ON ROADWAYS

Each year, the Township is faced with a large number of dead and dying trees near road allowances. With the assistance of landowners, Public Works staff will continue to remove trees which pose a danger.



Removal of unhealthy trees helps to make the roadways safer for the travelling public and has proven to reduce power outages. Trees that are scheduled to be cut will be marked with an “X” by the Public Works Department. Staff will cut the trees, but it is the responsibility of the landowner to remove remnants. If you have any concerns about these trees or any that are NOT marked, please do not hesitate to call the Public Works Dept.

Replacement trees are available for a fee through the St. Clair Region Conservation Authority at 519-245-3710. The Public Works Department also advises landowners to observe caution when planting trees near road allowances and note the potential growth pattern. A small seedling of the wrong species, or one placed too close, can rapidly encroach into the road allowance which must be kept clear and safe. With adequate notice, the Public Works Department would be pleased to meet with landowners to determine a mutually agreeable planting line.

### *Did you know* .... THAT LANDOWNERS ARE HELD RESPONSIBLE FOR DAMAGE THEY DO TO ROADS?

Please be reminded that landowners are responsible for damage to roads caused by themselves, or by others working on lands owned by them. **All costs associated with correcting any of the offences will be assessed against the offending property owner.** Some examples are:

- **snow left on the road**
- **logs left within the road allowance**
- **mud left on the roadway**
- **damaged ditches**
- **damage to the surface of any part of the road allowance**
- **crops planted within the road allowance**
- **bales of hay or other material left on the road allowance**



Ratepayers must be aware of safety concerns, liability issues, and expenses that are created by these offences. To help maintain the sense of pride that we all share in our community, your assistance in identifying any problems or concerns that you observe along the roadways will further assist us in keeping our resident’s safe.

# Public Works

The Public Works Department is responsible to provide some of the basic services that affect the daily lives of those who live and work in Dawn-Euphemia, services that are absolutely critical for the overall functionality of the Township. The department is responsible for many of the things we take for granted on a daily basis such as clean water, safe roads, effective drainage and all the infrastructure associated with each service.

The Public Works Department is made up of a small group of staff dedicated to providing quality service within the Township including maintenance of all municipal roads, ditches and street lights, from maintaining parks and infrastructure to plowing roads and maintaining facilities the community can enjoy.

**The Roads Division**, oversees approximately 448 kilometers of maintained public roads – 40 km of paved roads, 408 km of gravel roads, 92 culverts and 16 bridges. The Public Works Department maintains all local roads within the Township (with the exception of County Roads) in accordance with the Province of Ontario’s regulated “Minimum Maintenance Standards”. Activities are carried out by employees from vehicle depots in Rutherford and Cairo. The fleet consists of approximately 18 vehicles including large dump/plow trucks, graders, tractor, backhoe, loader, trailer, and pick-up trucks for patrolling and maintenance work. Road maintenance includes:



- Preservation, maintenance and rehabilitation of municipal roads, bridges/culverts, and sidewalks; grading, ditching, pavement and gravel patching, roadside brushing, road signs, erosion control, regular road patrols, dust control and flood control;
- Winter road maintenance includes snow removal, sanding (treated sand), culvert thawing, ice scarifying;
- Summer road maintenance activities include grading, dust control, grass cutting, tree trimming, road sign installation/maintenance including maintenance of the 911 municipal addressing, construction projects, large and small diameter bridge and culvert replacement, drainage, street sweeping, streetlight maintenance, and more.

**The Water Division** is responsible for the provision of clean and safe drinking water for those living and working within Dawn-Euphemia and is responsible for approximately 147 km of water mains and 17 hydrants. According to Provincial legislation, the costs for the provision of water must be paid for by the users of the services so any house or business connected to the system will receive a bill every two months. Some of the services provided by the water division include:



- Weekly water sample testing
- Repair of watermains / water services / water valves / hydrants and follow up testing of water quality after repair
- Hydrant flushing program
- Taste and odor concerns
- Poor pressure concerns
- New water service installations

In Ontario, all municipal drinking water systems that provide water to residences in a community must have a license from the Ministry of the Environment. The ministry's Municipal Drinking Water Licensing Program requires owners and operators of drinking water systems to incorporate the concepts of quality management into system operation and management. For a drinking water system to receive its license, the owner and operator must have in place:

- a drinking water works permit
- an accepted operational plan
- an accredited operating authority
- a financial plan, and
- a permit to take water



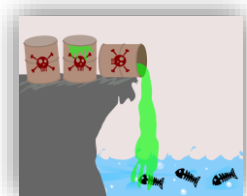
**The Drainage Division** is responsible for approximately 320 municipal drains in the Township. Municipal drains are regulated by the Drainage Act and have been a part of rural Ontario since the 1800's. Municipal drains were constructed to improve the drainage of agricultural land by serving as the discharge point for private agricultural tile drainage systems. However, they also remove excess water collected by roadside ditches, residential lots, and any other properties in the rural areas. The Drainage Act provides for the appointment of a Drainage Superintendent and a mechanism for landowners to obtain solutions to their drainage problems.



Municipalities are required to maintain or construct municipal drains, as initiated by a landowner's request to Council. If you currently have a municipal drain located on your property, you can expect that the Township will periodically arrange to enter onto your property and perform the necessary work. After it is completed, you will be billed for your share of the cost. While the work is being completed, you can expect the working space along the drain to be accessed by the maintenance equipment and the land to be disrupted to some degree.

#### **Just a Reminder:**

- Along every municipal drain is an unregistered working space that the municipality has the right to use to maintain or repair the drain. Keep this working space accessible and do not plant trees or build structures in this area. If you do, and it results in an obstruction to the maintenance equipment, you may have to pay the cost of removing that obstruction.
- Don't store materials such as brush, lumber or other floatable material near the drain, because during storm events, it could float away and block the drain.
- The municipality is responsible for maintaining municipal drains on behalf of the community of landowners involved in a drain. If you want to install a culvert or bridge on an open ditch municipal drain, or if a municipal drain requires maintenance, don't perform the work yourself; instead notify your municipality. If you do unauthorized work on a drain and that work results in damages to the drain or to other landowners, you could be responsible for paying the cost of repairing the damages.
- Although they are "man-made", all municipal drains eventually connect with the many beautiful lakes, rivers and streams located in Ontario. Do not direct septic system waste, barnyard and manure storage runoff, or other pollutants directly to these drains.



## DRAIN MAINTENANCE

Section 74 of the Drainage Act requires the municipality to maintain any drain constructed under the Drainage Act at the expense of the upstream landowners. Drain maintenance is by request only from any landowner within the watershed limits of the drain. Common requests handled by the Drainage Superintendent are as follows:

- Cleanout of the drain such as removal of trees, repairing/replacing tile, silting and cleaning out tiles.
- Replacement of existing culverts

## DRAIN REPAIR AND IMPROVEMENT

Section 78 of the Drainage Act allows landowners to request repairs or improvements to the whole or part a municipal drain. All projects under Section 78 require the appointment of a Drainage Engineer to prepare a new report. Examples of improvements to drains include:

- New access culverts
- Construction of bridges or culverts
- Covering in part or whole of a municipal drain
- Deepening, widening and extending to an outlet
- Relocation of the municipal drain
- Construct a new outlet
- Consolidate two or more drainage works

***Drainage Forms are available at the Municipal Office or  
[www.dawneuphemia.ca/Municipal\\_Services/Drainage](http://www.dawneuphemia.ca/Municipal_Services/Drainage)***

***Recreation, Parks & Cemeteries*** includes various maintenance, repairs and oversight of all municipal facilities, grounds, parks, open spaces, and playgrounds to ensure they are clean, safe, enjoyable and a pleasant place to play. The Public Works Department also maintains various cemeteries including: Gould, Cameron, Eacott, Cairo, Johnston, and Carey.



- It is an offence to park a vehicle on any roadway anytime if the vehicle interferes with snow removal operations.
- It is an offence to park a vehicle on any roadway between the months of November 15 to April 15<sup>th</sup> each year.
- It is an offence under The Highway Traffic Act to deposit snow or ice on a roadway.

## RURAL MAILBOXES

The Township will repair or replace mailboxes and mountings, if the damage was caused by the Township plow striking the mailbox or mounting. The replacement mailbox will be limited to a standard steel mailbox and wooden post.



# Protection & Enforcement



The Dawn-Euphemia Fire Department is made up of volunteer fire fighters, including a Chief, a Deputy-Chief, 4 captains and more than 25 fire fighters. The Fire Department provides fire suppression services, enforcement, fire prevention, public education and inspections. The Dawn-Euphemia Fire Department responds to calls in the former Dawn portion of the Township, with mutual aid agreements in place with Bothwell, Oil Springs and Brooke Fire Rescue to cover the remaining portions of the Township.



Join us the first Sunday of the month in December – April, for our Fire Fighters breakfast, and our annual BBQ Chicken dinner to celebrate Canada Day each July 1<sup>st</sup> (tickets available for the chicken BBQ through the Municipal office and the volunteer fire fighters). These events are held at the Dawn-Euphemia Fire Department, 4596 Lambton Line, Rutherford (across the road from the Municipal Office). Come out and meet our volunteer firefighters and their families. You won't leave hungry!



## *Did you know...*

That the penalty for setting a fire *WITHOUT* speaking directly to the municipal staff and submitting an Open-Air Burning Notification Form to the Municipal Office is \$500-1<sup>st</sup> offence; \$1,000- 2<sup>nd</sup> second; and \$2,000 for the 3<sup>rd</sup>. Open air burning and burn barrels are permitted in the Township subject to restrictions outlined in the by-law. Visit or call our Municipal Office or print a notification form from our website at [www.dawneuphemia.ca/Municipal Services/Burn Notification Form](http://www.dawneuphemia.ca/Municipal_Services/Burn_Notification_Form) and bring it to the office. Notifications must be *received* by the Municipal Office staff minimum 48 hours before the set burn. You must be the registered owner or have permission from the registered owner to conduct an open-air burn.

The following items are prohibited for open air burning; industrial, agricultural or domestic waste, petroleum products, rubber, painted lumber, mixed demolition material and other material specified in the Environmental Act. No burning between the hours of sunset and sunrise. Failure to adhere to the provision of the By-law may result in a fine. Residential areas are permitted to burn yard waste and use burn barrels, subject to restrictions outlined in the by-law. It is the homeowner's responsibility to be aware of these restrictions to reduce the risk of a complaint and potential penalty.



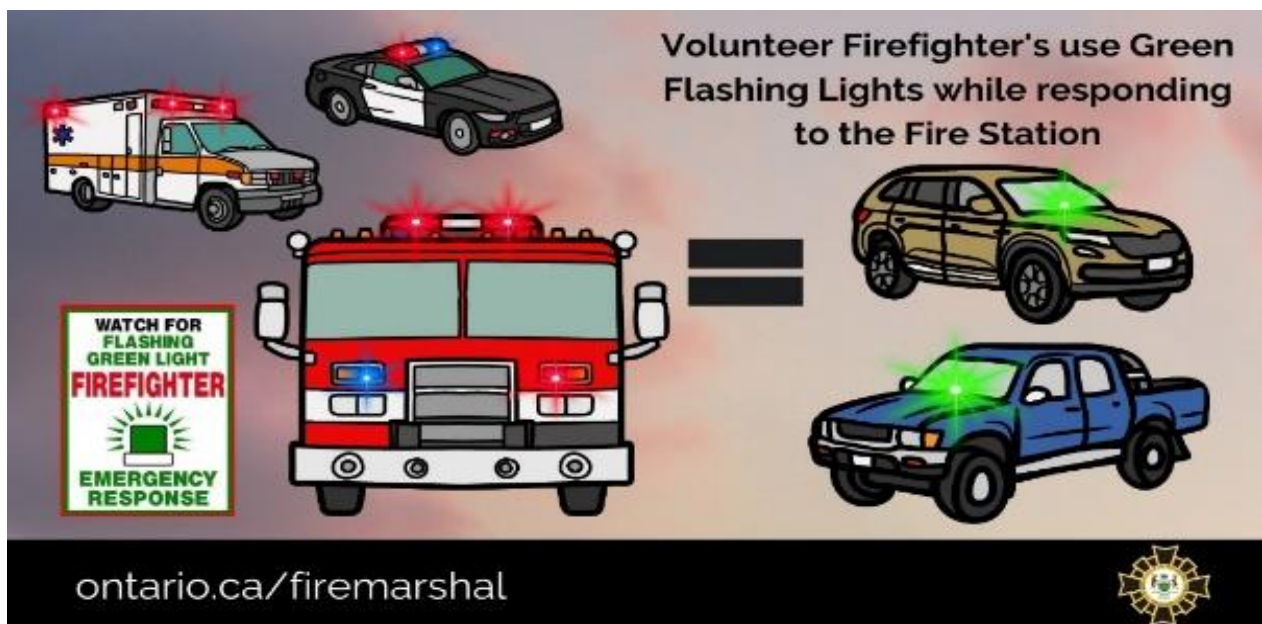
Dawn-Euphemia is protected by the Ontario Provincial Police, Lambton County detachment, Petrolia. In the event of an emergency, *dial 911 immediately.*

For non-emergent enquires, the OPP Detachment in Petrolia is located at 4224 Oil Heritage Rd, Petrolia, ON N0N 1R0 and contacted at (519) 882-1011.



The Township of Dawn-Euphemia has a “Volunteer Fire Department”. As such, motorists are reminded to drivers *to pull over and/or yield* if you see a vehicle with flashing green lights. It means volunteer firefighters are on their way to an emergency. The green flashing light is used to alert motorists that the vehicle is on its way to an emergency. This is unique in Canada and used by many rural departments including the Dawn-Euphemia Fire Department.

Although it isn't law in Ontario for you to pull over and stop for volunteer emergency vehicles, it can mean the difference between life and death in a volunteer being able to get to the scene of an emergency that much quicker. The green flashing light alerts motorists that a vehicle is on its way to an emergency, this is permitted under the Highway Traffic Act. The green light is a courtesy, as it does not afford volunteer firefighters any sort of special privileges on the road such as being able to go through stop signs, through red lights, or pass vehicles. It is a courtesy that people safely pull over and pull to the right to let our firefighters through so they can get to the emergency as soon as possible. Please yield to vehicles with flashing green lights within our community.



# Emergency Preparedness

Every municipality, regardless of their size or location, is vulnerable to emergencies. Emergency preparedness by residents and municipalities helps to minimize the impact that an emergency could have on the community. Since each individual is responsible for their own safety, and the well-being of their family, knowing what to do in an emergency can help you better control the situation and be in a position to recover faster.

The Municipal Emergency Management Program works to prepare our community for emergencies and disasters through the Township's Emergency Plan, hazard identification and support plans, training programs, emergency exercises as well as public education and awareness. The aim of the plan is to protect the safety and welfare of the residents from the effects of a natural, technological, or human caused emergency.

You and your family should be prepared to be self-sufficient for a period of 72 hours in the event of an emergency. Those who are not prepared to manage an emergency can see their lives seriously impacted when one does occur; to those that are prepared, it can be just an inconvenience.

## Emergency preparedness begins with you!



Life is 24 hours  
211 is here for all of them

The “My Community Notification Network” is a community notification system in Lambton County, that can contact subscribers through the method of their choice, such as telephones, cell phones, email, and text messages. Subscribers will receive messages about emergencies such as boil water advisories, tornados, and industrial incidents. To sign up for MyCNN, visit the CAER (Community Awareness Emergency Response) website ([www.caer.ca](http://www.caer.ca)) or call 519-332-2010.

Are you ready for an emergency?  
It is recommended that everyone has a 72-hour survival kit.



***There is no cost to subscribe to MyCNN.***



# Building Permits

## What Is A Building Permit?

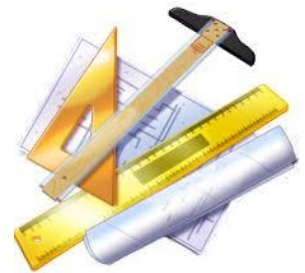
A Building Permit is a document that grants permission to start construction of a building project. The Township of Dawn-Euphemia purchases Building & Planning Services from the County of Lambton.



## What Construction Projects Require a Building Permit?



- New buildings such as homes, detached garages, sheds, barns, manure pits, grain bins and workshops;
- Additions to an existing house such as a room, garage or carport, porch, addition of a second-floor level, finishing of a basement or an attic
- Decks greater than 2 feet above finished grade and decks with a roof;
- Renovations such as a new bathroom, enclosure of an existing porch, and removal/alteration of interior walls;
- Repairs to foundations, basements and crawlspaces;
- Replacement of windows if opening is made larger;
- Installation of a wood burning stove or outdoor wood furnace or fireplace;
- Pre-fabricated structures, mobile homes and temporary buildings;
- Installation of swimming pools; (fence requirement)
- Installation of backflow preventers for lawn irrigation systems;
- Demolition of an existing structure (farm buildings do not require a permit, but a house on a farm does)
- Septic Systems
- Plumbing systems including water, sanitary and storm sewers
- Tents for Weddings or special events (Temporary/Permanent)
- Wind Turbines
- Retaining wall exceeding 1,000mm in exposed height adjacent to public property, access to a building or private property to which the public is admitted.
- A pedestrian bridge appurtenant to a building
- A crane runway
- An exterior storage tank and its supporting structure that is not regulated by the *Technical Standards and Safety Act*.
- signs regulated by Section 3.15 of Division B of the 2006 Building Code that are not structurally supported by a building
- A solar collector that is mounted on a building and has a face area equal to or greater than 5m sq.
- A dish antenna that is mounted on a building and has a face are equal to or greater than 5m sq.
- An outdoor pool that has a water depth greater than 3.4m at any point
- A public pool and/or a public spa permanent solid nutrient storage facility with supporting walls exceeding 1,000 mm in exposed height



Any tent over the size of 2500 sq. ft. requires a Professional Engineer's Report prior to Occupancy being granted. Any building/structure which is 6420 sq. ft. or larger requires a Professional Engineer Design. All Assembly Occupancies, Commercial, Industrial and/or Institutional projects (new or renovations) require the services of a Professional Engineer and/or Professional Architect.

## Why Are Homeowners Required to Obtain Building Permits?

Permits ensure the construction within the Municipality complies with the minimum provisions for the accessibility, life, health, and safety of persons under of the Ontario Building Code, zoning regulations and other applicable laws and standards. ***It is the responsibility of the Property Owner to obtain a permit.***

## What Projects DO NOT Require a Building Permit?

- Driveways and sidewalks;
- Fences, other than for swimming pools;
- Decks less than 2 feet above finished grade with no roof
- Replace roof shingles, siding, soffit and fascia, and eaves troughs;
- Replace existing windows without increasing the opening size;
- Installation of new kitchen cupboards;
- Basic (non-structural) interior renovations, including furnace replacement
- Construction of buildings smaller than 108 square feet



## Permits & Approvals That May Be Required

For County of Lambton services listed, ***call 1-866-324-6912*** and ask to speak to the appropriate department.

County of Lambton  
Building Services Department

\*Plumbing  
\*Building (Construct or Demolish)  
\*Septic Permits / Assessments

\*Signs

County of Lambton  
Planning & Development  
Services Department

\*Minor Variance  
\*Development Control (Site Plan)  
\*Severance

\*Re-zoning

\*Woodlot

County of Lambton  
Public Works Department

\*Entrance Permit

Electrical Safety Authority  
1-877-372-7233

\*Electrical

St. Clair Conservation Authority  
519 245-3710

\*Fill/Flood Line Regulated Area

# Pets

## Rabies Clinics

If you are a pet owner, you have a legal responsibility to prevent rabies. All cats and dogs, three months of age and older, must be vaccinated against rabies. Rabies Clinics are held annually in April, with multiple dates and locations. Watch our website alerts and notifications, and for our flyers for details.



## Dog Tags are due *May 1<sup>st</sup>* of each year!

Failure to obtain a dog tag could result in additional fees and fines.

Upon moving to the Township or obtaining a new dog, it is your responsibility to register your dog with the Township as soon as possible. Also, if your dog passes away, please notify the Township so our records are up to date. Dog tag invoices are mailed out in March of each year and are due by May 1<sup>st</sup>. A late fee of \$25 per tag will apply after the deadline and possibly added to your final tax bill with an additional \$20 administration fee.



Each Male	\$ 40.00
Each Additional Male or Female Dog	\$ 50.00
Each Female	\$ 40.00
Each Neutered Male	\$ 30.00
Each Spayed Female	\$ 30.00
Each Additional Neutered or Spayed Dog	\$ 40.00
Kennel	\$135.00
Replace Lost Dog Tag	\$ 15.00
Dog Attaining age of 3 months after May 01	\$ 15.00
Newcomers to the Township after May 01	\$ 15.00
Penalty for Late Tag Purchase	\$ 25.00
Admin Fee if Dog Tag Fee is added to Collectors Roll	\$ 20.00

*\*Fees are subject to change*



### **For the safety of your dog and the benefit of your neighbours, please:**

1. Prevent your dog from running at large. The Township's Animal Control Officer is authorized to pick up dogs running at large. The dog's owner will be responsible to pay the cost of releasing the animal from the pound and could be subject to a fine of \$150.00.
2. Dogs are prohibited from creating a noise disturbance in your neighbourhood.
3. Owners are responsible to pick up their dog waste – stoop and scoop. We need your help to keep our environment clean!
4. License your dog with the Township so that they can be identified if they are lost.
5. Vaccinate your dog yearly against rabies. Proof of vaccination will be required when purchasing your dog license.
6. No owner or household shall possess more than three (3) dogs at any time.

*Did you know...* that the majority of complaints received by the Township have to do with dogs running at large? **Please make sure to keep your dog(s) on your property at all times.**

# Other Municipal Services

## COMMISSIONER OF OATHS SERVICES

Commissioner of Oath services are offered by the Clerk and designated staff, during business hours and include affidavits, oaths, vehicle transfers, change of ownership, insurance claims, residency documentation, pension documents from other countries and other government-related documents.



The person signing the affidavit must show government issued identification that contains a current photo and a signature, such as a valid driver's license or passport. You are required to sign in the presence of the commissioner. There is no fee for this service.

## MARRIAGE LICENSE

Marriage licenses may be obtained from the Township Office during business hours for a fee. Staff typically require at least a week to process a license.



*For more information on marriage licenses visit  
[www.dawneuphemia.ca/Municipal\\_Services/Marriage](http://www.dawneuphemia.ca/Municipal_Services/Marriage)  
or contact the Clerk's Office at 519-692-5148 or via email: [clerk@dawneuphemia.on.ca](mailto:clerk@dawneuphemia.on.ca)*

# Local Recognition

## ONTARIO SENIOR OF THE YEAR AWARD

This award is given by Council in recognition of an outstanding senior who, after age 65, enriches the social, cultural or civic life of the community. The deadline to submit a nomination to the Province of Ontario for consideration is April 30, and seniors are typically awarded their certificate by Council in June, which is Senior's Month. *Nominations must be submitted to the Province, from the Municipality, NOT by an individual.* Seniors who qualify for this award may have contributed to many different fields such as the arts, literature, community service, volunteering, education, environment, fitness, and humanitarian activities. If you know a senior who deserves Provincial and Local recognition, contact the Municipal Office today.

### WHO IS ELIGIBLE? YOUR NOMINEE MUST:

- have contributed to the community after the age of 65 and has made their community a better place to live
- be a resident of Ontario

### YOU CANNOT NOMINATE:

- yourself
- someone who has passed away
- someone currently holding political office



An individual cannot be nominated for achievements related to a current political appointment. If you know someone who should be considered for this award, please contact your municipality.



## DAWN-EUPHEMIA SCHOLARSHIP AWARD

The Township of Dawn-Euphemia Scholarship is an award valued at \$1,000 and is awarded by Council annually to one (1) male or one female student and resident from the municipality.

### WHO IS ELIGIBLE?

- Grade 12 Graduate
- Must be a Canadian citizen and a current resident of Dawn-Euphemia with residency of no less than six (6) months duration in the Township.
- Provide proof of acceptance to a Canadian College or Canadian University for a minimum 2- year, full-time studies, in the fall of the current year.
- Demonstrate community involvement/volunteerism.
- Applications and accompanying documentation must be submitted by mail, electronically to [clerk@dawneuphemia.on.ca](mailto:clerk@dawneuphemia.on.ca), or in person, to the Clerk, **by no later than April 30<sup>th</sup> of the current year.**

**For more details, visit [www.dawneuphemia.ca](http://www.dawneuphemia.ca) homepage for the application form or contact the municipal office.**

# Welcome to Dawn-Euphemia!

**Comments, concerns or suggestions?  
We would love to hear from you!**

**[www.dawneuphemia.ca](http://www.dawneuphemia.ca)  
519-692-5148**

