



## The Corporation of the Township of Dawn-Euphemia

### - A G E N D A -

**Tuesday May 19, 2026 – 6:30 pm**

#### **REGULAR MEETING OF COUNCIL**

Municipal Office, 4591 Lambton Line

Be advised that Council Meetings are being recorded and live streamed. If you wish to attend via zoom, please contact the Clerk for an invitation. Comments and opinions expressed by individual Council Members, guests and the general public are their own, and do not necessarily represent those of the Dawn-Euphemia Council. The official record of the Council Meeting shall consist solely of the Minutes approved by Council.

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1. **CALL TO ORDER**
  2. **DISCLOSURE OF PECUNIARY INTEREST**
  3. **DELEGATIONS**
    - a) **6:30pm – Mayor Broad** – ICI Recycling
  4. **ADOPTION OF MINUTES**
    - a) Minutes of Regular Council Meeting of May 4, 2026
  5. **BUSINESS ARISING FROM MINUTES**
  6. **PLANNING/DRAINAGE/PROPERTY**
    - a) Drain Maintenance Requests Received: (1) Ninth Concession Drain
  7. **REPORTS**
    - a) Report from the Administrator-Clerk Re: Municipal Scholarship Award
    - b) Report from Administrator-Clerk Re: Land Acquisition – Fansher Road
    - c) Report from Treasurer Re: Benefit Renewal 2026
  8. **CORRESPONDENCE**
    - a) Letter dated April 24, 2026 from Michelle Courtney, BRA Re: ICI Recycling Cost Recovery
    - b) Financial Statements from MNP, Dated December 31, 2023
    - Information Only**
    - c) Official Plan Review Public Information Session Flyer
    - d) Letter dated May 5, 2026 from OPP Re: 2027 Municipal Policing Billing Statement Property Count
    - e) Public Notice Re: New Staff Members
  9. **OTHER BUSINESS**
    - a) Accounts
  10. **BY-LAW**
  11. **CLOSED SESSION**
  12. **ADJOURNMENT:** **Next Meeting of Council**  
**Drop in Public Information Session – Monday, June 1, 2026 @ 4:00pm**  
**Regular Council Meeting – Monday June 1, 2026 @ 6:30 pm**

The Corporation of the Township of Dawn-Euphemia

4

RESOLUTION – REGULAR MEETING

Date: May 19, 2026

Moved by:	Seconded by:	Order	Recorded Vote: Vote
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	_____ A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	_____ A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____ P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____ M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____ J. Meyer

That the Minutes of the Regular Council Meeting of May 4, 2026, be adopted. *Carried.*



The Corporation of the Township of Dawn-Euphemia

**- MINUTES -**

Regular Council Meeting  
Monday May 4, 2026  
6:30 pm, Municipal Office, 4591 Lambton Line

Present: Mayor: A. Broad  
Councillors: A. Gray  
P. LeBoeuf (Absent)  
M. McGuire  
J. Meyer

Staff Present: D. Clermont, Administrator-Clerk  
M. Gawley, In-coming Administrator-Clerk

Disclosures: None

Delegation: Adam Veen, Tourism Sarnia-Lambton  
6:30pm – 6:55pm

Adam Veen, Interim Executive Director of Tourism Sarnia-Lambton, provided an update on the organization, their current priorities and ongoing initiatives to support tourism development across Lambton County. Examples of tourism opportunities in Dawn-Euphemia were highlighted.

**2026-66 Councillor Gray – Councillor McGuire**

That the minutes of the April 20, 2026, Regular Council Meeting be adopted. *Carried.*

Minutes –April 20, 2026

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
-	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2026-67 Councillor Meyer – Councillor McGuire**

That the following Drain Maintenance and/or Repair Requests be referred to the Drain Superintendent with power to act; (1) Dawn-Euphemia Townline Drain received April 21, 2026, submitted by Tom Parkins; (2) Evans Drain received April 21, 2026, submitted by Tom Parkins; (3) Carey Creek Drain received April 29, 2026, submitted by Tom Parks; (4) Fenby-Pesha Drain received April 29, 2026, submitted by Tom Parks. *Carried.*

Drain Maintenance

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
-	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2026-68 Councillor Meyer – Councillor Gray**

That Council accept the report from the Accounts Receivable Receptionist regarding the 2026 Rabies Clinics. *Carried.*

Rabies Clinic

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
-	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2026-69 Councillor McGuire – Councillor Meyer**

Lambton County Municipal Association

That Council approve the 2026 Membership of the County of Lambton Municipal Association at a cost of \$220.00; and members of Council that are interested in attending the 2026 Lambton Municipal Association Banquet to be held Wednesday, May 27, 2026 at the Point Edward Community Hall (210 Monk St., Point Edward, ON) at a cost of \$35 per attendee are to notify the Clerk prior to the deadline of May 12, 2026. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
-	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

Note: The Mayor requested that Council defer the ICI Recycling Transition correspondence in order to address Council at an upcoming meeting. The following resolution was passed:

**2026-70 Councillor Meyer – Councillor McGuire**

ICI Recycling Bin Billing

That Council defer the letter dated April 24, 2026, from Michelle Courtney, President and CEO of Bluewater Recycling Association in order for the Mayor to address the matter with Council at an upcoming meeting. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
-	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2026-71 Councillor Gray – Councillor Meyer**

Blyth Festival Invitation

That Council acknowledge receipt of an invitation for two (2) members of Council to attend the Blyth Festival Theatre Civic Night on Wednesday, July 29, 2026, for the presentation of The Last Mayor of Rusty River play; And that any interested member of Council notify the Clerk by the deadline of May 31, 2026. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
-	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**2026-72 Councillor Meyer – Councillor Gray**

OPP False Alarm Reports

That the False Alarm Report from Lambton OPP for the month of January to March be received; And further that the false alarms be invoiced in accordance with the provisions of the False Alarm By-Law 2024-31. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
-	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

**Other Business**

The Clerk brought forward two (2) matters that required Council direction:

1. The Shetland Park Attendant has proposed adding a few more un-serviced camping lots around the perimeter of the park. He is also looking at adding some new recreational equipment for games—such as cornhole baseball and a portable mini putt course—to be constructed by volunteers for use by campers at the Shetland Campground. All labor will be contributed by volunteers. The following resolution was passed:

**2026-73 Councillor Meyer – Councillor McGuire**

Shetland Rec Equip

That Council approve expenditures of up to \$1,000 for recreational supplies for the Shetland Campground, to be funded from the Shetland Campground Reserve for recreational games/equipment; and that the Park Attendant collaborate with staff as required. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
-	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2. The Clerk sought Council's direction regarding several outstanding matters related to the Official Plan Background Report. Council provided the following guidance:

- a) The public meeting for the Official Plan Background Report will be held in Council Chambers from 4:00 p.m. to 7:00 p.m. on a date to be determined in consultation with the project consultants.
- b) Council supports permitting surplus farm applicants to maintain a primary residence within Lambton County or a neighboring municipality, rather than restricting residency solely to the Township of Dawn-Euphemia.
- c) The size of retained farm parcels will be determined based on total lot area rather than workable land, with a recommended minimum of 18 hectares. This is due to the fact that agriculture in Dawn-Euphemia is diverse, encompassing not only cash crop operations but also livestock farms, including cattle and sheep operations.

**The Mayor** informed Council that the generator replacement scheduled for this year at the Dawn-Euphemia Community Centre has been placed on hold pending additional information from Hydro One and clarification regarding potential funding opportunities.

**2026-74 Councillor McGuire – Councillor Gray**

That this Regular Session of Council be hereby adjourned at the hour of 7:26 pm, to meet again on Tuesday May 19, 2026 @ 6:30 pm (Regular Meeting), or at the call of the Chair. *Carried.*

Adjournment

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
-	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator-Clerk

The Corporation of the Township of Dawn-Euphemia

6a

RESOLUTION – REGULAR MEETING

Date: May 19, 2026

Moved by:	Seconded by:	Recorded Vote:	
		Order	Vote
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	_____ A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	_____ A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____ P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____ M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____ J. Meyer

That the Drain Maintenance/Repair Requests for the Ninth Concession Drain, received April 30, 2026 from Schotman Farms be referred to the Drainage Superintendent with the power to act. *Carried.*

APR 30 2026

RECEIVED

**Notice of Request for Drain Maintenance and/or Repair**

Drainage Act, R.S.O. 1990, c. D.17, subs. 79(1)

For Office Use Only	
Drainage Supt	Apr 30/26
Council	May 19/26
Res:	
Electronic File	

To: The Clerk of the Corporation of the Township of Dawn-Euphemia

Re: -unknown North Concession Drains  
(Name of Drain)

In accordance with section 74 and 79(1) of the Drainage Act, take notice that I, as a person affected by the above mentioned drain request that it be maintained and repaired.

Provide a brief description of how you are affected by the condition of this drain:

- Clean Out       Tile Repair       Culvert Replacement       Sprayed

Comments: Just tiled farm and ditch needs to be cleaned for better drainage.

**Property Owners:**

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number, if available.

**Property Description**

1465 Gould Road

Ward or Geographic Township

Parcel Roll Number

38-06-006-050-18300-00

If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer. Only the owner(s) of the property may request drain maintenance and/or repair.

**Select Ownership Type**

Enter the mailing address and primary contact information:

Last Name Schotman Farms Ltd      First Name Patrick      Middle Initial H  
Schotman

**Mailing Address**

Unit Number      Street/Road Number | Street/Road Name      PO Box

City/Town      Province      Postal Code

Telephone Number      Cell Phone Number (Optional)      Email Address (Optional)

Signature of Landowner: \_\_\_\_\_ Date: \_\_\_\_\_

To be completed by recipient municipality:

Notice filed this 7 day of May 20 26

Name of Clerk (Last Name, First Name)      Signature of Clerk

Clermont, Donna



# THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

7a

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0  
Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018  
Email: [clerk@dawneuphemia.on.ca](mailto:clerk@dawneuphemia.on.ca) Website: [www.dawneuphemia.ca](http://www.dawneuphemia.ca)

To: Members of Dawn-Euphemia Township Council  
Meeting Date: May 19, 2026  
From: Donna Clermont, Administrator-Clerk  
Subject: **2026 SCHOLARSHIP AWARD**

## OPEN-SESSION REPORT

### Background:

In 2018, Council established a \$1,000 "Municipal Scholarship" to be awarded annually to a student from Dawn-Euphemia pursuing full-time post-secondary education. In 2022, the eligibility criteria were updated to remove the previous requirement that applicants be enrolled in a government-related, firefighting technology, or agricultural program. The application deadline was April 30. Details about the scholarship, including criteria and application forms, were shared with local schools via email, posted on the Township's website, published in the local newspaper, and included in the Township's newsletters.

To be considered for this initiative, applicants must meet the following criteria:

1. Grade 12 Graduate
2. Entering the first year of post-secondary education in September of the current year.
3. Must be a Canadian citizen and a current resident of Dawn-Euphemia with residency of no less than six (6) months duration in the Township.
4. Provide proof of acceptance to a Canadian College or Canadian University for a minimum 2-year, full-time studies, in the fall of the current year.
5. Demonstrate community involvement/volunteerism.
6. Applications and accompanying documentation must be submitted by mail, electronically, or in person, by no later than April 30<sup>th</sup> of the current year.

This year there were 2 applications received:

APPLICANT	University & Area of Study
1.	Western University – Bachelor of Science in Nursing (BScN)
2.	Lambton College – Millright Mechanical Technician

The names and applications were sent to Council in a separate email to protect the privacy of the applicants. The Committee comprised of the Mayor and 3 staff members reviewed the applications on Monday May 4, 2026, and reached a unanimous decision on the selected candidate. The preferred applicant will be announced by the Committee at the Regular Council Meeting, pending Council's approval.

**Consultations:** The Review Committee made up of the Mayor, Treasurer, Public Works Superintendent and Administrator.

**Financial:** \$1,000 budgeted

### Recommendation:

**That Council hereby awards the 2026 Scholarship Award to Applicant #2 as selected by the Review Committee; and further that the recipient be invited to a future Council Meeting (if possible) to formally accept the award, to be presented by Mayor and Council.**

## **FORMER SCHOLARSHIP WINNERS**

<b>2018</b>	<b>Tyler Wilbur</b>
<b>2019</b>	<b>--</b>
<b>2020</b>	<b>Tareesa Williams</b>
<b>2021</b>	<b>Kaitlynn Dennis</b>
<b>2022</b>	<b>--</b>
<b>2023</b>	<b>Jade Driessens</b>
<b>2024</b>	<b>Jake Leeson</b>
<b>2025</b>	<b>Mitchell Pegg</b>



## THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

7b

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0  
Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018  
Email: [admin@dawneuphemia.on.ca](mailto:admin@dawneuphemia.on.ca) Website: [www.dawneuphemia.ca](http://www.dawneuphemia.ca)

To: Members of Dawn-Euphemia Township Council  
Meeting Date: May 19, 2026  
From: Donna Clermont, Administrator-Clerk  
Subject: **Land Acquisition – Fansher Road**

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### Open Session Report

**Background:** Attached is a request dated May 7, 2026, from Jim and Sandra Thompson, to transfer ownership of a 66 ft road allowance (Fansher Road – Lot 18, Con 5) to the municipality.

**Comments:** Jim and Sandra Thompson are the owners of the property located at Lot 18 Con 5, in the former Township of Euphemia. The roadway splits the 95 acre farm almost in half (approx. 40 acres south side and 55 acres north side).

Typically, a municipal road allowance (that is deeded to the Township), and runs between one parcel of land creates a “natural severance”. In the case of a “given” or “assumed” road, the title is not always clear and therefore *does not* necessarily create a “natural severance”. In most cases the property deed will describe the entire property as one single parcel and includes the road allowance. By transferring ownership of Fansher Road to the Township, the owner will be able to divide the land into 2 parcels, one parcel being approx. 40 acres and the other approx. 55 acres.

Therefore, in order to obtain clear title to both parcels and create the “natural severance”, the owner needs to establish a proper road allowance and formally transfer title to the Township via legal survey, thus separating the two parcels of land.

The potential transfer has been discussed with the Public Works Superintendent and there is no issues.

In the most recent transfers of a portion of Dobbyn Road on June 7, 2021, Tinney Road on August 3, 2021, and Fansher Road on December 16, 2024, the Municipality assumed the cost for the survey of the road allowance portion and the legal costs associated with transferring title to the Township. It was mentioned prior to these transfers that since the Township is receiving more requests of this nature, Council should establish criteria whereby the municipality assumes costs or does not. In some cases, there is a *direct benefit* to the residents of the municipality being that it may be a well-travelled, thoroughfare road that will be widened and realigned for the safety of bi-directional traffic. In the case of some road, there is no benefit where the road is a dead-end road, not well-travelled, not a thoroughfare road, nor did it service bi-directional traffic and it was highly unlikely that any improvements would ever be made to that section of road. This would be taken into consideration when writing the policy.

**Consultations:**

The landowner, Public Works Superintendent

**Financial:**

TBD

**Strategic Plan Implications:**

S.3 Addressing the Township's Municipal Infrastructure and Facility Needs. S.3.1 Identifying existing deficiencies in the current municipal infrastructure.

**Recommendation:**

That Council receives the report from the Administrator-Clerk, dated May 19, 2026, Re: Land Acquisition–Fansher Road; AND Council accepts the request from the landowner dated May 7, 2026, to transfer a 66 ft road allowance on Fansher Road to the municipality; AND that the survey of the road allowance be coordinated with, and approved by, the Public Works Superintendent; **AND that the Township be responsible for costs associated with the survey of the road allowance portion and legal costs associated with the transfer of title to the municipality;** AND FURTHER that the Clerk is hereby authorized to sign legal documents associated with the transfer of title.

- OR -

That Council receives the report from the Administrator-Clerk, dated May 19, 2026, Re: Land Acquisition–Fansher Road; AND Council accepts the request from the landowner dated May 7, 2026, to transfer a 66 ft road allowance on Fansher Road to the municipality; AND that the survey of the road allowance be coordinated with, and approved by, the Public Works Superintendent; **AND that the owner is responsible for costs associated with the survey of the road allowance portion and legal costs associated with the transfer of title to the municipality;** AND FURTHER that the Clerk is hereby authorized to sign legal documents associated with the transfer of title.

Attach: Request dated May 7, 2026, from Jim and Sandra Thompson  
Map & Survey of Property – Lot 18, Con 5, Euphemia

May 7, 2026

Mayor and Members of Council  
4591 Lambton Line  
Dresden, ON N0P 1M0

**Re: Fansher Road – Pt Lot 18, Con 5 Euphemia Township**

Dear Mayor and Members of Council,

I am writing regarding a portion of Fansher Road located at Pt Lot 18, Concession 5 in the former Euphemia, which is recognized as a “given road”. In an effort to formally address the ownership of this portion of roadway, I am willing to transfer a 66-foot road allowance associated with Fansher Road to the Municipality.

I have spoken with municipal staff regarding this matter and was advised to submit a formal written request to Council for consideration. It is our understanding that similar road allowance transfers have occurred on previous occasions, and that past practice has been for the Township to assume the survey and legal costs associated with completing the transfer in exchange for the 66 ft road allowance.

For Council’s reference and review, I have attached a copy identifying the portion of the road allowance in question. We respectfully ask that Council consider this request and provide direction on the next steps required to proceed with the transfer process.

Thank you for your time and consideration of this matter. Should any additional information or documentation be required, please do not hesitate to contact me.

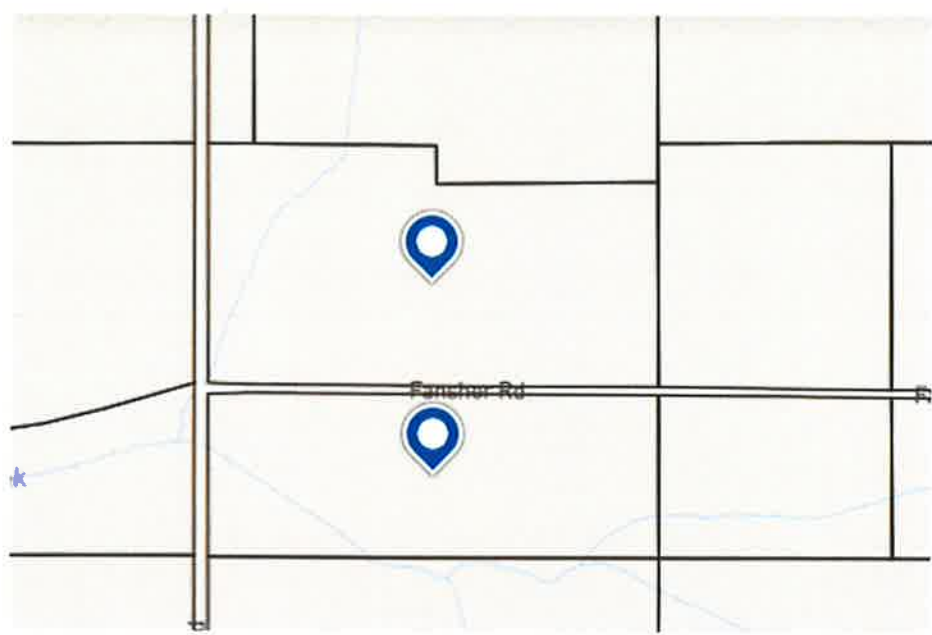
Sincerely,

Handwritten signature of Sandra Thompson in cursive script.

Attach: Map & Survey

3806-007-110-06500

756 Kerry Road – Jim Thompson  
Proposed Transfer of Fansher Road to Municipality  
Existing Road Survey 25R-7119 Oct 5/95



PART	LOT	CONCESSION	TOWNSHIP	INSTRUMENT	AREA
1	18	5	EUPHEMIA	740277 TRAVELLED ROAD 12801	1.396 AC
2				0.963 AC	

BE DEPOSITED UNDER THE  
REGISTRY ACT.

RECEIVED AND DEPOSITED

OCTOBER 5, 1995  
( DATE )

OCTOBER 5, 1995  
( DATE )

*R. G. Hackett*  
R. G. HACKETT  
ONTARIO LAND SURVEYOR

*JANE STEVENSON*  
JANE STEVENSON  
DEPUTY LAND REGISTRAR  
FOR THE REGISTRY  
DIVISION OF LAMBTON ( 25 )

EUPHEMIA

18  
5

INSTRUMENT

12801

PLAN OF SURVEY OF  
PART OF LOT 18  
CONCESSION 5  
GEOGRAPHIC TOWNSHIP OF EUPHEMIA  
TOWNSHIP OF EUPHEMIA  
COUNTY OF LAMBTON

SCALE: 1" = 100'  
R. G. HACKETT  
ONTARIO LAND SURVEYOR  
1995

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:  
1 THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS  
ACT, THE REGISTRY ACT AND THE REGULATIONS MADE THEREUNDER  
2 THE SURVEY WAS COMPLETED ON THE 11th DAY OF SEPTEMBER, 1995

OCTOBER 5, 1995  
( DATE )

*R. G. Hackett*  
R. G. HACKETT  
ONTARIO LAND SURVEYOR

BEARING NOTE BEARINGS HEREON ARE ASTRONOMIC AND ARE REFERRED TO THE  
SOUTHERLY LIMIT OF LAMBTON ROAD 1, HAVING A BEARING OF N 88° 34' 30" W, AS  
SHOWN ON PLAN 24R 793

NOTES

- DENOTES MONUMENT FOUND
- DENOTES MONUMENT PLANTED
- SIB DENOTES STANDARD IRON BAR
- IB DENOTES IRON BAR
- € DENOTES CENTRELINE

INSTRUMENT

12801





## The Corporation of The Township of Dawn-Euphemia



4591 Lambton Line, Dresden, ON N0P 1M0  
Tel: 519-692-5148 Fax: 519-692-5511 Public Works: 519-692-5018  
Email: [treasurer@dawneuphemia.on.ca](mailto:treasurer@dawneuphemia.on.ca) Website: [www.dawneuphemia.ca](http://www.dawneuphemia.ca)

To: Members of Dawn-Euphemia Township Council  
Meeting Date: May 19, 2026  
From: Tammy Cartlidge, Treasurer  
**Subject: BENEFIT RENEWAL 2026**

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### Open Session Report

#### **Background:**

The Township's benefit renewal plan for Life Insurance, Long Term Disability, Healthcare and Travel is due June 1, 2026. The Township is insured with Greenshield and RWAM.

The Clerk, Treasurer and Deputy Treasurer attended the benefits renewal meeting on April 27, 2026, in Plympton-Wyoming to discuss the negotiations surrounding the Lambton County Group. Attached is a copy of the proposed renewal.

#### **Comments:**

The overall renewal rate adjustment is 7.2% or 491.90 monthly  
Basic Life Insurance and Long-Term Disability – Proposed change in provider which will potentially lower the cost of Long-Term Disability and Life Insurance rates  
Extended Healthcare increase of 10%  
Travel 0% increase  
Projected increase of 5% for 2027

#### **Financial Impact:**

Increase \$ 5,902.72/annually  
Total annual cost \$88,153.27

#### **Consultations:**

Kevin Routley, Right Path Advisor  
L.A.M.P. Group  
Clerk, Treasurer, Deputy Treasurer

#### **Recommendation:**

That Council renew the Township's benefit plan with Selectpath as invoiced for the June 1, 2026 renewal rate, being at a proposed 7% increase from last year's rates; and that council approve the potential switch of Long Term Disability providers based on the recommendation of our Broker and the L.A.M.P. group.

**PROPOSED RENEWAL RATE ACTION**

Please find below the prior, current, and negotiated rates for the June 1, 2026 renewal.

Benefit	Volume	PRIOR		CURRENT		NEGOTIATED			CAMDEN PROPOSAL		
		Rate	Premium	Rate	Premium	Rate	Premium	%	Rate	Premium	%
Life Insurance	\$2,038,000	\$0.247	\$503.39	\$0.247	\$503.39	\$0.247	\$503.39	0.0%	\$0.174	\$354.61	-29.6%
AD&D	\$2,038,000	\$0.030	\$61.14	\$0.030	\$61.14	\$0.030	\$61.14	0.0%	\$0.039	\$79.48	30.0%
Dependent Life	11	\$2.040	\$22.44	\$2.040	\$22.44	\$2.040	\$22.44	0.0%	\$2.430	\$26.73	19.1%
Long Term Disability	\$53,216	\$2.318	\$1,233.55	\$2.318	\$1,233.55	\$2.318	\$1,233.55	0.0%	\$1.667	\$887.11	-28.1%
<b>Subtotal</b>			<b>\$1,820.51</b>		<b>\$1,820.51</b>		<b>\$1,820.51</b>	<b>0.0%</b>		<b>\$1,347.93</b>	<b>-26.0%</b>
<b>Extended Health Care</b>											
Class 1											
Single	3	\$146.83	\$440.49	\$145.21	\$435.63	\$159.73	\$479.19	10.0%	\$159.73	\$479.19	10.0%
Family	10	\$453.32	\$4,533.20	\$448.33	\$4,483.30	\$493.16	\$4,931.63	10.0%	\$493.16	\$4,931.63	10.0%
<b>Subtotal</b>	<b>13</b>		<b>\$4,973.69</b>		<b>\$4,918.93</b>		<b>\$5,410.82</b>	<b>10.0%</b>		<b>\$5,410.82</b>	<b>10.0%</b>
<b>Travel</b>											
Class 1											
Single	3	\$4.60	\$13.80	\$4.99	\$14.97	\$4.99	\$14.97	0.0%	\$4.99	\$14.97	0.0%
Family	10	\$9.20	\$92.00	\$9.98	\$99.80	\$9.98	\$99.80	0.0%	\$9.98	\$99.80	0.0%
<b>Subtotal</b>	<b>13</b>		<b>\$105.80</b>		<b>\$114.77</b>		<b>\$114.77</b>	<b>0.0%</b>		<b>\$114.77</b>	<b>0.0%</b>
<b>Subtotal</b>			<b>\$5,079.49</b>		<b>\$5,033.70</b>		<b>\$5,525.59</b>	<b>9.8%</b>		<b>\$5,525.59</b>	<b>9.8%</b>
Total Monthly Cost			\$6,900.00		\$6,854.21		\$7,346.11	7.2%		\$6,873.53	0.3%
Total Annual Cost			\$82,800.03		\$82,250.55		\$88,153.27	7.2%		\$82,482.33	0.3%
Total Annual Cost Change							\$5,902.72			\$231.78	

Rates do not include provincial sales tax (where applicable)

The overall renewal rate adjustment is 7.2% or \$491.89 monthly.

The negotiated renewal rates should appear on your next billing. In the event these rates have not been implemented, please notify us immediately.

**Health Care Spending Account**

Class	Head Count	Annual Allotment/Member	Total Annual Allotment	Total Monthly Allotment	Anticipated Utilization (%)
Class 1	10	\$1,800	\$18,000	\$1,500	80%
<b>Total</b>	<b>10</b>		<b>\$18,000</b>	<b>\$1,500</b>	

Note that an increase to the deposit level for is required in the amount of \$1,000; to be billed June 1.

The Corporation of the Township of Dawn-Euphemia



RESOLUTION – REGULAR MEETING

Date: May 19, 2026

Moved by:	Seconded by:	Recorded Vote:	
		Order	Vote
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	_____ A. Broad
<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	_____ A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____ P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____ M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____ J. Meyer

That Council accepts the letter from Michelle Courtney, President and CEO of Bluewater Recycling Association; And that Council direct staff to add approved Annual ICI Recycling Bin charges to Final Tax bills similar to how garbage bins are currently billed. And that a letter be sent to affected ICI customers advising of this billing process. *Carried.*

**Donna Clermont, Dawn-Euphemia Clerk**

---

**From:** Michelle Courtney <[REDACTED]>  
**Sent:** Friday, April 24, 2026 12:06 PM  
**To:** Donna Clermont, Dawn-Euphemia Clerk  
**Cc:** Shannon McDonald  
**Subject:** Re: ICI Recycling Transition – 2027 Cost Structure and Municipal Options

**Note: this matter was deferred from the May 4th Council Meeting, at the request of the Mayor, in order to address the matter with full Council being present.**

Hi Donna,

My apologies for the delayed response. It has been a particularly busy week, as I was away on vacation last week and we also held our Annual General Meeting yesterday.

Thank you for confirming the Council's direction to proceed with a cost recovery model for ICI recycling services. Under this approach, eligible ICI customers would be charged \$160 per bin annually effective January 1, 2027.

With respect to implementation, it would be our expectation that the Township communicates this change directly to affected businesses, as the billing relationship would remain between the Township and those properties. BRA will continue to invoice the Township for ICI collection services as we do currently, and the Township may recover those costs from businesses in whatever manner best aligns with your local administrative processes.

We would be pleased to review any communication materials you plan to send to ICI properties to help ensure the wording is clear and accurate. If helpful, our team would also be happy to assist in preparing a draft notice or communication piece on the Township's behalf. Ultimately, however, we believe the final communication should come directly from the Municipality, as the charge would be administered locally.

Businesses may opt out of the program or request an increase or decrease in the number of bins at any time by contacting our office by phone, email, or through our website.

For municipal billing purposes, bin counts are reconciled annually each January 1. As a result, any additions or removals made during 2027 would not impact the Township's invoiced bin count until January 1, 2028. However, all changes will continue to be reflected on the quarterly wheelie bin summary reports provided to the Township, allowing you to make any interim adjustments to your own customer billing, should you choose.

Please do not hesitate to reach out if you would like to discuss implementation details further.

**Thanks,**

**Michelle Courtney, CPA, CA**  
*President & CEO*

The Corporation of the Township of Dawn-Euphemia



RESOLUTION – REGULAR MEETING

Date: May 19, 2026

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		Order	Vote	
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<input type="checkbox"/> A. Gray	<input type="checkbox"/> A. Gray	_____	_____	A. Gray
<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____	P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____	M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____	J. Meyer

That Council adopts the Financial Statements, dated December 31, 2023 from MNP on this 19<sup>th</sup> day of May, 2026. *Carried.*



# Township of Dawn-Euphemia Official Plan Review



The Township of Dawn-Euphemia is undertaking a review and update to its Official Plan. An Official Plan describes the Township's policies on how it will grow, what will be protected and how land in your community should be used. It is prepared with input from your community to ensure it reflects community goals and priorities. This review will address changes to provincial legislation, ensure the documents conform to the Lambton County Official Plan and consider local planning issues that impact your community.

**We want to hear about what is important to you – have your say in shaping the future of land use planning and development in your community!**

## Drop in at the Public Information Session!

An in-person Public Information Session is scheduled for **Monday June 1 from 4-6 pm** to introduce the project, share initial background review findings and directions, and give residents the opportunity to ask questions and offer feedback on the upcoming steps. The session will be informal, allowing attendees to drop in without a formal presentation.



**Monday June 1, 2026 from 4 to 6 pm.**

**Council Chambers**  
4591 Lambton Line, RR4  
Dresden, ON N0P 1M0

## Background Report Presentation to Council

J.L. Richards and Associates Limited will present the preliminary research findings and directions from the background research and feedback gathered to date. Members of the Public are invited to attend in-person or virtually to view the presentation.

**To join virtually via zoom, please contact the clerk.**



**Monday June 1, 2026 at 6:30 pm.**

**Council Chambers**  
4591 Lambton Line, RR4  
Dresden, ON N0P 1M0

## Have any question or comments?

We encourage you to provide comments or questions by sending an email to:

**Donna Clermont, Clerk**  
Phone: 519-692-5148  
Email: [clerk@dawneuphemia.on.ca](mailto:clerk@dawneuphemia.on.ca)



# Township of Dawn-Euphemia Official Plan Review

## The Project Review Process

### 1. Project Initiation

- Detailed Workplan and Consultation Strategy
- Notice of Project Commencement
- Invitations to Indigenous Communities
- Special Meeting of Council

**Timing: Fall 2025**

### 2. Background Study and Directions Report

- Technical Review of Current Official Plan
- Jurisdictional Review of Best Practices and Background Information
- Background Report

**Timing: Fall 2025 / Spring 2026**

### 3. Public and Stakeholder Engagement

- Council Presentation
- In-Person Public Engagement Session
- Indigenous Meetings (in-person)
- Finalize Background Report

← **We are here!**

**Timing: Spring / Summer 2026**

### 4. Draft Official Plan Revisions

- Draft Official Plan
- Circulate Draft Official Plan to Agencies
- Public Open House (In-person)

**Timing: Summer 2026**

### 5. Finalization and Adoption

- Incorporate Public, Agency & Stakeholder Feedback
- Prepare Final Draft Official Plan
- Statutory Public Meeting
- Decision by Council on Final Official Plan
- Decision by County on Final Official Plan

**Timing: Fall 2026 / Early 2027**



Ontario Police  
 Provincial Police  
 Police provinciale  
 de l'Ontario

**Crime Prevention and Community  
 Support Bureau**  
**Bureau de la prévention du crime et du  
 soutien communautaire**

777 Memorial Ave. Orillia ON L3V 7V3  
 777, av. Memorial Orillia ON L3V 7V3  
 Tel: 705 329-7680 Tél. : 705 329-7680  
 Fax: 705 329-7593 Téléc. : 705 329-7593

File Reference: 4000 - GOV

May 05, 2026

Township of Dawn-Euphemia  
 4591 LAMBTON LINE RR 4  
 DRESDEN  
 N0P 1M0

Dear Chief Administrative Officer:

**Re: 2027 Municipal Policing Billing Statement Property Count**

Please find below your municipal property count that has been provided to the Ontario Provincial Police (OPP) by the Municipal Property Assessment Corporation (MPAC).

The property count data is based on the 2025 Assessment Roll data delivered by MPAC to municipalities for the 2026 tax year with adjustments based on the requirements defined in O. Reg. 413/23 of the *Community Safety and Policing Act (CSPA), 2019*. The property counts will be used by the OPP to help determine policing costs in the 2027 Annual Billing Statements.

Municipality	Household	Commercial, Industrial & Aggregate Extraction	Property Count
Township of Dawn-Euphemia	883	51	934

The Household count is reflected in your 2025 Year-end Analysis Report 5 (Household count), which you receive annually from MPAC, with adjustments to exclude Canadian Forces Base (CFB) counts and timeshare units. The Commercial, Industrial and Aggregate Extraction counts reflect properties having designated Realty Tax Class and Realty Tax Qualifiers (RTC/RTQ) while excluding properties with structures such as towers, billboards, wind turbines, solar panels, oil or gas wells, international bridges or international tunnels. Please find the specific details on <http://www.opp.ca/billingmodel> (search for Property Count Definition document).

Please review the count for your municipality, considering the requirements defined in O. Reg 413/23, and if you believe there is an error in the classification of properties associated with this

bs

number, please contact your local MPAC Account Manager Municipal and Stakeholder Relations within 60 days from the issue date on this letter. For all other billing enquiries, please contact [OPP.MunicipalPolicing@opp.ca](mailto:OPP.MunicipalPolicing@opp.ca).

Any error in the 2025 year-end municipal property count determined as a result of your review, will be confirmed through MPAC and your 2027 billing will be adjusted for the applicable changes.

Yours truly,

A handwritten signature in black ink, appearing to be 'B. McCallum', written in a cursive style.

Brad McCallum  
Chief Superintendent  
Commander  
Crime Prevention and Community Support Bureau



## THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA



4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0 [www.dawneuphemia.ca](http://www.dawneuphemia.ca)  
Tel: 519-692-5148 Fax: 519-692-5511 Email: [clerk@dawneuphemia.on.ca](mailto:clerk@dawneuphemia.on.ca)

# NOTICE TO THE PUBLIC

May 7, 2026

## Township Welcomes Two New Staff Members

Council and staff are pleased to announce the hiring of two new members to the Township team.

### Welcome to Our New Deputy-Treasurer

The Township is excited to welcome Jami Hornbostel-Slade as the Township's new **Deputy-Treasurer**.

Jami previously served as the Deputy Clerk-Treasurer for the Village of Oil Springs for the past six years and brings with her a wealth of knowledge and experience in municipal finance, administration, and customer service. Her strong background and commitment to public service will be a tremendous asset to the Township and our residents.

### Welcome to Our New Administrator-Clerk

Council and staff are also pleased to welcome Martha Gawley as the Township's new **Administrator-Clerk**, replacing the retiring Administrator-Clerk.

Martha joins the Township after serving as Clerk-Treasurer for the Village of Oil Springs for the past five years, in addition to holding similar positions in several other local municipalities. She brings extensive administrative and financial expertise, along with valuable municipal experience and leadership.

As a long-time resident of the Township, Martha is already a familiar face within the community, and we are especially pleased to welcome her into this important role serving the community she proudly calls home.

Council and staff look forward to working with both Martha and Jami and are confident their knowledge, professionalism, and dedication will greatly benefit the Township and its residents.

Please join us in extending a warm welcome to both of our newest staff members as they begin this exciting new chapter with the Township.



**VOUCHER # 9 - 2026**

**19-May-26**

<b>INVOICES</b>	<b>CHEQUE RUN</b>	<b>CHEQUE #</b>	<b>TOTAL</b>
Admin/P Wks/Fire/Drain/Water/DECC	4-May-26	5014-5036	\$ 13,399.92
Admin/P Wks/Fire/Drain/Water/DECC	5/6/2026	EFT	\$ 66,764.84
<b>Grand total of all invoices</b>			<b>\$80,164.76</b>
<b>PAYROLL</b>	<b>PP # 10</b>		
Administration	\$ 14,630.58		\$ 14,630.58
Public Works	\$ 29,219.60		\$ 29,219.60
Council			\$ -
<b>Grand total of all Payroll</b>			<b>\$ 43,850.18</b>
<b>VOUCHER # 9 - 2026</b>		<b>GRAND TOTAL</b>	<b>\$124,014.94</b>

The Corporation of the Township of Dawn-Euphemia

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RESOLUTION – REGULAR MEETING

Date: May 19, 2026

Moved by:	Seconded by:	Recorded Vote:		
		Order	Vote	
<input type="checkbox"/> A. Broad	<input type="checkbox"/> A. Broad	_____	_____	A. Broad
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<input type="checkbox"/> P. LeBoeuf	<input type="checkbox"/> P. LeBoeuf	_____	_____	P. LeBoeuf
<input type="checkbox"/> M. McGuire	<input type="checkbox"/> M. McGuire	_____	_____	M. McGuire
<input type="checkbox"/> J. Meyer	<input type="checkbox"/> J. Meyer	_____	_____	J. Meyer

That this Regular Meeting of Council be hereby adjourned at the hour of \_\_\_\_\_ pm, to meet again for the Regular Meeting of Council on Monday, June 1, 2026, at 6:30 pm or at the call of the Chair. *Carried.*