The Corporation of the Township of Dawn-Euphemia

- A G E N D A -

Monday, November 2, 2026 – 6:30 pm

REGULAR MEETING OF COUNCIL
Municipal Office, 4591 Lambton Line

Be advised that Council Meetings are being recorded and live streamed. If you wish to attend via zoom, please contact the Clerk for an invitation. Comments and opinions expressed by individual Council Members, guests and the general public are their own, and do not necessarily represent those of the Dawn-Euphemia Council. The official record of the Council Meeting shall consist solely of the Minutes approved by Council.

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1. CALL TO ORDER

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS

4. ADOPTION OF MINUTES
a) Minutes of Regular Council Meeting of October 19, 2026

5. BUSINESS ARISING FROM MINUTES

6. PLANNING/DRAINAGE/PROPERTY

7. REPORTS
a) Report from Public Works Superintendent Re: New Waterline Construction Dawn Mills Road (South of Kent Line)
b) Report from Tax Collector Re: Property Tax Adjustments for 2026
c) Report from Administrator-Clerk-Treasurer Re: Shetland Campground Handbook/Code of Conduct
d) Report from Deputy-Clerk Re: 2026 Municipal Election Update

8. CORRESPONDENCE
Information Only
a) ROMA Delegation Request Reminder
b) Letter dated October 2026 from Lambton Public Health Re: Expansion of Lambton Public Health Inspection Report Disclosure Program
c) Letter dated October 22, 2026 from Ministry of Environment, Conservation and Parks Re: Consultation on Regulatory Amendments and Proposals
d) Panthera Athletic Club Announcement Invitation
e) Building Permits – September
f) Plumbing Permits - September

9. OTHER BUSINESS
a) Accounts

10. BY-LAW
a) By-Law 2026-30 Being a By-law to Prohibit Noises calculated to disturb the inhabitants of the Township of Dawn-Euphemia

11. CLOSED SESSION

12. ADJOURNMENT: ***Next Meeting of Council***
Regular Council Meeting – Monday November 16, 2026 @ 6:30 pm

The Corporation of the Township of Dawn-Euphemia

- A G E N D A -

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Municipal Office, 4591 Lambton Line

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e) Report from Public Works Superintendent Re: Entrance Permit Documents

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The Corporation of the Township of Dawn-Euphemia

4

RESOLUTION – REGULAR MEETING

Date: November 2, 2026

Moved by:	Seconded by:	Recorded Vote: Order	Vote	
❑ A. Broad	❑ A. Broad	____	____	A. Broad
❑ A. Gray	❑ A. Gray	____	____	A. Gray
❑ P. LeBoeuf	❑ P. LeBoeuf	____	____	P. LeBoeuf
❑ M. McGuire	❑ M. McGuire	____	____	M. McGuire
❑ J. Meyer	❑ J. Meyer	____	____	J. Meyer

That the Minutes of the Regular Council Meeting of October 19 2026, be adopted. *Carried.*

The Corporation of the Township of Dawn-Euphemia

- M I N U T E S -

4a

Regular Council Meeting
Monday October 19, 2026
6:30 pm, Municipal Office, 4591 Lambton Line

Present: Mayor: A. Broad
Councillors: A. Gray
P. LeBoeuf
M. McGuire
J. Meyer (Absent)

Staff Present: M. Gawley, Administrator-Clerk- Treasurer
B. Poland, Deputy-Clerk

Disclosures: None

2026-162 **Councillor Gray – Councillor McGuire**
That the minutes of the October 5, 2026, Regular Council Meeting be adopted. *Carried.*

Minutes – October 5, 2026

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
-	J. Meyer

2026-163 **Councillor LeBoeuf – Councillor Gray**
That Council accepts the offer from Podolinsky Equipment Ltd, for the supply of one new John Deere 6M115 tractor and loader, with the trade-in of the Municipality's existing John Deere 6120M tractor and loader (Unit #12), at a trade-in allowance of $10.00 per engine hour, based on the engine hours at the time of acceptance of the new unit, plus applicable taxes; and that Council waive the requirement for a competitive procurement process in favour of a negotiated purchase, on the basis that Podolinsky Equipment Ltd. Has offered favourable pricing and has provided the Municipality with reliable service and support in the past. *Carried.*

Tractor Cost Per Hour Trade

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
-	J. Meyer

2026-164 **Councillor LeBoeuf – Councillor Gray**
That Council accepts the offer from Podolinsky Equipment Ltd, for the supply of one new John Deere 6M115 tractor and loader, with the trade-in of the Municipality's existing John Deere 6120M tractor and loader (Unit #13), at a trade-in allowance of $10.00 per engine hour, based on the engine hours at the time of acceptance of the new unit, plus applicable taxes; and that Council waive the requirement for a competitive procurement process in favour of a negotiated purchase, on the basis that Podolinsky Equipment Ltd. Has offered favourable pricing and has provided the Municipality with reliable service and support in the past. *Carried.*

Tractor Cost Per Hour Trade

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
-	J. Meyer

2026-165 **Councillor LeBoeuf – Councillor McGuire**
That Council instructs the Treasurer to take funds for the purchase of both new tractors from the reserves in December. *Carried.*

Tractor Funds

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
-	J. Meyer

2026-166 **Councillor McGuire – Councillor LeBoeuf**

Asset Management Update

That Council acknowledge the Asset Management Update report from The Administrator-Clerk-Treasurer. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
-	J. Meyer

2026-167 **Councillor Gray – Councillor McGuire**

Computer Software System Conversion

That Council agrees to the implementation of a new software system for January 2027, for Munisoft software supplier with he following prices and that the Administrator-Clerk-Treasurer sign contracts to proceed the implementation of Munisoft Software with a live date of January 2027. Contract #1 – Conversion of data from Asyst -$22,500 plus HST; Contract #2 – Munisoft Software System – with 5 users- $47,568.00 plus HST; Yearly license fees – Approximately $7914.00 starting in 2028. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
-	J. Meyer

Council discussed the Shetland Campground Handbook/Code of Conduct and Golf Cart Rule Report, and comments and concerns were passed along from Deputy-Clerk for Park Supervisor Renny Stones regarding proposed insurance requirements. Council decided to defer the report until next Council Meeting.

2026-168 **Councillor LeBoeuf – Councillor Gray**

Shetland Campground Handbook/Code of Conduct

That Council defer the Shetland Campground Handbook/Code of Conduct and Golf Cart Rules report from the Administrator-Clerk-Treasurer until the next meeting of Council on November 2, 2026. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
-	J. Meyer

2026-169 **Councillor Gray – Councillor McGuire**

2027 Enniskillen Water Rates

That Council acknowledge receipt of the letter dated October 6, 2026, received from the Township of Enniskillen regarding 2027 Water Rate By-Law; and further that Council recognize the increase in water rates for 2027 by $0.04 per cubic meter. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
-	J. Meyer

2026-170 **Councillor LeBoeuf – Councillor Gray**

OPP False Alarm Reports

That the False Alarm Report from Lambton OPP for the month of July-September be received; And further that the false alarms be invoiced in accordance with he provisions of the False Alarm By-Law 2024-31. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
-	J. Meyer

2026-171 **Councillor Gray – Councillor McGuire**

Street Light Request

That Council acknowledge receipt of the letter dated October 1, 2026 from Rev. Bryan Baxter, Pastor at Dawn Valley United Church asking for Council to consider installing a street light at the corner of Dawn Valley Road and Lambton Line; and that Council defer a decision until the 2027 budget has been completed. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
-	J. Meyer

Other Business

2026-172 **Councillor Gray – Councillor LeBoeuf**

That Council hereby now moves into a session of the Regular Council Meeting that shall be closed to the public at 6:51pm in accordance with One (1) Matter under S.239(2)(e) Litigation or Potential Litigation and One (1) Matter under S.239(2)(b) Personal Matters about an Identifiable Individuals including Municipal Employees. *Carried.*

Closed Session

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
-	J. Meyer

Rise and Report

Council met in a closed session for the purpose of consideration under S.239(2)(e) One (1) Matter under Litigation or Potential Litigation: and S.239(2)(b) Two (2) Matters under Personal Matters about Identifiable Individuals including Municipal Employees. Council acknowledged various reports and provided direction to the Administrator-Clerk - Treasurer on all matters.

2026-173 **Councillor McGuire – Councillor Gray**

That this Regular Session of Council be hereby adjourned at the hour of 7:26 pm, to meet again on Monday November 2, 2026 @ 6:30 pm (Regular Meeting), or at the call of the Chair. *Carried.*

Adjournment

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
-	J. Meyer

_____
Mayor

_____
Administrator-Clerk

7a

THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

4591 Lambton Line, RR 4, Dresden, ON N0P 1M0
Tel: 519-692-5148 Fax: 519-692-5511 Public Works: 519-692-5018
Email: admin@dawneuphemia.on.ca Website: www.dawneuphemia.ca

Meeting Date: Nov 2, 2026
To: Members of Dawn-Euphemia Township Council
From: John Collison O.R.O., Public Works Superintendent
Subject: New Waterline Construction Dawn Mills Road (South of Kent Line)

OPEN SESSION REPORT

Background:
The purpose of this report is to advise Council of a request to extend the Township of Dawn-Euphemia's watermain approximately 850M south of Kent Line along Dawn Mills Road, across the municipal boundary into Chatham-Kent, to service two residential properties.

Comments:
A Chatham-Kent landowner near the Dawn-Euphemia boundary has requested municipal water service due to a failing well. Several attempts to establish alternative wells have been unsuccessful in locating a reliable water source. A second neighbouring property owner has also expressed interest in connecting to the municipal water system.
The proposed 850-metre extension would consist of a 50 mm (2-inch) watermain. Preliminary hydraulic modelling by Dobbin Engineering indicates minimal impacts on existing system pressures.

Estimated Costs
The estimated installation cost is $90/M (±10%), resulting in an estimated construction cost of **$76,500 to $84,150**, excluding additional expenses and applicable taxes.
Additional costs include:

- Engineering and preparation of the required Form 1.
- Two valves for isolation and blow-offs/maintenance.
- Residential water meters.
- Temporary heating and cold-weather protection, if required.
- Watermain disinfection and super-chlorination.
- Pressure testing and bacteriological sampling before commissioning.

All project costs are intended to be shared by the two benefiting property owners through an approved cost-sharing arrangement.

Water Supply and Boundary Considerations
The Township has a limited allocation from its upstream water supply. Council must consider whether to allocate capacity to properties outside Dawn-Euphemia or retain it for future residential and development needs within the Township. An acceptable boundary agreement with Chatham-Kent, consistent with existing agreements, would be required before proceeding.

Hydraulic Modelling from Dobbin Engineering
Modelling assumed an 800 m, 50 mm watermain serving four homes, based on 400 L/person/day, three persons per household, and a peaking factor of four.
Average daily demand: 0.056 L/s
Peak-hour demand: 0.222 L/s

Pressure impact:
Lambton Line and Dawn Mills Road: 33.3 to 32.8 psi (0.5 psi decrease).
Kent Line and Dawn Mills Road: 43.2 to 41.6 psi (1.6 psi decrease).
Watermain velocity: 0.11 m/s at peak-hour demand, considered acceptable.

Consultation:
Karl Robinson, Robinson Farm Drainage was consulted.
Ray Dobbin and Jacob Tetreault, Dobbin Engineering

Financial Implications:
There are no financial implications, as all inputs are paid by the users.

Strategic Planning Implications:
There are no direct strategic planning implications. However, Council should consider the long-term implications of allocating the Township's available water supply to properties outside its municipal boundaries, particularly in relation to future growth and servicing requirements within Dawn-Euphemia.

Recommendation: That Council consider the following options:

Option 1 – Approve the Watermain Extension
That Council support, in principle, the extension of the Township of Dawn-Euphemia's watermain approximately 850M south of Kent Line on Dawn Mills Road into the Municipality of Chatham-Kent to provide municipal water service to two residential properties, subject to the following conditions:

- All project costs are paid by the benefiting property owners.
- An acceptable boundary agreement is established between the Township of Dawn-Euphemia and the Municipality of Chatham-Kent.
- All required engineering, regulatory, and municipal approvals are obtained.
- The available water supply allocation and impacts on future servicing needs within Dawn-Euphemia are reviewed and deemed acceptable.

And that the Public Works Superintendent be authorized to proceed with the necessary engineering review, cost estimates, boundary agreement discussions, and other preliminary steps required to advance the project.

Option 2 – Retain Water Supply Capacity for Township Needs

That Council declines the request to extend the Township's watermain into the Municipality of Chatham-Kent and retain the available water supply capacity and infrastructure for future residential and development needs within Dawn-Euphemia Township.

_____ _____
Public Works Superintendent/O.R.O. Date

_____ _____
Administrator -Clerk-Treasurer Date

7b

THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0
Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018
Email: taxcollector@dawneuphemia.on.ca Website: www.dawneuphemia.ca

To:	Dawn-Euphemia Township Council
Meeting Date:	Monday November 2, 2026
From:	Tammy Cartlidge – Tax Collector
Subject:	Property Tax Adjustments for 2026

Open Session Report Fin 26-11-02

Property Tax Adjustments under Sec. 357/358/359

Background:
Section 357 and 358 of the Municipal Act, 2001, S.O. 2001 c.25 allow a property owner or the Treasurer, Deputy Treasurer or Tax Collector to make application for the cancellation, reduction, or refund of taxes for a number of specific reasons. Taxes may be adjusted when a building has been demolished or razed by fire or if a property has become exempt, changed tax class, or has been overcharged by reason of gross or manifest error. It is the responsibility of MPAC to provide their recommendation on assessment reductions. A municipal council can decline to approve applications made under Section 357 and 358. A taxpayer then has the option of appealing to the Assessment Review Board for final determination.

Comments:
Tax reduction for the following properties for 2026 regarding Section 357/358/359.

Roll # [redacted] RT reduced by $ 25,500 for 2026.

Consultation:
MPAC recommendation of assessment reduction.

Financial Implications:
Municipal, County, and School Board taxes will be adjusted accordingly.

Recommendation:
That Report # Fin 26-11-02Tax Adjustments Pursuant to Section 357 and 358 of the Municipal Act 2001 be received for information only.
And that adjustments to the property taxes be adjusted/written off pursuant to the provisions of Section 357 and 358 of the Municipal Act for the above properties for 2026.

7c

THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0
Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018
Email: clerk@dawneuphemia.on.ca Website: www.dawneuphemia.ca

Meeting Date:	November 2, 2026
To:	Mayor Broad and Members of Dawn-Euphemia Township Council
From:	Martha Gawley, Administrator-Clerk-Treasurer
Subject:	**Shetland Campground Handbook / Code of Conduct**

OPEN SESSION REPORT

Background:
The purpose of this report is to update the Shetland Park Seasonal & Transient Camper Handbook / Code of Conduct Rules and make rules and regulations that need to be followed while staying at the Campground.

Discussion:
We have had a few issues with our previous campground rules and regulations. Staff reviewed various campground rules and would like to implement the new rules and regulations for the 2027 camping season.

This will give Campground staff a clearer understanding and hopefully make their job supervising the park less stressful.

Staff will be redesigning the Camp Ground Reservation forms for the various types of camping. (seasonal, monthly, weekly, transient and group camping.)

Financial Implications:

I am proposing we raise the 2027 Camping fees by 3%.

RECOMMENDATION:

That Council approve the Seasonal & Transient Camper Handbook/Code of Conduct for 2027 as well as the Golf Cart Rules and approve a 3% increase to the 2027 Camping fees.

Seasonal & Transient Camper Handbook/Code of Conduct

The rules in the Camper Handbook/Code of Conduct are intended to promote safety and to make the camping experience a pleasant one for you and your neighbour's. If you do not understand any rule, please discuss it with Campground Management. Violation of a specific rule which management, at its discretion, determines to be detrimental to the Campground, its staff, or its other guests may result in sanctions. Possible sanctions include, but are not limited to, temporary loss of camping privileges, termination of the Seasonal & Transient Camper Rental Contract, and immediate expulsion from the Campground.

Please take time to review this Handbook/Code of Conduct, ask questions if you need clarification, and do your best to be a good neighbour.

By placing my signature on this Facility Rental Contract, I agree on behalf of myself and my guests to abide by all the rules and regulations as set out in this document by the Corporation of the Township of Dawn Euphemia. I also take full responsibility for any damage done to campground property or private property by myself and/or my guests and/or my pets and agree to cover any costs incurred. I also agree on behalf of myself and my guests, that the Corporation of the Township shall not be held responsible for theft of property or property damage as a result of fire, vandalism, acts of God, or the actions of other campers.

General Terms & Code of Conduct

For Seasonal Campers, this contract must be signed and returned by May 1st, 2027.

Deposit to Secure Renewal of Site: $200.00 Deposit to secure your site for the following year is due on November 2, 2026. annually.
If we do not receive your deposit by the deadline, then the site will be considered open for the following season and promptly added to our open site list.

Deposit Refund: Seasonal deposit will be refunded in full if the seasonal camper notifies the Township of Dawn Euphemia prior to April 1st, annually.

Seasonal Fee: Seasonal site balance must be paid in full by May 14th, 2027. Failure to have your site paid in full by this date in May will result in contract termination without notice.

Requirements: Insurance of camping unit must be valid for the entire term (term meaning while your camper is on Township property) and must be submitted with your yearly campground fees. Seasonal campsite permit authorizes two adults, and any unmarried children (under age 18) to occupy the campsite.

Winter: During the off-season, campground gates are locked. All camping trailers, sheds and equipment are to be removed yearly from the campground at the end of the season in October(1st Monday after Thanksgiving).

No security or surveillance is provided by the campground.

Early Termination: For any termination of the Seasonal Contract (by camper or the township) between Jan 1st and May 14th, 2027 (which includes failure to pay camping fee in full by May 14, 2027), the camper will not be allowed into the park. If a seasonal campsite is vacated prior to the end of the camping season, a refund of camping fees may be issued, upon written proof of a legitimate reason. The following Refund may apply:

May 1 – June 1st	- 50% refund
June 2 – July 2nd	- 30% refund
After July 2nd	- no refunds issued

Abandoned Items: If camper's items have not been removed from the site by the requested date, the Campground and/or the Corporation of the Township of Dawn Euphemia reserves the right to remove the property from the campsite, including but not limited to trailers, sheds, decks, landscape, and any or all items on the campsite, either by Campground staff or by a salvage company. The camper agrees to pay the costs pf moving and/or storing any property left on a campsite where the contract has been cancelled. Also, in regard to the removal of the property, the Campground and/or the Corporation of the Township of Dawn Euphemia may sell or otherwise dispose of property, which has been stored for more than 60 days on campground property in accordance with the Repair and Storage Liens Act. Anything left behind becomes the property of the Township of Dawn Euphemia.

Occupancy Policy:

1. **Authorized Occupants**: The permit authorizes only those individuals listed as occupants on the Application Form.
2. **Age Requirements**: Both Primary and Secondary occupants must be at least 18 years old.
3. **Recognition of Permit**: The permit is valid solely for the two adults listed on the original Application Form.
4. **Changes to Occupants**: Any changes to the Primary or Secondary occupants must receive approval from the Township of Dawn Euphemia.

Season Information:

Check-In Time: approximately May 14th at 11:00am weather dependent

Check-Out Time: October 18th at 11:00am

Note: All Dawn Euphemia Campground rules and regulations are subject to revision without notice. Any questions regarding policies and regulations should be directed to the Municipal Office.

General

1. All federal, provincial, and municipal laws apply while on Dawn Euphemia Township and St. Clair Conservation property including directives from the federal and provincial governments and public health officials pertaining to any pandemic / epidemic and or Natural Disaster situations must be followed.

2. Dawn Euphemia Township is not responsible for any lost, stolen, or damaged property.

3. No person shall willfully damage any public or private property, buildings, or other facilities.

4. Requests for police, fire, and ambulance services should be made by calling 911. Please also inform park staff of any disturbances or emergencies.

5. Verbal or physical abuse or threatening behavior toward Dawn Euphemia staff or other Campground users will not be tolerated and will result in immediate eviction from the campground.

6. No Nudity allowed on Township Property. (appropriate clothing must be worn by all people attending the park while outside of their trailers)

7. Fire cannot be left unattended and all fires must be extinguished each night.

8. The possession or use of drones for personal or recreational use is strictly prohibited.

9. The use of a slingshot, air rifle, firearms, or archery equipment is strictly prohibited. Use may result in charges under the law and/or immediate eviction.

10. No person shall possess or ignite fireworks. Anyone who violates this will be evicted.

11. Golf Carts and E-bikes are allowed on roadways only and must comply with all posted signs. ATVs may be used solely for entering and exiting the campground and must remain on roadways while obeying all
traffic signs. All other power-assisted, low-speed vehicles are not permitted, with the exception of single-rider assistive mobility devices.

12. Consumption of alcohol is permitted on registered campsites only. Transporting alcohol off your campsite is not permitted.

13. Consumption of cannabis and tobacco is permitted on registered campsites and in open spaces, like trails and parking lots. Smoking or vaping of cannabis, tobacco is not permitted in enclosed public

spaces, washrooms, shelter areas, within 20m of a playground or sporting area (such as horseshoe pits, corn hole courts, etc.), in a golf cart or while riding a bike.

14. Cultivation of cannabis is prohibited within the Township Campground.

15. All visitors are to park in designated parking areas. See campground staff for details. Visitors must vacate the property by 11 p.m. nightly.

16. No excessive noise or disturbance permitted at any time. Quiet hours are from 11:00 pm to 8:00 am. No audio devices, musical instruments, etc. during quiet hours. Generators are prohibited within the campground; permission may be granted under certain circumstances. If any loud noises disturb you after 11:00 pm contact the Ontario Provincial Police "non-emergency 24 hour toll free" phone #: 1-888-310-1122. No outside guests or visitors are permitted in the campground after 11:00 PM.

17. Pet owners must comply with all provincial legislation and local animal control bylaws. Pets are prohibited in washrooms and buildings; but are permitted on a single campsite. All pets are to be on a leash that does not exceed 2 meters (6 feet) at all times. Owners must clean up after their pets. No pets shall be left unattended or permitted to disturb others. Pet owners must ensure their pet does not make excessive noise. Aggressive/inappropriate behavior of a pet will result in immediate removal of the pet from the Campground. Only two(2) dogs are allowed per campsite. No cats are allowed to roam outside of your campsite. No invisible fencing is allowed.

18. Campers must provide Township staff or its designated representative's access to the campsite for maintenance, operations, servicing, development, and security.

19. Smoke/Carbon Monoxide Alarms: It is the law to have a working smoke alarm and carbon monoxide alarm in your camping unit. All alarms should be tested monthly and after any absence for more than a few days. Replace alarms as required by legislation.

20. Propane cannot be stored inside either the camping unit or a shed. It must be stored outside in a ventilated area. Propane heaters are not permitted for camping units, sheds, or tents.

21. Campground pavilions may be rented and paid for at the municipal office or park supervisor. Alcohol is NOT permitted in pavilions.

Permit Holder Responsibilities

22. Permit holders must be at least 18 years of age and be the primary occupant of the site.
23. All campers are required to provide their proof of insurance (including liability) to the Township of Dawn Euphemia. The Insurance for the camping unit must be valid for the entire time your camping unit is on Township property. It will be the contract holder's responsibility to send updated Proof of Insurance for the camping unit as soon as it becomes available. Proof of insurance can be emailed to admin@dawneuphemia.on.ca or you can come into the Municipal office, and we can scan your proof of insurance. If we do not receive your proof of insurance before the camping season begins your contract will be terminated.

24. Permit holders must ensure that all individuals occupying the site do not interfere with quiet, peaceful use and enjoyment of Township lands by other campers and Campground visitors.

25. Occupancy: a permit authorizes those listed as the occupants on the Seasonal or Transient Application Form and their family to occupy the site designated on the contract. Primary and secondary occupants must be at least 18 years of age. Sharing of sites between 2 or more families is prohibited.

26. Subletting or renting camping units and/or sites is strictly prohibited.

27. The sale of a seasonal contract holders' camping unit does **NOT** include the campsite. Purchasers must remove the camping unit within 7 days of purchase.

28. Speed limit is 15km maximum in all campgrounds. Vehicles must be operated in a way that respects the Highway Traffic Act while within park boundaries. Passengers are not permitted to ride in the bed of a truck.

29. Permit holders shall restrict parking their own vehicles to their own site at a limit of 2 vehicles per site.

Golf Carts

30. Golf Carts are permitted for Seasonal Campsites provided that the appropriate fee has been paid and liability insurance must provide coverage for the operation of golf carts.

31. A copy of Dawn Township Golf Cart Rules must be signed by the site occupant annually, prior to use of golf carts.

Electrical/Water Use

32. Electrical service is provided to the main camping unit only. Any hydro cords must be one continuous cord between the camping unit and the power receptacle and must be properly rated for the campsite voltage. Use of electrical cords must meet ESA standards and cannot be buried or extended to a shed. Surge Protectors must be approved for use in Ontario under ESA code.

33. Campground staff reserve the right to inspect, in conjunction with the provincial hydro authority, any electrical devices, and disconnect the electrical service as is necessary to protect persons and property, until such time that the camper/contract holder has rectified the deficiency. Any/all expenses incurred as a result of these deficiencies are the full responsibility of the camper/contract holder. Compensation will not be provided for losses incurred due to power outages.

The Campground and/or the Corporation of the Township of Dawn Euphemia reserve the right to turn off any electrical service to individual campsites until full payment of seasonal fee has been received.

34. Additional appliances (refrigerators, freezers) will be monitored by staff, and yearly fee must be paid or hydro will be disconnected.

35. Please conserve hydro by shutting off lights, fans, and air conditioners , etc. when camping unit is vacant. Abuse of the use of hydro will result in the hydro being shut off.

36. Washing of vehicles is not permitted.

Camping Equipment

37. A permit allows one recreational vehicle of any type. The camping unit must carry a certification seal signifying compliance with the CAN/CSA Z240 Standard for Recreational Vehicles.

38. Camping units must be 20 years of age or newer and/or meet the approval of Township Management. The camping unit must not be a mobile home and cannot be used as a permanent residence. Park models are not permitted.

39. All camping units must be oriented with the camping unit hitch assembly facing the road for easy accessibility. Removal may be requested at any time due to maintenance and/or safety concerns. Camping units must be maintained, road-worthy, licensed, and easily removable from the site.
40. Where space permits, you are allowed up to three pieces of shelter equipment plus one dining shelter and a tarp on your campsite. Only one piece of shelter equipment can be a tent trailer, motor home, or self-propelled camping unit.

41. Awnings will be allowed provided they can be rolled up. Awning cannot be a permanent structure. Roof installations and add a-rooms are not permitted.

42. Swimming pools, wading pools, hot tubs, outdoor spas, large recreational equipment (e.g., trampolines, personal playground equipment) are not permitted.

43. No permanent clotheslines are permitted. Portable, temporary clotheslines are permitted.

44. Fences are not permitted to mark the boundaries of campsites, including no invisible fencing.

45. Equipment, furniture, or structures in poor condition or deemed to be unsafe or unsightly, as determined by Township Management in their sole discretion, must be removed from the site at the direction of Campground Staff.

46. All lawn furniture must be designed for outdoor use and must be kept in good repair.

47. No decorations or ornamentation are permitted to be attached to the trees or vegetation of any kind (attach to deck, shed, or camping unit only).

Site Improvements

No campsite is to be disturbed, altered, or otherwise changed without written permission of Township Management. The Contract holder must submit a written request to Township Management via email or a letter submitted directly to the Township of Dawn Euphemia.

48. Fire pits are not to be moved.
49. Any improvements to the campsite (not limited to but including, deck, patio, shed) must be approved by Township Management in advance. Absolutely no excavations are permitted.

50. Decks must be approved by Township Management prior to installation. One deck is permitted, and dimensions are restricted to the length of the camping unit and no more than 10 feet in width. Maximum deck height is 24 inches from the ground and must be a minimum of 10FT away from the firepit. The Corporation of the Township of Dawn Euphemia reserves the right to remove any or all decks that have not been approved or do not meet guidelines mentioned above. The permit holder shall be responsible for ensuring the deck and its contents do not hold the Corporation of the Township of Dawn Euphemia responsible for any damage to the deck. Decks must be free standing, built up to the camping unit, but

not attached to the camping unit and must be constructed of materials intended for exterior use (pressure treated wood, patio stones, etc.) Deck must be moved at end of camping season.

51. One storage shed is permitted per campsite with Township Management approval prior to and after installation. The shed can be a maximum of 10 ft x 10 ft x 12ft (LxWxH) (or 100 sq. ft). All sheds must be constructed of weather-proof exterior material. The shed and its placement location must be approved by Township Management prior to being placed on site and must be a minimum of 10FT from the firepit. The Corporation of the Township of Dawn Euphemia reserves the right to remove any or all sheds that have not been approved or do not meet guidelines mentioned above. The permit holder shall be responsible for ensuring the shed and its contents and shall not hold the Corporation of the Township of Dawn Euphemia responsible for any damage to the shed. The shed cannot be hooked into the park's electrical system, and no electrical cords can be run to the shed. Must be removed each year from the campsite.

52. Any contractor/worker hired by a contract holder to perform work on Township property must provide to campground Management with a current and valid Workplace Safety and Insurance Clearance Certificate before starting work. Contractors who do not have WSIB Clearance Certificate will not be permitted to work on Township property. Contractor must also supply a copy of his/her Contractor's Liability Insurance Certificate (minimum of $2 million, $5 million for work on road allowances). The certificate/policy must clearly show that The Corporation of the Township of Dawn Euphemia is listed as an additional insured party. Cost for approved improvements to campsite shall be at seasonal contract holder's expense.

53. Campsites must be kept clean and well maintained at all times, mowing grass regularly post to post. Failure to maintain property the Township staff will provide proper temporary maintenance at a mandatory additional fee; failure to pay these fees may result in immediate eviction.

54. Black water cannot be disposed of on the premises – this shall result in immediate eviction from the park.

55. You are responsible for your guests, parking, kids, pets, and knowledge of park rules. Any damage done to campground property or private property by you and/ or your guests shall be your responsibility. Permit holders will be charged accordingly.

Waste Disposal

56. Trash must be bagged and recycling placed loose in the appropriate campground garbage wheelie bins provided. Leftovers and food cannot be left out over night as they attract animals.

57. Large items such as furniture, appliances, barbeques, construction material, and hazardous items must not be disposed of at the campground.

Environment & Conservation

58. Campsite must be kept clean and tidy at all times to eliminate the potential attraction of wildlife. Do not leave out food as it may attract unwanted animals. Dawn Euphemia Township is not responsible for wildlife that may enter the campsite.

59. Collecting, cutting, removing, or destroying any plant, tree, or other living object is strictly prohibited. Do not strip bark, use nails, or attach wires to trees or shrubs.

60. All firewood must be cut prior to entering the campground. Up to one face cord of firewood may be stacked neatly and stored on the campsite or in a shed. No skids, palettes or construction materials are permitted. Collecting firewood and the use of chainsaws within the park property is prohibited.

In the event of a fire ban, all site occupants are expected to comply with the order of the Fire Chief or Fire Marshall. Campfires must NEVER be left unattended, and flames should not reach more than 2 feet off the ground.

- **This agreement pertains to a campground that is owned and/or operated by the Corporation of the Township of Dawn Euphemia. The term "Campground" shall refer to the particular campground to which the Seasonal Camper Facility Rental Contact applies. The terms "Dawn Euphemia Township Management," "Township Management," "Corporation of the Township of Dawn Euphemia" and "Campground Staff" shall refer to the employee(s) or agents of the Corporation of the Township of Dawn Euphemia appointed from time to time to manage/operate the Campground, as context may require.**

***The Campground and/or the Corporation of the Township of Dawn Euphemia reserve the right to change, alter, add, or remove any rule or regulation if it is in the best interest of the Campground to do so.**

The Campground and/or the Corporation of the Township of Dawn Euphemia reserve the right to evict any campers and/or guests, including any person who do not comply with the above rules and regulations. Campers evicted from the campground for any circumstance are not eligible for reimbursement.

By signing this agreement, you agree to follow all of the Federal, Provincial and County COVID Guidelines, including any additional policies set out by the Township of Dawn Euphemia.

Release and Waiver of Liability

{Shetland Campground)

RENTAL TERMS AND CONDITIONS, LIABILITY, and INDEMNITY AGREEMENT

BETWEEN: THE CORPORATION OF THE TOWNSHIP OF Dawn Euphemia (the

"Township")

AND: _____ permit holder(s)

In consideration for a permit for the use of the Facility, the Permit Holder hereby agrees as follows:

A. The undersigned, on behalf of the Permit Holder, agrees bind the Permit Holder to this Agreement. The undersigned warrants that they execute Agreement on behalf of the Permit Holder and have sufficient. power, authority and capacity to bind the Permit Holder with their signature. If the Permit Holder is not a legal entity (individual, corporation, partnership), or it is later determined that the undersigned did not

have authority to bind the Permit Holder, the undersigned hereby binds themselves to the Agreement jointly and severally with the Permit Holder.

B. TERMS & CONDITIONS

The undersigned has read and understood the following Terms and Conditions, and understands that if the Permit Holder or any guests fail to follow these terms and conditions, the Permit Holder may be held liable and the permit for use of the Facility may be immediately terminated without notice and without a refund:

1. Alcohol cannot be consumed in Township facilities without compliance with the Liquor License Act of Ontario and Dawn Euphemia Township Alcohol Management Policy. A "Special Occasion Permit" is required from the Township for any rental where alcohol will be served.
2. The Permit Holder may be held liable for injuries and damage arising from the use of this Facility or from otherwise failing to take action that will prevent foreseeable harm from occurring. The Permit Holder understands and accepts responsibility for providing adequate supervision and for maintaining good order during the duration of the Permit and to see that all terms contained herein are strictly observed.
3. Vandalism or abusive language or the like, while using at the park, shall be cause to cancel the Permit and/or reject future applications. The Permit Holder shall cooperate fully with Township staff and any other group(s) using the Facility and adhere to Township policies.
4. The Township will not be responsible for damage, loss, or theft of equipment, clothing or other property of the applicant or anyone attending the permit event.
5. The Permit Holder shall pay for all damages to the equipment, premises or other property of the Township incurred during use of the Facility under the Permit or arising from the use thereof.
6. Township staff have the absolute authority to cancel any Facility rental if the conditions or proposed activities are deemed to be unsafe or contract to public interests.
7. The Township has the right to require the Permit Holder to acquire and show proof of insurance with suitable coverage (in the form of an insurance certificate), in the Township's sole discretion.

C. RELEASE OF TOWNSHIP & ASSUMPTION OF LIABILITY BY PERMIT HOLDER

The Permit Holder and the undersigned hereby release and forever discharge the Township, and their officers and employees, from any and all liabilities, demands, claims, costs, including adjuster's fees, legal fees, expenses, and all damages of any kind whatsoever, which they may have against the Township, arising from or in any way related to the permit, use of Township facilities, or this Agreement.

Furthermore, the Permit Holder and the undersigned assume all risks associated with using the Facility, including but not limited to inspection of the Facility prior to and after use, determination that the Facility is appropriate and safe for the intended use "as is," supervision and control of all guests, invitees, staff,

volunteers, officers and agents of the Permit Holder and members of the general public and anyone else attending the Facility during the period of time the Permit Holder is using the Facility.

D. INDEMNIFICATION OF TOWNSHIP

The Permit Holder and the undersigned hereby indemnify, defend and hold harmless, the Corporation of the Township of Dawn Euphemia its elected officials, officers, employees, contractors, agents, and volunteers ("Indemnified Parties") from and against any and all claims, damages, demands, liability, costs, losses and expenses, including, without limitation, court costs and reasonable attorneys' fees and costs, arising out of, in connection with or in any way related to the Permit, the Permit Holder's actions, inaction or negligence, related to this Agreement or the Permit,
including, without limitation, any actions or inactions related to use of the Facility, to the fullest extent permitted by law.

E. AGREEMENT TO COMPLY WITH PERMIT TERMS AND POLICIES

By completing this contract, submitting payment, or verbally agreeing to a payment plan, the "Permit Holder" acknowledges and agrees to be bound by all terms, policies, and procedures outlined in this agreement, including but not limited to Federal, Provincial, and County guidelines, as well as any. additional policies established by the Corporation of the Township of Dawn Euphemia. The "Permit Holder" is confirming their acceptance of all terms and conditions and accepts full responsibility for adhering to these policies and for any actions, omissions, or damages resulting from their use of the Facility.

Failure to Sign within 24 Hours

This agreement becomes effective upon the completion of the contract, the submission of payment, or the verbal acceptance of a payment plan. In the event that the Permit Holder fails to sign and return the agreement within 24 hours of receipt, the Corporation of the Township of Dawn Euphemia reserves the right to cancel the permit without further notice. In such instances, the Permit Holder remains subject to the cancellation policy.

7d

THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0
Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018
Email: admin@dawneuphemia.on.ca Website: www.dawneuphemia.ca

To:	Members of Dawn-Euphemia Township Council
Meeting Date:	November 2, 2026
From:	Brandi Poland, Deputy-Clerk
Subject:	**2026 Municipal Election – Election Update**

Open Session Report

Background:
The purpose of this report is to provide Council with information and statistics on the recent Municipal Election.

Comments:
In 2026, the Township utilized the "Vote by Mail" method of voting for the 3rd time. The voter turnout was 35%. A profile of voter turnout during the past elections is shown below.

Year	Number of Electors	Voter Turnout %
2026	676	35%
2022	School Board Only	
2018	832	45.67%
2014	891	47.21%
2010	721	33.46%

Election staff consisted of four (4) municipal staff, including Tax Collector and Deputy-Treasurer, and an additional five (5) Election Officials. Election Officials were paid $150/election night. Ballot counting commenced at 8:00pm and was concluded by 9:15pm. Election Officials worked in four teams of two, (with 2 teams counting 150 ballots, 1 team counting 200 and 1 team counting 176).

Recommendation:
Information Only

Recorded Electors by Ward Date

Ward	Recorded Date	Voted
Ward 00	Oct 5, 2026	2
Ward 00	Oct 6, 2026	11
Ward 00	Oct 7, 2026	85
Ward 00	Oct 13, 2026	167
Ward 00	Oct 14, 2026	26
Ward 00	Oct 15, 2026	11
Ward 00	Oct 16, 2026	110
Ward 00	Oct 19, 2026	75
Ward 00	Oct 20, 2026	14
Ward 00	Oct 21, 2026	30
Ward 00	Oct 22, 2026	26
Ward 00	Oct 23, 2026	38
Ward 00	Oct 26, 2026	81
Total		**676**

2026 OFFICIAL Election Results - Monday October 26, 2026
The Corporation of the Township of Dawn-Euphemia

Office of Councillor	Group 1	Group 2	Group 3	Group 4	TOTAL
Jerry **BIJKER**	17	22	26	34	99
Brad **GOODREAU**	48	49	57	54	208
Ann **GRAY**	91	115	80	115	401
Paul **LEBOEUF**	79	103	91	101	374
Adam **MCBRAYNE**	86	104	68	103	361
Jason **MEYER**	99	104	90	127	420
Debb **PITEL**	79	99	100	124	402

I, Martha Gawley, Administrator/Clerk/Treasurer of the Corporation of the Township of Dawn-Euphemia in the County of Lambton declare the following official Results of the Municipal Election held on October 26, 2026 for the Offices of Municipal Council.

Date - October 26, 2026

Municipal Clerk or designate

2026 OFFICIAL Election Results - Monday October 26, 2026
The Corporation of the Township of Dawn-Euphemia

English - English Public School Board Trustee

English-Public

Anna **CAIRNS**	67	71	60	82	280
Jason **NANTAIS**	37	60	53	53	203

I, Martha Gawley, Administrator/ Clerk/Treasurer of the Corporation of the Township of Dawn-Euphemia in the County of Lambton declare the following OFFICIAL Results of the Municipal Election held on October 26, 2026 for the Offices of Municipal Council and School Board Trustee.

Date - October 26, 2026

Municipal Clerk or designate

7e

THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0
Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018
Email: admin@dawneuphemia.on.ca Website: www.dawneuphemia.ca

To:	Members of Dawn-Euphemia Township Council
Meeting Date:	November 2, 2026
From:	John Collison, Public Works Superintendent
Subject:	**Entrance Permit Documents**

Open Session Report

Background:
The purpose of this report is to update the Entrance Permit Documents and Associated fees.

Comments:
These new documents will help streamline the Entrance Permit application process and give applicants a consistent set of terms and conditions that need to be followed. Applicable fees have also been listed on the Entrance Permit application

Recommendation: That Council accept the Entrance Permit documents as is; and agree to their immediate implementation.

ENTRANCE PERMIT

Permit # _____

Complete and forward the following application to request authorization to install a new entrance and send to roads@dawneuhemia.on.ca.

Applicant Information

Applicant Name:	
Company Name:	
Telephone: Business:	Cell:
Email:	

Contractor Information

Contractor Name:
Contractor Number:

Location Information

Adress of Work:
Exact Location Along Road Or Limits of Work:
Which Side of Road: North ☐ South ☐ East ☐ West ☐
Road Type: Gravel ☐ Chip & Seal ☐ Asphalt ☐ Curbs ☐ Infrastructure Affected: Sidewalk ☐ Open Ditch ☐
Type of Entrance: Residential ☐ Agricultural ☐ Commercial ☐ Industrial ☐ Institutional ☐ Not Applicable ☐

Notes:

1. A detailed plan to be supplied to the Township showing the extent and location of work **must** accompany this application. Area **must** be marked with grade stakes for staff to inspect in field before permit will be issued.
2. It is the workers responsibility to comply with the Ontario Traffic Manual, Book 7.
3. Owner is responsible for calling locates before commencing work.
4. **The Township of Dawn-Euphemia must approve of the specified contractor assigned to the work. That contractor must provide a Certificate of Insurance (Public Liability and Property Damage, not less than $2 million) listing the Township of Dawn-Euphemia as additional insured.**

Date & Time of Work: Start_____ **Finish** _____

Permit Fees (Office Use Only)		
		Totals ($)
Permit Fee		$300.00
Engineer Sizing Fee (if applicable)	$1,000.00	
	Damage Deposit	$1,000.00
	Total Due	

The applicant agrees to the following terms and conditions noted below

1. It is the applicant's responsibility to inform The Township of Dawn-Euphemia when all work is to take place on the road allowance and when the work is complete and ready for inspection by Township staff.
2. Applying for a permit does not grant the right to begin construction. Permit must be approved and signed.
3. It is understood that all works (100%) will be completed at the expense of applicant (including engineering cost, if applicable).
4. The Township of Dawn-Euphemia does not guarantee that the location selected for service is not in use by other utilities or services.
5. The applicant will abide by the Occupational Health and Safety Act as set out in Ontario regulation 213-91 and any amendments thereto.
6. The applicant agrees prior to beginning any work on the road allowance to properly set up signage and safety devices which shall be in conformance with the Ontario Traffic Manual, Book 7. Upon completion of work, all signage and safety devices shall be removed. It is the applicant's responsibility to provide all necessary signage devices.
7. If the road allowance is to be closed at any time, consent must be granted from the Public Works Superintendent. If the road is to be restricted to one lane of traffic the use of properly trained traffic control persons, minimum of two, shall be used to control the flow of traffic.
7. If applicable, all road crossings are to be completed by boring. The asphalt road surface is not to be cut. All disturbed areas are to be restored to the original condition including any necessary sod, topsoil, and seeding. Damage to sidewalks, road surface, curb and gutter and ditches shall be repaired by the applicant. If the applicant fails to restore any such damage to the satisfaction of The Township of Dawn-Euphemia, The Township of Dawn-Euphemia shall use the deposit to restore the damage, and any additional costs will be invoiced to the applicant for payment.
8. All material that is backfilled shall be properly compacted to prevent settling. All disturbed areas are to be restored to original conditions.
9. The applicant shall ensure that all utility locates have been obtained. The applicant will be responsible for any utility repairs that are necessary if they are disturbed.
10. The applicant shall ensure that all surface and subsurface drainage is maintained at all times and any damage to drainage works are to be repaired to the satisfaction of The Township of Dawn-Euphemia. The culverts shall be embedded below the natural ditch bottom or original ground elevation to a depth equal to 10% (one-tenth) of the height or diameter of the culvert. These values must be obtained from applicable drainage report if entrance is requested on a municipal drain.
11. The applicant agrees to hold The Township of Dawn-Euphemia harmless for any damage or liability caused by work.
12. The applicant shall provide The Township of Dawn-Euphemia with a security deposit before the work may commence along with the original signed copy of this permit.

13. The deposit will be held for 60 days after notification from the applicant that the work has been completed. The work will be inspected by The Township of Dawn-Euphemia's staff who will determine if the work is completed to the satisfaction of the Township before the deposit is returned.
14. In the event a contractor supplied by the Township of Dawn-Euphemia installs the culvert the following

Entrance Specifications:

Culverts must be NEW Plastic M12 Smooth-Wall or NEW Corrugated Steel Pipe (or approved NEW equivalent). Entrances shall be minimum 10M wide and landowners should be offered that the culverts be left in place after the project completion if the Landowner can make use of the entrance. Entrance must have 300mm or more of Gran-A where the entrance meets the road. A rural entrance, at minimum, must be finished with 150mm Gran-A on the surface. Urban entrances must have 150mm of Gran-A and must be hard surfaced. Each side of the entrance must be top soiled and seeded. All entrances must be compacted to prevent settling. By signing below and beginning the described work on The Township of Dawn-Euphemia Road allowance, the Applicant(s) agree and bind themselves to all the terms and conditions listed above.

Signature of Applicant

Date of Application

Entrance Sketch

Sketch Shall Include:

Existing Property Layout (address/ street/dimension of property frontage)

Existing Entrance Information (Width/ Location/Culvert Size & Material)

Proposed Entrance (width, surface type, culvert size/length/material)

Dimensions of new Entrance location

North Arrow

GENERAL CONDITIONS:

1. It is the applicant's responsibility to advise the Township when all work on the road allowance is completed and ready for inspection. Costs for repeated inspections may be deducted from the deposit. The Township reserves the right to retain all or part of the deposit to offset Township costs to restore unsatisfactory work to match original conditions; for any damage claims, or for other Township costs related to work performed under this permit. The Township of Dawn-Euphemia also reserves the right to retain all or part of the deposit for a minimum period of six months after initial acceptance by the Township for potential settlements, ground cover restorations etc.
2. The applicant is required to protect existing cables, conduits, structures, or other appurtenances from damage as a result of the work under this permit. Any such damage occurring should be immediately repaired to the satisfaction of the authority having jurisdiction over the damaged plant.
3. The Township does not guarantee that the location selected for services is not in use by other utilities or services.
4. The applicant agrees that prior to beginning any work on the road allowance, proper signing and barricades shall be provided for traffic control in conformance with the "Traffic Control Manual for Roadway Work Operations" – latest edition.
5. It is the responsibility of the applicant under The Ontario Underground Infrastructure Notification System Act to arrange locate requests through Ontario One Call prior to commencing any work.
6. It is the responsibility of the applicant to inform the Township of any delay in the proposed start date and estimated completion date outlined within this application. The permit will expire one year from the issue date. If said work has not been started, the applicant must reapply and incur a new permit fee based on our Fees and Services By-law.

We, the undersigned applicants, agree and bind ourselves to indemnity and save the Township of Dawn-Euphemia harm from any and all claims arising as result of the work for which this permit is issued.

_____ _____

Date of Application Signature of Applicant

Authorization is hereby granted to the applicant and/or his/her agents to perform the above-described work subject to the General Conditions named in the Application and subject to the following additional specific conditions. By beginning the work on the road allowance, the Applicant(s) agree and bind themselves to ALL conditions on this permit.

SPECIAL CONDITIONS:

Township property must be reinstated to the original condition or better and to the satisfaction of the Manager of Public Work and/or the Public Works Supervisor upon inspection.

Date:_____ _____

Public Works Manager or designate

OFFICE USE ONLY: FOLLOW UP INSPECTION COMPLETED ON

Date:_____ _____

Public Works Manager or designate

TOWNSHIP OF DAWN-EUPHEMIA
ROAD CLOSURE REQUEST

Request # _____

Applicant Information

Applicant Name:	
Company Name:	
Telephone: Business:	Cell:
Email:	

Location Information

Road Name:	
Location From:	Location To:
Reason for Closure:	

Please check one of the following:

Two Lane Closure: ☐ Single Lane Closure: ☐

From Municipal Address _____to_____(two lane closure requirement)

Notes:

1. The requesting party submits a Road Closure Request to the Road Authority/Manager of the Public Works for review and approval a minimum of 5 (five) working days (excluding holidays) prior to proceeding with any work on the road allowance.
2. It shall be the applicant's responsibility to notify all the applicable emergency services, schools, etc. of the road closure taking place.
3. The applicant agrees prior to beginning any work to properly set up signage and safety devices. This shall be in conformance with the Ontario Traffic Manual, Book 7. Upon completion of the work, all signage and safety devices shall be removed. It is the applicant's responsibility to provide all necessary signage and safety devices.

Date & Time of Work: Start_____ **Finish** _____

Signature of Applicant _____ **Date** _____

Township of Dawn-Euphemia (Office Use Only)	
Approval Signature:	Date:
Road Foreman:	
Distribution:	

Martha Gawley

From:
Sent: Tuesday, October 20, 2026 9:56 AM
Subject: ROMA 2027 Delegation Form is Live! - Deadline Nov 20th

Hello

We'd like to inform you that the Municipal Delegation Request Form for the 2027 Rural Ontario Municipal Association Annual Conference is now available.
You can select either French or English using the globe icon in the top right corner of the form. The deadline for submitting requests is **Friday, November 20, at 5:00 PM EST.**

Thank you!

Delegations.

Bonjour

Nous souhaitons vous informer que le formulaire de demande de délégation municipale pour le congrès annuel 2027 de l'Association des municipalités rurales de l'Ontario est maintenant disponible.
Vous pouvez sélectionner le français ou l'anglais au moyen de l'icône de globe située dans la partie supérieure droite du formulaire. La demande doit être envoyée au plus tard, **le vendredi 20 novembre, à 17 h (HE).**

Merci,

Delegations.

Lambton Public Health
160 Exmouth Street
Point Edward, ON N7T 7Z6

Township of Dawn-Euphemia
OCT 2 2 2026
RECEIVED

Telephone: 519-383-8331
Toll-free: 1-800-667-1839
Fax: 519-383-7092
www.lambtonpublichealth.ca

October 2026

Attention: Food Premise Owners/Operators

Re: Expansion of *Lambton Public Health Inspection Reports* Disclosure Program

The expansion of *Lambton Public Health Inspection Reports* disclosure program results in only minor changes for food premises. The former *DineSafe Lambton* identity and By-Law was amended through ***By-Law #17 of 2026 - Inspection Notice By-Law***. This places all inspections and investigations under a new identity called ***Lambton Public Health Inspection Reports***. Access the By-Law at www.lambtonpublichealth.ca/inspections.

Food premises will continue with separate colour-coded signage with the same referral to Inspection Reports online. The **PASS** (green) sign is typically posted, and this signals compliance with regulations despite the possibility of a few critical or non-critical infractions that maybe followed up. If there are significant issues that could lead to a food-borne illness, a **CONDITIONAL PASS** (yellow) sign is posted, and a follow-up inspection will happen within 24-72 hours. If significant issues pose a health hazard, the establishment is posted as **CLOSED** (red) sign. Public Health Inspectors will support the replacement of new signs as routine inspections continue in the coming months.

The most significant change to *Lambton Public Health Inspection Reports* disclosure program involves posted signage now required at regulated non-food premises that are inspected. This expansion promotes better access to inspection information, and all inspections and investigations continue to be posted online at www.lambtonpublichealth.ca/inspections.

Background

- September 2, 2026, Lambton County Council approved amendments to By-Law No. 30 of 2010 through By-law No. 17 of 2026.
- Since January 2018, Ontario public health units have been required to post inspection results online under amendments to the Ontario Public Health Standards.
- *Ontario Regulation 493/17* introduced a province-wide requirement for food premises to display inspection results on-site as directed by Public Health Inspectors.
- In addition to food premises, Ontario also made province-wide requirements under the Act to disclose public health inspection results for several other types of regulated premises including personal service settings (e.g., tattoo studios, piercing studios, nail salons); recreational water facilities (e.g., public pools and spas); and recreational camps.

If you have any questions regarding *Lambton Public Health Inspection Reports*, please contact Lambton Public Health at 519-383-8331, or toll free 1-800-667-1839.

Sincerely,

Lori Lucas,

Supervisor, Health Protection

Martha Gawley

From:
Sent: Thursday, October 22, 2026 3:16 PM
Cc: ca.office (MECP)
Subject: Consultation on Regulatory Amendments and Proposals Under the Conservation Authorities Act, Clean Water Act and Lake Simcoe Protection Act

Greetings,

We are writing to notify you that as part of the government's commitment to the successful consolidation of Ontario's conservation authorities (CAs) to create nine regional CAs on February 1, 2027, the government plans to introduce amendments to the *Conservation Authorities Act* (CAA), the *Clean Water Act, 2006* (CWA), and the *Lake Simcoe Protection Act, 2008* (LSPA) to align with the new regional CA framework and ensure continuity of the vital programs and services they deliver under these Acts. More information about the planned legislative amendments is provided at RR# 26-MECP017.

We are also writing to notify you that the ministry is now consulting on proposed regulatory changes under the CAA, CWA, and LSPA that are needed to ensure alignment with the new regional CA framework.

The planned legislative and regulatory changes would maintain protections from natural hazards such as flooding, protections for sources of drinking water, and the protection and restoration of the ecological health of the Lake Simcoe watershed under the regional CA framework. The government is committed to ensuring the continuity of these programs and services following the consolidation of CAs.

For information on the planned legislative amendments and the regulatory proposals, please visit our Environmental Registry of Ontario (ERO) page. We invite you to provide comments on these proposals through the following Environmental Registry notices:

- Regulatory proposals under the Conservation Authorities Act
- Regulatory proposals under the Clean Water Act, 2006
- Regulatory proposal under the Lake Simcoe Protection Act, 2008

Consultation on the regulatory proposals under the three Acts will be open for 45 days, closing December 6, 2026.

The ministry is also seeking early input related to **watershed councils** that regional CAs will be required to establish to ensure that local interests are considered as part of their decision-making process. The planned amendments to the CWA would maintain the current 19 Source Protection Committees (SPC) until watershed councils are established by the regional CAs, at which point certain SPC responsibilities under the CWA would be fulfilled by watershed councils, supporting continued local collaboration in the protection of drinking water sources. The ministry is seeking early input to inform the development of a future regulatory proposal governing the functions, powers, composition, duties, activities and procedures of watershed councils. To review and provide responses to the discussion questions, please visit this ERO page.

For more information on the legislative changes and regulatory proposals, **the ministry will be holding a virtual Information Session on Wednesday, November 4 at 2:30 p.m. to 4:00 p.m. Please click here to register.**

We look forward to receiving any feedback you may have on the regulatory proposals and watershed council discussion questions. Please provide your feedback by submitting comments on the respective ERO posting, or by email to no later than December 6, 2026.

Best regards,

Kirsten Service
Director, Conservation Branch, Conservation and Parks Division
Ministry of the Environment, Conservation and Parks

Leo Luong
Director, Great Lakes and Inland Waters Branch, Program Delivery Division
Ministry of the Environment, Conservation and Parks

CA.OFFICE@ONTARIO.CA

Ontario

PANTHERA
ATHLETIC CLUB

+1 519-312-6873
info@pantherac.ca
4497 Progress Dr, Petrolia

8d

TO:

October 28, 2026

Township of Dawn-Euphemia, Mayor & Council

On behalf of Panthera Athletic Club, I invite you to our announcement ceremony on Tuesday, November 3, 2026, at 10 am, to celebrate a new community partnership and facility development for Petrolia and the surrounding region.

Through a new partnership with **Discovery Animal Hospital**—our first-ever naming sponsor—we're pleased to introduce the **Discovery Animal Hospital Rink Centre**. Dr. Vasant Barot's vision, generosity, and commitment to strengthening local recreation opportunities made this initiative possible.

The **Discovery Animal Hospital Rink Centre** will be a modern, multi-sport rink for year-round use, offering activities like pickleball, ball hockey, baseball training, indoor soccer, roller skating, lacrosse, yoga and much more. Located at 4497 Progress Dr, Petrolia, it will serve all of Lambton County and is set to open in 2027.

This centre will bring new recreation and wellness options to Petrolia and the surrounding region, designed to be one of the province's most versatile multi-use sports spaces. We're excited to welcome families, athletes, and community groups to enjoy this unique facility.

Sincerely,

Tirth Barot

Founder

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TOWNSHIP OF DAWN-EUPHEMIA
SEPTEMBER

PERMITS ISSUED	OWNER/CONTRACTOR	LOCATION	FEE	TYPE VALUE
BP-26-018	Inwood Rd, Inwood (erect rear deck to existing dwelling) Cont: owner Sept 16/2026	Inwood Rd Con 2, Pt Lot 34	370.00	Res/Add 6,900 18.6 m
BP-26-019	Annett Rd, Bothwell (erect addition to existing Storage bldg.) Sept 23/2026	Annett Rd Con 5, E Pt Lot 16	510.00	Agri/Add 40,000
BP-26-020	Tramway Rd, Dresden (erect Britespan equipment storage bldg.) Sept 24/2026	Tramway Rd Con 6, S Pt Lot 18	870.00	Agr/Con 38,445 237.8 m^2
BP-26-021	Sandhurst Dr Mississauga, (demolish existing dwelling) Cont: owner, Sept 4/2026	Edys Mills Line Con 7, N Pt Lot 30 RP25R4475, Pt 1	310.00	Res/Dem 20,000
BP-26-022	In Review			
BP-26-023	Ready to Issue			
BP-26-024	Shetland Rd, Florence (erect detached garage) Cont: owner, Sept 23/2026	Shetland Rd Con 2, Pt Lot 24 RP25R2577, Pt 4, 5 Pt 3, RP25R9884, Pts 3, 4	550.00	Non/Res 100,000 404.7 m^2

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The following is a summary of the Plumbing Permits issued for the Township of Dawn-Euphemia to the end of the month of September, 2026:

PERMIT #	DESCRIPTION &/OR LOCATION	OWNER/CONTRACTOR
PP-26-001	Bentpath Line, Con 8 W Pt Lot 25	

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VOUCHER # 19 - 2026 ***2-Nov-26***

INVOICES	CHEQUE RUN	CHEQUE #	TOTAL
Admin/P Wks/Fire/Drain/Water/DECC	19-Oct-26	5167-5171	$ 3,975.96
Admin/P Wks/Fire/Drain/Water/DECC	19-Oct-26	5172-5173	$ 10,314.45
Admin/P Wks/Fire/Drain/Water/DECC	21-Oct-26	EFT	$ 64,798.03
Admin/P Wks/Fire/Drain/Water/DECC	26-Oct-26	5174-5179	$ 900.00
		Grand total of all invoices	**$ 79,988.44**

PAYROLL	PP # 22		
Administration	$ 15,596.09		$ 15,596.09
Public Works	$ 31,728.48		$ 31,728.48
Council	$ 4,203.39		$ 4,203.39
		Grand total of all Payroll	**$ 51,527.96**

VOUCHER # 19 - 2026 ***GRAND TOTAL*** ***$131,516.40***

The Corporation of the Township of Dawn-Euphemia

10a

RESOLUTION – REGULAR MEETING

Date: November 2, 2026

Moved by:	Seconded by:	Recorded Vote: Order	Vote	
❑ A. Broad	❑ A. Broad	____	____	A. Broad
❑ A. Gray	❑ A. Gray	____	____	A. Gray
❑ P. LeBoeuf	❑ P. LeBoeuf	____	____	P. LeBoeuf
❑ M. McGuire	❑ M. McGuire	____	____	M. McGuire
❑ J. Meyer	❑ J. Meyer	____	____	J. Meyer

That By-law 2026-30 being a By-law to Prohibit noises calculated to disturb the inhabitants of the Township of Dawn-Euphemia, Pursuant to provisions of the Municipal Act 2021 be taken as read a first, second and third time, and finally passed this 2nd day of November, 2026. Carried.

THE CORPORATION OF THE TOWNSHIP OF DAWN EUPHEMIA

By-law 2026 - 30

Being a By-law to Prohibit Noises calculated to disturb the Inhabitants of the Township of Dawn Euphemia Pursuant to provisions of the Municipal Act, 2001

WHEREAS, Section 129 of the Municipal Act 2001, states that a Municipality may Prohibit and Regulate matters with respect to noise and vibration

AND WHEREAS, the Council wishes to list the By-law as an Offence under Part 1 of the Provincial Offences Act.

NOW THEREFORE, the Municipal Council of the Corporation of the Township of Dawn Euphemia enacts as follows:

Definitions
Section 1

Construction

Includes erection, alteration, repair, dismantling, demolition, structural maintenance, painting, moving, land clearing, earth moving, grading, excavating, the laying of pipe and conduit whether above or below ground level, street and highway building, concreting, equipment installation and alteration and the structural installation of construction components and materials in any form or for any purpose, and includes any work in connection therewith.

Construction equipment

Means any equipment or device designed and intended for use in construction or material handling, including but not limited to, air compressors, pile drivers, pneumatic or hydraulic tools, bulldozers, tractors, excavators, trenchers, cranes, derricks, loaders, scrapers, pavers, generators and rollers, pumps, concrete mixers, graders, or other material handling equipment.

Conveyance

Includes a vehicle and any other device employed to transport a person or persons or goods from place to place but does not include any such device or vehicle if operated only within the premises of a person.

Council
Means the Council of The Corporation of the Township of Dawn Euphemia

Highway
Includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, via duct or trestle designed and intended for, or used by, the general public for the passage of vehicles.

Minister
Means the Minister of the Environment.

Ministry
Means the Ministry of Environment.

Motor vehicle
Includes an automobile, motorcycle, and any other vehicle propelled or driven otherwise than by muscular power; but does not include the cars of electric or steam railways, other motor vehicles running only upon rails, or a motorized snow vehicle, ATV, traction engine, farm tractor, self-propelled implement of husbandry or road building machine within the meaning of the Highway Traffic Act.

Motorized conveyance
Means a conveyance propelled or driven otherwise than by a muscular, gravitational or wind power.

Municipality
Means the land within the geographic limit of the Township of Dawn Euphemia

Noise
Means unwanted sound.

Point of reception
Means any point on the premises of a person where sound or vibration originating from other than those premises is received.

Police
Means any member of the Ontario Provincial Police

By-Law Officer
Means any person appointed by the municipality to act as a by-law enforcement officer.

Section 2
General Prohibitions

Emissions – clearly audible – set out

No person shall emit or cause or permit the emission of sounds resulting from an act in so far as they are calculated to disturb the inhabitants of the Township of Dawn Euphemia more specifically described as:

2.1 Racing – motorized conveyance – exception
No person shall emit or cause or permit the emission of sound as a result of Racing of any Motorized Conveyance other than in a racing event regulated by law.

2.2 Tires – squealing
No person shall emit or cause or permit the emission of sound as a result of the operation of a motor vehicle in such a way that the tires squeal.

2.3 Engine – pneumatic device – exhaust – ineffective
No person shall emit or cause or permit the emission of sound as a result of the operation of any combustion engine or pneumatic device without an effective exhaust or intake muffling device in good working order and that is in constant operation.

2.4 Horn – use – other then warning
No person shall emit or cause or permit the emission of sound as a result of the operation of a motor vehicle horn or other warning device except where required or authorized by law or in accordance with good safety practices.

2.5 Construction equipment – operation
No person shall emit or cause or permit the emission of sound as a result of the operation of any item of construction equipment in an area without effective muffling devices in good working order and that is in constant operation.

2.6 Loudspeakers – amplification sound equipment
No person shall emit or cause or permit the emission of sound that is clearly audible at a point of reception from the operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers or other electro-mechanical transducers, and intended for the production, reproduction, or amplification of sound.

2.7 Barking – calling – other – animal – pet

No person shall emit or cause or permit the emission of sound that is clearly audible at a point of reception from the persistent barking, calling, or whining or other similar persistent noise making by any domestic pet or any other animal kept or used for any purpose other than agriculture

Section 3
PROHIBITIONS – BY TIME – PLACE

No person shall within the limits of the "Urban" areas of the Township of Dawn Euphemia more specifically, Edy's Mills, Florence, Oakdale, and Shetland, make or permit to be made the following noises and vibrations in so far as they are calculated to disturb the inhabitants of those communities.

3.1 Engine – combustion – toy – for amusement

No person shall emit or cause or permit the emission of sound that is clearly audible at a point of reception from the operation of a combustion engine which, is or, is used in, or is intended for use in a toy, or a model or replica of any device which model or replica has no function other than amusement and which is not a conveyance.

3.2 Signaling device – use other than for safety

No person shall emit or cause or permit the emission of sound that is clearly audible at a point of reception from the operation of any auditory signaling device, including but not limited to the ringing of bells or gongs and the blowing of horns, the use of drums, or sirens or whistles, or the production, reproduction or amplification of any similar sounds by electronic means except where required or authorized by law or in accordance with good safety practices.

3.3 Yelling – shouting – whistling – other

No person shall emit or cause or permit the emission of sound that is clearly audible at a point of reception from the persistent yelling, shouting, hooting, whistling, or singing.

3.4 Selling – advertising – by shouting

No person shall emit or cause or permit the emission of sound that is clearly audible at a point of reception from selling or advertising by shouting or outcry or amplified sound.

3.5 Construction equipment – use

No person shall emit or cause or permit the emission of sound that is clearly audible at a point of reception from the operation of any equipment in connection with construction between 9:00pm to 7:00am, unless in the commission of work connected with an emergency.

3.6 Tools – domestic use – exception – snow removal

No person shall emit or cause or permit the emission of sound that is clearly audible at a point of reception from the operation or use of any tool for domestic purpose other than snow removal between 9:00pm to 7:00am.

3.6.1 Notwithstanding provisions of 3.8, the commercial elevators located in Shetland and Cario are exempted during the intake and shipping of farm produce.

3.7 Refuse – compacting equipment – other

No person shall emit or cause or permit the emission of sound that is clearly audible at a point of reception from the operation of solid waste bulk lift or refuse compacting equipment between 9:00pm to 7:00am.

3.8 Vehicles

No person shall emit or cause or permit the emission of sound that is clearly audible at a point of reception caused by any licensed or unlicensed motorized vehicle, including trucks, motor cars, snow mobiles, motor bikes, and ATV's, in starting up or driving said motorized vehicle, truck, motor car, snow mobile, motor bike, and ATVs.

3.9 Loudspeakers

Loudspeakers should only be permitted between the hours of 12 noon and 11 p.m. and no longer than two (2) consecutive days if a ball tournament or similar event is booked; if the event is 3 days, the loudspeakers only be allowed from noon to 6 p.m.

SECTION 4
Penalty Section

4.1 Every Person who contravenes any provision of this by-law is guilty of an offence and on conviction may be subject to a fine as provided for in the Provincial Offences Act.

SECTION 5
Enforcement

5.1 For the purposes of this by-law, this by-law is enforced by the Ontario Provincial Police, By-law officer, Provincial Offenses Officer, or any person appointed by the Municipality to enforce said by-law.

SECTION 6
Investigation

6.1 For the purpose of this by-law an appointed person such as the Ontario Provincial Police, By-law Officer, Provincial Offenses Officer may enter onto private property to determine the source of a Sound or Noise.

SECTION 7
Force and Effect

This by-law will come into force and take effect upon final passing.
By-law read a first, second, and third time and finally passed this 2nd day of November 2026

_____
Alan Broad, Mayor

_____
Martha Gawley
Administrator/Clerk/Treasurer

Township of Dawn Euphemia
SCHEDULE "A" to
BY-LAW No. 30 of 2026
TITLE: Noise By-law
PART 1 – Provincial Offences Act

SET FINE SCHEDULE

ITEM	COLUMN 1 – Short Form Wording	COLUMN 2 Offence Creating Provision	COLUMN 3 Set Fine
1.	Emit Sound from Racing – motorized conveyance	Sec. 2.1	$250.00
2.	Emit Sound from Squealing Tires	Sec. 2.2	$250.00
3.	Emit Sound from Ineffective Exhaust	Sec. 2.3	$250.00
4.	Emit Sound from Use of Horn other than warning	Sec. 2.4	$250.00
5.	Emit Sound from Ineffective Muffling device – construction equipment	Sec. 2.5	$250.00
6.	Emit Sound from Loudspeakers - amplifiers	Sec. 2.6	$250.00
7.	Emit Sound from Barking, Calling or Whining of domestic pet	Sec. 2.7	$250.00
8.	Emit Sound from Engine Combustion on toy device not used for conveyance	Sec. 3.1	$250.00
9.	Emit Sound from Signaling Device other than when required	Sec. 3.3	$250.00
10.	Emit Sound from Yelling, Shouting, Whistling, or other noise	Sec. 3.5	$250.00
11.	Emit Sound from Selling – advertising by shouting	Sec. 3.6	$250.00

Schedule "B" Prohibitions by Time

The following activities are subject to prosecution pursuant to Section 4 of the By-law, if clearly audible at a point of reception:

	Column 1	Column 2	Column 3
Item	**Activity**	**Prohibited Period of time**	**Permitted Period of time**
1	Construction or maintenance activities other than snow removal	**Monday to Friday** From 8:00pm to 7:00am the next day Saturday, Sunday, Statutory Holidays From 8:00pm to 9:00am the next day	**Monday to Friday** From 7:00am to 8:00 pm Saturday, Sunday, Statutory Holidays From 9:00 am to 8:00pm
2	The operation of Construction Equipment	**Monday to Friday** From 8:00pm to 7:00am the next day Saturday, Sunday, Statutory Holidays From 8:00pm to 9:00am the next day	**Monday to Friday** From 7:00am to 8:00 pm Saturday, Sunday, Statutory Holidays From 9:00 am to 8:00pm
3	Domestic Tool	**Monday to Friday** From 9:00pm to 7:00am the next day Saturday, Sunday, Statutory Holidays From 9:00pm to 9:00am the next day	**Monday to Friday** From 7:00am to 9:00 pm Saturday, Sunday, Statutory Holidays From 9:00 am to 9:00pm
4	Lawn Maintenance Equipment	**Monday to Friday** From 9:00pm to 7:00am the next day Saturday, Sunday, Statutory Holidays From 9:00pm to 9:00am the next day	**Monday to Friday** From 7:00am to 9:00 pm Saturday, Sunday, Statutory Holidays From 9:00 am to 9:00pm

The Corporation of the Township of Dawn-Euphemia

(12)

RESOLUTION – REGULAR MEETING

Date: November 2, 2026

Moved by:	Seconded by:	Recorded Vote: Order	Vote	
❑ A. Broad	❑ A. Broad	____	____	A. Broad
❑ A. Gray	❑ A. Gray	____	____	A. Gray
❑ P. LeBoeuf	❑ P. LeBoeuf	____	____	P. LeBoeuf
❑ M. McGuire	❑ M. McGuire	____	____	M. McGuire
❑ J. Meyer	❑ J. Meyer	____	____	J. Meyer

That this Regular Meeting of Council be hereby adjourned at the hour of _____ pm, to meet again for the Regular Meeting of Council on Monday, November 16, 2026, at 6:30 pm or at the call of the Chair. *Carried.*