



The Corporation of the Township of Dawn-Euphemia

- A G E N D A -

Monday, October 5, 2026 – 6:30 pm

REGULAR MEETING OF COUNCIL

Municipal Office, 4591 Lambton Line

Be advised that Council Meetings are being recorded and live streamed. If you wish to attend via zoom, please contact the Clerk for an invitation. Comments and opinions expressed by individual Council Members, guests and the general public are their own, and do not necessarily represent those of the Dawn-Euphemia Council. The official record of the Council Meeting shall consist solely of the Minutes approved by Council.

1. **CALL TO ORDER**
2. **DISCLOSURE OF PECUNIARY INTEREST**
3. **DELEGATIONS**
4. **ADOPTION OF MINUTES**
 - a) Minutes of Regular Council Meeting of September 21, 2026
5. **BUSINESS ARISING FROM MINUTES**
6. **PLANNING/DRAINAGE/PROPERTY**
 - a) Drain Maintenance Request for Kersey Drain, submitted September 30, 2026 by Doug McLachlin
7. **REPORTS**
 - a) Report from the Public Works Superintendent Re: Winter Operations Plan 2026-27
 - b) Report from Clerk Re: 2027 Regular Council Meeting Schedule
8. **CORRESPONDENCE**

Information Only

 - a) Christmas for Everyone Campaign Flyer
 - b) Email from Bluewater Recycling dated September 11, 2026 Re: Association's Q3 2026 General Membership Report
 - c) Letter dated September 17, 2026 from Ministry of Municipal Affairs and Housing Re: Supporting Ontario and Canadian Suppliers through Municipal Procurement
 - d) Letter dated September 15, 2026 from Aird Berlis LLP Re: Proposed Regulations under the Municipal Accountability Act, 2026
 - e) Creative County Grant Opens – Oct 1 – Nov 9/2026
 - f) 2026 Ontario Senior Achievement Award
 - g) Seniors Advisory Committee Notes
 - h) Building Permits – August 2026
 - i) Plumbing Permits – August 2026
9. **OTHER BUSINESS**
 - a) Accounts

10. BY-LAW

- a) By-Law 2026-29, being a By-law to enter into an agreement with the County of Lambton, for the purpose of Winter Control

11. CLOSED SESSION

- 12. ADJOURNMENT:** *Next Meeting of Council*
Regular Council Meeting – Monday October 19, 2026 @ 6:30 pm

The Corporation of the Township of Dawn-Euphemia

4a

RESOLUTION – REGULAR MEETING

Date: October 5, 2026

Moved by:	Seconded by:	Recorded Vote:	
		Order	Vote
☐ A. Broad	☐ A. Broad	_____	A. Broad
☐ A. Gray	☐ A. Gray	_____	A. Gray
☐ P. LeBoeuf	☐ P. LeBoeuf	_____	P. LeBoeuf
☐ M. McGuire	☐ M. McGuire	_____	M. McGuire
☐ J. Meyer	☐ J. Meyer	_____	J. Meyer

That the Minutes of the Regular Council Meeting of September 21, 2026, be adopted. *Carried.*



The Corporation of the Township of Dawn-Euphemia

- MINUTES -

Regular Council Meeting
Monday September 21, 2026
6:30 pm, Municipal Office, 4591 Lambton Line

Present: Mayor: A. Broad
Councillors: A. Gray
P. LeBoeuf
M. McGuire (Absent)
J. Meyer (Absent)

Staff Present: M. Gawley, Administrator-Clerk, Treasurer
B. Poland, Deputy-Clerk

Disclosures: None

2026-147 Councillor Gray – Councillor LeBoeuf

Minutes – September 8, 2026

That the minutes of the September 8, 2026, Regular Council Meeting be adopted. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
-	M. McGuire
-	J. Meyer

2026-148 Councillor LeBoeuf – Councillor Gray

Drain Maintenance Request

That the Drain Maintenance/Repair Request for the Tackaberry Drain submitted September 10, 2026, by Dennis Jackson be referred to the Drainage Superintendent with the power to act. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
-	M. McGuire
-	J. Meyer

2026-149 Councillor Gray – Councillor LeBoeuf

2026 Christmas Celebration

That Council approve the report from Deputy-Clerk regarding the 2026 Christmas celebration. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
-	M. McGuire
-	J. Meyer

2026-150 Councillor LeBoeuf – Councillor Gray

September Public Works Report

That Council accept the Public Works Superintendent monthly report. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
-	M. McGuire
-	J. Meyer

2026-151 Councillor Gray – Councillor LeBoeuf

Activity Report

That Council accepts the Activity Report prepared by the Administrator-Clerk. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
-	M. McGuire
-	J. Meyer

2026-152 Councillor LeBoeuf – Councillor Gray

Endorsement of MFOA Request

That Council for the Township of Dawn-Euphemia hereby endorses the Letter dated September 9, 2026, from the Corporation of the County of Huron supporting the Municipal Finance Officers' Association (MFOA) request to the Province of Ontario to permanently double the Ontario Community Infrastructure Fund beyond 2026. And further that a letter be forwarded to the Minister of Infrastructure, Minister of Municipal Affairs and Housing, Municipal Finance Officers' Association, Association of Municipalities of Ontario, and the Rural Ontario Municipal Association. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
-	M. McGuire
-	J. Meyer

Other Business

The Administrator-Clerk informed Council that Lambton Public Health would be conducting "Tick Walks" in and around Shetland Conservation Area in the coming weeks. And Councillor Gray reminded Council that the Remembrance Day Ceremony in Florence would be held Sunday November 8th, she will confirm the time.

2026-153 Councillor LeBoeuf - Councillor Gray

Confirmatory By-Law

That By-law 2026-27 being a By-Law to confirm the resolutions and motions of the Council of the Township of Dawn-Euphemia which were adopted between July 6, 2026, and up to and including September 21, 2026, be taken as read a first, second and third time, and finally passed this 21st day of September 2026. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
-	M. McGuire
-	J. Meyer

2026-154 Councillor Gray- Councillor LeBoeuf

Automatic Aid By-Law

That By-law 2026-28, being a By-Law to Authorize an Automatic Aid Agreement between the Township of Dawn-Euphemia, Village of Oil Springs and the Township of Enniskillen, be considered read a first and second time, read a third time and finally passed this 21st day of September 2026. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
-	M. McGuire
-	J. Meyer

2026-155 Councillor LeBoeuf – Councillor Gray

Adjournment

That this Regular Session of Council be hereby adjourned at the hour of 6:40 pm, to meet again on Monday October 5, 2026 @ 6:30 pm (Regular Meeting), or at the call of the Chair. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
-	M. McGuire
-	J. Meyer

 Mayor

 Administrator-Clerk

The Corporation of the Township of Dawn-Euphemia



RESOLUTION – REGULAR MEETING

Date: October 5, 2026

Moved by:	Seconded by:	Recorded Vote:	
		Order	Vote
☐ A. Broad	☐ A. Broad	_____	_____ A. Broad
☐ A. Gray	☐ A. Gray	_____	_____ A. Gray
☐ P. LeBoeuf	☐ P. LeBoeuf	_____	_____ P. LeBoeuf
☐ M. McGuire	☐ M. McGuire	_____	_____ M. McGuire
☐ J. Meyer	☐ J. Meyer	_____	_____ J. Meyer

That the Drain Maintenance/Repair Requests for the Kersey Drain submitted September 30, 2026, by Doug McLachlin be referred to the Drainage Superintendent with the power to act. *Carried.*

For Office Use Only

Drainage Supt. Sept 30/26
 Council Oct 5/26
 Res: _____
 Electronic File _____

Notice of Request for Drain Maintenance and/or Repair

Drainage Act, R.S.O. 1990, c. D.17, subs. 79(1)

To: The Clerk of the Corporation of the Township of Dawn-Euphemia

Re: Kersey Drain
 (Name of Drain)

In accordance with section 74 and 79(1) of the *Drainage Act*, take notice that I, as a person affected by the above mentioned drain, request that it be maintained and repaired.

Provide a brief description of how you are affected by the condition of this drain:

☒ Clean Out ☐ Tile Repair ☐ Culvert Replacement ☐ Sprayed

Comments: request for cleanout extension of Kersey Drain
across CON'S Lot 26 & 27 to allow for PROPER OUTLET 1452-1454 TRAMWAY

Property Owners:

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number, if available.

Property Description

CON 6 LOT 26 PT LOT 27 N 1/4 W 1/2 LOT 26 S 1/4 W 1/2 LOT 27
 Ward or Geographic Township DAWN-EUPHEMIA TWP Parcel Roll Number _____

If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer. Only the owner(s) of the property may request drain maintenance and/or repair.

Select Ownership Type

Enter the mailing address and primary contact information:

Last Name <u>McLACHLIN</u>		First Name <u>DOUG</u>	Middle Initial _____
Mailing Address			
Unit Number _____	Street/Road Number _____	Street/Road Name <u>[REDACTED]</u>	PO Box _____
City/Town _____		Province <u>ONT</u>	Postal Code _____
Telephone Number <u>1-800-123-4567</u>	Cell Phone Number (Optional) _____	Email Address (Optional) _____	

Signature of Landowner: [Signature] Date: _____

To be completed by recipient municipality:

Notice filed this _____ day of _____ 20____

Name of Clerk (Last Name, First Name) <u>GAWLEY, MARTHA</u>	Signature of Clerk <u>[Signature]</u>
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THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

7a

4591 Lambton Line, RR 4, Dresden, ON N0P 1M0
Tel: 519-692-5148 Fax: 519-692-5511 Public Works: 519-692-5018
Email: admin@dawneuphemia.on.ca Website: www.dawneuphemia.ca

Meeting Date: October 5, 2026
To: Mayor Broad and Members of Township Council
From: John Collison, Public Works Superintendent
Subject: **Endorsement of the Winter Operations Plan 2026/2027**

OPEN SESSION REPORT

BACKGROUND:

The Winter Operations Plan sets out a policy and procedural framework to guide and inform of the winter maintenance operations utilized by the Township of Dawn-Euphemia.

COMMENTS:

I have made revisions to the previous plan based on changes to staff and quantities from the previous season. The plan provides for Council to review, and provide any revisions to it. The plan is to be endorsed by resolution of Council.

Attached is a copy of the 2026/2027 Winter Operations Plan.

CONSULTATION:

There was no consultation required.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC PLAN IMPLICATIONS:

There are no strategic plan implications.

RECOMMENDATIONS:

Council receives the report from the Public Works Superintendent and endorses the 2026-2027 Winter Operations Plan, dated October 5, 2026.

Attachments: Winter Operations Plan 2026/2027



Welcome
TO THE TOWNSHIP OF
Dawn-Euphemia

Winter Operations Plan 2026 - 2027

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Purpose

This Winter Operations Plan sets out a policy and procedural framework to ensure that the Township of Dawn-Euphemia continuously improves effective and efficient delivery of winter maintenance services and the management of road salt used in winter maintenance operations, as outlined in Environment Canada's Code of Practice for the Environmental Management of Road Salts.

The Plan is meant to be dynamic, to allow the Municipality to evaluate and phase-in any changes, new approaches and technologies in winter maintenance activities in a fiscally sound manner. At the same time, any modifications to municipal winter maintenance activities must ensure that roadway safety is not compromised.

As specified in the Code of Practice for the Environmental Management of Road Salts, the Winter Operations Plan for The Corporation of the Township of Dawn-Euphemia was previously endorsed by Council on the **2nd day of December, 2025**.

Definitions

Anti-icing means the application of liquid de-icers directly to the road surface in advance of a winter event.

De-icing means the application of solids, liquids, pre-treated material to the road surface after the onset of the winter event.

Highway includes a common and public highway, street, avenue, parkway, square, place, bridge, viaduct or trestle, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof.

Paved Road is a road with an asphalt surface, concrete surface, composite pavement, or portland cement.

Pre-treat means the application of liquids (calcium chloride, sodium chloride, etc.) to dry sand or salt prior to being loaded for storage or applied to the road surface.

Pre-wetting means the application of liquids (calcium chloride, sodium chloride, etc.) at the spinner of the truck just prior to application to the road surface.

Surface Treated Road is road with bituminous surface treatment comprised of one or two applications of asphalt emulsion and stone chips over a gravel road.

Unpaved Road is a road with gravel, stone or other loose surface.

Winter Event is a weather condition affecting roads such as snowfall, windblown snow, freezing rain, frost, black ice, etc. to which a Winter Event Response is required.

Winter Event Response is a series of winter control activities performed in response to a Winter Event.

- **Continuous Winter Event Response** is a response to a winter event with full deployment of manpower and equipment that plow/salt/sand the entire system.
- **Spot Winter Event Response** is a response to a winter event with only a partial deployment of manpower and equipment or with full deployment to only part of the system.

Winter Event Response Hours are the total number of person-hours per year (plowing, salting/sanding, winging back, etc.) to respond to winter events.

1.0 Winter Operations Management - Objective

The Township of Dawn-Euphemia is committed to improving winter maintenance operations while continuing to ensure public safety. The Township of Dawn-Euphemia will optimize the use of winter maintenance materials containing chlorides on all municipal roads while striving to minimize negative impacts to the environment. The Township of Dawn-Euphemia Public Works staff will strive, insofar as reasonably practicable, to provide safe winter road conditions for vehicular and pedestrian traffic as set out in the level of service policies and within the resources established by the Council of The Corporation of the Township of Dawn-Euphemia.

2.0 Policy Statement

The Township of Dawn-Euphemia will provide efficient and cost-effective winter maintenance to ensure, insofar as reasonably practicable, the safety of users of the municipal road network in keeping with applicable Provincial legislation and accepted standards while striving to minimize adverse impacts to the environment. These commitments will be met by:

- adhering to the procedures contained within the Winter Operations Plan
- reviewing and upgrading the Winter Operations Plan on an annual basis to incorporate new technologies and new developments
- committing to ongoing winter maintenance staff training and education
- monitoring on an annual basis, the conditions of the winter maintenance program, as well as the effectiveness of the Winter Operations Plan

3.0 Winter Maintenance Program

3.1.0 The System Maintained

The major activities related to winter maintenance are:

- anti-icing
- snow plowing
- salt/sand application
- salt and sand storage
- snow removal

The Township of Dawn-Euphemia is responsible for winter maintenance on:

Paved roads	53.4 lane km
Surface treated roads	36.6 lane km
Unpaved roads	821.7 lane km

For the purposes of this winter operations plan, the highways under the jurisdiction of the Township of Dawn-Euphemia have been classified (Class 1,2,3,4,5,6) as per the following table which is based on the Classification of Highways table included in O.Reg. 239/02.

TABLE
CLASSIFICATION OF HIGHWAYS

Column 1 Average Daily Traffic (number of motor vehicles)	Column 2 91 - 100 km/h speed limit	Column 3 81 - 90 km/h speed limit	Column 4 71 - 80 km/h speed limit	Column 5 61 - 70 km/h speed limit	Column 6 51 - 60 km/h speed limit	Column 7 41 - 50 km/h speed limit	Column 8 1 - 40 km/h speed limit
53,000 or more	1	1	1	1	1	1	1
23,000 - 52,999	1	1	1	2	2	2	2
15,000 - 22,999	1	1	2	2	2	3	3
12,000 - 14,999	1	1	2	2	2	3	3
10,000 - 11,999	1	1	2	2	3	3	3
8,000 - 9,999	1	1	2	3	3	3	3
6,000 - 7,999	1	2	2	3	3	4	4
5,000 - 5,999	1	2	2	3	3	4	4
4,000 - 4,999	1	2	3	3	3	4	4
3,000 - 3,999	1	2	3	3	3	4	4
2,000 - 2,999	1	2	3	3	4	5	5
1,000 - 1,999	1	3	3	3	4	5	5
500 - 999	1	3	4	4	4	5	5
200 - 499	1	3	4	4	5	5	6
50 - 199	1	3	4	5	5	6	6
0 - 49	1	3	6	6	6	6	6

O. Reg. 366/18, s. 1 (5)

For the purpose of the table above to this section, the average daily traffic on a highway or part of a highway under the jurisdiction of the Township of Dawn-Euphemia shall be determined by:

- counting and averaging the daily two-way traffic on the highway or part of the highway; or
- estimating the average daily two-way traffic on the highway or part of the highway

The following table summarizes the road system in the Township of Dawn-Euphemia as follows:

Road Classification	Kilometers Paved	Kilometers Unpaved
1		
2		
3		
4	84.0	814.5
5		
6	6.0	7.2

3.2.0 Level of Service

The Township of Dawn-Euphemia provides the following level of service during the winter maintenance season, as set out in 3.3.0, in response to a winter event.

Weather Monitoring

3.2.1 (1) From October 1 to April 30, the minimum standard is to monitor the weather, both current and forecast to occur in the next 24 hours, once every shift or three times per calendar day, whichever is more frequent, at intervals determined by the Municipality.

(2) From May 1 to September 30, the minimum standard is to monitor the weather, both current and forecast to occur in the next 24 hours, once per calendar day.

Snow accumulation, roadways

3.2.2 (1) Subject to section 4.1, the standard for addressing snow accumulation on roadways is,

(a) after becoming aware of the fact that the snow accumulation on a roadway is greater than the depth set out in the Table to this section, to deploy resources as soon as practicable to address the snow accumulation; and

(b) after the snow accumulation has ended, to address the snow accumulation so as to reduce the snow to a depth less than or equal to the depth set out in the Table within the time set out in the Table,

(i) to provide a minimum lane width of the lesser of three metres for each lane or the actual lane width, or

(ii) on a Class 4 or Class 5 highway with two lanes, to provide a total width of at least five metres. O. Reg. 47/13, s. 4; O. Reg. 366/18, s. 5 (1).

(2) If the depth of snow accumulation on a roadway is less than or equal to the depth set out in the Table to this section, the roadway is deemed to be in a state of repair with respect to snow accumulation. O. Reg. 47/13, s. 4.

(3) For the purposes of this section, the depth of snow accumulation on a roadway and, if applicable, lane width under clause (1) (b), may be determined in accordance with subsection

(4) by a municipal employee, agent or contractor, whose duties or responsibilities include one or more of the following:

1. Patrolling highways.

2. Performing highway maintenance activities.

3. Supervising staff who perform activities described in paragraph 1 or 2. O. Reg. 47/13, s. 4; O. Reg. 366/18, s. 5 (2).

(4) The depth of snow accumulation on a roadway and lane width may be determined by,

- (a) performing an actual measurement;
- (b) monitoring the weather; or
- (c) performing a visual estimate. O. Reg. 47/13, s. 4; O. Reg. 366/18, s. 5 (3).

(5) For the purposes of this section, addressing snow accumulation on a roadway includes,

- (a) plowing the roadway;
- (b) salting the roadway;
- (c) applying abrasive materials to the roadway;
- (d) applying other chemical or organic agents to the roadway;
- (e) any combination of the methods described in clauses (a) to (d). O. Reg. 366/18, s. 5 (4).

(6) This section does not apply to that portion of the roadway,

- (a) designated for parking;
- (b) consisting of a bicycle lane or other bicycle facility; or
- (d) used by a municipality for snow storage. O. Reg. 366/18, s. 5 (4).

TABLE
SNOW ACCUMULATION - ROADWAYS

Class of Highway	Depth	Time
1	2.5 cm	4 hours
2	5 cm	6 hours
3	8 cm	12 hours
4	8 cm	16 hours
5	10 cm	24 hours

O. Reg. 47/13, s. 4; O. Reg. 366/18, s. 5 (5).

Ice formation on roadways and icy roadways

3.2.3 (1) The standard for the prevention of ice formation on roadways is doing the following in the 24-hour period preceding an alleged formation of ice on a roadway:

1. Monitor the weather in accordance with section 3.1.
2. Patrol in accordance with section 3.
3. If the municipality determines, as a result of its activities under paragraph 1 or 2, that there is a substantial probability of ice forming on a roadway, treat the roadway, if practicable, to prevent ice formation within the time set out in Table 1 to this section, starting from the time that the municipality determines is the appropriate time to deploy resources for that purpose. O. Reg. 366/18, s. 8.

(2) If the municipality meets the standard set out in subsection (1) and, despite such compliance, ice forms on a roadway, the roadway is deemed to be in a state of repair until the applicable time set out in Table 2 to this section expires after the municipality becomes aware of the fact that the roadway is icy. O. Reg. 366/18, s. 8.

(3) Subject to section 5.1, the standard for treating icy roadways is to treat the icy roadway within the time set out in Table 2 to this section, and an icy roadway is deemed to be in a state of repair until the applicable time set out in Table 2 to this section expires after the municipality becomes aware of the fact that a roadway is icy. O. Reg. 366/18, s. 8.

(4) For the purposes of this section, treating a roadway means applying material to the roadway, including but not limited to, salt, sand or any combination of salt and sand. O. Reg. 366/18, s. 8.

(5) For greater certainty, this section applies in respect of ice formation on bicycle lanes on a roadway but does not apply to other types of bicycle facilities. O. Reg. 366/18, s. 8.

TABLE 1
ICE FORMATION PREVENTION

Class of Highway	Time
1	6 hours
2	8 hours
3	16 hours
4	24 hours
5	24 hours

O. Reg. 366/18, s. 8.

TABLE 2
TREATMENT OF ICY ROADWAYS

Class of Highway	Time
1	3 hours
2	4 hours
3	8 hours
4	12 hours
5	16 hours

O. Reg. 366/18, s. 8.

Icy roadways, significant weather event

3.2.4 (1) If a municipality declares a significant weather event relating to ice, the standard for treating icy roadways until the declaration of the end of the significant weather event is,

- (a) to monitor the weather in accordance with section 3.1; and
- (b) if deemed practicable by the municipality, to deploy resources to treat icy roadways, starting from the time that the municipality deems appropriate to do so. O. Reg. 366/18, s. 8.

(2) If the municipality complies with subsection (1), all roadways within the municipality are deemed to be in a state of repair with respect to any ice which forms or may be present until the applicable time in Table 2 to section 5 expires after the declaration of the end of the significant weather event by the municipality. O. Reg. 366/18, s. 8.

(3) Following the end of the weather hazard in respect of which a significant weather event was declared by a municipality under subsection (1), the municipality shall,

- (a) declare the end of the significant weather event when the municipality determines it is appropriate to do so; and
- (b) treat icy roadways in accordance with section 5. O. Reg. 366/18, s. 8.

3.3.0 Winter Maintenance Season

The winter maintenance season within which the Township of Dawn-Euphemia will perform winter highway maintenance commences on November 15 and is completed April 15.

3.4.0 Winter Preparations

In the months prior to the start of the winter maintenance season, as identified in 3.3.0, the Township of Dawn-Euphemia undertakes the following tasks to prepare for the upcoming winter season.

3.4.1 Prior to the Winter Maintenance Season

Prior to the winter season, if required, prepare and call tenders for the supply of materials (salt, sand, liquid), replacement parts (for plows, solid and liquid application equipment), value added meteorological services (VAMS) and contract equipment (plow trucks, spreader trucks, combination units).

Prior to the winter maintenance season, the Township of Dawn-Euphemia will:

- (1) Conduct a mandatory training session for staff and contract operators where all policies, procedures, schedules, reporting procedures for callout, route maps, equipment training and safety precautions will be discussed. Any issues resulting from the meeting with regard to the policies, procedures, schedules, reporting procedures for callout, route maps, equipment training and safety precautions shall be resolved either at the meeting or prior to the winter season.
- (2) Train winter patrollers (or staff whose duties also include patrolling) on the route of representative roads to be patrolled between winter events, their duties during a winter event, record keeping requirements and callout procedures and the de-icing chemicals to be applied for the forecast weather conditions.
- (3) Inspect equipment to ensure proper working order. Schedule and complete any and all equipment repairs.
- (4) Arrange for the delivery of materials (salt, sand and liquid solution) and begin filling storage facilities.
- (5) Confirm that all guiderails, catch basins, hazard and fire hydrant markers, if any, are in place. Any missing markers will be replaced prior to the winter season.

3.4.2 One Month Prior to the Winter Maintenance Season

One month prior to the winter maintenance season the Township of Dawn-Euphemia will:

- (1) Post the winter shift schedule in accordance with the Township's past practice.

- (2) Assign equipment to staff.
- (3) Calibrate material application equipment.
- (4) Allow operators time to familiarize themselves with any new equipment, material application rates, material application equipment and their routes (driving their routes and noting obstacles along the routes).

3.4.3

- (1) Assign staff to monitor weather forecasts on a daily basis. Assign night patrol shift if forecast indicates an overnight winter event is probable. The patrol person will be authorized to initiate a Winter Event Response if conditions warrant a response.
- (2) Have 12.5% of the fleet ready to respond to a winter event.
- (3) Have sufficient staff available to operate the fleet if conditions warrant a winter event response.

3.4.4 Two Weeks Prior to the Winter Maintenance Season

Two weeks prior to the winter maintenance season the Township of Dawn-Euphemia will:

- (1) Have the required complement of the fleet ready to respond to a Winter Event.
- (2) Have staff available to operate the required complement of the fleet if conditions warrant a winter event response.
- (3) Allow operators (staff and contract) time to familiarize themselves with any new equipment, material application rates, material application equipment and their route (driving the route and noting obstacles along the route).

3.4.5 At the Start of the Winter Maintenance Season

At the start of the winter maintenance season the Township of Dawn-Euphemia will:

- (1) Begin patrolling representative roads in all maintenance classes.
- (2) Respond to winter events as per the Winter Operations Plan.

3.5.0 Winter Patrol

During the winter maintenance season, 3.3.0, the Township of Dawn-Euphemia carries out a winter patrol on a route of representative roads once daily, usually commencing at approximately 03:00, 7 days a week. The Township monitors the weather activity at the end of each regular working day to determine if there is a need for a subsequent Patrol, or, if there are favorable conditions, signs off that no Patrol is required. On non-working days, a second Patrol Inspection is conducted, commencing approximately 12 hours, (usually at 15:00 hours) later than the initial Patrol. The purpose of the patrol is to monitor and record weather and road conditions and mobilize winter maintenance operators and equipment should a winter event be observed and a winter event response is required.

On the approach of a winter event or during a winter event the route of representative roads, or the frequency of patrols, may be modified, insofar as reasonably practicable, depending on the type and severity of winter event or the direction from which the storm approaches.

The patrol person will be familiar with local conditions in their patrol area and prepare a condition log of road and weather conditions as well as any actions taken during the shift. The winter patrol schedule parallels the designated winter maintenance season Operations.

3.6.0 Staffing and Hours of Work

The Township of Dawn-Euphemia has a full-time or contract employee assigned to each vehicle used for winter operations. Each vehicle is assigned a route for plowing/salting and/or plowing.

The Township of Dawn-Euphemia adheres to the hours of service as set out in the Highway Traffic Act, Reg. 555/06.

Employee ID/ Name	Equipment	Plow Routes
[REDACTED]	# 3 - 2006 Volvo Dump Truck	Snow Route #1
[REDACTED]	# 4 - 2012 Volvo Dump Truck	Snow Route #2
[REDACTED]	# 9 - 1992 Champion Grader	Snow Route #3
[REDACTED]	# 15- 2019 Freightliner Dump Truck	Snow Route #4
[REDACTED]		Snow Route #5
[REDACTED]	# 17- 1991 International Stake Truck	Snow Route #6
[REDACTED]	# 19 - 2009 John Deere Grader	Snow Route #7
[REDACTED]	# 20 - 2025 CAT Grader	Ice Route #1
[REDACTED]	#21-2025 WesternStar Dump Truck	Ice Route #2
[REDACTED]	# 22 - 2025 CAT Grader	Ice Route #3
[REDACTED]		Ice Route #4
[REDACTED]		Plowing/Salting East of Rutherford
[REDACTED]		Plowing/Salting West of Rutherford
[REDACTED]		Brine Route

* -Back-up in extreme events or staff shortage (ie. illness/pandemic)

** -Part-Time Employee

*** -Part-Time used frequently

3.6.1 Winter Materials Used Annually

Material	2020/21	5 Year Average
Salt	907 tonnes	954 tonnes
Sand	44 tonnes	45 tonnes
Brine	81,000 litres	55,762 litres

Material	2021/22	5 Year Average
Salt	550 tonnes	947 tonnes
Sand	64 tonnes	47 tonnes
Brine	37,400 litres	51,730 litres

Material	2022/23	5 Year Average
Salt	680 tonnes	870 tonnes
Sand	43 tonnes	46 tonnes
Brine	50,190 litres	51,568 litres

Material	2023/24	5 Year Average
Salt	522 tonnes	687 tonnes
Sand	82 tonnes	55 tonnes
Brine	36,750 litres	51,268 litres

Material	2025/26	5 Year Average
Salt	1114 tonnes	755 tonnes
Sand	82 tonnes	63 tonnes
Brine	29,100 litres	46,888 litres

Percentage of salt in sand/salt mix by weight 10% (Industry Standard 2% - 5%)
percentage pre-treat material use 0%.

3.6.2 Application Rates

Solids	Spreading Rates per 2 lane km	
Highway Class	Salt	Sand
Class 4	130 kg	350 kg

Liquids – Pre-wetting	Spreading Rates per 2 lane km Temperature		
	0 to -5C	-5C to -10C	-10C to -18C
Frost			
Light Snow	15 L/tonne	20 L/tonne	25 L/tonne
Heavy Snow	20 L/tonne	25 L/tonne	30 L/tonne
Freezing Rain			

3.6.3 Equipment - Winter Maintenance Fleet

The Municipality provides winter maintenance services on 14 routes with the equipment listed below:

Route	Equipment	Employee
Snow Route #'s 1, 2, 3, 4, 5, 6, 7 Ice Routes #'s 1, 2, 3, 4 Plowing/Salting east of Rutherford Plowing/Salting west of Rutherford	#3 - 2006 Volvo Dump Truck	[REDACTED]
	#4 - 2012 Volvo Dump Truck	
	#9 - 1992 Champion Grader	
	#15 - 2019 Freightliner Dump Truck	
	#19 - 2009 John Deere Grader	
	#20 - 2025 CAT 150 Grader	
	#21 - 2025 WesternStar Dump Truck	
	#22 - 2025 CAT 150 Grader	
	<u>Removing from Service 2026</u>	
	#6 - 1987 John Deere Grader	
	#7 - 1989 Champion Grader	
	#8 - 1990 John Deere	

Brine Route	#17 - 1991 International Stake Truck	[REDACTED]
-------------	--------------------------------------	------------

3.6.4 Yard Facilities

The Municipality provides winter maintenance services from the patrol yards listed below. Each patrol yard has a front-end loader capable of loading the winter maintenance fleet with sand or salt.

3.6.5 (1) Yard: Rutherford Garage

Equipment Washing	Wash bays drain into an oil and grit separator.
Material Storage	Salt is stored in the salt storage shed with the pickled sand.
Site Drainage	Site is drained into roadside ditches.

3.6.5 (2) Yard: Cairo Garage

Equipment Washing	Wash bays drain into an oil and grit separator.
Material Storage	Salt is stored in the salt storage shed with the pickled sand.
Site Drainage	Site is drained into roadside ditches.

3.6.6 Snow Removal and Disposal

Currently the Township of Dawn-Euphemia does not remove and dispose of snow.

3.6.7 Vulnerable Areas

Source Water Protection areas of concern in the Township of Dawn-Euphemia have not currently been approved by the Province. The Winter Operations Plan will be updated to incorporate mitigation measures as necessary according to requirements for these areas.

3.6.8 Weather Monitoring

- 1) From October 1 to April 30, the minimum standard is to monitor the weather, both current and forecast to occur in the next 24 hours, once every shift or three times per calendar day, whichever is more frequent, at intervals determined by the Municipality. Dawn-Euphemia accesses weather forecast three (3) times each day using "Simplicity" a weather monitoring application provided by the Township's insurance company.
- 2) From May 1 to September 30, the minimum standard is to monitor the weather, both current and forecast to occur in the next 24 hours, once per calendar day using "Simplicity" a weather monitoring application provided by the Township's insurance company.

In order to determine an effective Winter Event Response and allocate the appropriate resources the Township of Dawn-Euphemia supplements road patrol information with weather information from various sources which includes:

- [Exeter, Ontario - Radar Imagery - Environment Canada](#)
- [Intellicast - Current Radar in Cadillac, Michigan](#)

3.6.9 Communications

All winter maintenance vehicles are equipped with two-way radio communications. Municipal staff is responsible for reporting changing winter weather and/or road conditions as the changes are observed.

Public inquiries can be made to:
Public Works Department
4591 Lambton Line
Dresden, Ontario
519-692-5018

The Township of Dawn-Euphemia communicates important information to the public via:

- News Release - See Appendix 6
- Township website - www.dawneuphemia.ca
- Electronic Message Board at Municipal Office

3.6.10 Call Out Procedures

Operational decisions will be made by the Patrol Person with the aid of available forecasting, Level of Service Policy, patrolling, etc. However, it should be emphasized that decisions will be subjective and external input, whether in this plan or elsewhere, merely acts as an aid in determining if a call out of staff and equipment by the Patrol Person to respond to a winter event is warranted. It is vital therefore that the Patrol Person records the prevalent conditions and relevant information when he/she makes a decision.

When a winter event response is required the patrol person will contact staff as per the shift schedule.

3.6.11 Road Closure Procedures

In the event a road must be closed due to a severe winter storm, Lambton OPP will request signs to be placed to close the road. Rb-92 Road Closed Signs on portable stands, TC-54 flexible drums and barricades will be available at the patrol yard. Upon receiving a request from Lambton OPP to close a road to traffic, the Patrol Person or his/her designate will organize manpower and equipment to place the signs and barricades. The Patrol Person or his/her designate will contact the O.P.P. Call Centre and request that a media release (Appendix 6) be sent to the local news and radio stations advising of the road closure. Roads will be deemed to be closed once the signs and barricades are placed. When it is physically impossible to place signs and barricades to close a road, the Patrol Person will advise Lambton OPP and request Lambton OPP permission to send the media release (Appendix 6).

3.7.0 Decommissioning Winter Operations

After the winter maintenance season (identified in 3.3.0) expires the Township of Dawn-Euphemia undertakes the following tasks to decommission winter operations:

3.7.1 At the End of The Winter Maintenance Season

At the end of the winter season the Township of Dawn-Euphemia will:

- 1) cease regularly scheduled winter patrols.
- 2) continue monitoring weather forecasts. Assign night patrol shift if forecast indicates an overnight winter event is probable.

3.7.2 Two Weeks After the Winter Maintenance Season Ends

Two weeks after the winter season ends the Township of Dawn-Euphemia will

- 1) continue monitoring weather forecasts. Assign night patrol shift if forecast indicates an overnight winter event is probable.
- 2) decommission 50% of the fleet.

3.7.3 One Month After the Winter Maintenance Season Ends

One month after the winter maintenance season ends the Township of Dawn-Euphemia will cease all winter highway maintenance operations and decommission the remainder of the equipment providing weather forecasts warrant decommissioning.

3.8.0 Training

The Township of Dawn-Euphemia provides winter operations training for all staff involved in the delivery of winter services. It is compulsory for the municipal staff to attend training sessions. It is compulsory for contractors' staff to attend the training sessions.

Staff, including contractor staff, will verify that the training was received by signing the "Record of Training" included in Appendix 4 or the Weekend Patroller "Record of Training" Appendix 5.

Current Winter Operations Training:

- Equipment Circle Check
- Equipment Calibration
- Record Keeping
- Health & Safety
- Level of Service - policies, practices and procedures
- Identification of Plow Routes - including variations for year to year and issues identified along the route
- De-Icing Chemicals - application procedures, rates, storage and handling
- Yard and Equipment Maintenance
-

Future Winter Operations Training:

- Supervisor Winter Training
- Continued employee training as required

3.9.0 Record Keeping

Full and accurate completion of the documents listed below, according to the applicable procedures, ensures that the Municipality is protected from liability by providing solid documentation that procedures have been followed.

Staff are responsible for keeping the following records:

For Equipment Operators:

- Time Cards
- Material used (salt, sand, liquids)
- Route plowed and strategy used (plow only, sand/salt only, anti-ice, combination plow/sand/salt)
- Operations Record

For Patrollers:

- Winter Patrol Record
- Call Out Diary
- Weather forecasts

For Operations Supervisors:

- Operations Diary
- Incident/Collision Reports
- Total materials used
- Equipment Calibration Records

The date will be recorded as Day/Month/Year. It will be written in the following format (03/12/2018). The time shall be documented using the 24-hour clock format.

Information kept electronically in the Go-Evo Mesh Cloud based platform and can be retrieved at any given time.

Operations records will be completed daily in Operators log books.

Timecards will be completed daily and forwarded to the Public Works Superintendent weekly for retention.

4.0 Plan Improvements

The current weather maintenance policies, practices and procedures form the baseline and benchmark upon which improvements can be made to improve winter operations and/or the use and management of road salt.

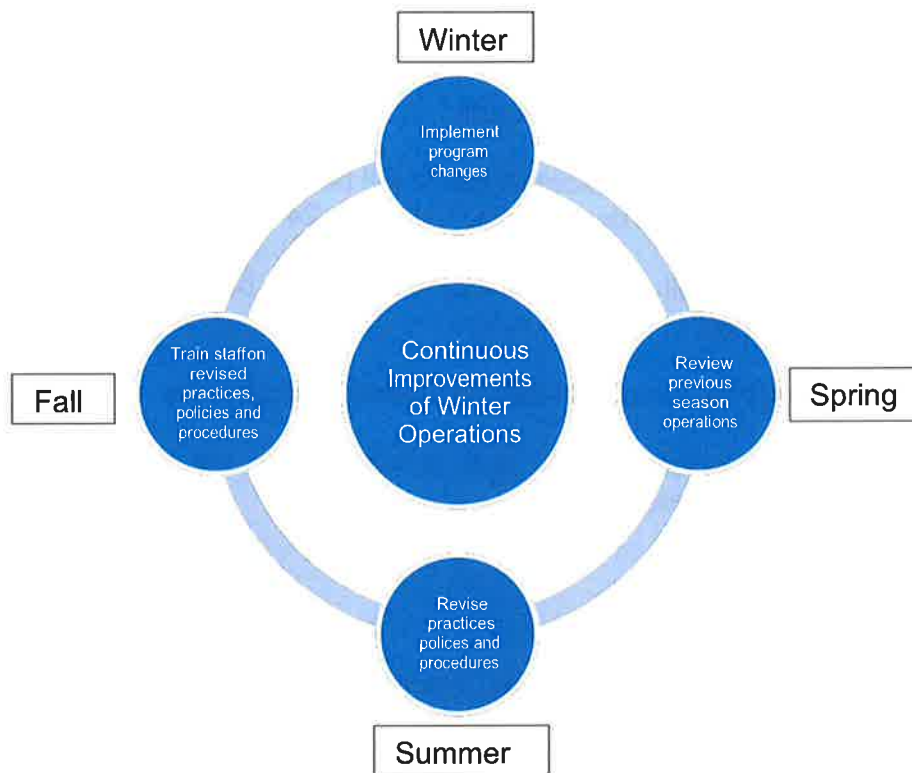
Over the next ten years the Township of Dawn-Euphemia plans to make improvements as listed in Table 3. This list will be reviewed and updated annually.

TABLE 3

Description	Implementation
Anti-icing	Increased annually

5.0 Monitoring and Upgrading

The purpose of monitoring and upgrading is to provide a basis for continuous improvement of the Winter Operations Plan and the winter maintenance policies, practices and procedures of the Township of Dawn-Euphemia.

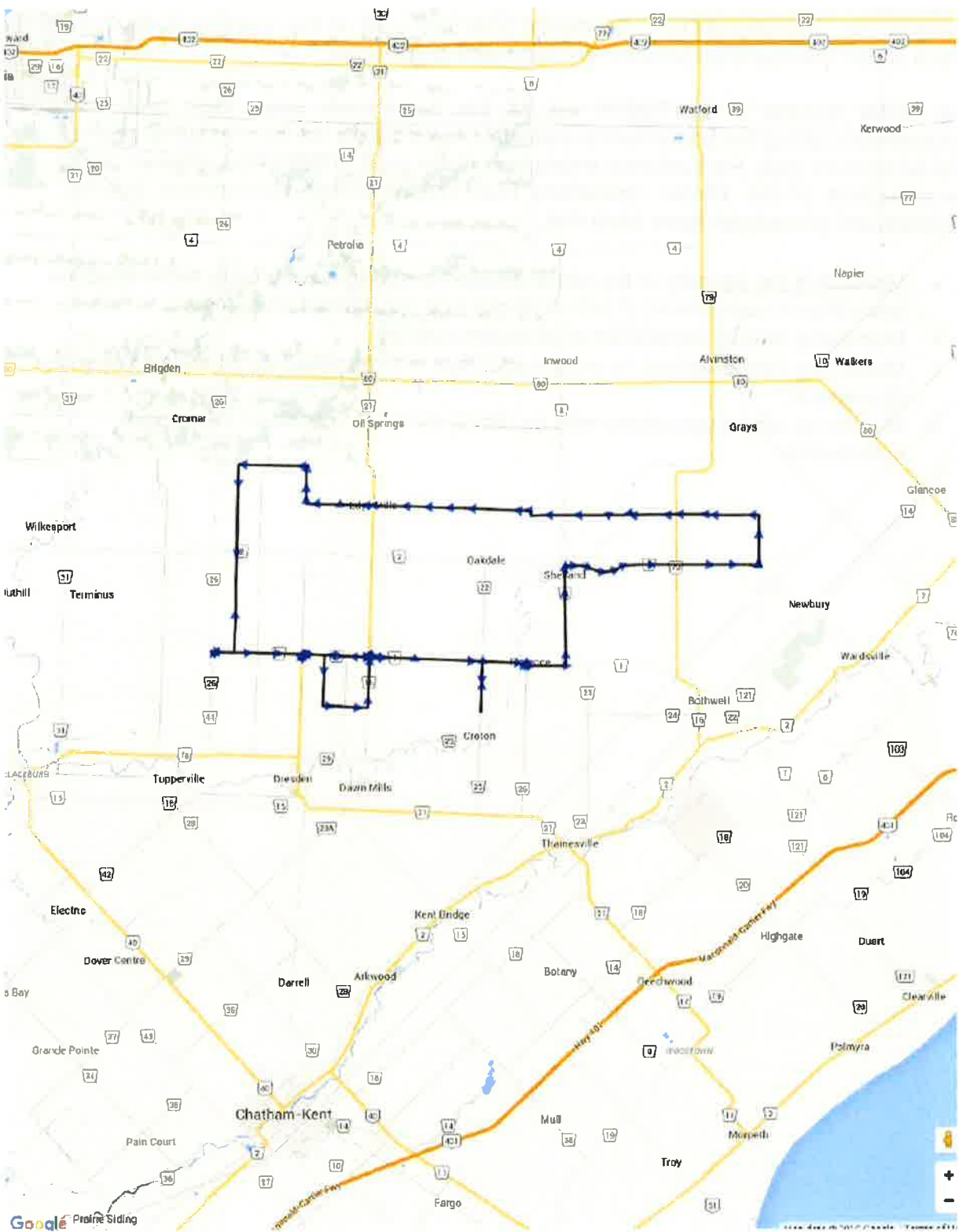


At the end of the annual winter maintenance season, as identified in 3.3.0, a meeting to review winter operations will be held with all winter operations staff to itemize all issues that arose during the winter season and discuss how these issues may be resolved. Prior to the start of the next winter season and with sufficient lead time to implement the changes, the Township of Dawn-Euphemia shall train staff on the changes to equipment and/or winter maintenance policies, practices and procedures.

The winter season of 2017/2018 will be the benchmark year. Year over year achievements using the performance measures listed below will be measured against said benchmark year. Performance measures will be used to determine whether or not the objectives of the Winter Operations Plan and/or winter maintenance policies, practices and procedures have been met.

- Monitoring the severity of the winter season ensuring a continually more effective and efficient deployment of both financial and operational resources.
- Monitoring time of completion of all routes opened.
- Monitoring best practices to ensure such are incorporated into all aspects of winter operations.
- Monitoring winter operations with an aim to increase ratepayer safety and satisfaction.

Appendix 1 – Route of Representative Roads – Patrol Route



Winter Inspection Route

The Winter Inspection route must follow a consistent route along representative roads within Dawn-Euphemia Township.

The sections are:

Lambton Line at Mandaumin Road - Point #1

Travel East on Lambton Line to Irish School Road
Travel South on Irish School Road to the curve (approximately 220 meters)
Travel North on Irish School Road to Lambton Line
Travel East on Lambton Line East to where curve intersects with Lambton Line (approximately 220 meters)
Travel East on Lambton Line to Tramway Road
Travel South on Tramway Road to Kent Line
Travel East on Kent Line to Dawn Mills Road
Travel North on Dawn Mills Road to where curve intersects, (approximately 140 meters North of Lambton Line) - Point #2

Travel South on Dawn Mills Road to Lambton Line
Travel East on Lambton Line to Oakdale Road
Travel South on Oakdale Road to Kent Line
Travel North on Oakdale Road to Lambton Line
Travel East on Lambton Line to Florence Road - Point # 3

Travel North on Florence Road to Water Street
Travel South on Florence Road to Lambton Line
Travel East on Lambton Line to Shetland Road
Travel North on Shetland Road Bentpath Line
Travel East on Bentpath Line Watterworth Road Point # 4

Travel North on Watterworth Road to Mossie Line
Travel West on Mossie Line to Forest Road
Travel North on Forest Road to Edys Mills Line,
Travel Edys Mills Line, West to Marthaville Road – Point 5

Travel West on Edys Mills Line to Marthaville Road
Travel North on Marthaville Road to Aberfeldy Line
Travel West on Aberfeldy Line to Dawn Valley Road
Travel South on Dawn Valley Road to Lambton Line
Travel West on Lambton Line to Mandaumin Road

The inspector may start at Point 1 or Point 4 along the route, but must return to the original starting point (to be recorded as return time) recording times at each point.

If starting the inspection route at Point 1, the route is to be travelled in sequence, points 1, 2, 3, 4, 5 and then back to point 1.

If starting the route at point 4, the route must be travelled by inspecting points 4, 3, 2, 1, 5 then return to point 4.

At any time that the inspector deems it necessary to call in extra forces, they will cease the inspection, record the time, names of Operators called in, equipment utilized, and commence winter operations.

ALL TIMES ARE TO BE RECORDED USING A 24 HOUR CLOCK

ALL ENTRIES TO BE ENTERED IN THE GO-EVO MESH CLOUD BASED PLATFORM.

Appendix 2 – Plow Routes

Snow Route #1 - Map



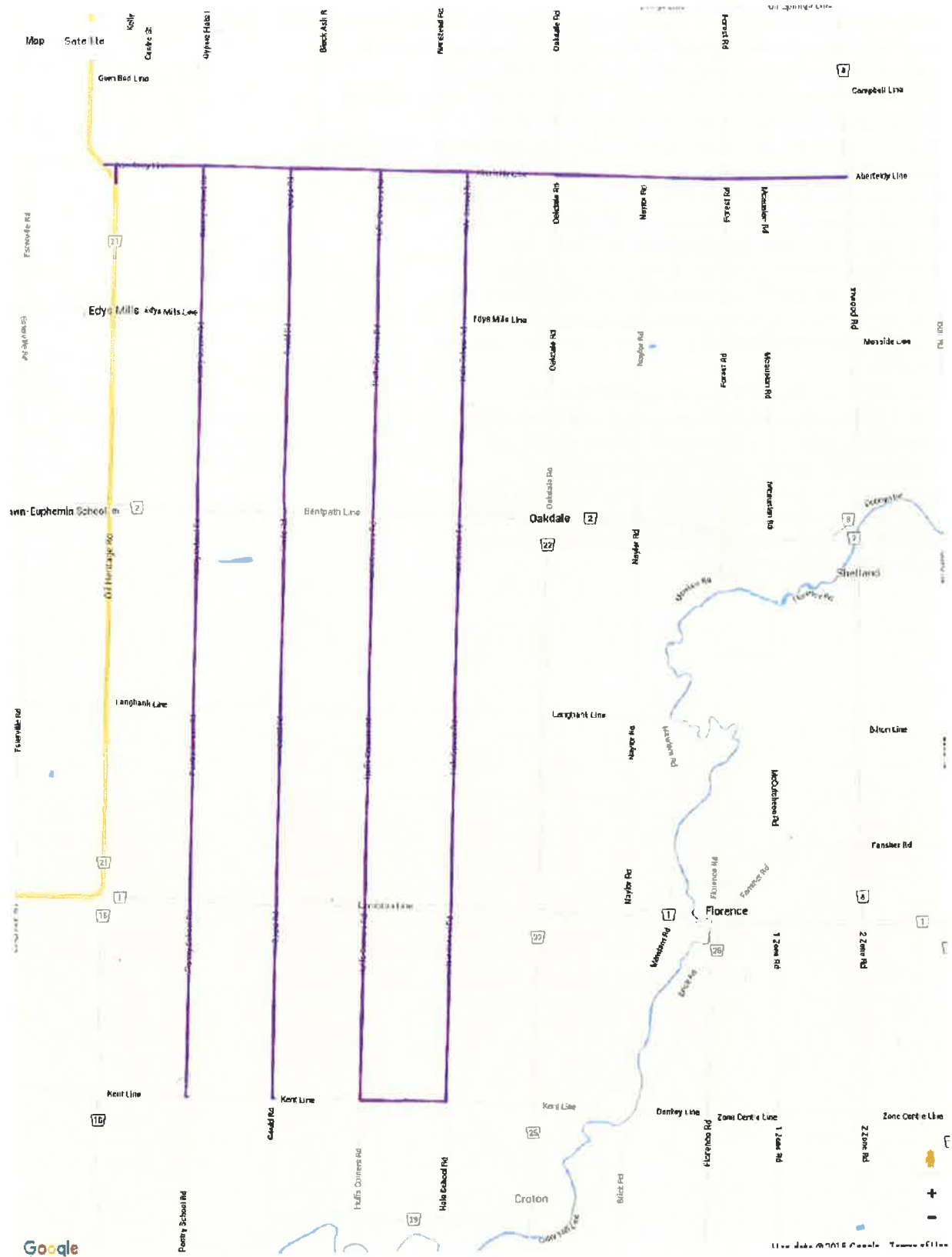
SNOW ROUTE # 1 – Directions

Leave Rutherford Garage, travel West on Lambton Line to Esterville Road
Travel South on Esterville Road to Kent Line, Turn Around
Travel North on Esterville Road to Aberfeldy Line
Travel West on Aberfeldy Line to Tramway Road
Travel South on Tramway Road to Kent Line
Travel West on Kent Line to Mandaumin Road, Turn Around
Travel East on Kent Line to Dawn Valley Road
Travel North on Dawn Valley Road to Lambton Line, Turn Around
Travel South on Dawn Valley Road to Kent Line
Travel East on Kent Line to Cuthbert Road
Travel North on Cuthbert Road to Aberfeldy Line
Travel East on Aberfeldy Line to Robinson Road
Travel South on Robinson Road to Kent Line, Turn Around

RETURN

Travel North on Robinson Road to Aberfeldy Line
Travel West on Aberfeldy Line to Cuthbert Road
Travel South on Cuthbert Road to Kent Line
Travel East on Kent Line to Tramway Road
Travel North on Tramway Road to Aberfeldy Line
Travel East on Aberfeldy Line to Esterville Road
Travel South on Esterville Road to Lambton Line
Return to Rutherford Garage

Snow Route #2 - Map



Snow Route #2 - Directions

Leave Rutherford Garage, Travel East on Lambton Line to Pantry School Road
Travel South on Pantry School Road to Kent Line, Turn Around
Travel North on Pantry School Road to Aberfeldy Line
Travel West on Aberfeldy Line to Oil Heritage Road, Turn Around
Travel East on Aberfeldy Line to North Dawn Road
Travel South on North Dawn Road to Oil Heritage Road, Turn Around
Travel North on North Dawn Road to Aberfeldy Line
Travel East on Aberfeldy Line to Inwood Road, Turn Around
Travel West on Aberfeldy Line to Hale School Road
Travel South on Hale School Road to Kent Line
Travel West on Kent Line to Huff's Corners Road
Travel North on Huff's Corners Road to Aberfeldy Line
Travel West on Aberfeldy Line to Gould Road
Travel South on Gould Road to Kent Line, Turn Around

RETURN

Travel North on Gould Road to Aberfeldy Line
Travel East on Aberfeldy Line to Huff's Corners Road
Travel South on Huff's Corners Road to Kent Line
Travel East on Kent Line to Hale School Road
Travel North on Hale School Road to Aberfeldy Line
Travel West on Aberfeldy Line to Pantry School Road
Travel South on Pantry School Road to Lambton Line
Return to Rutherford Garage

[illegible]

Snow Route # 3 - Directions

Leave Rutherford Garage, travel West on Lambton Line to curve approximately 220 metres east of Marthaville Road, commence plow, salt operations.

Travel West on Lambton Line to West limit of curves at Mandaumin Road, past # 2909 Lambton Line,

Turn Around at Brigden Road,

Travel East on Lambton Line to Marthaville Road

Plow and salt as required, all areas on Irish School Road South to intersection at curve (approximately 220 meters) Turn Around at # 373 Irish School Road,

Travel North on Irish School Road,

Plow and salt all areas from curve to Lambton Line, then on Lambton Line East of intersection to curve at former Hwy. 21, (approximately 220 meters),

DO NOT PUSH SNOW ONTO CURVE

Turn Around at Tramway Road

Return to intersection

Travel North on Marthaville Road to Aberfeldy Line, Turn Around

Travel South on Marthaville Road to Lambton Line

Travel West on Lambton Line to Dawn Valley Road

Travel North on Dawn Valley Road to Bentpath Line, Turn Around

Travel South on Dawn Valley Road to Lambton Line, Turn Around

Travel North on Dawn Valley Road to Langbank Line

Travel West on Langbank Line to Mandaumin Road, Turn Around

Travel East on Langbank Line to Oil Heritage Road

Travel North on Oil Heritage Road to Edys Mills Line **(not our road to plow)**

Travel West on Edys Mills Line to Mandaumin Road, Turn Around

Travel East on Edys Mills Line to Dawn Valley Road

Travel South on Dawn Valley Road to Bentpath Line, Turn Around

Travel North on Dawn Valley Road to Aberfeldy Line, Turn Around

RETURN

Travel South of Dawn Valley Road to Edys Mills Line

Travel East on Edys Mills Line to Oil Heritage

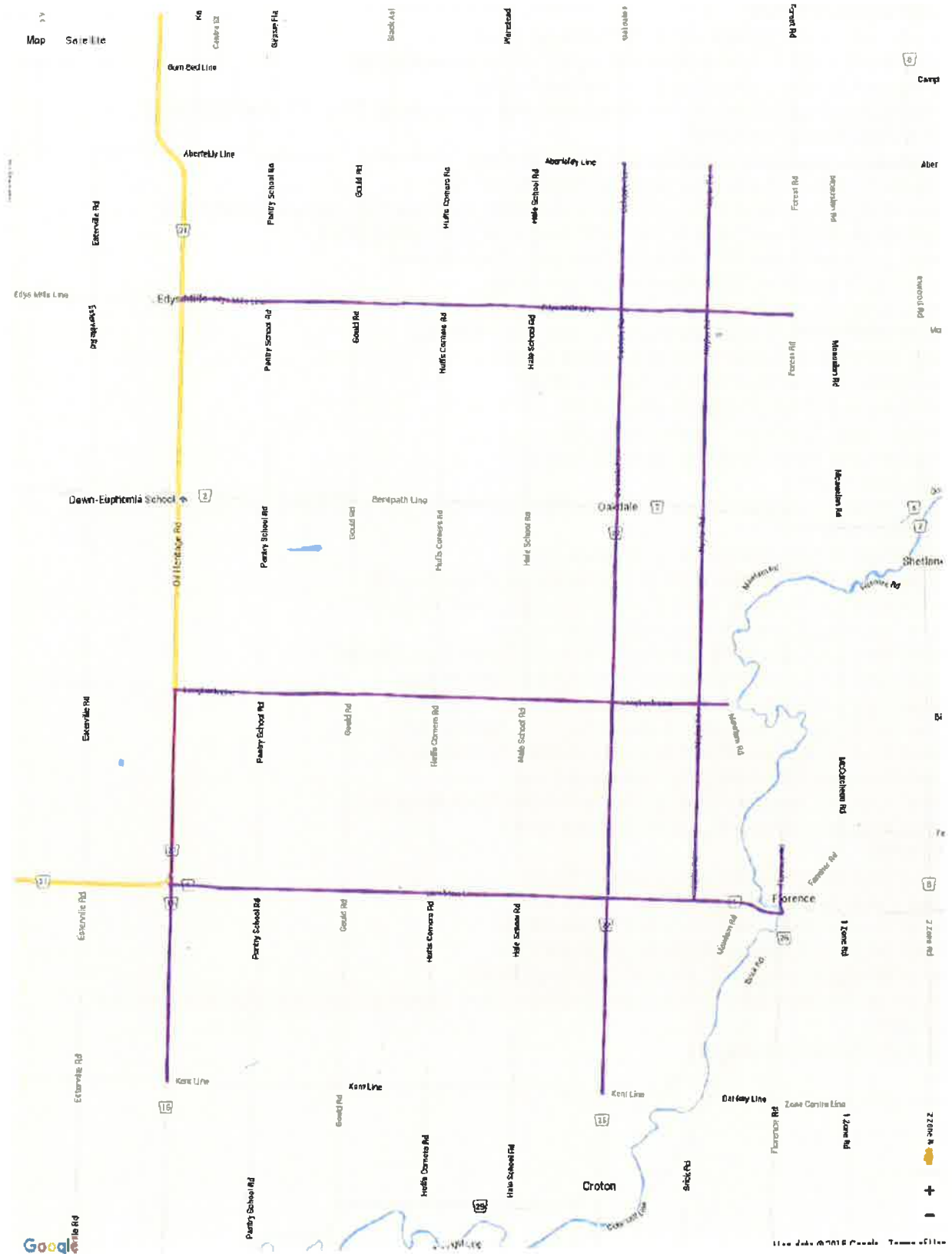
Travel South on Oil Heritage Road to Langbank Line

Travel West on Langbank Line to Dawn Valley Road

Re-Plow Dawn Valley Road, Lambton Line and Marthaville Road as required.

Return to Rutherford Garage

Snow Route #4 - Map



Snow Route # 4 - Directions

Leave Rutherford Garage, Travel West on Lambton Line to Dawn Mills Road

Travel North to intersection with curve former Hwy. 21, **DO NOT PUSH**

SNOW ONTO CURVE

Turn Around at lot opposite #584 Oil Heritage Road

Travel South back to intersection with curve, commence plowing,
salting back to Dawn Mills Road and Lambton Line

Travel West on Lambton Line to intersection with curve former Hwy. 21 Hwy, **DO NOT
PUSH SNOW ONTO CURVE**

Turn Around, push snow, salt back to Lambton Line

Reverse to plow and salt area south of island at curve

Travel East on Lambton Line, commence plowing, salting at the intersection with the
curve at the south-west side of the traffic island, to Dawn Mills Road

Travel South on Dawn Mills Road to Kent Line, Turn Around

Travel North on Dawn Mills Road to Lambton Line

Travel East on Lambton Line to Oakdale Road

Travel South on Oakdale Road to Kent Line, Turn Around

Travel North on Oakdale Road to Lambton Line

Travel East on Lambton Line to Florence Road

Travel North to # 673 Florence Road, Turn

Around Travel South on Florence Road to

Lambton Line Travel West on Lambton Line to

Dawn Mills Road

Travel North on Dawn Mills Road (Dawn Mills Road changes to Oil Heritage Road at curve) to
Langbank Line

Travel East on Langbank Line to Oakdale Road

Travel South on Oakdale Road to Lambton Line, Turn Around

Travel North on Oakdale Road to Aberfeldy Line, Turn Around

Travel South on Oakdale Road to Edys Mills Line

Travel West on Edys Mills Line to Oil Heritage Road, Turn Around

Travel East on Edys Mills Line to Forest Road, Turn Around

Travel West on Edys Mills Line to Naylor Road

Travel North on Naylor Road to Aberfeldy Line, Turn Around

Travel South on Naylor Road to Lambton Line, Turn Around

Travel North on Naylor Road to Langbank Line

Travel East on Langbank Line to Mawlam Road, Turn Around

Travel West on Langbank Line to Oakdale Road

RETURN

Travel East on Langbank Line to Naylor Road

Travel North on Naylor Road to Edys Mills Line

Travel West on Edys Mills Line to Oakdale Road

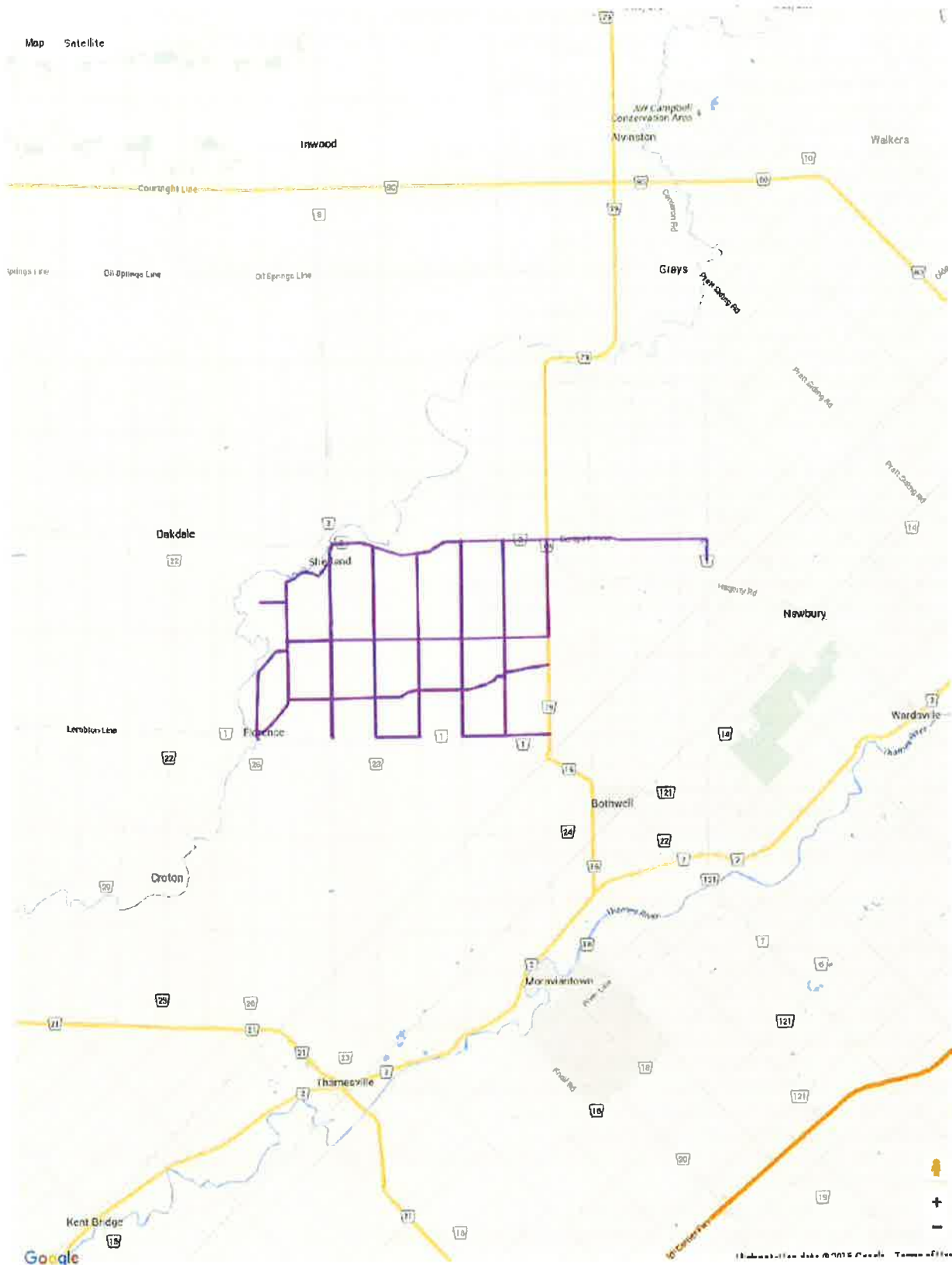
Travel South on Oakdale Road to Langbank Line

Travel West on Langbank Line to Oil Heritage Road

Inspect and re-plow Dawn Mills Road, Lambton Line, Oakdale Road and Florence Road as
required

Return to Rutherford Garage

Snow Route #5 - Map



Snow Route #5 – Directions

Leave Cairo Garage, travel North on Cairo Road to Bentpath Line
Travel East on Bentpath Line to Watterworth Road to South Limits of curve, past # 8487 Turn
Around at Knapdale Road
Travel North then West on Bentpath Line to Cairo Road
Travel South on Cairo Road to Bilton Line Travel
West on Bilton Line to Shetland Road
Travel North on Shetland Road to Bentpath Line, Turn Around
Travel South on Shetland Road to Lambton Line, Turn Around
Travel North on Shetland Road to Bilton Line, Turn Around Travel
South on Shetland Road to Fansher Road
Travel West on Fansher Road to Florence Road
(Plow Florence streets if more than 6 inches /15 centimeters snow accumulation) Travel
North on Florence Road to Shetland Road
Travel North on Shetland Road to Bentpath Line
Travel East on Bentpath Line to Davis Road Travel
South on Davis Road to Lambton Line Travel East of
Lambton Line to Kerry Road Travel North on Kerry
Road to Bentpath Line Travel East on Bentpath Line
to Annett Road Travel South on Annett Road to
Lambton Line
Travel East on Lambton Line to Downie Road (Lambton Line becomes Euphemia Line at Downie Road)
Travel East on Euphemia Line to Cairo Road, Turn Around
Travel West on Euphemia Line to Downie Road
Travel North on Downie Road to Bentpath Line, Turn Around
Travel South on Downie Road to Fansher Road
Travel East on Fansher Road to Cairo Road, Turn Around
Travel West on Fansher to Shetland Road, Turn Around
RETURN
Travel East on Fansher Road to Downie Road Travel
South on Downie Road to Lambton Line Travel West
on Lambton Line to Annett Road Travel North on
Annett Road to Bentpath Line Travel West on
Bentpath Line to Kerry Road Travel South on Kerry
Road to Lambton Line Travel West on Lambton Line
to Davis Road Travel North on Davis Road to
Bentpath Line Travel West on Bentpath Line to
Shetland Road Travel South on Shetland Road to
Florence Road Travel South on Florence Road Elliott
Line
Travel West on Elliott Line to McGillvary Road, Turn Around
Travel East on Elliott Line to Florence Road
Travel South on Florence Road to Bilton Line
Travel East on Bilton Line to Shetland Road, Turn Around
Travel West on Bilton Line to Florence Road
Travel South on Florence Road to Lambton Line, Turn Around Plow
Streets in Florence (if not complete)
Travel East on Fansher Road to McCutcheon Road
Travel North on McCutcheon Road to Florence Road, Turn Around
Travel South on McCutcheon Road to Fansher Road
Travel East on Fansher Road to Shetland Road
Travel North on Shetland Road to Bilton Line (Inspect and re-plow Shetland Road as required). Travel
East on Bilton Line to Cairo Road

Travel North on Cairo Road to Bentpath Line
Inspect and re-plow Bentpath Line to Watterworth Road as required
Return to Cairo Garage

The map displays the proposed rail line (purple line) running from the north towards the south, passing through Florence, Oregon. Key features include:

- Major Roads:** Highway 22 (Main St) runs north-south through the center. Highway 101 runs east-west along the coast. Other roads include Oakdale Rd, Langbank Ln, Florence Rd, and various residential streets.
- Communities:** Florence is the central focus, with Croton to the south and other smaller areas to the north and east.
- Rail Lines:** The proposed rail line is shown in purple, connecting the northern area to the southern area, passing through Florence.
- Geography:** The map shows the coastline of Oregon, with the Pacific Ocean to the west.
- Map Controls:** The bottom of the map includes Google Maps navigation controls (compass, zoom in/out, street view) and the Google logo.

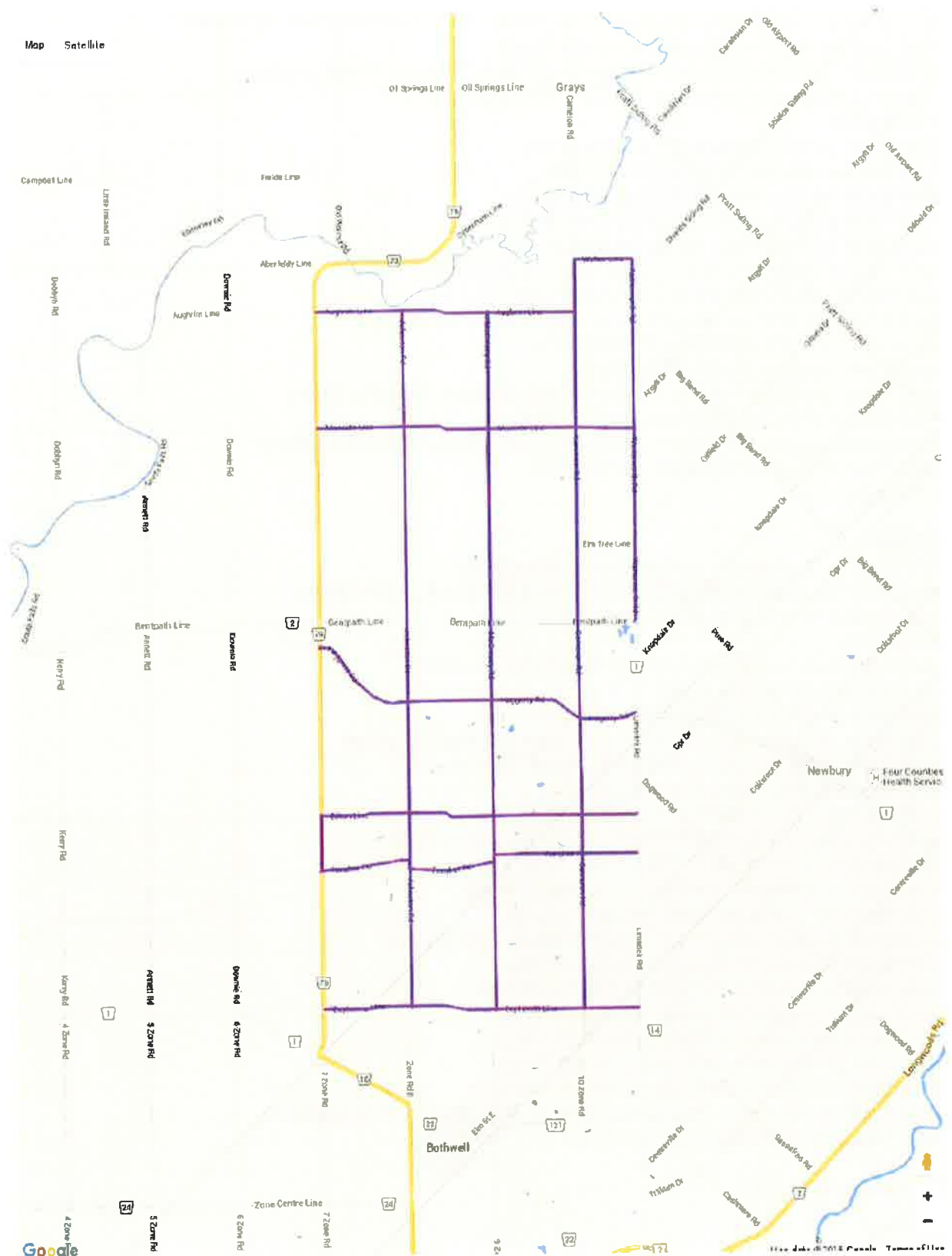
Snow Route #6 - Directions

Leave Cairo Garage travel South on Cairo Road to Haggerty Road
Travel West on Haggerty Road to Bentpath Line
Travel West on Bentpath Line to Downie Road
Travel North on Downie Road to Aberfeldy Line, Turn Around
Travel South on Downie Road to Aughrim Line
Travel East on Aughrim Line to Cairo Road, Turn Around Travel
West then South on Aughrim Line to Mossie Line Travel East
on Mossie Line to Cairo Road, Turn Around Travel West on
Mossie Line to Forest Road
Travel North on Forest Road to Aberfeldy Line Travel
East on Aberfeldy Line to McAuslan Road Travel
South on McAuslan Road to Bentpath Line Travel
West on Bentpath Line to Forest Road Travel South
on Forest to Mawlam Road
Travel West then South on Mawlam Road to Kent Line Travel
West on Kent Line to Oakdale Road, Turn Around Travel East
on Kent Line to Mawlam Road
Travel North and East on Mawlam Road to Forest Road
Travel North on Forest Road to Mossie Line
Travel East on Mossie Line to Dobbryn Road
Travel South then West on Dobbryn Road to Inwood Road, Turn Around Plow
Prangley Road South if necessary
Travel East on Dobbryn Road to Burr Road
Travel North on Burr Road to Aberfeldy Line
Travel West on Aberfeldy Line to Inwood Road, Turn Around
Travel East on Aberfeldy Line to Dobbryn Road
Travel South on Dobbryn Road to Mossie Line Travel
East on Mossie Line to Smiths Falls Road
Travel West then South on Smiths Falls Road to Bentpath Line, Turn Around Travel
North then East on Smith Falls Road to Annett Road
Travel South on Annett Road to Bentpath Line, Turn Around

RETURN

Travel North on Annett Road to Smith's Falls Road
Travel North on Smith Fall' Road to Mossie Line
Travel West on Mossie Line to Dobbryn Road Travel
North on Dobbryn Road to Aberfeldy Line Travel West
on Aberfeldy Line to Burr Road
Travel South on Burr Road to Dobbryn Road
Travel East then North on Dobbryn Road to Mossie Line
Travel West on Mossie Line to McAuslan Road
Travel North on McAuslan Road to Aberfeldy Line
Travel West on Aberfeldy Line to Forest Road Travel
South on Forest Road to Driessen Line
Travel West on Driessen Line to Bentpath Line, Turn Around
Travel East on Driessen Line to Forest Road
Travel South on Forest Road to Bentpath Line
Travel East on Bentpath (if deemed necessary travel on to Tinney Road and plow Tinney Road from
Bentpath Line South to Buildings), Turn Around
Travel North on Tinney Road to Bentpath Line Travel
West on Bentpath Line to McAuslan Road Travel
North on McAuslan Road to Mossie Line Travel East
on Mossie Line to Aughrim Line
Travel North then East on Aughrim Line to Downie Road
Travel South on Downie Road to Bentpath Line
Travel East on Bentpath to Haggerty Road
Travel South then East on Haggerty Road to Cairo Road
Return to Cairo Garage

Snow Route #7 - Map



Snow Route #7 - Directions

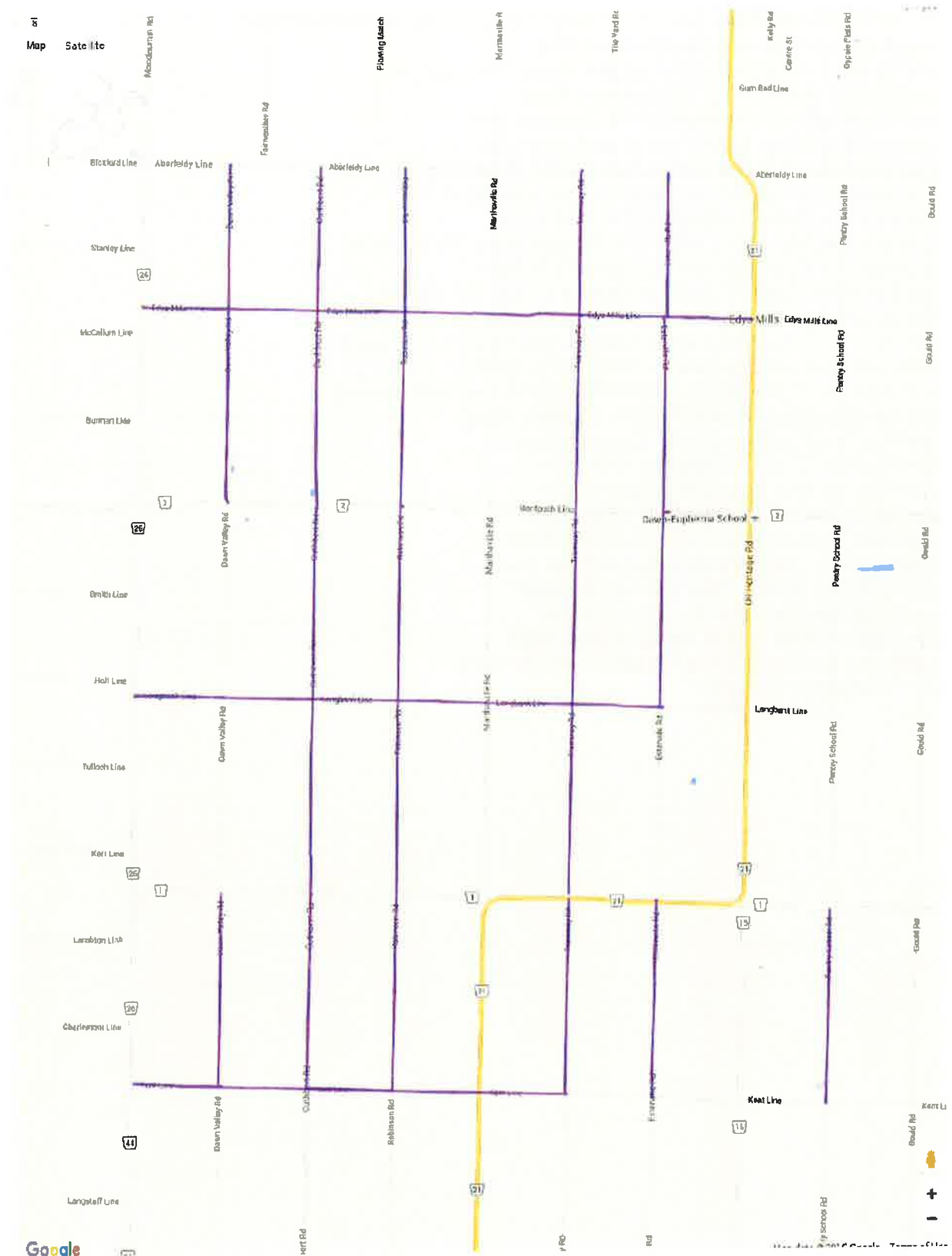
Leave Shop at Cairo, Travel South on Cairo Road, Turn East onto Haggerty Road
Travel East on Haggerty Road, to Limerick Road,
Travel North on Bentpath Line to Watterworth Road **(Not our Road to plow)**
Commence plowing at curve with Watterworth Road and
Bentpath Line
Travel North on Watterworth RD to Walker Ln
Travel West on Walker Line to Cameron Rd
Travel South on Cameron Rd to Euphemia Ln
Travel West on Euphemia Line to McCready Road
Travel North on McCready Road to Aughrim Line,
Travel West on Aughrim Line to Cairo Road, Turn Around
Travel East on Aughrim Line to Johnston Road
Travel South on Johnston Road to Euphemia Line, Turn around
Travel North on Johnston Road to Bilton Line,
Travel West on Bilton Line to Cairo Road,
Travel South on Cairo Road to Fansher Road, **(Not our Road to Plow)**
Travel East on Fansher Road to Limerick Road
Travel South on Limerick Road to Euphemia Line **(Not our Road to plow)**
Travel West on Euphemia Line to Cairo Road,
Turn around,

RETURN

Travel East on Euphemia Line back to Limerick Road
Travel North on Limerick Road to Bilton Line, **(Not our Road to plow)**
Travel West on Bilton Line to Cameron Road
Turn Around
Travel East on Bilton Line to Limerick Road, then south on
Limerick Road to Fansher Road
Travel West on Fansher Road to Cairo Road
Travel North on Cairo Road to Bilton Line **(not our road to plow)**
Travel East on Bilton Line to McCready Road, Turn around
Travel West on Bilton Line to Johnston Road
Travel Johnston Road North to Mossie Line
Travel Mossie Line East to Watterworth Road, Turn around
Travel Mossie Line West to Cairo Road, Turn around,
Travel East on Mossie Line back to Johnston Road
Travel North on Johnston Road to Aughrim Line
Travel East on Aughrim Line to Cameron Road, Turn around
Travel West on Aughrim Line to McCready Road
Travel South on McCready Road to Euphemia Line
Travel East on Euphemia Line to Cameron Road
Travel North on Cameron Road to Walker Line
Travel East on Walker Line to Watterworth Road
Travel South on Watterworth Road to Bentpath Line
Travel South on Bentpath Line to Haggerty Road **(not our road to plow)**
Travel Haggerty Road west to Cairo Road

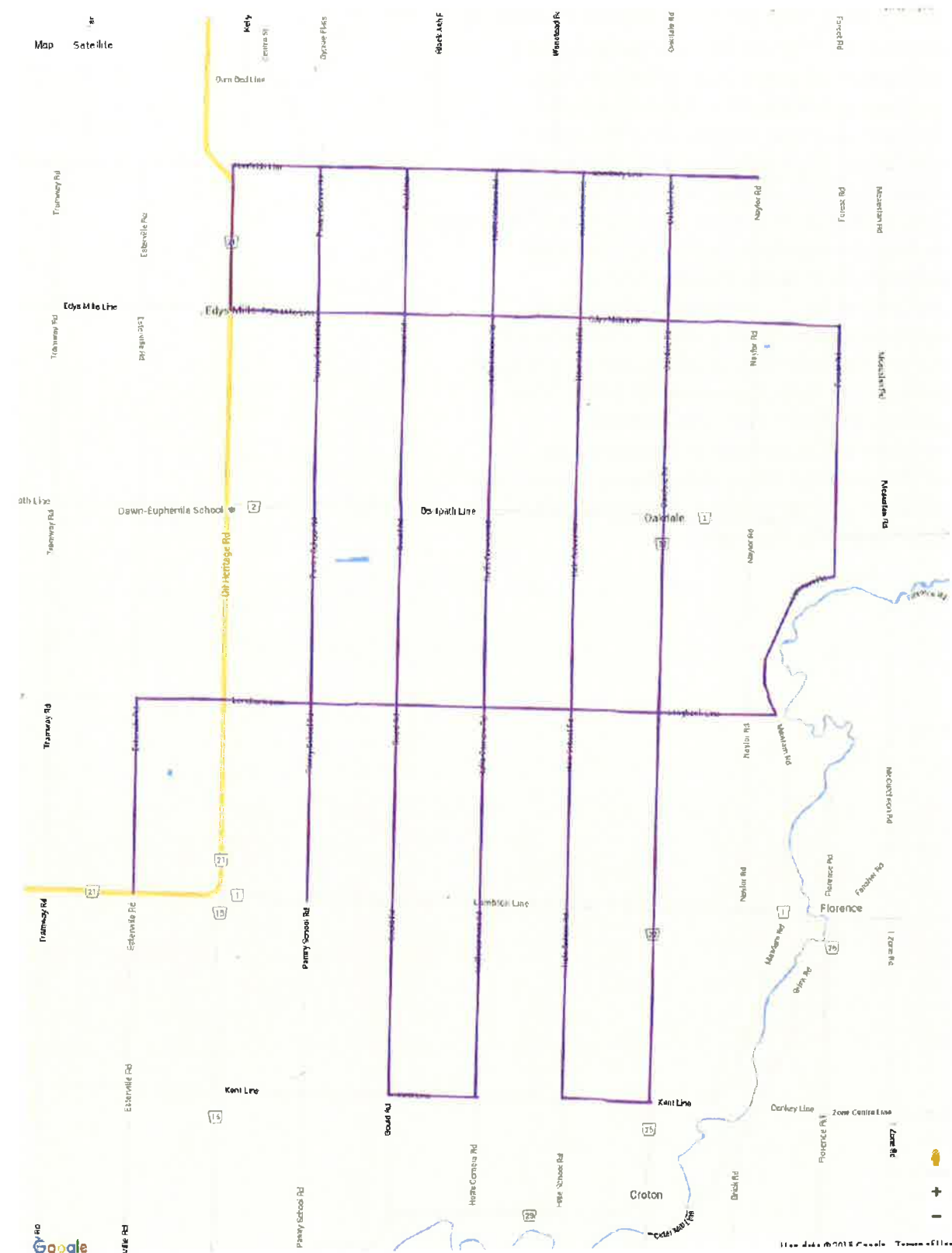
Return to Cairo Garage

Ice Route #1 - Map



Ice Route #1 - Directions

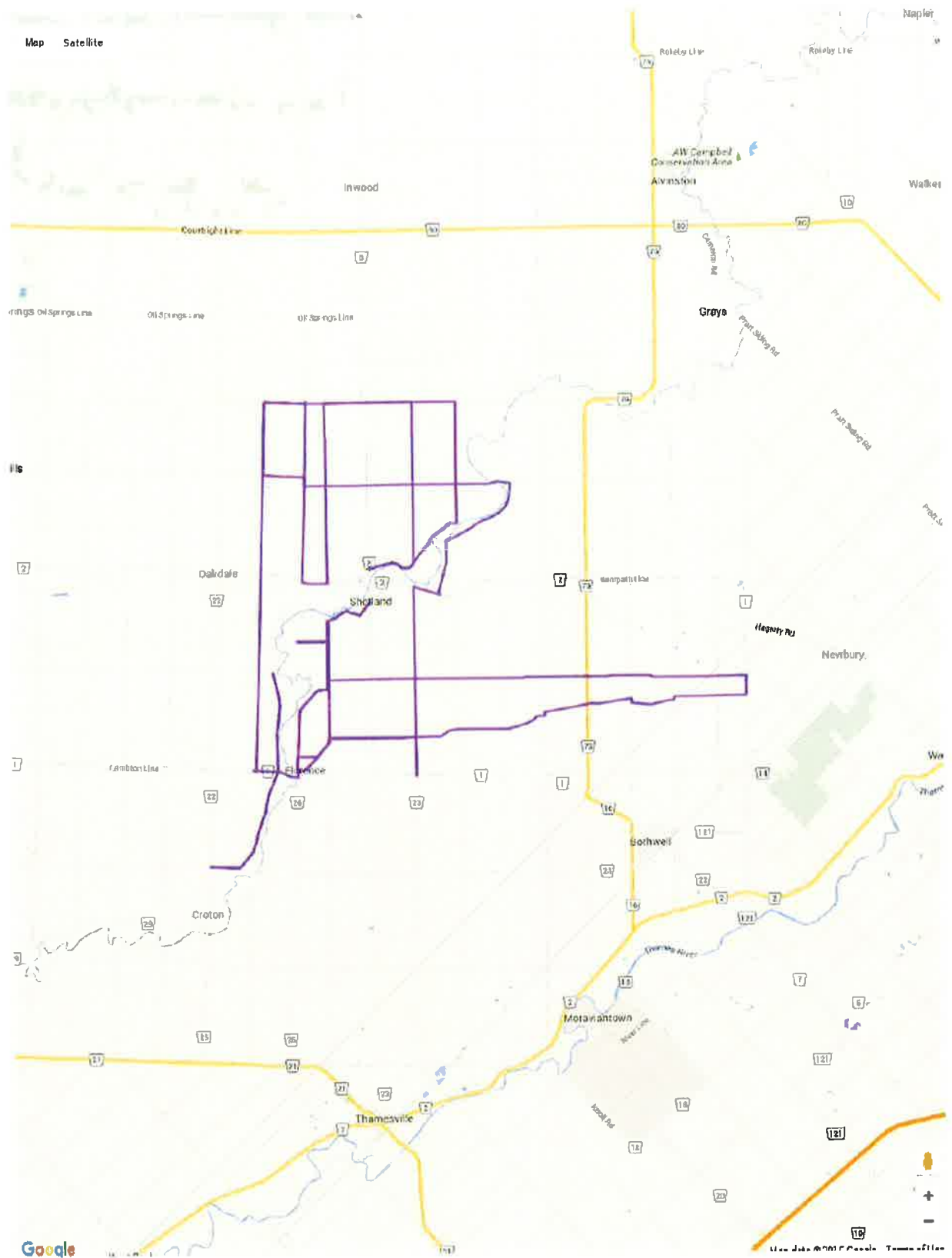
Leave Rutherford Garage, travel West to on Lambton Line to Tramway Road
Travel South on Tramway Road to Kent Line
Travel West on Kent Line to Mandaumin Road, Turn Around
Travel East on Kent Line to Dawn Valley Road
Travel North on Dawn Valley Road to Lambton Line
Travel North of Dawn Valley Line to Langbank Line
Travel West on Langbank Line to Mandaumin Road, Turn Around
Travel East on Langbank Line Road to Esterville Road
Travel North on Esterville Road to Edys Mills Line
Travel East on Edys Mills Line to Oil Heritage Road, Turn Around
Travel West on Edys Mills Line to Esterville Road
Travel North on Esterville Road to Aberfeldy Line, Turn Around
Travel South on Esterville Road to Edys Mills Line
Travel West on Edys Mills Line to Mandaumin Road, Turn Around
Travel East on Edys Mills Line to Dawn Valley Road
Travel South on Dawn Valley Road to Bentpath Line, Turn Around
Travel North on Dawn Valley Road to Aberfeldy Line
Travel East on Aberfeldy Line to Cuthbert Road
Travel South on Cuthbert Road to Kent Line
Travel East on Kent Line to Robinson Road
Travel North on Robinson Road to Aberfeldy Line
Travel East on Aberfeldy Line to Tramway Road
Travel South on Tramway Road to Lambton Line
Travel East on Lambton Line to Esterville Road
Travel South on Esterville Road to Kent Line
Travel East on Kent Line to Pantry School Road
Travel North on Pantry School Road to Lambton Line
Return Rutherford Garage



Ice Route # 2 - Directions

Leave Rutherford Garage, Travel West to Esterville Road
Travel North on Esterville Road to Langbank Line
Travel East on Langbank Line to Mawlam Road
Travel North on Mawlam Road to Forest Road
Travel North on Forest Road to Edys Mills Line
Travel West on Edys Mills Line to Oil Heritage Road
Travel North on Oil Heritage Road to Aberfeldy Line
Travel East on Aberfeldy Line to Naylor Road, Turn Around
Travel West on Aberfeldy Line to Oakdale Road
Travel South on Oakdale Road to Kent Line
Travel West on Kent Line to Hale School Road
Travel North on Hale School Road to Aberfeldy Line
Travel West on Aberfeldy Line to Huffs Corners Road
Travel South on Huffs Corners Road to Kent Line
Travel West on Kent Line to Gould Road
Travel North on Gould Road to Aberfeldy Line
Travel West on Aberfeldy Line to Pantry School Road
Travel South on Pantry School Road to Lambton Line
Return to Rutherford Garage

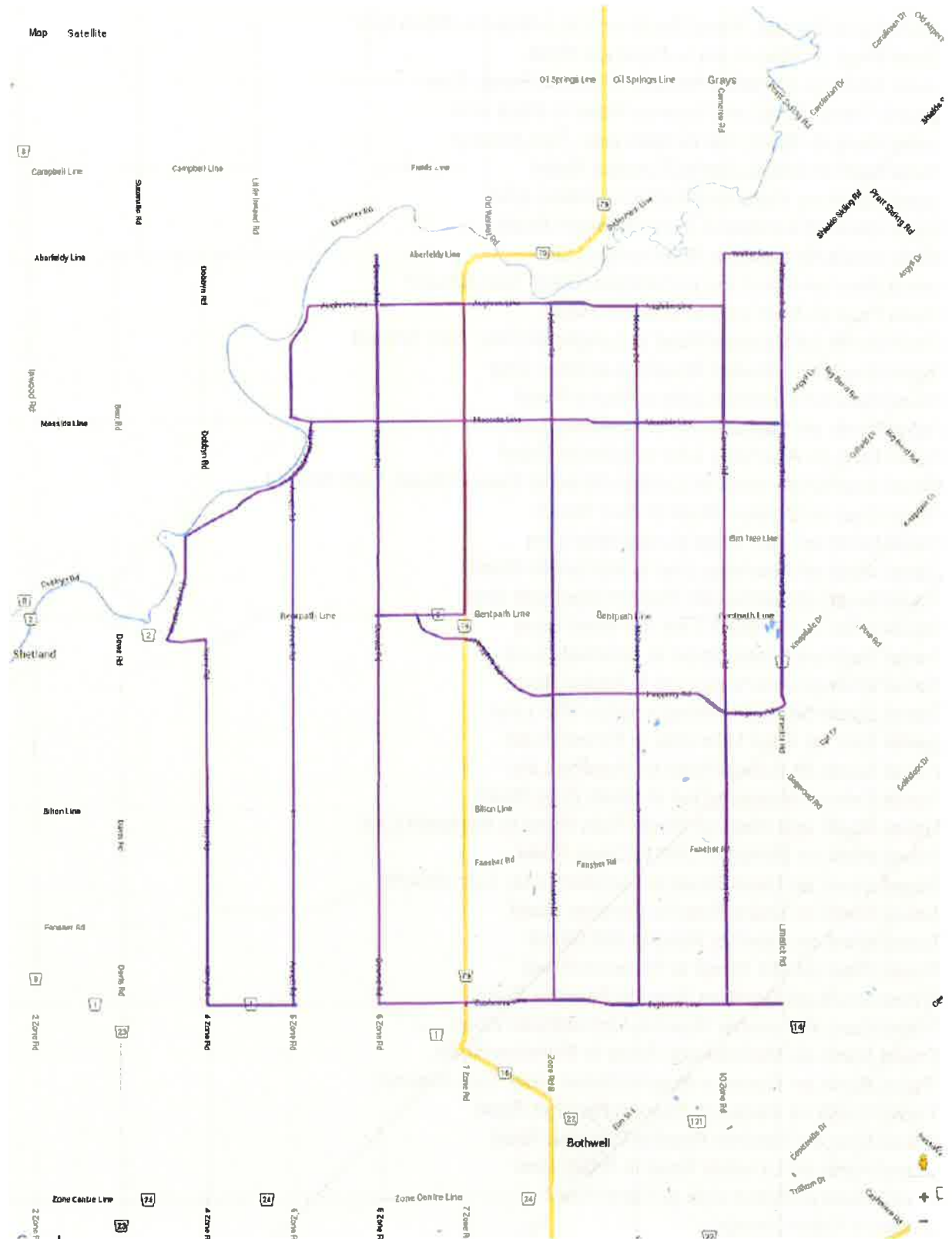
Ice Route #3 - Map



Ice Route # 3 - Directions

Leave Cairo Garage, travel South on Cairo Road to Bilton Line
Travel West on Bilton Line to Florence Road
Travel North on Florence Road to Shetland Road, Turn
Around Travel South on Florence Road to Elliot Line
Travel West on Elliot Line to dead end, Turn Around
Travel East on Elliott Line to Florence Road
Travel South on Florence Road to Lambton Line
Travel West on Lambton Line to Mawlam Road
Travel South on Mawlam Road to Kent Line
Travel West on Kent Line to Oakdale Road, Turn Around
Travel East on Kent Line to Mawlam Road
Travel North on Mawlam Road to Langbank Line, Turn Around
Travel South on Mawlam Road to Lambton Line
Travel West on Lambton Line to Naylor Road
Travel North on Naylor Road to Aberfeldy Line
Travel East on Aberfeldy Line to Dobbyn Road
Travel South then West on Dobbyn Road to Inwood Road, Turn Around
Travel East on Dobbyn Road to Burr Road
Travel North on Burr Road to Aberfeldy Line
Travel West on Aberfeldy Line to McCauslin Road
Travel South on McCauslin Road to Bentpath Line
Travel West on Bentpath Line to Forest Road
Travel North on Forest Road to Aberfeldy Line
Travel West on Aberfeldy Line to Naylor Road
Travel South on Naylor Road to Edys Mills Line
Travel East on Edys Mills Line to Forest Road
Travel South on Forest Road to Mossie Line
Travel East on Mossie Line to Smith Falls Road
Travel South and West on Smith Falls Road to Bentpath Line
Travel West on Bentpath Line to Davis Road
Travel South on Davis Road to Lambton Line, Turn Around
Travel North on Davis Road to Fansher Road
Travel West on Fansher Road to Mill Street
Travel West on Mill Street to Florence Road
Travel South on Florence Road to Fansher Road
Travel East on Fansher Road to McCutcheon Road
Travel North on McCutcheon Road to Florence Road
Travel North on Florence Road to Bilton Line, Turn Around
Travel South on Florence Road to Fansher Road
Travel East on Fansher Road to Limerick Road
Travel North on Limerick Road to Bilton Line
Travel West on Bilton Line to Cairo Road
Return to Cairo Garage

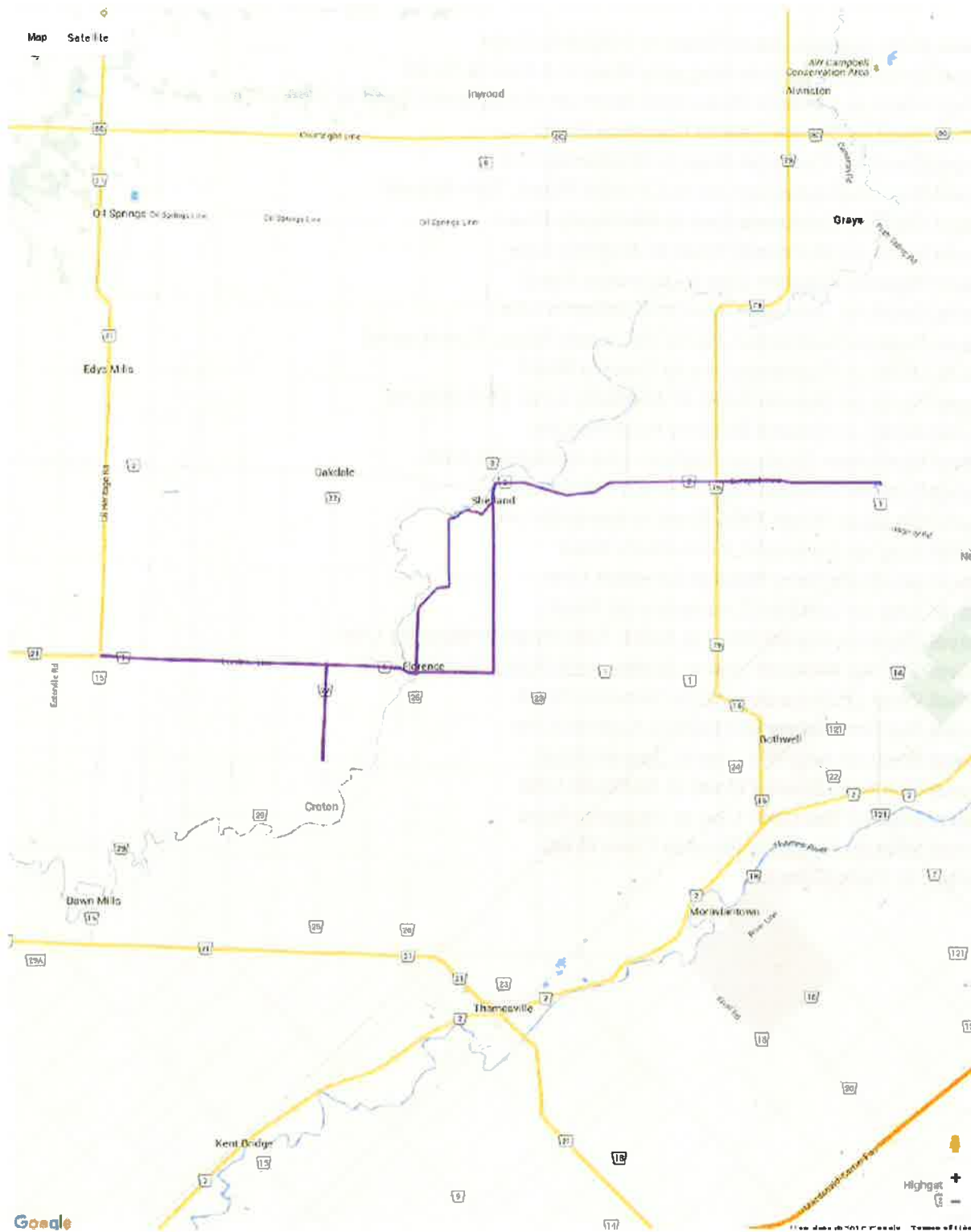
Ice Route #4 - Map



Ice Route #4 - Directions

Leave Cairo Garage, travel South to Haggerty Road
Travel South then East on Haggerty Road to Limerick Road
Travel North on Limerick Road then North on Watterworth Road to Walker Line
Travel West on Walker Line to Cameron Road
Travel South on Cameron Road to Euphemia Line
Travel East on Euphemia Line to Limerick Road, Turn Around
Travel West on Euphemia Line to McCready Road
Travel North on McCready Road to Aughrim Line
Travel West on Aughrim Line to Johnston Road
Travel South on Johnston Road to Euphemia Line
Travel East on Euphemia Line to McCready Road, Turn Around
Travel West on Euphemia Line to Downie Road
Travel North on Downie Road to Aberfeldy Line, Turn Around
Travel South on Downie Road to Aughrim Line
Travel West then South on Aughrim Line to Mossie Line
Travel East on Mossie Line to Smith Falls Road
Travel South on Smith Falls Road to Bentpath Line
Travel East on Bentpath Line to Kerry Road
Travel South on Kerry Road to Lambton Line
Travel East on Lambton Line to Annett Road
Travel North on Annett Road to Smith Falls Road to Mossie Line
Travel East on Mossie Line to Watterworth Road, Turn Around
Travel West on Mossie Line to Cameron Road
Travel North on Cameron Road to Aughrim Line
Travel West on Aughrim Line to Downie Road
Travel South on Downie Road to Bentpath Line
Travel East on Bentpath Line to Haggerty Road
Travel East on Haggerty Road to Cairo Road
Return to Cairo Garage

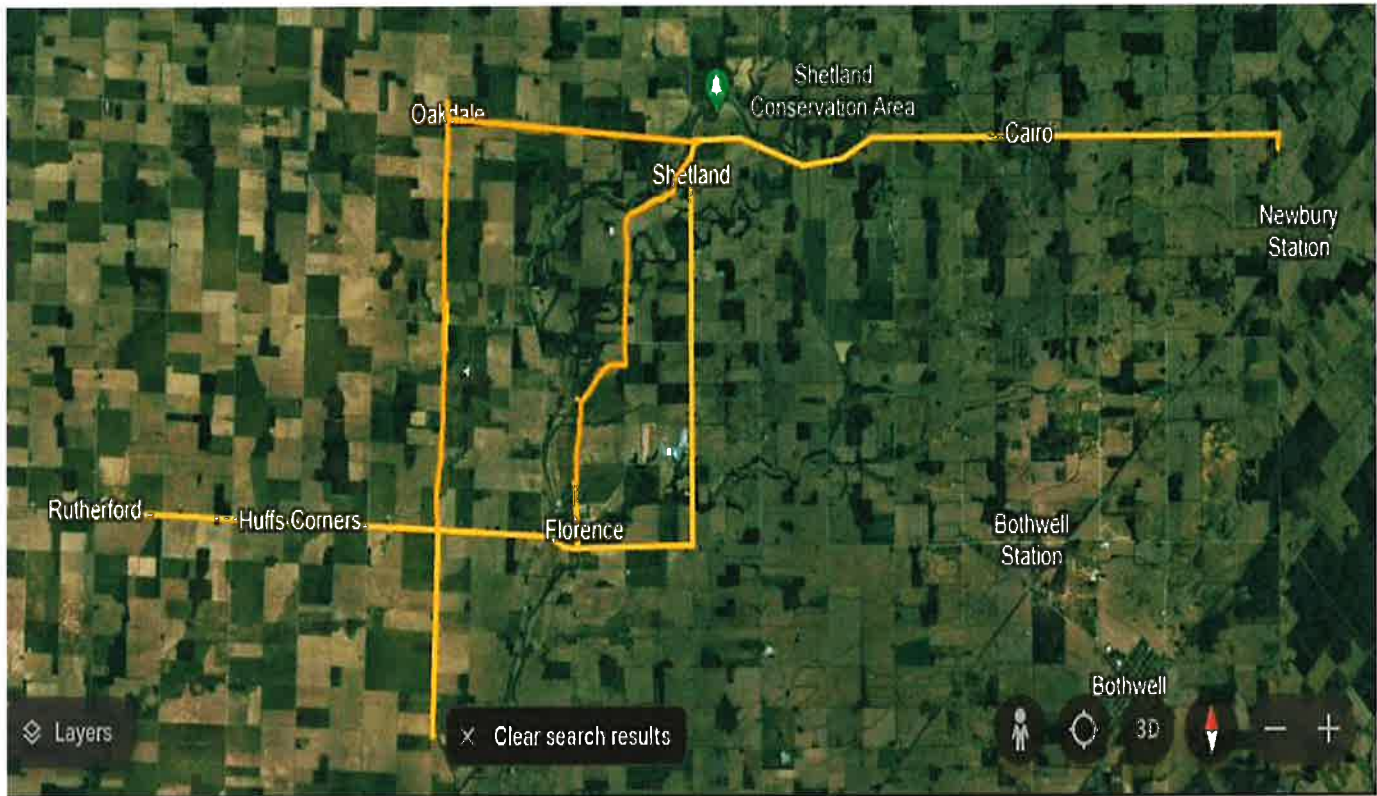
Plowing/Salting Hardtop East of Rutherford – (Originating from Cairo) Map



Plowing/Salting Hardtop East of Rutherford - (Originating from Cairo) Directions

Leave Cairo Garage, travel East on Bentpath Line to Watterworth Road
Travel through curve heading South
to at least past # 8487
Turn Around at Knapdale Road
Travel West on Bentpath Line to Cairo Road
Travel Bentpath Line West from Cairo Road to Shetland Road **(not our road to plow)**
Travel South on Shetland Road to Lambton Line,
Travel West on Lambton Line to Florence Road
Travel Florence Road North to # 673, Turn Around
Travel South Florence Road to Lambton Line,
Travel West on Lambton Line to Rutherford, Turn Around
at Dawn Mills Road
Travel East on Lambton Line to Florence Road, Turn
around,
Travel West on Lambton Line, back to Oakdale Road,
Travel South on Oakdale Road to Kent Line, Turn Around
Travel North on Oakdale Road to Lambton Line
Travel East on Lambton Line to Florence Road
Travel from Florence Road to Shetland Road
(Not our road to plow)
Travel North on Shetland Road from Lambton
Line to Bentpath Line, Turn around
Travel South on Shetland Road to Lambton Line
Travel West on Lambton Line to Florence Road
(Not our road to plow)
Complete plowing all streets in Hamlet of Florence
Travel North on Florence Road to Shetland Road
Travel North on Shetland Road to Bentpath Line
Travel West on Bentpath Line to Oakdale Road
(Not our road to plow)
Complete aprons on North and South side of Bentpath Line on Oakdale Road
Return to Cairo Garage

Plowing/Salting Hardtop East of Rutherford – Originating from Rutherford



Plowing/Salting Hardtop East of Rutherford –(Originating from Rutherford)

Leave Rutherford Shop. Travel East on Lambton Line to just past Oakdale Rd, feather snow from plow.
Carefully reverse to travel South on Oakdale Road to Kent Line, turn around.
Travel North on Oakdale Road to Lambton Line.
Travel East on Lambton Line to Florence Road.
Travel North on Florence Road North to #673, Turn Around.
Travel South Florence Road to Lambton Line.
Travel East on Lambton Line to Shetland Road **(This Lambton Line Section is Not Our Road to Plow).**
Travel North on Shetland Road to Bentpath Line.
Travel East on Bentpath Line to Cairo Road. **(This Bentpath Line Section is Not Our Road to Plow).**
Travel East on Bentpath Line to Watterworth Road, Travel South through curve to at least past #8487.
Turn Around at Knapdale Road **by backing down** Knapdale Road.
Travel North then West on Bentpath Line to Cairo Road.
Travel West on Bentpath Line to Shetland Road **(This Bentpath Line Section is Not Our Road to Plow).**
Travel South on Shetland Road to Lambton Line
Travel West on Lambton Line to Florence Road **(This Lambton Line section is Not Our Road to Plow)**
Travel west on Lambton Line to Rutherford Garage. Turn around
Travel East on Lambton Line to return to Florence Road, travel North on Florence Road, Complete plowing all streets in Hamlet of Florence (If Necessary) and the Community Center Pavement
Travel North on Florence Road, to Shetland Road (Clear Apron on Florence Road at Shetland Road)
Travel North on Shetland Road to Bentpath ine
Travel West on Bentpath Line to Oakdale Road **(This Bentpath Line section is not Our Road to Plow)**
Plow and salt aprons on north and south side of Bentpath Line (approx. 100 metres each side)
Travel South on Oakdale Road to Lambton Line
Travel West on Lambton Line to Rutherford Garage.

(Top up Fuel, Salt, Brine, Clear Windows and repeat if necessary)

Plowing/Salting Hardtop West of Rutherford - (Originating from Rutherford) Directions

Leave Rutherford Garage, travel West to intersection at Dawn Mills Road and Lambton Line

Travel North to intersection with curve former Hwy. 21, **DO NOT PUSH SNOW ONTO CURVE**

Turn Around at lot access across from # 584,

Travel South returning to intersection at curve, commence plowing, salting back to Lambton Line

Travel West on Lambton Line to curve former Hwy. 21, **DO NOT PUSH SNOW ONTO CURVE,**

Turn Around at the intersection with the curve, clearing intersection pushing snow back to Lambton Line

Reverse to plow and salt area south of island

Commence plowing and salting at southwest side of island

Travel East on Lambton Line to Dawn Mills Road, Turn around

Travel West on Lambton Line, not plowing, to turn around at the intersection with the curve.

Travel East to south of traffic island at intersection with curve, commence plow, salt to Dawn Mills Road

Travel South on Dawn Mills Road to Kent Line, Turn Around

Travel North on Dawn Mills Road to Lambton Line

Travel West on Lambton Line from curve approximately 220 metres west of Dawn Mills Road to curve approximately 220 metres east of Marthaville Road, (not our road to plow),

Commence plowing, salting operations.

Travel West on Lambton Line to West limit of curves at Mandaumin Road, past # 2909

Turn Around at Brigden Road,

Travel East on Lambton Line to Marthaville Road

Plow all areas on Irish School Road South of intersection to curve approximately 220 metres, turn around at # 373 Irish School Road, return to curve, plow Irish School Road North to Lambton Line, then plow all areas on Lambton Line East of intersection approximately 220 metres to curve at former Hwy. 21

DO NOT PUSH SNOW ONTO CURVE

Turn around at Tramway Road

Return to intersection at Marthaville Road

Travel North on Marthaville Road to Aberfeldy Line, Turn Around

Travel South on Marthaville Road to Lambton Line

Travel West on Lambton Line to Dawn Valley Road

Travel North on Dawn Valley Road to Bentpath Line, Then North of Bentpath Line to # 1409 Turn Around

Travel South on Dawn Valley Road to Lambton Line

Travel West on Lambton Line checking and plowing/salting, if necessary, curves at Mandaumin Road

Turn Around

Travel East on Lambton Line to Dawn Valley Road, turn south to plow/salt apron, approximately 75 metres.

Return to Lambton Line

Travel East on Lambton Line to Marthaville Road, plowing/salting, if necessary, as well as the areas on Lambton Line and Marthaville Road to the points, east and west where they intersect with the curves.

Travel North on Marthaville Road to Aberfeldy Line, turn around.

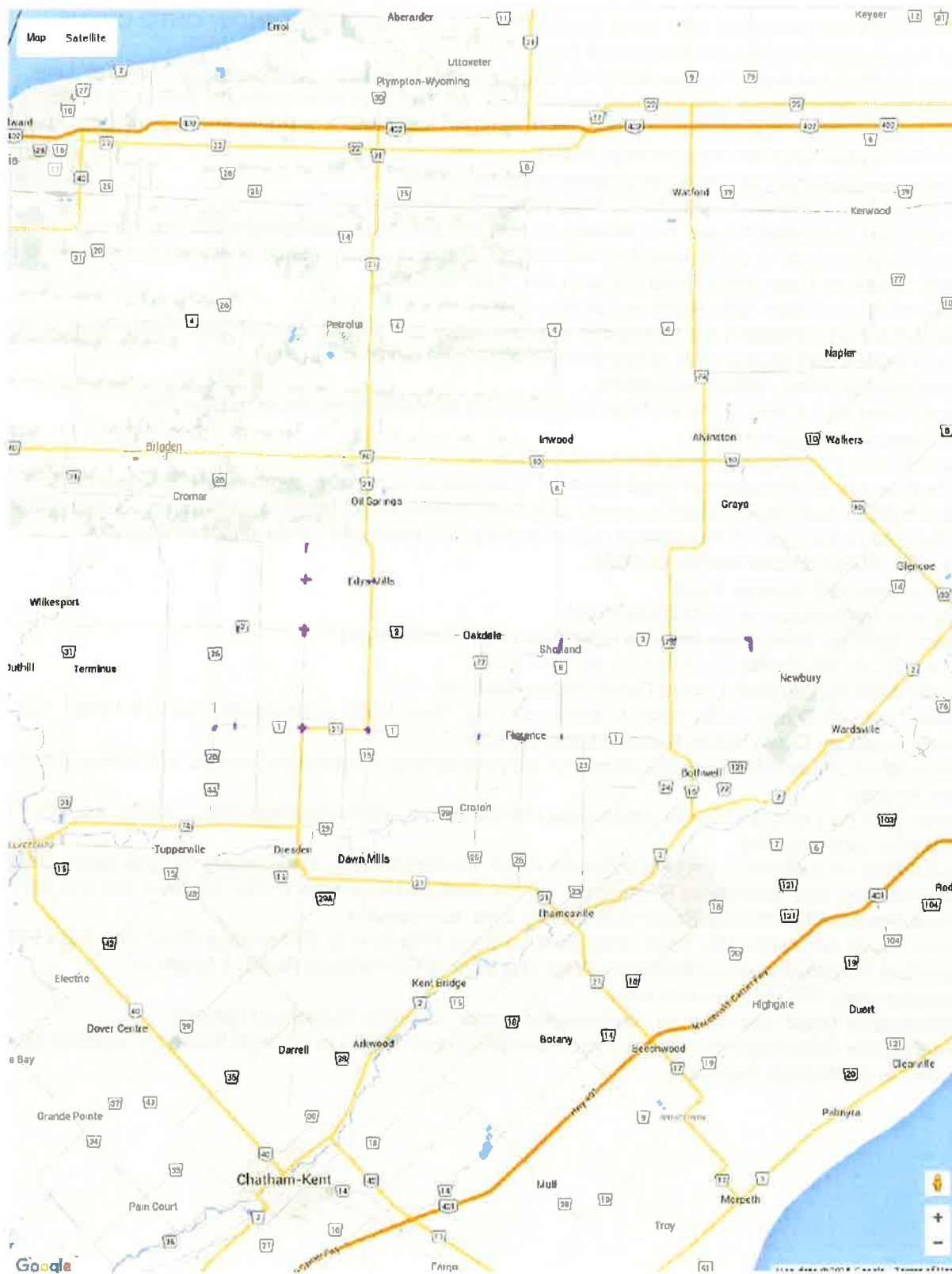
Travel South on Marthaville Road, then East on Edys Mills Line to Oil Heritage Road and Edys Mills Line.

Plow/Salt hard surfaced sections only West and East of Oil Heritage Road, a length of approximately 175 metres each way.

If Marthaville Road was clear as you travelled it prior, return to Rutherford Garage.

If Marthaville Road were not clear as you travelled it prior, return to it, travel South to Lambton Line, then Return to Rutherford Garage.

Brine Route - Map



Route to Spread Brine

Brine Both Lanes, Start at any Point, but complete All Points

Speed -FULL tank- 32 km/hr, ½ tank 27 km/hr

Intersection North and South on Dawn Mills at Lambton Line

Intersection with curve (former Hwy. 21) North of Lambton Line

Intersection with curve (former Hwy 21) West of Dawn Mills Road

Intersection at curve at (former Hwy. 21), East of Marthaville Road.

Intersection at curve on Irish School (former Hwy 21) South of Lambton Line

Intersection with Lambton Line, South on Irish School Road, North of Lambton Line on Marthaville Road.

Lambton Line at Mandaumin Road from approximately 140 metres east of curve, at Blue Marker on post at driveway on North side of Lambton Line to approximately 140 metres West of curve at Blue Marker on South side of Lambton Line near laneway to #2909 Lambton Line.

Intersection North & South of Lambton Line on Dawn Valley

Intersection North and South of Bentpath Line on Dawn Valley Road.

Intersection at Marthaville Road, North and South of Bentpath Line.

Intersection on Edys's Mills Rd, East and West of Marthaville Road.

Intersection on Marthaville Road at Aberfeldy Line, South side only.

Intersections on Edys Mills Line East and West of Oil Heritage Road.

Intersections on Oakdale Rd North and South of Bentpath Line.

Intersection East of Cairo Road on Bentpath Line.

Bentpath Line at bush area East of McCready Road, brine area where bush is on both sides of Roadway.

Bentpath Line at Watterworth Road from approximately 140 metres West of curve to Blue marker on North side of Bentpath Line, slightly west of # 8426 Bentpath Line, to approximately 140 metres south of curve to Blue marker on West side, slightly south of # 8487 Bentpath Line.

Bridge Deck ONLY, on bridge over Sydenham River, west of Aughrim Line on Mossie Line.

Intersection South of Bentpath Line on Shetland Road.

Intersection West of Shetland Road on Florence Rd.

Intersection North of Lambton Line on Shetland Road.

Intersection at Lambton Line and Florence Road, brine all intersections at 4-way stop, plus Florence Road North to Fansher Road.

Intersection on Lambton Line and Florence Road to Mawlam Road.
Lambton Line at bush area East of Naylor Road.

Intersection at Oakdale Road North and South of Lambton Line.

Appendix 3 - Equipment

Equipment	Equipment Type	Electronic Controller	Calibration Date	Pre-Wet Capacity	Anti-Icing Capability	Liquid Capacity (L)	Infrared Thermometers
#3 – 2006 Volvo Dump Truck	Tandem Axle Combination Unit	Y	04-11-2025	Y		680	
#4 – 2012 Volvo Dump Truck	Tandem Axle Combination Unit	Y	04-11-2025	Y		680	
#9 – 1992 Champion Grader	Motor Grader						
# 15 2019 Freightliner Dump Truck	Tandem Axle Combination Unit	Y	04-11-2025	Y		680	
#17 – 1991 International Flatbed	Single Axle Combination Unit				Y	3000	
#19 – 1990 John Deere Grader	Motor Grader						
#20 2025 CAT 150 Grader	Motor Grader						
#21 2025 Western Star Dump Truck	Tandem Axle Combination Unit	Y	08-01-2026				
#20 2025 CAT 150 Grader	Motor Grader						

Appendix 4 - Record of Training

Township of Dawn-Euphemia
Public Works Department
4591 Lambton Line, R. R. #4
Dresden, ON N0P 1M0
Telephone: 519- 692-5018
Fax: 519 -692-5511
www.dawneuphemia.ca



Record of Training

This certifies that _____ (employee name) has successfully completed the in-house Winter Operations Training Program as required by the Township of Dawn-Euphemia Winter Operations Plan.

The Winter Operations Training Program is comprised of the following modules:

- Equipment Circle Check
- Equipment Calibration
- Record Keeping
- Health & Safety
- Level of Service – policies, practices and procedures
- Identification of Plow Routes – including variations for year to year issues identified along the route
- De-icing Chemicals – application rates, storage and handling
- Identification of road salt vulnerable areas and the procedures to follow in those areas
- Yard and Equipment Maintenance

Employee Name (please print)

Employee Signature

Date

Trainer Name (please print)

Trainer Signature

Date

Supervisor Name (please print)

Supervisor Signature

Date

Appendix 5 - Record of Training – Winter Patroller

Township of Dawn-
Euphemia Public
Works Department
4591 Lambton Line,
R. R. #4 Dresden, ON
N0P 1M0 Telephone:
519- 692-5018
Fax: 519 -692-5511
www.dawneuphemia.ca



Record of Training

This certifies that _____ (employee name) has successfully completed the in-house Winter Operations Winter Patroller Training as required by the Township of Dawn-Euphemia Winter Operations Plan.

The Winter Operations Winter Patroller Training workshop includes the following modules:

- Weather monitoring and forecasting results including: Road Weather Information System, Value Added Meteorological Service, eutectic temperature, pavement temperature, dew point
- Record Keeping
- Health & Safety
- Level of Service - policies, practices and procedures
- Identification of Plow Routes - including variations for year-to-year issues identified along the route
- De-icing Chemicals - application rates, storage and handling
- Identification of road salt vulnerable areas and the procedures to follow in those areas
- Call Out Procedures
- Emergency Contacts
- Yard and Equipment Maintenance

Employee Name (Please Print)

Employee Signature

Date

Trainer Name (Please Print)

Trainer Signature

Date

Supervisor Name (Please Print)

Supervisor Signature

Date

Appendix 6 - Media Release – Significant Weather Event

THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA



4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0 www.dawneuphemia.ca
Office: 519-692-5148 Roads Dept: 519-692-5018 Fax: 519-692-5511 Email: roads@dawneuphemia.on.ca



DECLARATION OF A SIGNIFICANT WEATHER EVENT

On _____ (date), in accordance with Regulation 239/02 of the Ontario Municipal Act, the Township of Dawn-Euphemia has declared a **“Significant Weather Event”**. A Significant Weather Event is defined as a weather hazard, either forecasted or occurring, which has the potential to pose a significant danger to users of the roadways in which the Municipality has authority. Weather hazards may include freezing rain, significant snowfall, strong winds, blowing snow, and reduced visibility. All roads maintained by the Municipality will be in a “state of repair” until further notice. *Drivers and pedestrians should use an appropriate level of caution when travelling during this event.*

This declaration suspends the standard timelines required for municipalities to meet their winter maintenance objectives. When the municipality declares an event has ended, standard timelines for winter maintenance activities then begin.

The community’s support is greatly appreciated at this time. Thank you for your cooperation.

John Collison C.R.S.I.
Public Works Superintendent

For more information about the Township of Dawn-Euphemia visit

www.dawneuphemia.ca

**THE CORPORATION OF THE
TOWNSHIP OF DAWN-EUPHEMIA**

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0 www.dawneuphemia.ca
Office: 519-692-5148 Roads Dept: 519-692-5018 Fax: 519-692-5511 Email: roads@dawneuphemia.on.ca



Please be advised that the “**Significant Weather Event**” for the Township of Dawn-Euphemia, has ended. Standard timelines for winter maintenance activities have resumed.

Thank you for your cooperation.

John Collison C.R.S.I.
Public Works Superintendent

For more information about the Township of Dawn-Euphemia visit
www.dawneuphemia.ca

Name of Township Contact:

**John Collison
C.R.S.I. Public Works
Superintendent
519-692-5018**



The Corporation of the Township of Dawn-Euphemia



RESOLUTION – REGULAR MEETING

Date: October 5, 2026

Moved by:	Seconded by:	Recorded Vote:	
		Order	Vote
☐ A. Broad	☐ A. Broad	_____	A. Broad
☐ A. Gray	☐ A. Gray	_____	A. Gray
☐ P. LeBoeuf	☐ P. LeBoeuf	_____	P. LeBoeuf
☐ M. McGuire	☐ M. McGuire	_____	M. McGuire
☐ J. Meyer	☐ J. Meyer	_____	J. Meyer

That Council adopts the 2027 Regular Council Meeting Schedule, as presented; and that the new schedule be posted to the Township's website. *Carried.*

DAWN-EUPHEMIA 2027 COUNCIL MEETINGS

Council Meetings are highlighted in **green** and start at 6:30pm (unless otherwise posted). The public is welcome to join in-person or via zoom by contacting the Clerk for the invite.

January						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
	ROMA			28	29	30
31						

February						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
	OGRA			8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August						
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
	AMO			26	27	28
29	30	31				

September						
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			1	2	3	4
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19	20	21	22	23	24	25
26	27	28	29	30		

October						
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					1	2
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November						
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14	15	16	17	18	19	20
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28	29	30				

December						
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			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Holidays 2027 Canada

Jan 1	New Year's Day	May 24	Victoria Day	Sep 6	Labour Day	Nov 11	Remembrance Day
Feb 15	Family Day	Jul 1	Canada Day	Sep 30	National Day for Truth & Rec.	Dec 25	Christmas Day
Mar 26	Good Friday	Aug 2	Civic Holiday	Oct 11	Thanksgiving	Dec 26	Boxing Day

SEP 16 2026

RECEIVED

christmasforeverypetrolia@gmail.com
www.christmasforeverypetrolia.weebly.com

4156 PETROLIA LINE, UNIT 1
PETROLIA, ON N0N 1R0
226-349-8660



Christmas FOR EVERYONE

A CARING COMMUNITY PROJECT



2026 CHRISTMAS CAMPAIGN

GIFT DONATION DEADLINE: Monday, November 30, 2026

WHITE GIFT SUNDAY FOR CHURCHES ~ December 1, 2026 (Latest Date)

It is CRUCIAL to have ALL GIFT DONATIONS in by this date.

We understand this may make it a little more challenging for some and apologize in advance for ANY inconvenience this may cause and truly appreciate your patience and understanding. This will allow us a short time to do last minute shopping to ensure that there will be enough gifts for all the children in time for delivery.

GIFTS FOR ALL AGES ARE APPRECIATED

Our greatest need is for children 12+. We do understand that age group can be more challenging. However, gift cards (such as; Prepaid MasterCard/Visa, Walmart, Amazon, GameStop, Best Buy, Lambton Mall to name a few) **are a HUGE hit with the kids.**

*Celebrating
2026
55 years*



GIFT DEPOT LOCATION & HOURS

DROP OFF LOCATION

4156 Petrolia Line (Entrance at rear of building off of Robert Street)

DROP OFF HOURS

Thursday, November 12 to Monday, November 30, 2026 ~ Mon to Fri 9am - 5pm

If you require any additional information, would like to donate toys before November 12, 2026 or need to make alternate arrangements, please call 226-349-8660 (please leave a message).

FOOD DONATIONS, PACKING LOCATION & VOLUNTEERING

PACKING LOCATION

Our packing location once again generously provided by **New Life Assembly Church**
(421 Oozloffsky Street, Petrolia)

FOOD DONATIONS (Please deliver to CHURCH only)

Beginning Monday, December 7 through to Tuesday, December 15, 2026, food donations may be brought to the Church (gym foyer) during office hours. Monday to Thursday 9:30am - 4:00 pm. NO FRIDAY, SATURDAY drop offs, unless prior arrangements have been made ~ to make arrangements please call 226-349-8660.

VOLUNTEERING

Volunteers are crucial and always needed.
Please watch for upcoming details, or by calling 226-349-8660.



**** PLEASE DO NOT GO TO
THE CHURCH OFFICE ~
Gym Foyer Door
will be unlocked ****

*** Please note: As this is a fast-paced and physically demanding job, we ask no children under the age of 12 ***



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2026 CHRISTMAS CAMPAIGN

September 4, 2026

Dear Valued Community Member

This is our 55th annual campaign and once again we are requesting your generous support to help fill the ever-growing needs of the less fortunate in our communities at Christmas. Christmas for Everyone provides Christmas food hampers and gifts for children age 16 and younger.

Food boxes are packed according to the family size and contain at least one week's worth of food as well as items to make a Christmas Dinner.

- There is an application process that is required in order for a recipient to receive a Christmas hamper. (These applications are referred by several different agencies such as Public Health, Social Services, Schools, Clergy, etc.)
- We serve MOST of Rural Lambton County (excluding Sarnia, Brights Grove, Moore Township, Kettle & Stoney Point as they have their own programs.
- Our program is powered by volunteers. Contributions come from businesses, churches, schools, service groups, sports organizations, Lodges, Women's Institutes as well as many individuals throughout our communities. Several County Volunteer Fire Departments are also involved as they assist us with delivering the Christmas hampers and gifts to the families in need throughout Lambton County.
- Our ongoing success in providing quality foods and gifts is dependent on the continuing generosity, caring community involvement and spirit from all areas of Lambton County. We could not provide this service to all those in need without your amazing support.
- The past several years have brought troubling economic conditions. We are annually seeing increased numbers (including seniors and families) who are in need. This truly reminds us of the importance of our program and community support.

Monetary donations may be dropped off in person (there is also a mail slot provided in door) or mailed to the above address or by e-transfer to christmasforeverypetrolia@gmail.com

***Receipts can be issued upon request for donations of \$30 & over.
Your full name and mailing address is required.***

We are looking forward to working with you to help make this year another enjoyable Christmas for all, if you have any questions about our program or want to find out how you can help, please call 226-349-8660.



Thank you for your time, interest and generosity.

Sincerely

*Your friends at
Christmas for Everyone Petrolia*

Christmas 2025 Report

Hundreds of food boxes, gift cards and fresh vegetables were packed for over 400 families as well as numerous bags containing gifts for over 400 children.

These were delivered throughout the County of Lambton by 13 volunteer County Fire Departments & volunteer drivers.



Martha Gawley

From:
Sent: Thursday, September 17, 2026 6:21 PM
Subject: Q3 2026 General Membership Report
Attachments: Q3 Membership Report.pdf

Good afternoon,

Attached is the Association's Q3 2026 General Membership Report for your review.

The report provides updates on the Association's 2027 budget, staffing, fleet infrastructure, safety initiatives, ICI recycling services, and new diversion opportunities. It also includes an industry update on several developments relevant to the Association and our member municipalities.

As outlined in the report, the Board has approved a rebate of up to \$15 per household for member municipalities. Municipality-specific details will be provided in late October once the September Consumer Price Index has been released, and the final calculations are complete.

We hope municipalities will consider using the rebate to support additional waste-diversion initiatives. The Association would be pleased to work with members interested in exploring organics collection, mattress recycling or other opportunities suited to their communities.

If you have any questions regarding the report or would like to discuss any of the initiatives included, please feel free to reach out.

Thanks,

Michelle Courtney, CPA, CA
President & CEO



Bluewater Recycling Association

Bluewater Recycling Association

Q3 2026 General Membership Report September 17th, 2026



During the third quarter, the Association advanced several key priorities, including approval of the 2027 budget, staffing, fleet infrastructure, fire prevention, ICI recycling and the development of new diversion opportunities. This report also highlights broader industry developments that may affect the Association and its member municipalities.

2027 Budget and Municipal Rebate

The Board of Directors has approved the Association's 2027 budget, reflecting a responsible approach to service delivery while recognizing the financial pressures facing our member municipalities.

Although the budget has been approved, final 2027 waste collection and disposal rates cannot be confirmed until the September Consumer Price Index is released on October 19. These rates are calculated using municipal bin counts and the applicable September CPI. Once this information is available, the Association will finalize the calculations and provide each municipality with its updated service costs.

Strong operating results, favourable commodity markets and credits generated under the federal Clean Fuel Regulations through the Association's operation of its own compressed natural gas (CNG) fueling station have created an opportunity to return additional value to our members. As a result, the Board has approved a rebate of up to \$15 per household, not exceeding each municipality's current service cost.

The Board hopes municipalities will consider using the rebate to support additional waste-diversion initiatives, such as organics collection, mattress recycling or other opportunities suited to their communities. The Association would welcome the opportunity to work with interested municipalities to evaluate options and support the development of new diversion programs.

Municipality-specific rebate details will be provided to each member in late October, once the September CPI has been released and the final calculations are complete.

Staffing and Employee Engagement

Staffing levels have continued to improve across the organization. Walk-in interviews were held at the end of August, with 18 applicants attending. This initiative resulted in the hiring of three new drivers, bringing our driver complement to full staffing. Several other strong candidates also participated and may be considered should suitable opportunities arise in the future. Our processing plant is also currently fully staffed.

The Association also held its annual Employee Appreciation Day during the quarter. This event provided an opportunity to recognize our employees and thank them for their continued hard work, commitment and contributions to the Association.

Fleet and Infrastructure

Installation of the Association's new compressed natural gas (CNG) station and the expansion of the fueling rail have been completed. We are currently awaiting the final inspection and approval from the Technical Standards and Safety Authority (TSSA) before the station can become operational.

The Association received a new front-end collection truck this summer, as well as a new trailer that will be used to haul single-stream recycling material to the North Dumfries processing facility. We are also expecting delivery of two new automated collection trucks before the end of the year.

Implementation of the Association's new phone system was delayed; however, installation is now expected to be completed during the fourth quarter.

Fire Prevention and Emergency Preparedness

Fire prevention and emergency preparedness have been significant areas of focus. Representatives from the South Huron Fire Department attended our facilities to become familiar with the site layouts, closest building access points, fire hose locations and other important emergency-response considerations.



Drivers have also received training on the appropriate procedures to follow if a fire occurs in a collection vehicle. Beginning in October, the Association will work with the local fire departments to provide training specifically related to CNG-powered vehicles and their fuel systems.

The Association has also been in discussions with SEEK Thermal regarding the potential use of thermal imaging cameras on our collection vehicles. SEEK will be providing demonstration units for us to evaluate. These cameras could provide an additional layer of protection by helping identify elevated temperatures and potential fire risks before they develop into more serious incidents.

ICI Recycling Collection and Processing

All municipalities for which the Association provides collection services have confirmed that they will continue with the Association's industrial, commercial and institutional (ICI) recycling collection program. This is a very positive outcome and ensures that ICI properties throughout our member municipalities will continue to have access to recycling collection services.

A communication letter has been developed for distribution to affected ICI properties and has already been customized for several municipalities. Any municipality that has not yet reviewed the communication is encouraged to contact us. We would be pleased to customize the letter to reflect the municipality's preferred messaging, branding and local requirements.

The Association is preparing formal ICI collection agreements for participating municipalities, which are expected to be distributed during the fourth quarter.

The Association submitted a proposal in response to the City of Stratford's request for proposals for the processing of its ICI recycling material. The outcome of the procurement process remains pending.

Once the outcome of the Stratford procurement is known, we will review our processing operations during the fourth quarter. This review will consider the operational changes that may be required and whether continuing to process ICI material internally or shipping it to another facility represents the most effective long-term approach.

New and Developing Diversion Programs

A mattress recycling program proposal is attached to this report. The Association is partnering with Try Recycling to make mattress recycling available to all member municipalities. Under the proposed program, the Association can provide a collection roll-off bin, transportation services, or both, while Try Recycling would process and recycle the collected mattresses. Members interested in offering this service are encouraged to contact us for municipality-specific pricing.

The Association also continues to work with Reverse Logistics Group (RLG) and Call2Recycle on the development of a curbside battery collection program. Further information will be provided as the program details are finalized.

Preparations are also underway for the launch of the Municipality of Strathroy-Caradoc's organics collection program in April 2027. Current work is focused on developing the program's promotion and education materials. A public education session will be held for Municipality of Strathroy-Caradoc residents this fall to explain the program, accepted materials and collection requirements.

Proposed Waste-to-Resource Facility

Some members may have been contacted by Zulfiqar Mooraj, representing H&G Control or GTA Strategies. I recently met with Mr. Mooraj and members of his team to learn more about their proposal to develop a waste-to-resource facility in southwestern Ontario.

The project remains in the early planning stage, and the proponents are currently seeking a suitable location for the proposed facility. Preliminary disposal costs are estimated at approximately \$100 to \$130 per metric tonne, which is higher than the Association's current disposal cost at the Twin Creeks landfill.

While the proposed facility does not currently offer a cost advantage for the Association, it may represent a future regional waste-management option. Any member municipality interested in discussing a potential location may contact the proponents directly. The Association will continue to monitor the project and will resume more detailed discussions if and when the proposed facility moves forward to construction.

Regulatory Compliance

The Association's Environmental Activity and Sector Registry (EASR) registration has been updated to ensure consistency with the new regulatory requirements.

Governance

With municipal elections approaching, the Association will hold a special meeting in January to elect its new Board of Directors. Additional information regarding the meeting, appointment process and election of the Board will be provided closer to the date.

Q3 2026 Industry Report

The third quarter of 2026 continued to highlight significant changes across the waste and recycling sector, including new investment in Ontario's recycling infrastructure, ongoing challenges within producer responsibility programs, increasing fire risks associated with lithium-ion batteries, rising fleet operating costs and continued growth in organics diversion.

Ontario Recycling Infrastructure and Producer Responsibility

WM officially opened its new recycling facility in Cambridge, Ontario, as part of an approximately \$300 million investment across its Cambridge and Greater Napanee facilities. Together, the two facilities are expected to process approximately 30% of Ontario's Blue Box material. The Cambridge facility uses advanced mechanical and optical sorting equipment, automation and



artificial intelligence to process the broader range of materials accepted under Ontario's standardized Blue Box program.

The investment demonstrates the scale of infrastructure being developed under Ontario's producer

responsibility framework and the increasing concentration of residential recycling processing among large, highly automated facilities. However, infrastructure alone will not create a circular system. Packaging design, processing capabilities, transparent performance reporting and demand for recycled content must remain aligned.

For BRA and its members, these developments reinforce the need to advocate for measurable producer performance, transparent reporting and effective solutions for flexible plastics and other difficult-to-recycle materials. Municipal education also remains important, as proper participation directly affects contamination and material quality.

Ontario's Used Tire Collection Challenges

Ontario's used tire system experienced significant service disruptions during the quarter. Municipal depots, tire dealers and fleet maintenance facilities reported growing stockpiles as regular collection services failed to keep pace with the number of tires entering the system.

The issue has been linked to the reduction of Ontario's tire collection and management target from 85% to 65%, effective January 1, 2025. Once producer responsibility organizations meet their regulatory targets, they are not necessarily required to continue collecting additional tires. This has left some municipal and private collection sites without service despite environmental handling fees continuing to be charged when tires are purchased.

Several municipalities, including South Huron, Wellington County, Durham Region and portions of Chatham-Kent, temporarily stopped accepting tires after reaching their storage capacity. Industry estimates suggested that between 750,000 and one million tires may have been awaiting collection across Ontario. Large stockpiles create operational concerns and increase the risk of fire, illegal dumping and mosquito breeding.

The Province consulted on regulatory amendments that would require collection from sites with at least



50 tires available and would strengthen enforcement provisions. The situation illustrates the importance of designing producer responsibility regulations around the actual quantity of material generated rather than establishing targets that allow collection services to end before all available material has been managed.

BRA will continue monitoring this issue because service interruptions can affect municipal depots, fleet operations and residents, even where municipalities are not directly responsible for administering the producer program.

Lithium-Ion Batteries and Fire Prevention

Lithium-ion batteries remain one of the most significant safety risks facing waste and recycling operations. When crushed, punctured or compacted, batteries can enter thermal runaway and ignite surrounding material. Waste collection vehicles, transfer stations and material recovery facilities are particularly vulnerable because batteries can be concealed within mixed or compacted loads, and damaged batteries may smoulder before a fire becomes visible.

Industry experience supports a layered approach to prevention that includes public education, designated battery collection options, employee training, load inspection, thermal imaging, emergency-response procedures and strong relationships with local fire departments. One

municipal pilot demonstrated that vehicle-mounted thermal cameras could detect abnormal heat before smoke became visible, allowing drivers to respond earlier.

These developments support the fire-prevention initiatives currently underway at BRA, including driver training, fire department engagement and the evaluation of thermal imaging technology. They also reinforce the importance of keeping batteries out of garbage and recycling containers.



Fleet Safety, Compliance and Risk Management

Waste collection is becoming increasingly data-driven as operators respond to higher insurance costs, regulatory scrutiny and public expectations. Vehicle cameras, driver-behaviour monitoring and time-stamped service records can support coaching, incident investigations, insurance claims and responses to customer concerns. Objective records can protect drivers when complaints are inaccurate while helping management identify behaviours or operational issues requiring correction.

Electronic logging records also require regular oversight to ensure driver profiles, edits and audit trails remain accurate and compliant. For BRA, these trends support continued investment in vehicle visibility systems, consistent incident documentation, appropriate driver coaching and regular compliance reviews.

Rising Fleet Operating Costs

The cost of operating heavy vehicles continues to rise. According to the American Transportation Research Institute, average trucking costs reached a record US\$2.336 per mile in 2025, an increase of 3.4%. Costs excluding fuel increased by 4.2%, exceeding the general inflation rate.

Repair and maintenance costs increased by 8.6%, tire costs by 6.4%, driver benefits by 6.6%, insurance premiums by 3.9%, and truck and trailer lease or purchase costs by 3.6%. Combined driver wages and benefits exceeded US\$1 per mile for the first time. Preliminary information from the first quarter of 2026 indicated that cost pressures were continuing.

Although these figures are based on the broader North American trucking sector and cannot be applied directly to municipal waste collection, they reflect many of the same pressures affecting BRA. Rising maintenance, equipment, insurance, tire and labour costs will need to be considered in future budgets, capital replacement plans and municipal service pricing.

Workforce Conditions

Employment in Canada's trucking and logistics sector increased by 4% year over year in July 2026, reaching approximately 825,400 workers. Transport truck driver employment reached 344,100, representing an increase of approximately 12,500 drivers from the previous year.

At the same time, the number of individuals actively seeking work in the sector declined by nearly 18%, and the driver unemployment rate fell to 4.3%. These conditions suggest that employers will continue to face a limited pool of available drivers despite overall employment growth.

Recruitment must therefore be supported by effective onboarding, competitive compensation, training, workplace safety and employee retention initiatives. For waste collection employers, maintaining a stable driver complement remains particularly important because of the specialized equipment, public interaction and safety requirements associated with the work.

Organics Diversion and Processing

Organics continue to represent one of the largest remaining diversion opportunities. Environment and Climate Change Canada's National Waste Characterization Report identified food as the largest component of Canada's residual waste stream, representing 19% of disposed material nationally. In Ontario, approximately 2.35 million tonnes of food were disposed of in 2022, with an estimated diversion rate of only 19%.

The report also found that Ontario's industrial, commercial and institutional sector generated approximately 57% of the province's disposed municipal solid waste. This supports continued attention to commercial food waste, cardboard and other recoverable materials as BRA expands its focus on ICI services.



Additional organics processing capacity is also being developed in Ontario. Convertus secured \$96 million in financing for an anaerobic digestion facility in York Region. The facility is designed to process up to 200,000 tonnes of source-separated organic material annually and produce renewable natural gas, liquid

fertilizer and food-grade carbon dioxide. Commissioning was expected to begin later in 2026, with service commencing in 2027.

Industry experience continues to demonstrate that successful organics programs depend on convenience, clear education, appropriate container placement, staff training and reliable processing capacity. Prevention and food donation should be prioritized where possible, followed by beneficial uses such as animal feed, composting and anaerobic digestion.

Compostable Products and Program Clarity

The increasing use of products labelled “compostable” is creating challenges for organics programs. A compostable label does not necessarily mean that a product will break down in every municipal or commercial composting facility. Acceptance depends on the facility’s technology, processing time, operating conditions and contamination requirements.

Many compostable plastics closely resemble conventional plastics and cannot be reliably identified by staff or sorting equipment. Some processors therefore remove both materials to protect finished compost quality. As a result, products marketed as compostable may ultimately be screened out and disposed of.

Municipal communications should clearly reflect the requirements of the receiving facility rather than relying on product labels or general claims of compostability. As BRA supports new municipal organics programs, acceptable-material lists will be based directly on processor specifications and communicated consistently to residents.

Local Industry Development

A new waste transfer and processing facility has been proposed at 86618 Highway 21 in Ashfield-Colborne-Wawanosh. The proponent has applied to the Ministry of the Environment, Conservation and Parks for approval to receive up to 31,200 tonnes of non-hazardous waste and processed material annually. The proposed site could store up to 424 tonnes at one time, with most activities occurring indoors.

At the time of reporting, the application remained under review and publicly available information did not provide a detailed breakdown of the materials, anticipated truck volumes or proposed commencement date. Given the facility’s proximity to BRA’s service area, the Association will monitor the application for potential operational, competitive, traffic and regional waste-management implications.

Outlook

The third quarter reinforced that the waste and recycling sector is becoming more complex, capital-intensive and closely scrutinized. Producer responsibility is driving significant investment

in residential recycling infrastructure, while Ontario's tire collection difficulties demonstrate the continuing need for adequate service requirements, transparency and regulatory accountability.

• Lithium-ion battery risks, rising fleet costs, labour availability and insurance exposure will continue to require attention. At the same time, the amount of food and recoverable material remaining in Ontario's waste stream creates opportunities for BRA and its members to expand organics and ICI diversion. The Association will continue to monitor industry developments, strengthen operational safety and work with member municipalities to provide stable, efficient and responsive services.

MATTRESS *Recycling*

**MAKING MATTRESS DISPOSAL EASY FOR RESIDENTS AND
SUSTAINABLE FOR COMMUNITIES**



**Residents drop off
mattresses at
designated
collection sites.**

**Collected
mattresses are
transported by our
team to our
recycling partner.**

**Recovered materials
are processed and
reintegrated into
the manufacturing
of new products.**

Hassle-Free Process



We arrange for transportation to the recycler and coordinate recycling services.



All mattress conditions accepted. Dirty? Wet? Mold? No problem.



No storage requirements. Mattresses can be stored outside or in containers provided by the Association.

WHY IT MATTERS

Why is Recycling Mattresses Important?

 **THE MATTRESS RECYCLING COUNCIL ESTIMATES THAT 80% OF MATTRESS MATERIALS CAN BE RECOVERED WHEN PROPERLY PROCESSED.** 

Environmental and Health Benefits

- Reduces the number of illegally dumped mattresses, thereby preventing pest infestations and improving neighbourhood cleanliness.
- Properly contains flame retardants commonly used in mattresses so that these chemicals are kept out of the environment.
- Reduces greenhouse gas emissions by preventing landfill decomposition.

Benefit to Municipalities

- Reduces landfill safety risks, such as springs in mattresses that can puncture landfill equipment.
- Conserves resources by making used steel and foam available for use in new products.
- Reduces space taken up by mattresses at landfills.
- Extends landfill lifespan.

Economic Benefits

- Creates new recycling jobs.
- Supports downstream jobs with recovered materials, such as steel recycling, foam and textile processing, and manufacturers of recycled products.
- Avoids expensive landfill expansions.

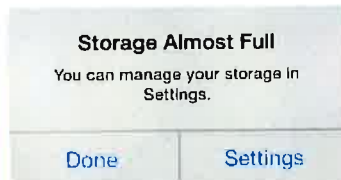
WHY MATTRESSES?

MATTRESSES ARE A RAPIDLY GROWING WASTE PROBLEM

The Canadian mattress industry grew 57% between 2016 and 2021 and was projected to grow another ~6% annually between 2022 and 2026. This growth is driven by population increases and the rise of online mattress-in-a-box retailers. With the average mattress lasting about 11 years, the number reaching end-of-life is growing quickly. In Ontario alone, it is estimated that about 600,000 mattresses are discarded each year. Without dedicated recycling programs, most of these mattresses are destined for landfill.



MATTRESSES TAKE UP HUGE AMOUNTS OF LANDFILL SPACE



When mattresses are disposed of in landfill, they create a major space problem because they do not compact well. A key fact for waste management is that landfills don't close because they are too heavy; they close because they are full. Landfilling one average mattress uses the same landfill volume as one tonne of municipal solid waste. Diverting mattresses from landfill can significantly extend landfill lifespan and reduce pressure on municipal waste systems.

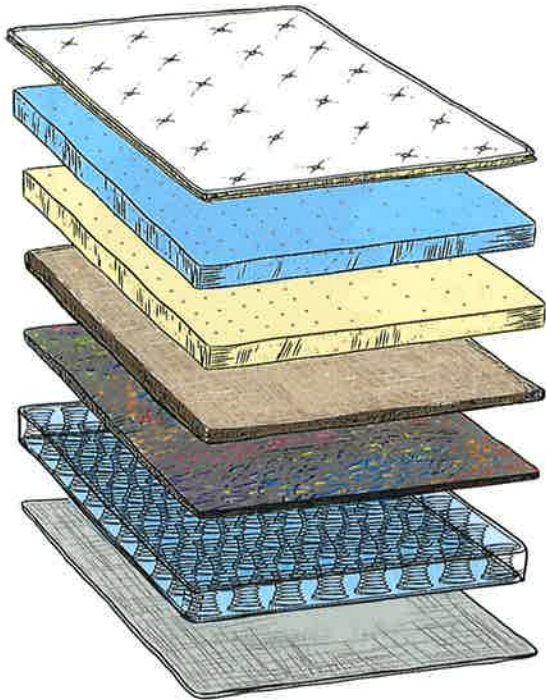
CONSUMERS CURRENTLY HAVE FEW DISPOSAL OPTIONS

Demand for second-hand mattresses through charities or resale platforms like Kijiji is very limited. Some retailers will take back old mattresses when delivering a new one, but usually for a fee and with strict conditions. Mattresses that are dirty, wet, moldy, or contain bedbugs are not accepted, and many online retailers offer no take-back service. As a result, most mattresses default to landfill. A recycling program would provide residents with a clear disposal option while reducing waste.



Try Recycling's **RECYCLING PROCESS**

Recycled mattress are cut open and the layers are separated and organized by type:



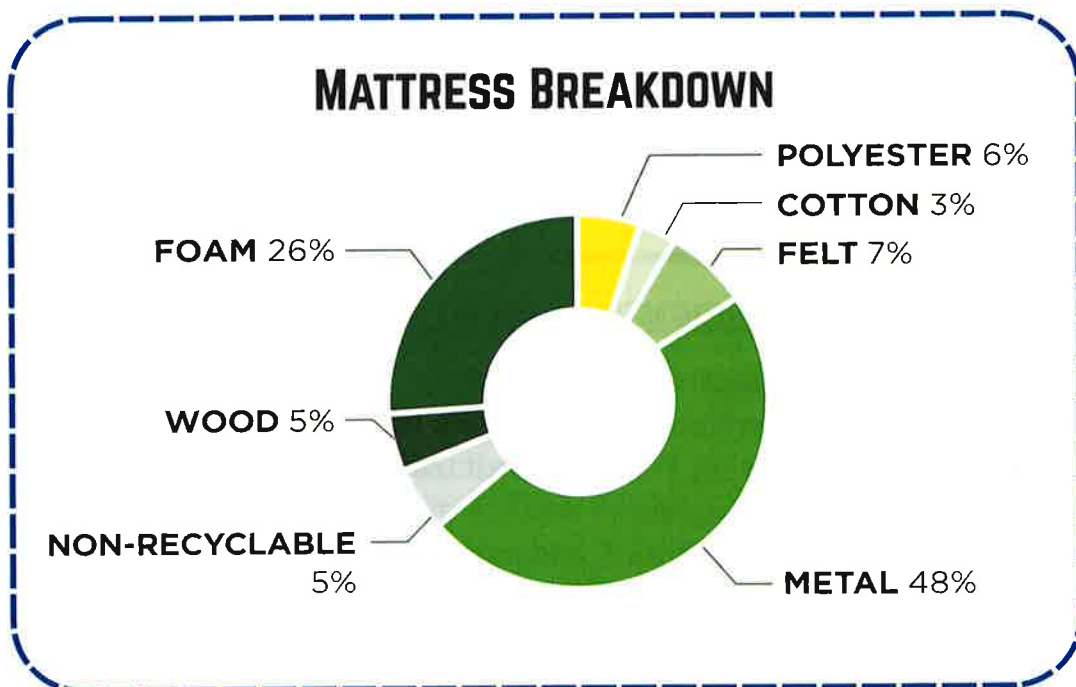
WOOD Used as a fuel source or shredded to produce landscaping mulch

FOAM & FIBRE Compressed and turned into carpet underlayment or animal bed padding

METAL Used to make new appliances and building materials

POLYURETHANE Used to make carpet pads

COTTON Used in thermal insulation and automobiles



**Ministry of Municipal
Affairs and Housing**

Office of the Deputy Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7100

**Ministère des Affaires
Municipales et du Logement**

Bureau du sous-ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7100



242-2026-2

September 17, 2026

**SUBJECT: Supporting Ontario and Canadian Suppliers Through Municipal
Procurement**

Dear Chief Administrative Officer,

I am writing to share information on Ontario's ongoing efforts to strengthen domestic supply chains and to ensure our expectations are aligned regarding municipal public sector procurement.

Ontario has introduced several procurement measures, including the Buy Ontario Act (Public Sector Procurement), 2025, and the Municipal Buy Ontario Procurement Directive, to increase participation by Ontario and Canadian suppliers in public sector purchasing. Looking ahead, the government is also considering additional actions that would strengthen these policies to expand domestic procurement, protect jobs, and maximize the economic benefits of public sector spending, such as extending the Building Ontario Business Initiative (BOBI) to municipalities for the procurement of goods and services.

Municipal Heads of Council have also received letters outlining these measures and the government's expectations regarding compliance with Buy Ontario procurement policies.

Municipalities play an important role in supporting Ontario's economy, strengthening supply chain resilience and ensuring that public spending delivers maximum economic benefit for Ontario businesses and workers. While municipal procurement decisions are made independently and within local governance frameworks, municipalities are expected to ensure that applicable Ontario legislation, directives and policies are understood and appropriately reflected in procurement practices.

Given the current economic environment and ongoing trade uncertainties, municipalities should review upcoming procurement activities, sourcing practices and supply chains to identify every opportunity to increase consideration of Ontario and Canadian goods, services and suppliers.

To align with the Directive, please remind all those involved at the municipal level about their responsibilities and obligations under Ontario's domestic procurement framework and ensure that these requirements are incorporated into procurement planning and decision-making

Thank you for your continued collaboration and leadership. By ensuring that procurement obligations are understood and consistently applied, municipalities and the province can work together to support Ontario businesses and build a more resilient and competitive Ontario economy.

Sincerely,

Martha Greenberg
Deputy Minister, Ministry of Municipal Affairs and Housing

c: Samantha Poisson, Deputy Minister, Ministry of Public and Business Service
Delivery and Procurement

September 15, 2026

Dear Heads of Council and Members of Council

Re: Proposed Regulations under the *Municipal Accountability Act, 2026*

Minister of Municipal Affairs and Housing Robert J. Flack forwarded correspondence last week to all municipalities pertaining to the content of proposed regulations under the *Municipal Accountability Act, 2026* posted on Ontario's regulatory registry.

The proposed regulations would establish:

1. A standardized provincial-wide uniform municipal code of conduct for members of council and certain local boards;
2. A standardized municipal integrity commissioner inquiry process; and
3. Education and training requirements for municipal integrity commissioners and for members of councils and certain local boards.

As Integrity Commissioner for your municipality, we have been following and commenting on the proposed changes to Ontario's municipal accountability framework. We presented at the public hearings on Bill 9 at the Standing Committee on Heritage, Infrastructure and Cultural Policy and filed formal submissions (copy attached). We briefed AMO's Board Committee of the Whole and participated in a panel on Bill 9 at the ROMA Conference earlier this year. We have presented extensively to the municipal sector and to professional organizations on the changes proposed by the *Municipal Accountability Act, 2026* and have had a comprehensive article published on the topic. We have been invited by Minister Flack to meet with his staff at the Ministry of Municipal Affairs and Housing to provide our views on the proposed regulations.

In order to assist our municipalities, we have prepared comprehensive comments on the proposed code of conduct, inquiry process and education and training requirements which we would like to share with you. We have attached the proposed document that will be forwarded to the Ministry of Municipal Affairs and Housing in the hopes that the recommendations set out to enhance, correct and improve upon the proposed regulations will be considered and implemented.

We hope you support our comments, adopt them as your own and submit them to the Province.

Yours truly,

AIRD & BERLIS LLP



John Mascarin

JM/
attach

AIRD & BERLIS LLP

Submissions For Consultation on Proposed Contents of Regulations under the Municipal Accountability Act, 2026

September 2026

STANDARDIZED MUNICIPAL CODE OF CONDUCT

1. Core Principles

Recommendations:

- Include a principle akin to paragraph 4 of s. 1.1 of the *Municipal Conflict of Interest Act*¹
- The key principles are intended to facilitate an application and interpretation of the code of conduct – but the principles are not stand-alone operative provisions of the code of conduct and are not intended to be enforced independently as such
 - There should be a statement that the principles (like the preamble to a statute or the recitals to an agreement) are not independently enforceable provisions, but instead are included to aid in the understanding of the operative provisions of the code of conduct
 - If this is not expressly set out complaints may be filed based only on the principles – this will lead to complaints being wholly or partially summarily dismissed on the basis that the principles are not directly enforceable provisions

¹ *Municipal Conflict of Interest Act*, s.1.1:

4. There is a benefit to municipalities and local boards when members have a broad range of knowledge and continue to be active in their own communities, whether in business, in the practice of a profession, in community associations, and otherwise.

2. Definitions

Recommendations:

- Add “hospitality” to the definition of “Gifts or Benefits”
- Add definitions for “media” and “social media”
- Include definitions to allow for summary dismissals and terminations which are applicable to the Complaint Process:
 - Definitions for “bad faith”, “frivolous”, “vexatious”, etc.

8. Respectful Conduct

Recommendation:

- Remove “but not personal or political activities unrelated to municipal responsibilities”
 - The exception is much too broad and will be asserted as a defence in every case – what is a “personal” or “political” activity is not defined
 - If the exception remains in the code of conduct it will create a problem similar to that which exists with “councillor records” under the *Municipal Freedom of Information and Protection of Privacy Act* where the right to access records is subject to non-statutory exceptions for “personal”, “political” and “constituency” matters

9. Workplace Harassment, Discrimination, and Violence

Recommendation:

- Remove positive obligation that members shall “Help ensure that their work environment is safe and free from discrimination, harassment and violence.”

10. Respect for Code of Conduct

Recommendation:

- Members should not only “not obstruct an integrity commissioner” but should “cooperate with the integrity commissioner” in carrying out their responsibilities

PROVISIONS NOT INCLUDED IN CONSULTATION DOCUMENT

Non-Financial Conflicts of Interest

Recommendations:

- The code of conduct should include a prohibition against a member acting in a non-pecuniary conflict of interest
 - Both the Mississauga and Collingwood judicial inquiry reports noted that the *Municipal Conflict of Interest Act* only concerns a narrow scope of conflict of interest (i.e. financial interests) – both reports recommended an expansion of the scope of conflicts of interest for local representatives
 - “The *Municipal Conflict of Interest Act* does not constitute a complete codification of the law governing conflicts of interest for members of municipal councils”²
 - “The Province of Ontario should amend the *Municipal Conflict of Interest Act* to broaden its scope beyond deemed pecuniary interest to encompass any real, apparent, and potential conflict of interest.”³
 - Personal or private conflicts of interest of members should be regulated by the Code of Conduct
 - non-pecuniary conflicts of interest should be akin to real or apparent conflicts of interest at common law⁴
 - Numerous municipal codes of conduct include non-financial conflict of interest provisions⁵

² J. Douglas Cunningham, *Report of the Mississauga Judicial Inquiry - Updating the Ethical Infrastructure* (City of Mississauga, 2011) at page 146.

³ Frank N. Marocco, *Transparency and the Public Trust - Report of the Collingwood Judicial Inquiry* (Volume I (Town of Collingwood, 2020) at page 24, Recommendation 12.

⁴ *Ibid*, at pages 147-148 – citing and quoting *Old St. Boniface Residents' Assn v. Winnipeg (City)*, [1990] 3 S.C.R. 1170 and Canada, Commission of Inquiry into the Facts of Allegations of Conflict of Interest Concerning the Honourable Sinclair Stevens, *Report* (Ottawa: Ministry of Supply and Services, 1987).

⁵ For example, see Town of Collingwood Code of Conduct for Members of Council, Committees and Local Boards, Rule No. 1; Regional Municipality of Waterloo Code of Conduct for Members of Council, Committees and Local Boards, s. 11.2; Town of Cochrane Code of Conduct for Members of Council and Local Boards, s. 11.2; City of Windsor, Code of Conduct for Members of Council and Local Boards Rule No. 6.3; City of Hamilton Council Code of Conduct, s. 8; City of Ottawa Code of Conduct for Members of Council, s. 4(5); and Municipality of West Perth, Code of Conduct, s. 11.2.

Compliance with Council Policies and Procedures

- The code of conduct should include a clause that requires members to observe and strictly comply with such policies, procedures and rules that have been established from time to time by the council or local board
 - Such a clause would align with paras. 2 and 5 of s. 223.3(1) of the *Municipal Act, 2001* relating to the Integrity Commissioner's functions to apply and to provide written advice to member with respect to procedures, rules or policies of the municipality or local board that pertains to the ethical behaviour of members ⁶
 - Council / local board policies, rules and procedures do not typically contain enforcement provisions with respect to their members – they are expected to comply with the policies, rules and procedures that their own council or local board from time to time establishes
 - the code of conduct is the mechanism whereby non-compliance with a policy, rule or procedure is commonly enforced

⁶ *Municipal Act, 2001*, s. 223.3(1):

2. The application of any procedures, rules and policies of the municipality and local boards governing the ethical behaviour of members of council and of local boards.
5. Requests from members of council and of local boards for advice respecting their obligations under a procedure, rule or policy of the municipality or of the local board, as the case may be, governing the ethical behaviour of members.

See for example, City of London Code of Conduct for Members of Council, Rule 8; Town of Cochrane Code of Conduct for Members of Council and Local Boards, s. 12.1; City of Windsor, Code of Conduct for Members of Council and Local Boards, Rule No. 17; Township of South Frontenac Code of Conduct for Members of Council and Local Boards, s. 12; Town of the Blue Mountains Code of Conduct for Members of Council, Local Boards and Advisory Committees (at page 11).

STANDARDIZED INTEGRITY COMMISSIONER PROCESS

1. Complaint Process

Recommendations:

- A provincial-wide uniform complaint form should be structured as a declaration or affidavit to provide a formal, legally binding statement of truth to support the specific facts alleged by a complainant
- Time limit for complaints is aligned with *Municipal Conflict of Interest Act* – six week from date of discovery⁷
 - The date of discovery will prove to be unwieldy and lead to many disputes as to when the complainant became aware of the alleged contravention and had acquired a “reasonable subjective belief” of a breach
 - The limitation period should be extended to 3 or 6 months but with no discoverability to provide a degree of certainty
- The ultimate limitation period of 4 years from when something first occurred is much too long
 - It is not inconceivable that complainants may wait to file complaints until the regular election year for alleged contraventions that happened at the start of the term of council, which leads to a weaponization of the process
 - The ultimate limitation period should be reduced to a maximum of 1 or 2 years

⁷ A statutory declaration must be provided as part of an application under s. 223.4.1(6) of the *Municipal Act, 2001* to support the fact that the applicant only become of the facts of the contravention within the previous 6 weeks.

2. Standardized Protocol

Recommendation:

- The proposed time frames (10 days from receipt, 5 days from date of inquiry) should be extended and authority should be provided to the Integrity Commissioner to exercise reasonable discretion to extend or truncate time periods in order to reasonably accommodate complainants, respondents, witnesses, etc.

3. Standardized Inquiry Timeframes

Recommendations:

- The proposed timeframe for completion of an inquiry (120 days from receipt of a “complete request”) should be increased to 180 days to align with the time period for completion of inquiries for applications made under s. 223.4.1 of the *Municipal Act, 2001*⁸
 - The term “complete request” should be defined
 - An inquiry cannot commence and notice cannot be provided to a member if the full evidentiary basis upon which the complaint is premised is not available
 - many complaints submitted to Integrity Commissioners do not provide sufficient evidence for the Commissioner or the member to fully comprehend the allegations
 - it would be inappropriate for complaints to be supplemented or for necessary information to be disclosed in an incremental manner without re-setting the inquiry time lines
 - In the case of multiple related complaints, Integrity Commissioners have often coordinated same and dealt with related complaints collectively, in an efficient and cost-effective manner

⁸ *Municipal Act, 2001*, s. 223.4.1(14):

Timing

223.4.1 (14) The Commissioner shall complete the inquiry within 180 days after receiving the completed application, unless the inquiry is terminated under subsection (12).

The proposed limitation period for complaints seeks to correspond to the 6-week limitation period for applications under s. 8 of the *Municipal Conflict of Interest Act*. Accordingly, inquiry/investigation time lines should also correspond with one another. There is no reason for complaints under the Code of Conduct to not also have 180 day timeline.

- The completion time for an inquiry should commence only upon receipt of the final related complete complaint otherwise it will lead to a multiplicity of separate investigations because of the separate timelines that are triggered
 - Removal of the extension of 60 days which is applicable to only alleged contraventions of a serious nature
 - The authority to extend for 60 days should apply to *any* inquiries if not completed within 180 days (not 120 days)
 - Court decisions pertaining to code of conduct complaint investigations by Integrity Commissioners have all uniformly and consistently pronounced that the investigative process must be fair and reasonable, and that it must be conducted in accordance with procedural fairness⁹
 - The Integrity Commissioner should be authorized to exercise reasonable discretion to extend or truncate time periods in order to reasonably accommodate complainants, respondents, witnesses, etc.¹⁰
- While the standardized protocol sets out ultimate timelines for inquiry/investigation completion it needs to include prescriptive and specific timeframes for the submission and receipt of:
 - Responses from members
 - Replies from complainants
 - Sur-replies (if needed) from members
 - Final submissions from members on preliminary findings or draft reports
 - Integrity Commissioner should be authorized to exercise reasonable discretion to extend or truncate time periods in order to proceed in a procedurally fair manner

⁹ *Di Biase v. City of Vaughan*, 2016 ONSC 5620 (Div. Ct.); *Dhillon v. The Corporation of the City of Brampton*, 2021 ONSC 4165 (Div. Ct.); *Jonker v. Township of West Lincoln*, 2023 ONSC 1948 (Div. Ct.); *Robinson v. The Corporation of the City of Pickering*, 2026 ONSC 451 (Div. Ct.); *Racco v. Corporation of the City of Vaughan*, 2026 ONSC 1075 (Div. Ct.).

¹⁰ This is a common provision in many municipal codes of conduct or complaint protocols: see Township of Puslinch Complaint Protocol, s. 13; City of Toronto, Code of Conduct for Members of Council, s. 18; City of Mississauga Code of Conduct for Members of Council, Rule 17.

PROVISIONS NOT INCLUDED IN CONSULTATION DOCUMENT

Council Consideration of Report and Decision-Making

Recommendations:

- Notwithstanding other mandated and prescribed timelines, there is nothing that specifies when council must (i) consider a report from the Integrity Commissioner; or (ii) make a decision on a report before it, except in the case of a recommendation for removal of a member
 - Any investigative reports from the Integrity Commissioner should be required to be placed on the agenda for the next meeting of the council or local board, subject to the availability of the Integrity Commissioner to be in attendance, if necessary, akin to the timing requirements in ss. 223.4.0.4(1) and (2) of the *Municipal Act, 2001*
 - reports should go directly to the council or local board – *not* to a committee of either of them¹¹
 - Councils and local boards should be required to make a decision on any recommendations in a report *at the meeting* at which the investigative report is tabled – no deferrals should be permitted
 - if a council or a local board fails to make a decision or refuses to deal with the report, the recommendations of the Integrity Commissioner should be deemed to be accepted and approved

¹¹ *Municipal Act, 2001*, s. 223.3(1) – “an Integrity Commissioner who reports to council”. Some municipalities have a committee system where the Integrity Commissioner reports to a committee prior to the council. This is improper and bifurcates and adjudicative decision that only council can make. All reports should be brought directly to the council (or the local board).

Reliance on Integrity Commissioner's Advice

Recommendation:

- Members of council and local boards are entitled to seek specific and particularized written advice from the Integrity Commissioner with respect to their obligations under the code of conduct; any procedures, rules and policies of the municipality and local boards governing the ethical behaviour of members; and ss. 5, 5.1, 5.2 and 5.3 of the *Municipal Conflict of Interest Act*
 - Members should be legislatively entitled to rely on written advice provided by the Integrity Commissioner
 - the Integrity Commissioner should be authorized to not investigate or to summarily dismiss a complaint or application if they have provided written advice to the member and the member has followed that advice (akin to s. 9(2)(b) of the *Municipal Conflict of Interest Act*)¹²

4. Standardized Reporting and Recommendations

Recommendations:

- A member who is the subject of an inquiry must be given a final opportunity to comment on any proposed findings but there should be a specific timeframe set out for the member's response to be provided
- Notice to the member should be given of the proposed findings but not of any recommended penalties or remedial measures/corrective actions and the Integrity Commissioner's recommendations should only follow *after* final comments or submissions on the preliminary findings are made by the member
 - The Integrity Commissioner should not be forming recommendations prior to final comments or submissions from the member under inquiry so it is premature to include recommendations in the notice to the member

¹² *Municipal Conflict of Interest Act*, s. 9(2):

Same

9 (2) In exercising his or her discretion under subsection (1) the judge may consider, among other matters, whether the member or former member,

...

(b) disclosed the pecuniary interest and all relevant facts known to him or her to an Integrity Commissioner in a request for advice from the Commissioner under the *Municipal Act, 2001* or the *City of Toronto Act, 2006* and acted in accordance with the advice, if any, provided to the member by the Commissioner;...

EDUCATION AND TRAINING

1. ICO Training to Municipal Integrity Commissioner

Recommendation:

- Training should occur within 5 months of the regulation coming into force and thereafter within 3 months of a municipal integrity commissioner becoming an integrity commissioner for a municipality

2. Municipal Integrity Commissioner Training to Members

Recommendations:

- Integrity Commissioners should also provide training to members of council and local boards on the *Municipal Conflict of Interest Act* to align with paras. 3, 6 and 7 of s. 223.3(1) of the *Municipal Act, 2001* relating to the Integrity Commissioner's functions¹³
- Training on the *Municipal Conflict of Interest Act* should also be provided to such local boards that are defined in s. 1 of the statute (including the "excluded" local boards that are listed in s. 223.1 of the *Municipal Act, 2001*)¹⁴

69699293.2

¹³ *Municipal Act, 2001*, s. 223.3(1):

3. The application of sections 5, 5.1, 5.2 and 5.3 of the *Municipal Conflict of Interest Act* to members of council and of local boards..
6. Requests from members of council and of local boards for advice respecting their obligations under the *Municipal Conflict of Interest Act*.
7. The provision of educational information to members of council, members of local boards, the municipality and the public about the municipality's codes of conduct for members of council and members of local boards and about the *Municipal Conflict of Interest Act*.

¹⁴ Local boards excluded in the definition of the term in s. 223.1 of the *Municipal Act, 2001*, include children's aid societies, boards of health, long term care committees of management, police service boards, public library boards, municipal services corporations and other prescribed boards [none currently set out in regulation].

July 25, 2025

Standing Committee on Heritage, Infrastructure and Cultural Policy
Whitney Block - Queen's Park
23 Queen's Park Crescent East
Toronto, ON M7A 1W4

Attention:

Re: Bill 9 – Municipal Accountability Act, 2025

Accountability and proper ethical conduct amongst elected representatives is something that everyone wants to see, not only for municipalities but for all levels of government.

Bill 9 proposes to strengthen municipal accountability but, with respect, misses the mark, in several ways.

By way of background, I am a municipal lawyer practicing with Aird & Berlis LLP in Toronto. I am a Certified Specialist by the Law Society of Ontario in Municipal Law (Local Government & Land Use Planning and Development). I have co-authored two books in the *Municipal Act, 2001* and on the *City of Toronto Act, 2006*. I am a long-standing Adjunct Professor at Osgoode Hall Law School where I regularly teach courses on Municipal Law. I have taught "Ethics and Municipalities" for the LL.M. Program at the law school and units on municipal accountability and the *Municipal Conflict of Interest Act* are always included in my Municipal Law course. I lead all municipal accountability mandates for my firm which acts as Integrity Commissioner for approximately 70 local governments, as well as Closed Meeting Investigator, Municipal Ombudsman and Lobbyist Registrar for many municipalities.

It is important to bring the Integrity Commissioner perspective to Bill 9 because Integrity Commissioners have the experience, knowledge and understanding of the local governmental accountability framework. The current system has been pejoratively referred to as a "fragmented system of accountability for local elected officials" which ignores the historical reasons for the implementation of the original system in Part V.1 of the *Municipal Act, 2001* and the rejection of the "provincial commissioner" system that had been proposed by the never-proclaimed-into-force *Local Government Disclosure Act, 1993*.

In many ways, the current system is working very well. Municipalities have the ability to select well-qualified and knowledgeable Integrity Commissioners, to craft codes of conduct that will be responsive to local needs and distinctiveness and to respond on a timely basis on requests for written advice. I acknowledge that some municipalities have chosen unwisely and have also attempted to get away with substandard codes of conduct and complaint protocols that ignore the proper statutory independence and discretion afforded to Integrity Commissioners.

I would urge the Committee to consider the following:

1. Expand Scope of Bill 9

Bill 9 should be broadened to address more than just the most egregious ethical misconduct of officials. While the removal from office of members that contravene the ethical standards of their municipalities is, in some cases completely justified, these are rare and atypical instances. The government should expand the scope review of the local accountability framework, including, but not limited, to the range of penalties that can be imposed, akin to, but broader than, what was included in subsection 9(2) of the *Municipal Conflict of Interest Act* when it was amended in 2018, and to clarify that remedial measures and corrective actions are also permitted.

2. Depoliticize Decision-Making

The premise of the accountability regime in Part V.1 of the *Municipal Act, 2001* is the basic expectation that councils will hold their own house in order. Sadly, this is has not been the case in many instances. Instead of being enforcers, council members have become enablers of bad behaviour because of the politicized nature of the ultimate decision-making at the local level.

The remedy is to depoliticize the system and remove decision-making authority from councils. This government itself recognized this in the strong mayors legislation where 216 municipalities in Ontario have been designated as strong mayor municipalities. In introducing Bill 3 – *Strong Mayors, Building Homes Act*, the former Minister of Municipal Affairs and Housing repeatedly spoke of depoliticizing municipal decision-making to get housing built. I suggest that due consideration should be given to do the same with respect to ensuring local ethical integrity.

The current proposal requiring unanimous council approval for removal of egregiously badly behaving members is wholly unworkable and this Committee has already heard this from multiple sources. I agree that the threshold for removal should be high but it should not be so onerous that it will likely never happen. Once again, the government should look to the amendments that were made to the *Municipal Conflict of Interest Act* just a few years ago where Integrity Commissioner were imbued with the authority to make an application to a judge to determine whether a breach of the statute warranted a penalty of removal or disqualification from office.

3. Consult with Municipal Integrity Commissioners

With respect, and not to criticize the exemplary work of the provincial Integrity Commissioner, the reliance on this official and her office within the local government context is misplaced. The Ontario Integrity Commissioner knows and is the expert with respect to the provincial ethical framework – from the *Members' Integrity Act, 1994* to the *Lobbyists Registration Act, 1998* – but what does the Ontario Integrity Commissioner know about local government, codes of conduct and the *Municipal Conflict of Interest Act*?

The Ministry of Education, in developing the new school board accountability regime that was recently implemented in 2024 in the *Education Act* and its regulations consulted extensively with municipal Integrity Commissioners.

July 25, 2025
Page 3

I strongly recommend, before the government starts looking at:

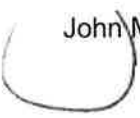
- standardized provincial-wide uniform codes of conduct and complaint protocols,
- at qualifications and training for local Integrity Commissioners, and
- at including an entirely unnecessary secondary investigative review by the Ontario Integrity Commissioner

that local Integrity Commissioners not only be extensively consulted but that they have a role in developing the framework that will hopefully serve to truly strengthen municipal accountability.

I greatly appreciate the opportunity to have presented before the Standing Committee on July 24, 2025 and for your consideration of this written submission on Bill 9.

Yours truly,

AIRD & BERLIS LLP

 John Mascarin

JM/ke

65206551.1

AIRD BERLIS



Cultural Services Division
789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Telephone: 519-845-0801
Toll-free: 1-866-324-6912
Fax: 519-845-3872



NEWS RELEASE

For Immediate Release

Creative County Grant Program launches 2027 intake

Monday, September 28, 2026

Wyoming, ON - Beginning Thursday, October 1, Lambton's Creative County Grant Program will be receiving funding applications for arts, culture and heritage initiatives occurring in Lambton County in 2027.

The Creative County Grant Program invests in new and innovative projects that build cultural capacity, strengthen the creative community, and enrich the quality of life of all residents. Organizers of new or expanding initiatives are encouraged to apply online for funding to cover up to 50 percent of project costs.

"Each year, we see applicants bring forward fresh, innovative ideas that enhance Lambton's cultural landscape," said Tracey Kingston, Chair of the Creative County Committee. "These grants provide the spark that helps new endeavors grow and existing programs expand, ensuring arts, culture, and heritage initiatives remain strong and accessible to all."

Applications for the Creative County Grant Program will be accepted online only at lambtononline.ca/creativecounty starting at 9:00 a.m. on Thursday, October 1, 2026. The application period will close on Monday, November 9, 2026 at 4:00 p.m. The County of Lambton has allocated a budget of \$75,000 in available funding for the 2026 program year.

In 2026, the Committee approved 21 projects for funding support, representing an investment of \$77,665 in the community.

-30-

Please contact:

Tracey Kingston

Creative County Committee Chair

Andrew Meyer

General Manager, Cultural Services Division
County of Lambton
519-845-0809 ext. 5236
andrew.meyer@county-lambton.on.ca

Martha Gawley

From: Ontario Honours And Awards (MCM)
Sent: Tuesday, September 29, 2026 3:51 PM
To: Ontario Honours And Awards (MCM)
Subject: 2026 Ontario Senior Achievement Award / Prix d'excellence de l'Ontario pour les personnes âgées de 2026

(Un message en français suivra)

**Ministry for Seniors
and Accessibility**

**Ministère des Services aux
aînés et de l'Accessibilité**



Minister

Ministre

College Park
777 Bay Street
5th Floor
Toronto ON M7A 1S5

College Park
777, rue Bay
5e étage
Toronto (Ontario) M7A 1S5

September 2026

Dear Friends,

It is my pleasure to invite you to submit a nomination for the 2026 Ontario Senior Achievement Award.

Each year, the program recognizes extraordinary seniors who, **after the age of 65**, have made significant contributions to their community or province.

This is to inform you the deadline to nominate someone has been extended to December 1st. You can submit a nomination online by registering through the Ontario Honours and Awards Portal.

For more information about the program, please visit the Ontario Senior Achievement Award webpage.

You may also contact Ontario Honours and Awards Secretariat at OntarioHonoursAndAwards@ontario.ca, if you have questions about the Ontario Senior Achievement Award and how to submit a nomination online.

Thank you in advance for taking the time to consider putting forward the name of a special senior in your community.

Sincerely,

89

Martha Gawley

From: Shirley Sewell
Sent: Tuesday, September 22, 2026 7:18 PM
To: Martha Gawley
Subject: Senior Advisory Committee

SENIORS ADVISORY COMMITTEE MEETING SUMMARY, SEPTEMBER 22/26.

The Seniors Advisory Committee met on September 22nd at the County of Lambton Building in Wyoming. The committee had a presentation by Kim Rumble on Costs of Long Term Care. We reviewed our "Welcome to the Club" magazine article bank. We prioritized our planned guest speakers for future meetings. We continue to review and revise our work plan for 2025 – 2027 on an ongoing basis at our meetings.

Would you please respond that I have the correct address to which to forward these summaries.

Shirley Sewell



TOWNSHIP OF DAWN-EUPHEMIA
AUGUST

<u>PERMITS</u>				<u>TYPE</u>
<u>ISSUED</u>	<u>OWNER/CONTRACTOR</u>	<u>LOCATION</u>	<u>FEE</u>	<u>VALUE</u>
BP-26-017	Box 14, Dresden, (change use of agricultural storage bldg. to residential storage bldg.) Cont: owner, Aug 17/2026 006-010-14900	Con 5, Pt Lots 12 and 13		Chg/Use 1 (Non/Res)



The following is a summary of the Plumbing Permits issued for the Township of Dawn-Euphemia to the end of the month of August, 2026:

<u>PERMIT #</u>	<u>DESCRIPTION &/OR LOCATION</u>	<u>OWNER/CONTRACTOR</u>
PP-26-001	Bentpath Line, Con 8 W Pt Lot 25	



VOUCHER # 17 - 2026

5-Oct-26

INVOICES	CHEQUE RUN	CHEQUE #	TOTAL
Admin/P Wks/Fire/Drain/Water/DECC	21-Sep-26	5151-5161	\$ 50,877.24
Admin/P Wks/Fire/Drain/Water/DECC	22-Sep-26	EFT	\$ 96,722.48
Admin/P Wks/Fire/Drain/Water/DECC			
Grand total of all invoices			<u>\$147,599.72</u>
PAYROLL	PP #20		
Administration	\$ 15,360.50		\$ 15,360.50
Public Works	\$ 33,042.88		\$ 33,042.88
Council	\$ 4,945.59		\$ 4,945.59
Grand total of all Payroll			<u>\$ 53,348.97</u>
VOUCHER # 17 - 2026			
GRAND TOTAL			<u>\$200,948.69</u>

The Corporation of the Township of Dawn-Euphemia



RESOLUTION – REGULAR MEETING

Date: October 5, 2026

Moved by:	Seconded by:	Recorded Vote:		
		Order	Vote	
☐ A. Broad	☐ A. Broad	_____	_____	A. Broad
☐ A. Gray	☐ A. Gray	_____	_____	A. Gray
☐ P. LeBoeuf	☐ P. LeBoeuf	_____	_____	P. LeBoeuf
☐ M. McGuire	☐ M. McGuire	_____	_____	M. McGuire
☐ J. Meyer	☐ J. Meyer	_____	_____	J. Meyer

That By-Law 2026-29, being a By-Law to enter into agreement with Corporation of the County of Lambton for the purposes of winter control and maintenance activities; and to repeal By-Law 2025-21, be taken as read a first, second, and third time, and finally passed this 5th day of October, 2026. *Carried.*



THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

BY-LAW NUMBER 2026-29

***Being a by-law to Enter into Agreement with The Corporation of the County of Lambton
for the Purpose of Winter Control and Maintenance Activities; and to repeal
By-Law 2025-21***

WHEREAS the Corporation of the Township of Dawn-Euphemia is desirous of entering into an Agreement with the Corporation of the County of Lambton for the Purpose of Winter Control and Maintenance Activities; and to repeal By-Law 2025-21;

NOW THEREFORE the Council of the Corporation of the Township of Dawn-Euphemia **ENACTS
AS FOLLOWS:**

1. **THAT** the entering of a Winter Control Agreement and Schedule 'A' between The Corporation of the Township of Dawn-Euphemia and with the Corporation of the County of Lambton is hereby approved and authorized;
2. **THAT** the Mayor and Clerk are hereby authorized and directed to execute on behalf of, and under the seal of, The Corporation of the Township of Dawn-Euphemia the said Agreement as attached to this By-law as Schedule "A";
3. **That** By-Law 2025-21 is hereby repealed.
4. **That** all by-laws or parts of by-laws or motions heretofore passed inconsistent with this by-law hereof, are hereby repealed
5. **THAT** this By-law shall come into force and take effect on the final passing thereof;

READ a FIRST and SECOND time this 5th day of October, 2026.

READ a THIRD time and FINALLY PASSED this 5th day of October, 2026.

Mayor – Alan Broad

Administrator-Clerk – Martha Gawley



Public Works Department
789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Telephone: 519-845-0801
Toll-free: 1-866-324-6912
Fax: 519-845-3872

September 25, 2026

Township of Dawn-Euphemia
4591 Lambton Line, R.R. # 4
Dresden, Ontario
N0P 1M0

Attention: Mr. John Collision
Public Works Superintendent

Dear John:

Winter season is coming, and it is now time to get our winter work plans together.

The County, Public Works Department, trusts that the Township of Dawn-Euphemia will continue to perform winter maintenance activities, as it has in the past for the following

County Road # 8, Shetland Road from Lambton Line to Bentpath Line 6.3 km

County Road # 15, Dawn Mills Road all 3.4 km

The County will pay your municipality \$ 3,200.00 per kilometer based on last three years average County costs. This figure includes all labour, machinery, materials and overhead charges.

Attached are three copies of the agreement to be signed upon your municipality's approval. Should there be any problems please contact the undersigned immediately.

If you have any questions, feel free to contact the undersigned.

Yours truly

Glen Hamill, C.E.T.
Operations Manager – Roads
encl.

Winter Maintenance Agreement made this ____ day of _____, 2026.

BETWEEN:

THE CORPORATION OF THE COUNTY OF LAMBTON
(hereinafter called the "County")

OF THE FIRST PART

and

THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA
(hereinafter called the "Member Municipality")

OF THE SECOND PART

WHEREAS the County is authorized pursuant to sections 11 and 52 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, (the "Municipal Act") to enact a By-law to include roads or public highways or remove roads or public highways from the County Road System. The County has enacted By-Law 21 of 2010, as amended, which establishes the roads or public highways located within the boundaries of the County that are included in the County Road System;

AND WHEREAS County Council has concluded that certain roads be assumed as part of the County Road system on January 1, 1998, and that those roads can best have winter maintenance performed by the Member Municipality in which such roads are located (hereinafter referred to as Schedule "A" Roads);

AND WHEREAS section 44(1) of the Municipal Act requires municipalities to maintain their roadways in a reasonable state of repair; including the performance of winter control activities;

AND WHEREAS for the purposes of Winter Control and the continuity of same it is deemed appropriate by the parties to have the roads described in Schedule "A" attached maintained from the beginning of the winter season;

NOW THEREFORE the County and the Member Municipality hereby agree as follows:

1. For the purpose of this Agreement, Winter Control is defined as all activities required by *Ontario Regulation 239/02, "Minimum Maintenance Standards for Municipal Highways"*, as amended, which pertain to road conditions in inclement weather, including but not limited to weather monitoring, addressing snow accumulation, slush, ice formation and/or icy roadways.
2. The Member Municipality shall perform all Winter Control activities on the applicable County Roads to the same standard it applies to its own Roads.
3. The Member Municipality hereby agrees to undertake all Winter Control activities of Schedule "A" Roads, effective at **12:01 A.M., November 15, 2026 and through to 11:59 P.M., April 15, 2027.**
4. The parties agree that upon receipt of an invoice from the Member Municipality the County shall pay a fee of \$3,200.00 per kilometre of roadway for which Winter Control is provided by the Member Municipality. Such rates shall be maximum rates and are inclusive of all costs, including labour, material, equipment, housing, overhead, applicable taxes, etc. associated with the said winter maintenance.
5. All invoices shall be submitted as follows:
 - i. 50% submitted for payment within 10 days after January 1, 2027;
 - ii. 50% submitted for payment within 10 days after April 20, 2027;
 - iii. The County shall pay all amounts invoiced within 30 days of receipt of such invoices.
6. With respect to the roads described in Schedule "A", the County shall be responsible for all regular or routine road maintenance other than Winter Control.
7. The Member Municipality shall take out and maintain general liability insurance in the amount of not less than ten million dollars, with "The Corporation of the

County of Lambton" named as additional insured. The Member Municipality shall upon execution of this Agreement provide to the County a certificate of insurance evidencing the coverages stipulated in this Section.

8. The Member Municipality hereby agrees to release, indemnify, and save harmless the County of Lambton, its officers, employees, and agents, from and against any and all claims, actions, suits for or in respect of any cause, action, lack of action, matter or anything which may arise or result from the performance or non-performance of its Winter Control obligations under this Agreement.
9. Both parties hereby agree to notify their respective insurers concerning their obligations under this Agreement.
10. This Agreement supersedes and replaces any Maintenance Agreements between the parties previously approved and authorized by Council.

The Corporation of the County of Lambton

Warden

Clerk

The Township of Dawn-Euphemia

Mayor

Clerk

SCHEDULE "A"

County Road Number 8, from County Road No. 2 south to Lambton Line (6.3 km.)

County Road Number 15, from Kent County Boundary north to County Road Number 21
(3.4 km.)

The Corporation of the Township of Dawn-Euphemia

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RESOLUTION – REGULAR MEETING

Date: October 5, 2026

Moved by:	Seconded by:	Recorded Vote:	
		Order	Vote
☐ A. Broad	☐ A. Broad	_____	A. Broad
☐ A. Gray	☐ A. Gray	_____	A. Gray
☐ P. LeBoeuf	☐ P. LeBoeuf	_____	P. LeBoeuf
☐ M. McGuire	☐ M. McGuire	_____	M. McGuire
☐ J. Meyer	☐ J. Meyer	_____	J. Meyer

That this Regular Meeting of Council be hereby adjourned at the hour of _____ pm, to meet again for the Regular Meeting of Council on Monday, October 19, 2026, at 6:30 pm or at the call of the Chair. *Carried.*