The Corporation of the Township of Dawn-Euphemia

- A G E N D A -

Monday, November 16, 2026 – 10:00 am

REGULAR MEETING OF COUNCIL
Municipal Office, 4591 Lambton Line

Be advised that Council Meetings are being recorded and live streamed. If you wish to attend via zoom, please contact the Clerk for an invitation. Comments and opinions expressed by individual Council Members, guests and the general public are their own, and do not necessarily represent those of the Dawn-Euphemia Council. The official record of the Council Meeting shall consist solely of the Minutes approved by Council.

---

1. CALL TO ORDER

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS
Giovanni Spadafora, MNP Auditors – 2024 Financial Presentation

4. ADOPTION OF MINUTES
a) Minutes of Regular Council Meeting of November 2, 2026

5. BUSINESS ARISING FROM MINUTES

6. PLANNING/DRAINAGE/PROPERTY

7. REPORTS
a) Report from the Public Works Superintendent Re: Winter Operations Plan 2026-27 Revision
b) Report from Public Works Superintendent Re: Commercial Moving Permit
c) Report from Administrator-Clerk-Treasurer Re: Land Acknowledgement
d) Report from Administrator-Clerk-Treasurer Re: Dog Tags 2027
e) Report from Ministry of Environment, Conservation and Parks Re: Dawn-Euphemia Distribution System Inspection Report

8. CORRESPONDENCE
a) Letter from OPP dated October 23, 2026 Re: 2027 Annual Billing Statement
b) Lambton Group Police Service Board 2027 Budget
c) Letter from Bluewater Recycling Association date Oct 30, 2026 Re: 2027 Budget
d) Bluewater Recycling Association Re: Mattress Recycling
Information Only
e) Ontario Energy Board Notice of Hearing Re: Enbridge Gas
f) St Clair Regional Conservation Authority Meeting Highlights
g) Lambton County Transit Feasibility Study
h) Local Municipal and County Governance Orientation Session – December 1, 2026
i) Dawn Parkway Renewal Program: Dawn to Enniskillen - Draft Environmental Report

9. OTHER BUSINESS
a) Bluewater Recycling Association Board Representative
b) Flag Policy
c) Accounts

10. BY-LAW

a) By-Law 2026-30 Being a By-law to Prohibit Noises calculated to disturb the inhabitants of the Township of Dawn-Euphemia

b) By-Law 2026-31, being a By-Law to Appoint Members of the Public to Various Positions or Committees Requiring Council Representation and Repeal By-Law 2022-37

b) By-Law 2026-32, being a By-law to enter into an agreement with the County of Lambton, for the purpose of Winter Control and Repeal By-Law 2026-29

11. CLOSED SESSION

a) Two (2) Matters under S.239(2)(b) Personal Matters about Identifiable Individuals Re: Water Connection Matters and Purchase of Property

12. ADJOURNMENT: ***Next Meeting of Council***

Regular Council Meeting – Monday December 7, 2026 @ 6:30 pm

The Corporation of the Township of Dawn-Euphemia

4a

RESOLUTION – REGULAR MEETING

Date: November 16, 2026

Moved by:	Seconded by:	Recorded Vote: Order	Vote	
❑ A. Broad	❑ A. Broad	____	____	A. Broad
❑ A. Gray	❑ A. Gray	____	____	A. Gray
❑ P. LeBoeuf	❑ P. LeBoeuf	____	____	P. LeBoeuf
❑ M. McGuire	❑ M. McGuire	____	____	M. McGuire
❑ J. Meyer	❑ J. Meyer	____	____	J. Meyer

That the Minutes of the Regular Council Meeting of November 2, 2026, be adopted. *Carried.*

The Corporation of the Township of Dawn-Euphemia

- M I N U T E S -

Regular Council Meeting
Monday November 2, 2026
6:30 pm, Municipal Office, 4591 Lambton Line

Present:
Mayor: A. Broad
Councillors: A. Gray
P. LeBoeuf
M. McGuire
J. Meyer
D. Pitel- Councillor Elect (Left at 7:00pm)

Staff Present:
M. Gawley, Administrator-Clerk-Treasurer
J. Collison, Public Works Superintendent (Left at 6:40pm)
B. Poland, Deputy-Clerk

Disclosures: None

2026-174 **Councillor McGuire – Councillor Gray**
That the minutes of the October 19, 2026, Regular Council Meeting be adopted. *Carried.*

Minutes – October 19, 2026

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2026-175 **Councillor LeBoeuf – Councillor Gray**
That Council defer the New Waterline Construction Dawn Mills Road report from the Public Works Superintendent, as more information is to be provided. *Carried.*

New Waterline Construction

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2026-176 **Councillor Meyer – Councillor McGuire**
That report # Fin 26-11-02 Tax Adjustments pursuant to section 357 and 358 of the Municipal Act 2021, be received for information only. And that adjustments to the property taxes be adjusted/written off pursuant to the provisions of section 357 and 358 of the Municipal Act for the above properties for 2026. *Carried.*

Property Tax Adjustments

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2026-177 **Councillor Meyer – Councillor McGuire**
That Council approve the Seasonal & Transient Camper Handbook/Code of Conduct for 2027 as well as the Golf Cart Rules and approve a 3% increase to the 2027 Camping Fee. *Carried.*

Shetland Campground Handbook/Code of Conduct

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2026-178 **Councillor Meyer – Councillor Gray**

Entrance Permit Documents

That Council accept the Commercial Entrance Permit documents as is and agree to their immediate implementation. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

Other Business

Council discussed a date and time for their Swearing In and Inaugural meeting deciding on November 16, 2026, at 9am. with the following motion made. The Administrator-Clerk-Treasurer reminded Council that Council Training dates were being held at the County of Lambton on November 5, 2026, and Dec 1, 2026, for anyone interested in attending. Those interested are to let the Clerk know so they can be registered.

Discussion was held regarding several matters related to the new Council term, including Council directing staff to reach out to current Committee members to see if they are willing to hold their position for another term or if they wished to step down. Also discussed was the need for Council members and staff who have not already to obtain their Clean Water Drinking Course certificate, to which Council directed the Administrator-Clerk-Treasure to organize the training. Mayor Broad asked that a date be co-ordinated with the Public Works Superintendent to do Township Tour for Council and new staff to familiarize themselves with the Township and upcoming projects and areas of concern. The following resolutions pertain to these discussions.

2026-179 **Councillor Meyer – Councillor LeBoeuf**

Swearing In/Inaugural Meeting

That the Inaugural meeting of newly elected Council takes place Monday November 16, 2026 @ 9:00am at the Municipal Office, including lite refreshments and social time and regular council meeting to follow. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2026-180 **Councillor Gray – Councillor Meyer**

Committee Members/Staff Council Training

That Council directs staff to contact current Committee Members to confirm if they would like to hold their position for another term or not. And that the Administrator-Clerk-Treasurer organize training for Council and Staff members that require the Clean Water Drinking Course certificate. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2026-181 **Councillor Meyer – Councillor Gray**

Township Tour

That Council directs staff to co-ordinate with the Public Works Superintendent, a date to conduct a Township Tour for Council and new staff to familiarize themselves with the Township and upcoming projects and areas of concern. *Carried.*

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

Mayor Broad thanked Councillor McGuire for his 8 years of service to the Township and its residents.

2026-182 **Councillor Meyer – Councillor LeBoeuf**

That By-law 2026-30 being a By-law to Prohibit noises calculated to disturb the inhabitants of the Township of Dawn-Euphemia, Pursuant to provisions of the Municipal Act 2021 be deferred until next Council meeting with changes being made as discussed. *Carried.*

By-Law 2026-30

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

2026-183 **Councillor McGuire – Councillor Gray**

That this Regular Session of Council be hereby adjourned at the hour of 7:05 pm, to meet again on Monday November 16, 2026 @ 9:00 am (Inaugural Meeting), or at the call of the Chair. *Carried.*

Adjournment

Recorded Vote	
Vote	
Y	A. Broad
Y	A. Gray
Y	P. LeBoeuf
Y	M. McGuire
Y	J. Meyer

_____
Mayor

_____
Administrator-Clerk

7a

THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

4591 Lambton Line, RR 4, Dresden, ON N0P 1M0
Tel: 519-692-5148 Fax: 519-692-5511 Public Works: 519-692-5018
Email: admin@dawneuphemia.on.ca Website: www.dawneuphemia.ca

Meeting Date: November 16, 2026
To: Mayor Broad and Members of Township Council
From: John Collison, Public Works Superintendent
Subject: **Endorsement of the Winter Operations Plan 2026/2027 – Compensation Revision**

OPEN SESSION REPORT

BACKGROUND:
The Winter Operations Plan sets out a policy and procedural framework to guide and inform of the winter maintenance operations utilized by the Township of Dawn-Euphemia.

COMMENTS:
Compensation paid by the County of Lambton to the municipality of Dawn-Euphemia for Winter Maintenance activities was increased from the previous plan based on the last three years of average County costs. The plan provides for Council to review and provide any revisions to it. The plan is to be endorsed by resolution of Council.

Attached is a copy of letter dated November 10, 2026, from Lambton County Public Works.

CONSULTATION:
There was no consultation required.

FINANCIAL IMPLICATIONS
There are no financial implications.

STRATEGIC PLAN IMPLICATIONS:
There are no strategic plan implications.

RECOMMENDATIONS:

Council receives the report from the Public Works Supererintendent and endorses the 2026-2027 Winter Operations Plan compensation increase.

Public Works Department
789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Telephone: 519-845-0801
Toll-free: 1-866-324-6912
Fax: 519-845-3872

November 10, 2026

Township of Dawn-Euphemia
4591 Lambton Line, R.R. # 4
Dresden, Ontario
N0P 1M0

Attention: Mr. John Collision
Public Works Superintendent

Dear John:

Winter season is coming, and it is now time to get our winter work plans together.

The County, Public Works Department, trusts that the Township of Dawn-Euphemia will continue to perform winter maintenance activities, as it has in the past for the following

County Road # 8, Shetland Road from Lambton Line to Bentpath Line 6.3 km
County Road # 15, Dawn Mills Road all 3.4 km

The County will pay your municipality $ 4000.00 per kilometer based on last three years average County costs. This figure includes all labour, machinery, materials and overhead charges.

Attached are three copies of the agreement to be signed upon your municipality's approval. Should there be any problems please contact the undersigned immediately.

If you have any questions, feel free to contact the undersigned.

Yours truly

Glen Hamill, C.E.T.
Operations Manager – Roads
encl.

7b

THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0
Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018
Email: admin@dawneuphemia.on.ca Website: www.dawneuphemia.ca

To:	Members of Dawn-Euphemia Township Council
Meeting Date:	November 16, 2026
From:	John Collison, Public Works/Drainage Superintendent
Subject:	COMMERCIAL MOVING PERMITS

Open Session Report

Background:
The purpose of this report is to update the Commercial Moving Permit Documents and Associated fees.

Comments:
These new documents will help streamline the Commercial Moving Permit application process and give applicants a consistent set of terms and conditions that need to be followed. Applicable fees have also been listed on the Commercial Moving Permit application

Recommendation:
That Council accept the Commercial Moving Permit documents as is; and agree to their immediate implementation.

THE CORPORATION OF THE
TOWNSHIP OF DAWN-EUPHEMIA

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0 www.dawneuphemia.ca
Tel: 519-692-5148 Fax: 519-692-5511 Email: roads@dawneuphemia.on.ca
Public Works Dept: 519-692-5018

COMMERCIAL MOVING PERMIT
FOR BUILDINGS/STRUCTURES/EQUIPMENT

This is to certify that _____ of _____ has secured permission from the Township of Dawn-Euphemia to move a _____ over Township roads on _____ beginning at Lot_____ Concession_____ Township of Dawn Euphemia and ending at Lot_____ Concession_____ in the _____
_____
_____
_____.

I agree that I am responsible for all damages that may be caused to any road, bridge or other property by the reason of the driving, operating or moving of the building, structure or equipment. The $425.00 (includes hst) permit fee has been paid and a deposit of $1,500.00 by certified cheque, has been provided to the Clerk of the Township of Dawn-Euphemia. Costs for any damage to Township property shall be taken from the deposit and any remaining balance shall be refunded or if damage exceeds deposit the applicant shall be responsible for any additional charges. Moves are restricted to daylight hours on weekdays only. The applicant hereby acknowledges receipt of a copy of By-law Number _____.

Signed this _____day of _____, 20_____ .

_____ _____
Applicant Witness

_____ _____
Clerk Date

_____ _____
Approved by Public Works Superintendent Date

Authorization to release $1,500.00 deposit cheque to Applicant.

_____ _____
Signature of Public Works Superintendent Date

Acknowledgment of return of $1,500.00 deposit cheque.

_____ _____
Signature of Applicant Date

THE CORPORATION OF THE
TOWNSHIP OF DAWN-EUPHEMIA

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0 www.dawneuphemia.ca
Tel: 519-692-5148 Fax: 519-692-5511 Email: roads@dawneuphemia.on.ca
Public Works Dept: 519-692-5018

APPLICATION FOR COMMERCIAL MOVING PERMIT

Owner of Building: _____ Telephone: _____

Address: _____

Moving Contractor: _____ Telephone: _____

Address: _____

Description of Building and Move:

a) Building is property of Applicant: Yes___ No___

b) Dimension and Weight Information (Not loaded on vehicle)

Length: _____ Height: _____

Approx. Weight: _____Width (with eaves): _____

c) Dimension and Weight Information (Loaded on vehicle)

Length of Vehicle and Load: _____ Height of Vehicle and Load: _____

Weight of Vehicle and Load: _____ Width of Vehicle and Load: _____

d) Method of Moving: _____

e) Present Location: _____

f) Proposed Destination: _____

g) Exact Route to be followed on roadways: _____

_____

_____

_____

_____.

h) Proposed date of Move: _____

Proposed time of Move: _____

Conditions:

a) All questions on the application must be completed in full before it will be processed.

b) All fees must be paid prior to permit being issued.

c) The Municipality reserves the right to cancel the permit at any time without notice.

d) It is the responsibility of the applicant to obtain approval from all utility companies or other companies interested in wires or other appliances over, along, or upon roads or streets of the proposed route and to meet at all times the requirements as may be imposed by the said companies.

e) Moves are restricted to daylight hours on weekdays only. Permits are not issued for weekends or statutory holidays.

f) The applicant is responsible for contacting all parties concerned in the event of a change of date, time or information of the intended move.

Signed this_____ **day of** _____,**20** ___ .

_____ _____

Applicant **Witness**

7c

THE CORPORATION OF THE
TOWNSHIP OF DAWN-EUPHEMIA

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0
Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018
Email: admin@dawneuphemia.on.ca Website: www.dawneuphemia.ca

To: Members of Dawn-Euphemia Township Council
Meeting Date: November 16, 2026
From: Martha Gawley, Administrator-Clerk-Treasurer
Subject: Land Acknowledgement

Open Session Report

Background:

A land acknowledgement can serve an educational purpose. To most, the Indigenous history of the area or the treaty relationships that exist today is unknown. By adopting a land acknowledgement, and placing it in our Municipal Buildings, the municipality helps promote awareness of the local history and encourages residents to learn more about the Indigenous Nations connected to the region.

Comments:

With adoption of the policy and acknowledgement, the following would be proposed, in summary:

1) The Acknowledgement be posted in the municipal office, fire hall, Dawn Euphemia Community Centre, and the Shetland Park – the library has been eliminated as the County currently has their acknowledgement in the library.
2) The Acknowledgement be posted on the municipal website.

Recommendation:

That the following policy be approved as presented.

	Policy Title:	**Land Acknowledgement**
	Approval Date:	2026-11-16
	Effective Date:	2026-11-16
	Last Revised Date:	2026-11-16

1. Policy Statement

To Acknowledge the history of the First Nations.

2. Purpose / Background Information

This document sets out the Corporation of the Township of Dawn Euphemia's policy for the acknowledgement of the contributions and history of the First Nations on whose historical and traditional lands Dawn-Euphemia now situate.

3. Application

4. Definitions

In This Policy, the following terms have the following meaning:

(a) **"Council"** means the body of elected Council members whom together form the elected council of the Municipality.

(b) **"First Nations"** means the first inhabitants of Canada and, locally, means the Aamjiwnaang First Nation, Walpole Island First Nation (Bkejwanong Territory) and Kettle and Stony Point First Nation (Chippewas (Anishnaabeg) of Kettle and Stony Point).

(c) **"First Nation Peoples"** means the First Nations' members and their ancestors including, without limitation, their Chippewa, Ojibwe, Potawatomi, and Odawa antecedents.

5. Policy Details

5.1 Policy Statement

The Corporation of the Township of Dawn Euphemia acknowledges, with respect, the history, culture, and spirituality of the First Nations and First Nations Peoples on whose traditional lands the Municipality is now situated, with whom all share harmoniously, in peace and in friendship, and with whom we have an obligation to protect the environment for this and future generations.

5.2 Traditional Lands Acknowledgement

a) In furtherance of the statement set out above, the Corporation of the Township of Dawn Euphemia hereby adopts the traditional lands acknowledgement attached hereto as Appendix "A" (hereinafter, the "Acknowledgement").

6. Use/Posting of Acknowledgement

a) It is hereby authorized that the Acknowledgement be included and posted as follows:

a. Posted on the Municipality's public website, www.dawneuphemia.ca

b. Included in the Municipality's Strategic Plan, including any amended versions of the plan as updated from time to time, and other relevant strategic planning documents associated with Municipal services;

c. Posted publicly, at a conspicuous location and the entrance of the following Municipal buildings where the Acknowledgement is likely to come to the attention of members of the public:

- Municipal Administration Building
- Dawn Euphemia Fire Hall
- Dawn Euphemia Community Centre

7. Interpretation

(a) This Policy shall be interpreted and enforced in a manner consistent with the objective of the Policy set out in the subject- heading **Policy Statement above** and, specifically, in a manner that advocates for a respectful, constructive acknowledgement of the history of First Nations and First Nations Peoples on the lands within Lambton County and Dawn Euphemia.

8. Scope of Policy

(a) This document sets out Council's policy on the subject-matter hereof. This Policy is not intended and does not serve to amend any other policy. In the event of any inconsistency between this Policy and any other policy of the Township, the policy that directly address the subject matter under consideration shall govern.

EFFECTIVE DATE

This Policy shall come into force on November 16th, 2026.

POLICY REVIEW

Council shall review this Policy as requested.

POLICY HISTORY

REVISION	DATE	PREPARED BY
Policy Created	November 4, 2026	Clerks Department

Appendix "A"

Acknowledgement of Ancestral Lands Preamble:

We acknowledge that the Chippewa, Odawa, and Potawatomi peoples, referred to collectively as the Anishinaabeg, inhabited these lands at the time of the signing of the treaties with the Crown. Dawn Euphemia was part of the Huron Tract, which was negotiated under Treaty # 29 in 1827, and the Long Woods Tract negotiated under Treaty # 25 in 1822. We also acknowledge the earlier Indigenous people who travelled these lands in the time of the Wampum Treaties.

We acknowledge that we are all treaty people, with our own set of rights and responsibilities. Treaties are a foundational part of our society, and the settlement of Dawn-Euphemia within a treaty area was made possible through the treaty process. The existence of treaties is proof that the first settlers of what is now Canada acknowledged First Nations as sovereign people and negotiated Nation to Nation. By understanding the colonial history of Canada, we can renew our relationships with each other and move towards meaningful reconciliation.

Further, it is through the connection of the Anishinaabeg with the spirit of the land, water, and air that we recognize their unique cultures, traditions, and values. Today, we are part of this same land that sustains all life, and it is the sacred responsibility of all people to ensure that the environment remains protected. Finally, we acknowledge that the inherent languages of the Anishinaabeg preclude any English/French meaning.

Acknowledgement of Ancestral Lands:

> **We acknowledge that this land on which we are gathered today is part of the ancestral land of the Chippewa, Odawa, and Potawatomi peoples, referred to collectively as the Anishinaabeg. It is through the connection of the Anishinaabeg with the spirit of the land, water, and air that we recognize their unique cultures, traditions, and values. Together as treaty people, we have a shared responsibility to act with respect for the environment that sustains all life, protecting the future for those generations to come.**

Language Pronunciations:

Anishinaabeg (ah-nish-i-nah-beg)
Chippewa (chip-uh-wah)
Odawa (o-dah-wah)
Potawatomi (pot-uh-wah-tuh-mee)

7d

THE CORPORATION OF THE
TOWNSHIP OF DAWN-EUPHEMIA

4591 Lambton Line, RR # 4, Dresden, ON N0P 1M0
Tel: (519) 692-5148 Fax: (519) 692-5511 Public Works Department: (519) 692-5018
Email: admin@dawneuphemia.on.ca Website: www.dawneuphemia.ca

To: Members of Dawn-Euphemia Township Council
Meeting Date: November 16, 2026
From: Martha Gawley, Administrator-Clerk-Treasurer
Subject: Dog Tags 2027

Open Session Report

Background:

The municipality issues dog tags yearly to its ratepayers for various prices/fees depending on the sex of the dog and how many dogs one owns. This is a very time consuming and manual process. Administration would like to streamline the process making the use of staff time more efficient and effective.

Comments:

Staff propose that the township simplify the dog tag process moving forward in 2027 and beyond.

Propose we charge a standard fee of $35/dog.
During 2027 we will include a new dog tag for each animal which will be a lifetime tag. If an animal loses its tag another one can be purchased for a fee of $20.00.

In 2028 and future years we will simply issue an invoice for the renewal of the dog tag(no new tag will be needed). It will be up to the owner to advise Township staff if they no longer own an animal or if they have gotten a new animal.

January of each year we will invoice the owners of the dogs and have a due date of February 26, 2027. After that time, all amounts owning will be transferred to the taxes with a $50.00 administration fee (current process).
If the dog owner is a tenant, the land owner will be consulted prior to the dog tag being placed on the owner's tax roll (current process).

Recommendation:

That the Council of Dawn Euphemia supports Administration's recommendation to change the process of dog tags and fees for the year 2027 and future years.

The Corporation of the Township of Dawn-Euphemia

7e

RESOLUTION – REGULAR MEETING

Date: November 16, 2026

Moved by:	Seconded by:	Recorded Vote: Order	Vote	
❑ A. Broad	❑ A. Broad	____	____	A. Broad
❑ A. Gray	❑ A. Gray	____	____	A. Gray
❑ P. LeBoeuf	❑ P. LeBoeuf	____	____	P. LeBoeuf
❑ M. McGuire	❑ M. McGuire	____	____	M. McGuire
❑ J. Meyer	❑ J. Meyer	____	____	J. Meyer

That Council acknowledge receipt of the Report from Ministry of Environment, Conservation and Parks Re: Dawn-Euphemia Distribution System Inspection Report. *Carried.*

Ministry of the Environment, Conservation and Parks - Inspection Summary Rating Record (Reporting Year - 2026-27)

DWS Name:	DAWN-EUPHEMIA DISTRIBUTION SYSTEM
DWS Number:	260046904
DWS Owner:	TOWNSHIP OF DAWN-EUPHEMIA
Municipal Location:	DAWN-EUPHEMIA
Regulation:	O.REG. 170/03
DWS Category:	DW Municipal Residential
Type of Inspection:	Focused
Compliance Assessment Start Date:	Sep-29-2026
Ministry Office:	Sarnia District Office

Maximum Risk Rating: 129

Inspection Module	Non Compliance Risk (X out of Y)
Certification and Training	0/7
Logbooks	0/14
Reporting & Corrective Actions	0/24
Treatment Processes	0/63
Water Quality Monitoring	0/21
Overall - Calculated	**0/129**

Inspection Risk Rating:	**0.00%**

Final Inspection Rating:	**100.0%**

Inspection Rating Record Generated On 2026-11-02 (Inspection ID: 1-1601447666)

Ontario

Dawn-Euphemia Distribution System

Inspection Report

Ministry ID Number: 260046904
Inspection Start Date: 09/29/2026
Inspection End Date: 10/27/2026
Inspection By: Paul TerSteege

[redacted]

We want to hear from you. How was my service? You can provide feedback at
1-888-745-8888 or Ontario.ca/inspectionfeedback

Table of Contents

Inspection Background 4

Facility Description 4

Inspection Observations 5

Introduction 5

Treatment Processes 5

Distribution System 7

Logbooks 7

Certification and Training 8

Water Quality Monitoring 8

Water Quality Assessment 9

Reporting & Corrective Actions 9

Appendices

Appendix 1 – Maps of the Area and Distribution System

Appendix 2 – Summaries of Reported Laboratory Testing and Results

Appendix 3 – Drinking Water System Profile Information

Inspection Background

Name:	Dawn-Euphemia Distribution System
ID Number:	260046904
Entity Inspected:	Township Of Dawn-Euphemia
Local Ministry Office:	Sarnia
Local Supervisor:	Marc Bechard
Date Inspected:	10/1/2026
Review Period:	June 2025 to September 2026

Facility Description

The Dawn-Euphemia Distribution System serves several small hamlets within the Township, including Florence, Shetland, and Rutherford, as well as portions of the surrounding rural area. The system consists of approximately 150 km of watermains ranging in diameter from 20 mm to 200 mm, approximately 20 hydrants, and a bulk water dispensing station located at the Township's Public Works Yard in Rutherford. The distribution system does not include any pumping or disinfection facilities.

The system receives treated water from the Enniskillen Distribution System through five metered connections. The Enniskillen system provides pressure maintenance and secondary disinfection using a booster pumping station and, in turn, receives treated drinking water from the Petrolia Drinking Water System, which includes a surface water treatment plant located in Brights Grove.

The Township's Public Works Department is responsible for the operation and maintenance of the distribution system; however, it periodically utilizes the services of Enniskillen water operators. In addition, the Township contracts the Ontario Clean Water Agency (OCWA) to collect routine microbiological and chemical compliance samples.

Inspection Observations

Introduction

- **The primary focus of this inspection is to confirm compliance with Ministry of the Environment, Conservation and Parks (MECP) legislation as well as evaluating conformance with ministry drinking water policies and guidelines during the inspection period. The ministry utilizes a comprehensive, multi-barrier approach in the inspection of water systems that focuses on the source, treatment, and distribution components as well as management practices.**

  This drinking water system is subject to the legislative requirements of the Safe Drinking Water Act, 2002 (SDWA) and regulations made therein, including Ontario Regulation 170/03, "Drinking Water Systems" (O. Reg. 170/03). This inspection has been conducted pursuant to Section 81 of the SDWA.

  This inspection report does not suggest that all applicable legislation and regulations were evaluated. Regardless of the scope of the inspection, it remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

  The Officer's review primarily focused on operational records generated since the previous inspection, supplemented, where necessary, by historical records such as Ministry approvals, laboratory data, and other relevant documentation.

  As the system does not include treatment or storage facilities, the unannounced field component of the inspection was limited to a brief meeting with Township personnel on October 1, 2026. The majority of the inspection activities were completed following the site visit through a review of records and documentation submitted in response to the Officer's Document Request.

Treatment Processes

- **All parts of the drinking water system were disinfected as required.**

  Records reviewed indicate that applicable components were disinfected in accordance with Schedule B of the Drinking Water Works Permit. The nine records selected for review included completed Watermain Repair Forms and Watermain Tap Forms, which operators use to document disinfection, flushing, and, where applicable, bacteriological sampling associated with work on components that come into contact with drinking water.

Treatment Processes

- **Records confirmed that the water treatment equipment which provides chlorination or chloramination for secondary disinfection was operated as required.**

  Records reviewed indicate that the equipment used to provide secondary disinfection was operated in a manner that maintained the required chlorine residuals within the distribution system.

  The regulatory framework requires that a free chlorine residual of at least 0.05 mg/L be maintained throughout the distribution system. In addition, the system's approval requires operation in a manner that maintains a free chlorine residual of at least 0.20 mg/L.

  OCWA operators collected routine distribution samples for laboratory analysis at locations including the Shetland Library, the Florence Community Centre, and municipal properties in Rutherford. Township staff also conducted weekly chlorine residual testing at the Shetland and Florence locations to supplement the monitoring program.

  Given the limited number of routine monitoring locations within the distribution system, operators also assessed chlorine residuals during hydrant maintenance activities and spring and fall distribution system flushing. These activities provided additional information regarding chlorine residuals in areas where maintaining an adequate disinfectant residual may be more challenging.

  No adverse chlorine residual results were identified in the records reviewed by the Officer. The sampling and operational records reviewed did not identify areas requiring corrective actions, such as spot flushing or other measures to maintain adequate disinfectant residuals.

- **Secondary disinfectant residual was tested as required.**

  Monitoring records reviewed by the Officer indicate compliance with section 7-2 of Schedule 7 to Ontario Regulation 170/03. The records demonstrated that secondary disinfectant residuals were tested at least weekly throughout the review period.

  Chlorine residual monitoring was conducted in conjunction with routine microbiological sampling and was supplemented by additional chlorine residual testing at other locations within the distribution system later in the week.

Distribution System

- **The agreement in place satisfied the requirements.**

  Subsection 5(4) of Ontario Regulation 170/03 is not applicable to this drinking water system. The system does not operate under a section 5 agreement whereby the owner of the supplying system assumes responsibility for secondary disinfection and distribution system sampling and testing on behalf of the receiving system.

  The Officer nevertheless reviewed system ownership information and noted that Township mapping indicates that the Municipality of Enniskillen owns and operates certain watermain infrastructure located within the geographic boundaries of the Township of Dawn-Euphemia, including portions of Tramway Road and Esterville Road. Based on the ownership information reviewed, the Officer understands that this infrastructure forms part of the Enniskillen Distribution System rather than the Dawn-Euphemia Distribution System.

Logbooks

- **Records or other record keeping mechanisms confirmed that operational testing not performed by continuous monitoring equipment was done by a certified operator, water quality analyst, or person who met the requirements of Schedule 7-5 of O. Reg. 170/03.**

  Pursuant to Schedule 7-5 of Ontario Regulation 170/03, operational testing not performed by continuous monitoring equipment must be completed by appropriately qualified personnel. Records reviewed confirmed that operational testing was conducted by personnel meeting the regulatory requirements.

  During the collection of microbiological samples, OCWA's certified operators performed routine operational testing. Sample submission records named personnel who hold Certificate Nos. 90083243, 90094219, 90094238, 90094417, 90095713, 90098451, 90100463, and 90102885.

  During supplementary operational testing as part of the routine monitoring program, seasonal flushing activities, and hydrant maintenance operations, the Township's certified operators performed operational testing. Worksheets used to document these activities named personnel who hold Certificate Nos. 90013343, 90086552, 90093349, 90100622, and 90104561.

  Note: Certificate No. 90013343 belonged to a former operator who has since retired and allowed the certificate to expire. Records indicate the individual was appropriately certified at the time the operational testing was performed.

Certification and Training

- **Operators-in-charge were designated for all subsystems.**

  Section 25 of Ontario Regulation 128/04 requires that one or more operators be designated as the operator-in-charge (OIC) for each subsystem of a drinking water system and prohibits the designation of an operator-in-training as an OIC.

  Records and information provided during the inspection indicate that OIC designations were assigned to the Township's certified operators. At the time of the inspection, the Township employed four operators, two of whom held operator-in-training certificates and were therefore ineligible to serve as OICs. Consequently, OIC responsibilities were typically assigned to the Township's senior certified operator. Logbook entries reviewed also indicate that the Overall Responsible Operator (ORO) periodically provided operational oversight responsibilities during field operations.

- **All operators were certified as required.**

  Records maintained by the Ontario Water and Wastewater Certification Office confirmed that all active Township operators held valid drinking water operator certificates or conditional certificates as required by Section 22 of Ontario Regulation 128/04. The Township employed certified Class I operators and Operators-in-Training appropriate to the classification and operational needs of the system.

Operator	Type	Class	Certificate	Comment
90086552	WD	I	116547	ORO
90093349	WD	I	135049	OIC
90100622	WS	OIT	OT135147	
90104561	WS	OIT	OT141689	
90013343	WS	I	15885	Retired

In addition, the Township contracted the Ontario Clean Water Agency (OCWA) to provide certified operators to undertake routine sampling and collect drinking water samples for laboratory analysis as required.

Water Quality Monitoring

- **Distribution microbiological sampling requirements were met.**

  Review of laboratory reports confirmed that four sets of distribution system microbiological samples were collected each week during the inspection period. This met the minimum sampling frequency required by Schedule 10-2 of Ontario Regulation 170/03 for a large municipal residential drinking water system serving approximately 1,000 people.

Water Quality Assessment

- **Records showed that all water sample results met the Ontario Drinking Water Quality Standards.**

  All reported laboratory results met the applicable standards under Ontario Regulation 169/03.

Reporting & Corrective Actions

- **The donor provided an annual report to the owner of the receiver drinking water system.**

  Subsection 11(2.1) of Ontario Regulation 170/03 requires a drinking water system that supplies drinking water to another drinking water system to provide the owner of the receiving system with a copy of its annual report. This requirement helps ensure that receiving system owners are informed of treatment performance, water quality results, and other operational information relevant to the water being supplied.

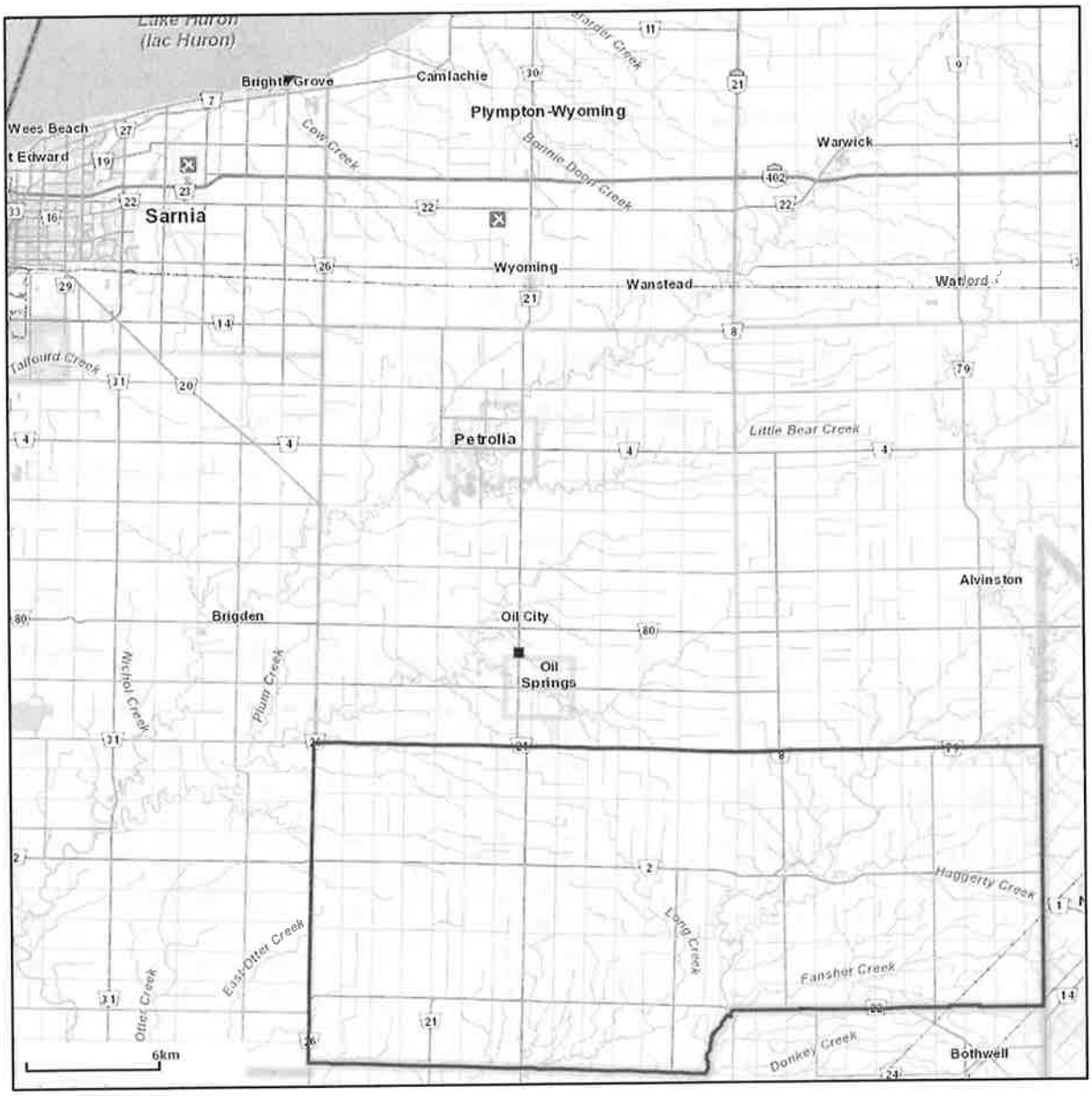
  While documentation confirming transmission of the annual report was not reviewed, the report is publicly available on Enniskillen's website (https://www.enniskillen.ca/annual-reports/).

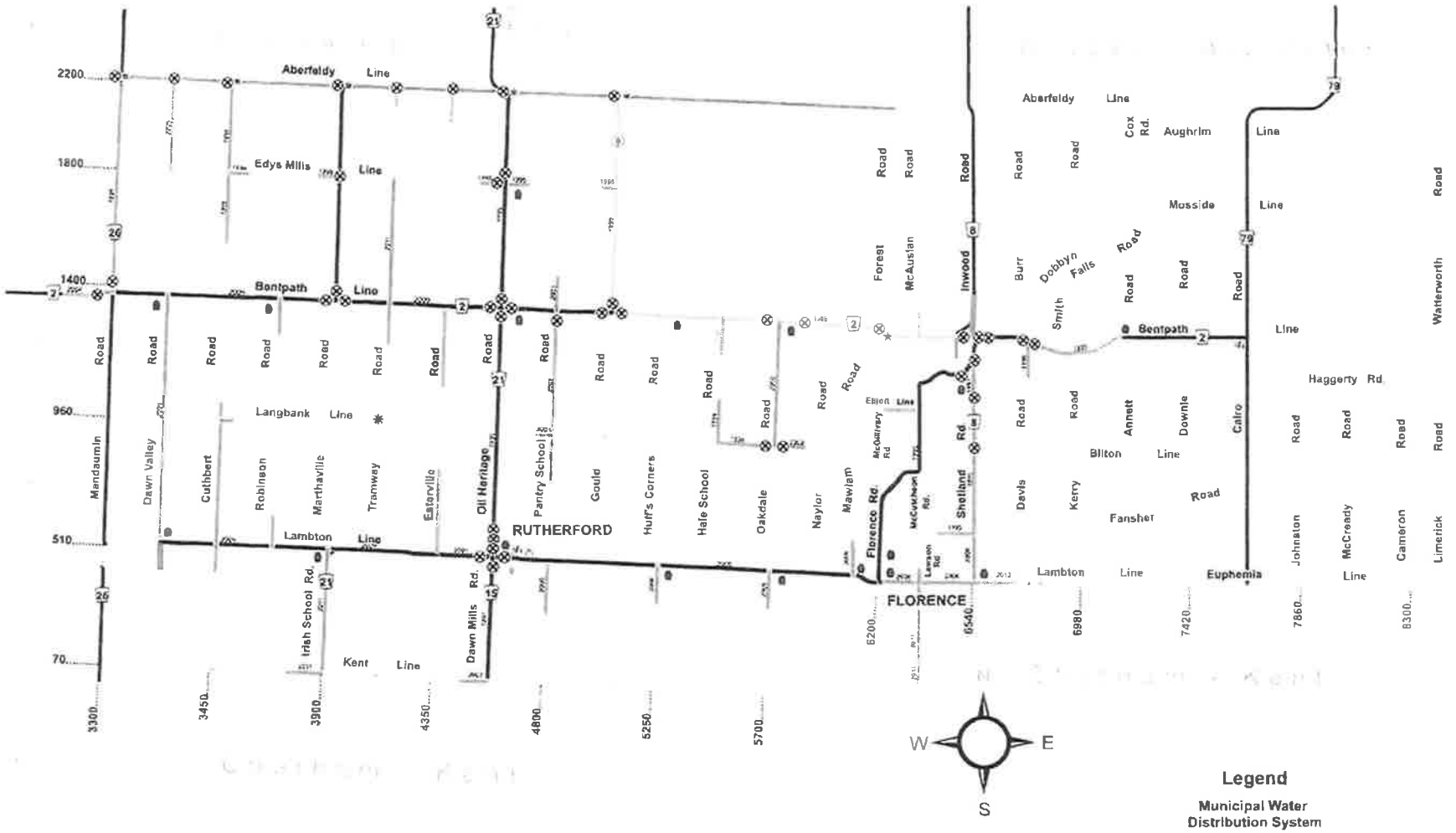
  Note: The current annual report for Petrolia's drinking water system was not posted on their website at the time of the inspection. Accordingly, residents seeking access to that report would need to obtain it directly from the Town's municipal office.

Appendix 1

Maps of the Area and Distribution System

Location of Dawn-Euphemia Relative to
the Donor System's Reservoir (north of Oil Springs) and
the Plant Supplying it Water from Brights Grove





Township of Dawn-Euphemia
Water Distribution System
2026

0 0.4750.95 1.9 Miles

0 0.75 1.5 3 Kilometers

Updated August 2012
Updated November 2012
Updated January 2014
Updated January 2021
Updated July 2022
Updated November 2023
Updated December 2024
Updated December 2025

W E S

Legend

Municipal Water Distribution System

Water System
- Chlorinator
- Hydrants
- Meter Pits
- Water Valve
- Landfill

Water Lines
- 2 Inch Waterline
- 4 Inch Waterline
- 6 Inch Waterline
- 8 Inch Waterline
- Ennskillen Waterline
- Proposed 6 Inch Waterline

Miscellaneous
- Fire Hall
- Public Works 1
- Public Works 2
- Administration
- Administrative Boundaries

Appendix 2

Summaries of Reported Laboratory Testing and Results

Summaries of Reported Laboratory Testing and Results

Name	Dawn-Euphemia Distribution System
Municipality	Dawn-Euphemia
Health Unit	Lambton Health Unit
Ministry office	Sarnia District

ID number	260046904
Regulation	O.REG 170/03
Category	LMRS

Microbiological Summaries

Number of Microbiological Results Reported

Grouped by Location and Month
Collected between Jun 1, 2025 and Sep 30, 2026

Location

Distribution:Dawn-Euphemia Distribution System

Month	Escherichia Coli	Total Coliform	Heterotrophic Plate Count
2025-06	20	20	10
2025-07	16	16	8
2025-08	16	16	8
2025-09	20	20	10
2025-10	16	16	8
2025-11	16	16	8
2025-12	20	20	10
2026-01	16	16	8
2026-02	16	16	8
2026-03	20	20	10
2026-04	16	16	8
2026-05	16	16	8
2026-06	20	20	10
2026-07	16	16	8
2026-08	20	20	10
2026-09	16	16	8

List of Microbiological Results that Exceeded the Limit

Sorted by Day and Sample Location
Collected between Jan 1, 2016 and Sep 30, 2026

Sampled	Result	Qualifier	Location
Jul 23, 2018	2 CFU/100mL		Distribution:Dawn-Euphemia Distribution System
Aug 24, 2020	1 CFU/100mL		Distribution:Dawn-Euphemia Distribution System
Oct 16, 2023	1 CFU/100mL		Distribution:Dawn-Euphemia Distribution System

Chemical Summaries

Total Trihalomethanes - Quarterly Distributed Water Results (or Averages)

Collected between Jan 1, 2024 and Sep 30, 2026

Year	Quarter	Result or Avg	Samples
2024	1	45.00 ug/L	1
2024	2	50.00 ug/L	1
2024	3	66.00 ug/L	1
2024	4	68.00 ug/L	1
2025	1	46.00 ug/L	1
2025	2	49.00 ug/L	1
2025	3	60.00 ug/L	1
2025	4	64.00 ug/L	1
2026	1	40.00 ug/L	1
2026	2	54.00 ug/L	1
2026	3	56.00 ug/L	1

Compliance is based on a running average for four quarters.

Total Haloacetic Acids - Quarterly Distributed Water Results (or Averages)

Collected between Jan 1, 2024 and Sep 30, 2026

Year	Quarter	Result or Avg	Samples
2024	1	32.00 ug/L	1
2024	2	31.60 ug/L	1
2024	3	34.80 ug/L	1
2024	4	29.60 ug/L	1
2025	1	22.00 ug/L	1
2025	2	42.30 ug/L	1
2025	3	28.90 ug/L	1
2025	4	31.30 ug/L	1
2026	1	22.00 ug/L	1
2026	2	35.90 ug/L	1
2026	3	32.10 ug/L	1

Compliance is based on a running average for four quarters.

Lead Summaries

Lead and Alkalinity Results

Grouped by Regulatory Sampling Period and Sample Type
Collected between Jan 1, 2016 and Sep 30, 2026

Sampling Period		Distribution - Lead Results			Distribution - Alk. Results			Plumbing - Lead results		
Start	End	No. of Tests	Avg (ug/L)	Max (ug/L)	No. of Tests	Avg (mg/L as CaCO3)	Max	No. of Tests	Avg (ug/L)	Max (ug/L)
15-Jun-16	15-Oct-16	5	25.78	125.00	5	75.00	78.00			
15-Dec-16	15-Apr-17									
16-Apr-17	14-Jun-17	2	0.26	0.27	2	81.50	83.00			
15-Jun-17	15-Oct-17	2	0.92	1.38	2	79.00	81.00			
15-Dec-17	15-Apr-18	2	0.09	0.12	2	81.50	82.00			
15-Jun-18	15-Oct-18	2	0.03	0.05	2	71.00	74.00			
15-Dec-18	15-Apr-19	2	0.12	0.14	2	81.50	82.00			
15-Jun-19	15-Oct-19	2	0.05	0.05	2	76.00	76.00			
15-Dec-19	15-Apr-20	2	0.11	0.19	2	78.50	80.00			
15-Jun-20	15-Oct-20	2	0.04	0.04	2	82.00	83.00			
15-Dec-20	15-Apr-21	2	0.06	0.08	2	82.50	85.00			
15-Jun-21	15-Oct-21	2	0.06	0.08	2	76.00	77.00			
15-Dec-21	15-Apr-22	2	0.07	0.08	2	85.50	86.00			
15-Jun-22	15-Oct-22	4	0.09	0.12	4	77.00	79.00			
15-Dec-22	15-Apr-23	2	0.09	0.17	2	80.50	82.00			
15-Jun-23	15-Oct-23	2	0.07	0.10	2	74.50	75.00			
15-Dec-23	15-Apr-24	2	0.01	0.01	2	77.50	78.00			
15-Jun-24	15-Oct-24	2	0.17	0.23	2	78.00	79.00			
15-Dec-24	15-Apr-25	2	0.06	0.06	2	83.00	84.00			
15-Jun-25	15-Oct-25	2	0.24	0.36	2	83.00	87.00			
15-Dec-25	15-Apr-26	2	0.07	0.13	2	90.00	91.00			

Lead Exceedances

Grouped by Sample Type and Sorted by Date
Collected between Jan 1, 2016 and Sep 30, 2026

Sample Type
Distributed Drinking Water

Sample Date	Laboratory Sample ID	Result	% of Limit
Oct 03, 2016	DW HYDRANT 6213 MILLS STR	125.00 ug/L	1250.0%

Laboratory Testing

Licensed Laboratories Providing Testing Services - Summarized by Parameter Group

Grouped by Laboratory and Parameter Group
Collected between Jan 1, 2016 and Sep 30, 2026

Licence and Laboratory Name		
2206 - Sgs Environmental Services - Lakefield		
Parameter Group	**First Sample**	**Last Sample**
Microbiological	Aug 24, 2021	Aug 24, 2021
Trihalomethanes	Jan 04, 2016	Jul 06, 2026
Total Haloacetic Acids	Jan 03, 2017	Jul 06, 2026
Lead	Apr 07, 2016	Sep 30, 2026
Additional	Jan 08, 2018	Jul 06, 2026

Licence and Laboratory Name		
2209 - Sgs Environmental Services - London		
Parameter Group	**First Sample**	**Last Sample**
Microbiological	Jan 04, 2016	Sep 28, 2026
Additional	Jul 11, 2018	Nov 23, 2021

Appendix 3

Drinking Water System Profile Information

DRINKING WATER SYSTEM PROFILE INFORMATION

Drinking Water System Name: Dawn-Euphemia Distribution System
Drinking Water System Number: 260046904
Drinking Water System Category: Large Municipal Residential System (LMRS)
Municipality: Dawn-Euphemia
Physical Location: 4591 Lambton Line, Dresden, Ontario, N0P 1M0, Canada

OWNER INFORMATION

Owner Legal Name: Dawn-Euphemia, The Corporation Of The Township Of
Owner Address: 4591 Lambton Line, Rural Route Delivery 4, Dresden, ON N0P 1M0

Primary Contact Name: John Collison
Primary Contact Job Title: Public Works Superintendent/O.R.O.
Primary Contact Phone: (519)6925148
Primary Contact Fax:
Primary Contact Email Address: [redacted]a

Alternate Contact Name: Rick Mackenzie
Alternate Contact Job Title: Public Works Class 1 Operator/O.I.C.
Alternate Contact Phone: (519)6925018
Alternate Contact Fax: N/A
Alternate Contact Email Address: [redacted]a

OPERATING AUTHORITY INFORMATION

Operating Authority Legal Name: Dawn-Euphemia, The Corporation Of The Township Of
Operating Authority Address: 4591 Lambton Line, Rural Route Delivery 4, Dresden, ON N0P 1M0

Primary Contact Name: John Collison
Primary Job Title: Public Works Superintendent/O.R.O.
Primary Contact Phone: (519)6925148
Primary Contact Fax:
Primary Contact Email Address: [redacted]a

Alternate Contact Name: Rick Mackenzie
Alternate Contact Job Title: Public Works Class 1 Operator/O.I.C.
Alternate Contact Phone: (519)6925018
Alternate Contact Fax: (519)6925511
Alternate Contact Email Address: [redacted]a

OPERATIONAL INFORMATION

24/7 Contact Name: John Collison
24/7 Job Title: Public Works Superintendent/O.R.O.
24/7 Contact Phone: (519)6925148
24/7 Contact Fax: N/A
24/7 Contact Email Address: [redacted]a
24/7 Contact Mobile: [redacted]
24/7 Contact Pager: N/A

DRINKING WATER SYSTEM PROFILE INFORMATION

Population: 1,074
Number of Private Residences:
Number of Service Connections: 413
Design Rated Capacity: 15.2

DWS that Supply Water to this DWS

DWS #	DWS Name (MOE Assigned)	DWS Category (abbreviation)	Relationship Type Name	Receive Water Method
220004377	Enniskillen Township Distribution System	LMRS	SUPPLIES CONTINUOUSLY	Connection

Martha Gawley

From: Tersteege, Paul (MECP) <[redacted]>
Sent: Monday, November 2, 2026 8:39 AM
To: Martha Gawley
Cc: John Collison, Dawn-Euphemia Public Works; Dueck, Dr. Karalyn (Lambton Health Unit); Chad Ikert; Lori Lucas; Theresa Warren
Subject: Dawn-Euphemia Distribution System - Drinking Water Inspection Report (No concerns)
Attachments: Dawn-Euphemia - Inspection Report 2026-11-02.pdf; Dawn-Euphemia - Inspection Rating Report.pdf

Martha Gawley, Administrator-Clerk-Treasurer
The Corporation of the Township of Dawn-Euphemia
4591 Lambton Line, RR4, Dresden, ON N0P 1M0

Phone: 519-692-5148, **Fax**: 519-692-5511

I greatly appreciate the assistance of you and your colleagues.

Please find attached the Inspection Report for your water system. No further action is required at this time, and the inspection file may be considered closed.

The report is accompanied by an Inspection Rating Report (IRR), which assigns a numerical score based on the inspection findings and contributes to the annual report prepared by the Ministry's Chief Drinking Water Inspector. Additional information regarding the annual report and inspection risk-rating methodology is available on the Ministry's website.

If you have any questions regarding the inspection report or its findings, please do not hesitate to contact me.

Regards,

Paul TerSteege, Water Compliance Officer

Ministry of the Environment, Conservation and Parks
Sarnia District Office
1094 London Road, Sarnia, ON N7S 1P1

[redacted]

Copy [redacted]

The Corporation of the Township of Dawn-Euphemia

8a

RESOLUTION – REGULAR MEETING

Date: November 16, 2026

Moved by:	Seconded by:	Recorded Vote: Order	Vote	
❑ A. Broad	❑ A. Broad	____	____	A. Broad
❑ A. Gray	❑ A. Gray	____	____	A. Gray
❑ P. LeBoeuf	❑ P. LeBoeuf	____	____	P. LeBoeuf
❑ M. McGuire	❑ M. McGuire	____	____	M. McGuire
❑ J. Meyer	❑ J. Meyer	____	____	J. Meyer

That Council acknowledge receipt of 2027 OPP Annual Billing Statements dated October 23 2026, from the Solicitor General; And that the Treasurer is to include these in the 2027 draft budget.
Carried.

Ontario Provincial Police
Police provinciale de l'Ontario

Crime Prevention and Community Support Bureau
Bureau de la prévention du crime et du soutien communautaire

777 Memorial Ave.
Orillia ON L3V 7V3

777, av. Memorial
Orillia ON L3V 7V3

Tel: 705 329-7680
Fax: 705 329-7593

Tél. : 705 329-7680
Téléc. : 705 329-7593

File Reference:

October 23, 2026

Dear Mayor/Reeve/CAO/Treasurer:

Re: 2027 Annual Billing Statements

Please find attached your Ontario Provincial Police (OPP) Annual Billing Statement package including 2027 estimated costs and a statement for the 2025 year-end reconciliation. The final cost adjustment resulting from the 2025 reconciliation process, including the discount applied to 2025 estimated costs, has been applied to the calculated billing amount for the 2027 calendar year.

As noted in the letter sent to you by the Solicitor General dated August 14, 2026, any increase in total policing costs for calendar year 2027, including the 2025 year-end adjustment, has been capped at 11% over the final amount billed in 2026 (lesser of calculated billing or capped payable). The cap is calculated excluding costs related to Section 17(2) additional service agreements under the *Community Safety and Policing Act, 2019* (CSPA).

To provide clarity and transparency, your statement includes:

- The actual calculated billing amount for 2027 (excluding additional service costs).
- A 2027 payable cap calculation, based on the 2026 total payable amount, excluding additional service costs.

The municipality will be billed the lower amount of the calculated billing or the capped billing, plus any costs related to Section 17(2) CSPA additional service agreements.

The final reconciliation of your 2027 annual costs will appear in your 2029 Annual Billing Statement. The reconciled 2027 costs will reflect the 11% cap over 2026 payable.

For more detailed information on the 2027 Annual Billing Statement package, please refer to the resource material available on the internet, www.opp.ca/billingmodel. Further, OPP Municipal Policing will host webinar information sessions to review 2027 cost recovery. An email invitation, including the webinar dates and additional details, will be forwarded to municipalities once the session dates have been finalized.

If you have questions about the Annual Billing Statement, please e-mail OPP.MunicipalPolicing@opp.ca.

Yours truly,

[redacted]

Brad McCallum
Chief Superintendent
Commander
Crime Prevention & Community Support Bureau

OPP 2027 Annual Billing Statement - Revised

Dawn-Euphemia Tp

Estimated costs for the period January 1 to December 31, 2027

Please refer to www.opp.ca for 2027 Municipal Policing Billing General Information summary for further details.

			Cost per Property $	Total Cost $
Base Service	**Property Counts**			
	Household	883		
	Commercial and Industrial	51		
	Total Properties	934	219.04	204,583
Calls for Service	(see summaries)			
	Total all municipalities	227,806,961		
	Municipal portion	0.0613%	149.47	139,604
Overtime	(see notes)		21.63	20,203
Prisoner Transportation	(per property cost)		1.63	1,522
Accommodation/Cleaning Services	(per property cost)		6.61	6,174
Total 2027 Costs (Excluding Additional Service Agreement Cost)			**398.38**	**372,086**
2025 Year-End Adjustment excluding Additional Service Agreement Cost				- 3,270
2027 Calculated Billable excluding Additional Service Agreement Cost				**368,816**
2027 Capped Billing before Additional Service Agreement Cost				**375,203**
Total Billing for 2027 (Lesser of Calculated Billing or Capped payable)				**368,816**
2027 Additional Service Agreement	(see summary)		11.66	10,892
2025 Additional Service Agreement Year-End Adjustment	(see summary)			(1,514)
Total Billing for 2027				**378,194**
2027 Monthly Billing Amount				**31,516**

Notes

Cost increases for the Total 2027 Billing amount have been capped at 11% over the Total 2026 Billing amount excluding additional service costs.

2026 Billing before Additional Service Agreement Cost	338,021
11% of 2026 Billing before Additional Service Agreement Cost	37,182
Capped Payable for 2027 before Additonal Service Agreement Cost	375,203

Eligibility for the Regulatory Discount requires a minimum standard deviation of 3.0. Your Municipality's standard deviation value is -0.1.

OPP 2027 Annual Billing Statement

Dawn-Euphemia Tp

Estimated costs for the period January 1 to December 31, 2027

Notes to Annual Billing Statement

1) Municipal Base Services and Calls for Service Costs - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2027 billing purposes the allocation of the municipal workload in detachments has been calculated to be 52.9 % Base Services and 47.1 % Calls for Service. The total 2027 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.

2) Base Services - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of $219.04 estimated for 2027. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.

3) Calls for Service - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical billable calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.

4) Overtime - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2022, 2023, 2024 and 2025 has been analyzed and averaged to estimate the 2027 costs. The costs incorporate the 2027 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2027 hours and salary rates and included in the 2029 Annual Billing Statement.

5) Court Security and Prisoner Transportation (CSPT) - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. The 2027 costs have been estimated based on the 2025 activity levels. These costs will be reconciled to the actual cost of service required in 2027.

   There was no information available about the status of 2027 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.

6) Year-end Adjustment - The 2025 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The original 10% Discount amount applied to the 2025 Estimated Costs has also been applied to the 2025 Reconciled Costs. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, additional service agreements and court security.

7) Regulatory Discount - The discounts table provides relief to municipalities with unusually high policing demands and costs. The model uses calls for service activity per property to identify municipalities whose service demands are significantly above the provincial average. Municipalities whose ratio is three standard deviations or more above the provincial average are considered outliers and are eligible for a discount on their Calls for Service and Overtime costs.

OPP 2027 Estimated Base Services and Calls for Service Cost Summary

Estimated Costs for the period January 1 to December 31, 2027

Salaries and Benefits	Positions FTE	Base %	$/FTE	Total Base Services and Calls for Service $	Base Services $	Calls for Service $
Uniform Members Note 1						
Superintendent	0.18	100.0	*223,923*	40,306	40,306	-
Inspector	28.03	100.0	*198,916*	5,575,623	5,575,623	-
Staff Sergeant-Detachment Commander	7.88	100.0	*181,915*	1,433,489	1,433,489	-
Staff Sergeant	42.54	100.0	*166,045*	7,063,573	7,063,573	-
Sergeant	245.82	52.9	*152,351*	37,451,016	19,817,867	17,633,149
Constable	1,682.31	52.9	*127,617*	214,692,126	113,605,061	101,087,065
Part-Time Constable	16.88	52.9	*101,516*	1,713,583	906,534	807,049
Total Uniform Salaries	2,023.64		-	267,969,717	148,442,455	119,527,262
Contractual Payouts			*6,669*	13,382,116	7,326,901	6,055,215
Shift Premiums & Second-In-Command Premiums			*1,200*	2,334,490.87	1,235,305	1,099,185
Uniform Benefits - Inspector			*29.48%*	1,655,576	1,655,576	-
Uniform Benefits - Full-Time Salaries			*38.56%*	100,502,863	54,724,349	45,778,514
Uniform Benefits - Part-Time Salaries			*19.35%*	331,578	175,414	156,164
Total Uniform Salaries & Benefits			-	**386,176,341**	**213,560,000**	**172,616,341**
Detachment Civilian Members						
Detachment Administrative Clerk	154.46	52.9	*79,741*	12,316,736	6,517,201	5,799,535
Detachment Operations Clerk	12.68	52.9	*71,757*	909,876	481,488	428,388
Detachment Clerk - Typist	3.72	52.9	*69,076*	256,962	136,080	120,883
Court Officer - Administration	49.38	52.9	*96,870*	4,783,432	2,531,208	2,252,223
Crimestoppers Co-ordinator	1.07	52.9	*77,849*	83,298	44,374	38,924
Cadet	12.23	52.9	*54,206*	662,944	350,715	312,229
Total Detachment Civilian Salaries	233.54			19,013,248	10,061,066	8,952,183
Civilian Benefits - Full-Time Salaries			*37.29%*	7,090,040	3,751,771	3,338,269
Total Detachment Civilian Salaries & Benefits				**26,103,289**	**13,812,837**	**12,290,451**
Support Costs - Salaries and Benefits						
Communication Operators			*7,893*	15,972,591	8,742,760	7,229,830
Prisoner Guards			*2,696*	5,455,733	2,986,251	2,469,482
Operational Support			*7,575*	15,329,073	8,390,525	6,938,549
RHQ Municipal Support			*3,159*	6,392,679	3,499,098	2,893,581
Telephone Support			*174*	352,113	192,733	159,381
Office Automation Support			*951*	1,924,482	1,053,385	871,097
Mobile and Portable Radio Support			*372*	759,073.44	415,371	343,702
Total Support Staff Salaries and Benefits Costs				**46,185,744**	**25,280,123**	**20,905,621**
Total Salaries & Benefits				**458,465,374**	**252,652,961**	**205,812,413**
Other Direct Operating Expenses Note 2						
Communication Centre			*161*	325,806	178,333	147,473
Operational Support			*1,499*	3,033,436	1,660,382	1,373,054
RHQ Municipal Support			*310*	627,328	343,375	283,954
Telephone			*1,005*	2,033,758	1,113,198	920,560
Mobile Radio Equipment Repairs & Maintenance			*195*	397,901	217,735	180,166
Office Automation - Uniform			*4,895*	9,905,718	5,421,996	4,483,722
Office Automation - Civilian			*1,199*	280,014	148,172	131,842
Vehicle Usage			*11,640*	23,555,170	12,893,162	10,662,007
Detachment Supplies & Equipment			*780*	1,578,439	863,975	714,464
Uniform & Equipment			*3,323*	6,780,648	3,710,429	3,070,219
Uniform & Equipment - Court Officer			*1,165*	57,528	30,441	27,086
Total Other Direct Operating Expenses				**48,575,747**	**26,581,199**	**21,994,548**
Total 2027 Municipal Base Services and Calls for Service Cost				**$ 507,041,121**	**$ 279,234,159**	**$ 227,806,961**
Total OPP-Policed Municipal Properties					**1,274,814**	
Base Services Cost per Property					**$ 219.04**	

OPP 2027 Estimated Base Services and Calls for Service Cost Summary

Estimated Costs for the period January 1 to December 31, 2027

Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2022 through 2025. Additional service agreements, court security, prisoner transportation and cleaning staff are excluded.

   The equivalent of 84.29 FTEs with a cost of $18,740,635 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

   Salary rates are based on weighted average rates for municipal detachment staff by rank, level, and classification. The 2027 salaries were estimated based on the 2026 rates set in the 2023 to 2026 OPPA Uniform and Civilian Collective Agreements with an estimated overall general salary rate increase of 3.0% for 2027 applied. The 2027 salaries also incorporate a 3% Frontline Patrol Premium.

   The benefit rates are estimated based on the most recent rates set by the Treasury Board Secretariat, (2026-27). Contractual Payouts, Shift Premiums & Second-in-Command Premiums, and Benefit costs are subject to reconciliation.

   FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 52.9% Base Services : 47.1% Calls for Service.

2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2026 Municipal Policing Cost-Recovery Formula.

OPP 2027 Calls for Service Billing Summary

Dawn-Euphemia Tp

Estimated costs for the period January 1 to December 31, 2027

Calls for Service Billing Workgroups	Calls for Service Count					2027 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2027 Estimated Calls for Service Cost
	2022	2023	2024	2025	Four Year Average				
					A	B	C = A * B		
					Note 1			Note 2	Note 3
Drug Possession	1	0	0	1	1	4.3	2	0.0001%	259
Drugs	0	1	0	1	1	105.9	53	0.0028%	6,373
Operational	94	80	124	109	102	4.0	407	0.0215%	48,985
Operational 2	33	22	37	22	29	1.8	51	0.0027%	6,174
Other Criminal Code Violations	5	3	3	13	6	6.6	40	0.0021%	4,766
Property Crime Violations	48	39	34	27	37	5.8	215	0.0113%	25,828
Statutes & Acts	17	19	15	18	17	3.6	62	0.0033%	7,474
Traffic	58	64	51	48	55	3.7	204	0.0108%	24,604
Violent Criminal Code	10	11	6	10	9	13.6	126	0.0066%	15,141
Municipal Totals	**266**	**239**	**270**	**249**	**256**		**1,160**	**0.0613%**	**$139,604**

Provincial Totals (Note 4)

Calls for Service Billing Workgroups	Calls for Service Count					2027 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2027 Estimated Calls for Service Cost
	2022	2023	2024	2025	Four Year Average				
					A	B	C = A * B		
					Note 1			Note 2	Note 3
Drug Possession	2,525	2,404	2,569	2,169	2,417	4.3	10,392	0.5490%	1,250,700
Drugs	820	940	944	877	895	105.9	94,798	5.0084%	11,409,528
Operational	178,423	182,555	198,566	188,472	187,004	4.0	748,016	39.5195%	90,028,184
Operational 2	46,759	47,507	47,196	46,311	46,943	1.8	84,498	4.4642%	10,169,824
Other Criminal Code Violations	12,435	13,135	14,776	15,013	13,840	6.6	91,343	4.8259%	10,993,667
Property Crime Violations	49,195	49,802	48,800	44,486	48,071	5.8	278,811	14.7303%	33,556,561
Statutes & Acts	33,229	34,566	37,180	37,654	35,657	3.6	128,366	6.7819%	15,449,668
Traffic	38,981	32,888	34,394	38,348	36,153	3.7	133,765	7.0672%	16,099,480
Violent Criminal Code	21,780	22,924	24,689	25,544	23,734	13.6	322,787	17.0536%	38,849,349
Provincial Totals	**384,148**	**386,721**	**409,114**	**398,874**	**394,714**		**1,892,776**	**100%**	**$227,806,961**

Notes to Calls for Service Billing Summary

1) Displayed without decimal places, exact numbers used in calculations
2) Displayed to four decimal places, nine decimal places used in calculations
3) Total costs rounded to zero decimals
4) Provincial Totals exclude data for dissolutions and post-2023 municipal police force amalgamations.

This page intentionally left blank

OPP 2027 Calls for Service Details

Dawn-Euphemia Tp

For the calendar years 2022 to 2025

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2022	2023	2024	2025	
Grand Total	**266**	**239**	**270**	**249**	**256.00**
Drug Possession	1	0	0	1	0.50
Possession-Opioid (other than heroin)	1	0	0	1	0.50
Drugs	0	1	0	1	0.50
Trafficking - Cocaine	0	0	0	1	0.25
Trafficking - Methamphetamine (Crystal Meth)	0	1	0	0	0.25
Operational	94	80	124	109	101.75
ACCIDENT - NON-MVC - Master Code	1	1	0	0	0.50
Animal - Master Code	0	0	0	2	0.50
Animal - Other	0	0	1	1	0.50
Animal Bite	0	0	1	0	0.25
Animal Injured	2	1	1	0	1.00
Animal Stray	1	3	3	3	2.50
Assist Fire Department	0	1	0	0	0.25
Assist Public	13	7	21	14	13.75
By-Law-Master code	1	0	1	0	0.50
Distressed / Overdue Motorist	1	0	0	0	0.25
FAMILY DISPUTE	7	8	23	12	12.50
Fire - Building	3	2	0	3	2.00
Fire - Other	2	1	1	1	1.25
Fire - Vehicle	3	4	2	3	3.00
Found - Household Property	0	0	0	1	0.25
Found - Others	0	0	0	1	0.25
Found Property - Master Code	3	2	1	2	2.00
Insecure Condition - Master Code	0	0	0	1	0.25
Intimate Partner Violence	6	6	8	7	6.75
Lost - Others	1	0	0	0	0.25
Lost Property - Master Code	1	0	1	0	0.50
Missing Person Located 12 & older	2	0	0	0	0.50
Missing Person Located Under 12	0	0	0	1	0.25
Neighbour Dispute	5	6	18	7	9.00
Noise Complaint - Master Code	1	1	2	2	1.50
Other Municipal By-Laws	2	0	0	0	0.50
Phone - Master Code	0	0	1	1	0.50
Phone - Nuisance - No Charges Laid	0	1	1	2	1.00
Phone - Threatening - No Charges Laid	0	0	1	0	0.25
Sudden Death - Drowning	1	0	0	0	0.25
Sudden Death - master code	1	0	0	0	0.25
Sudden Death - Natural Causes	3	1	2	2	2.00
Sudden Death - Others	1	0	0	1	0.50
Sudden Death - Suicide	1	0	0	0	0.25
Suspicious Person	8	8	13	17	11.50
Suspicious vehicle	14	9	10	13	11.50
Trouble with Youth	3	5	2	3	3.25
Unwanted Persons	3	7	6	4	5.00

OPP 2027 Calls for Service Details

Dawn-Euphemia Tp

For the calendar years 2022 to 2025

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2022	2023	2024	2025	
Vehicle Recovered - Automobile	2	3	2	2	2.25
Vehicle Recovered - Constr. Vehicle	1	0	0	0	0.25
Vehicle Recovered - Farm Vehicles	0	0	0	2	0.50
Vehicle Recovered - Master Code	0	2	1	0	0.75
Vehicle Recovered - Other	0	0	1	0	0.25
Vehicle Recovered - Trucks	1	1	0	1	0.75
Operational 2	**33**	**22**	**37**	**22**	**28.50**
911 call - Dropped Cell	4	5	2	1	3.00
911 call / 911 hang up	9	6	11	1	6.75
False Alarm - Others	16	7	4	14	10.25
False Holdup Alarm - Accidental Trip	0	1	1	0	0.50
Keep the Peace	4	3	19	6	8.00
Other Criminal Code Violations	**5**	**3**	**3**	**13**	**6.00**
Animals - Drugging	1	0	0	0	0.25
Bail Violations - Fail To Comply	1	0	0	4	1.25
Bail Violations - Master Code	0	1	0	0	0.25
Breach of Probation	0	0	0	4	1.00
Breach of Recognizance (811)	0	0	1	0	0.25
Contraband Tobacco	0	0	0	1	0.25
Disturb the Peace	0	0	1	0	0.25
Offensive Weapons - Careless use of firearms	0	1	1	1	0.75
Offensive Weapons - Other Weapons Offences	0	1	0	1	0.50
Offensive Weapons - Possession of Weapons	0	0	0	2	0.50
Offensive Weapons - Restricted	1	0	0	0	0.25
Trespass at Night	1	0	0	0	0.25
Utter Threats to damage property	1	0	0	0	0.25
Property Crime Violations	**48**	**39**	**34**	**27**	**37.00**
Break & Enter	14	4	8	5	7.75
Break & Enter - Firearms	1	0	0	0	0.25
Fraud - False Pretence Under $5,000	1	0	0	0	0.25
Fraud - Fraud through mails	0	0	0	1	0.25
Fraud - Master Code	2	1	2	2	1.75
Fraud - Money/property/security Over $5,000	1	3	1	0	1.25
Fraud - Money/property/security Under $5,000	1	2	3	4	2.50
Fraud - Other	3	0	2	3	2.00
Fraud - Steal/Forge/Poss./Use Credit Card	0	1	0	0	0.25
Mischief	8	5	3	2	4.50
Possession of Stolen Goods over $5,000	1	1	0	0	0.50
Property Damage	0	2	0	0	0.50
Theft Over - Master Code	0	0	1	1	0.50
Theft FROM Motor Vehicles Under $5,000	0	0	1	1	0.50
Theft of - All Terrain Vehicles	1	1	0	0	0.50
Theft of - Automobile	2	1	1	2	1.50
Theft of - Mail	1	0	0	0	0.25
Theft of - Motorcycles	0	0	1	0	0.25

OPP 2027 Calls for Service Details

Dawn-Euphemia Tp

For the calendar years 2022 to 2025

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2022	2023	2024	2025	
Theft of - Other Motor Vehicles	1	0	0	0	0.25
Theft of - Trucks	1	2	1	0	1.00
Theft of Motor Vehicle	3	6	4	3	4.00
Theft Over $5,000 - Building	1	0	0	0	0.25
Theft Over $5,000 - Farm Equipment	0	2	0	0	0.50
Theft Over $5,000 - Other Theft	0	1	0	0	0.25
Theft Over $5,000 - Trailers	1	0	0	1	0.50
Theft Under $5,000 - Farm Equipment	1	1	1	0	0.75
Theft Under $5,000 - Gasoline Drive-off	0	0	0	1	0.25
Theft Under $5,000 - Master Code	2	3	2	1	2.00
Theft Under $5,000 - Other Theft	2	3	2	0	1.75
Theft Under $5,000 - Trailers	0	0	1	0	0.25
Statutes & Acts	**17**	**19**	**15**	**18**	**17.25**
Landlord / Tenant	6	11	10	5	8.00
Mental Health Act	0	4	0	3	1.75
Mental Health Act - Apprehension	1	0	1	0	0.50
Mental Health Act - Attempt Suicide	1	0	1	1	0.75
Mental Health Act - Placed on Form	1	0	0	0	0.25
Mental Health Act - Threat of Suicide	1	0	1	2	1.00
Mental Health Act - Voluntary Transport	1	0	0	0	0.25
Trespass To Property Act	6	4	2	7	4.75
Traffic	**58**	**64**	**51**	**48**	**55.25**
MVC - FATAL (MOTOR VEHICLE COLLISION)	0	0	1	0	0.25
MVC - OTHERS (MOTOR VEHICLE COLLISION)	0	0	1	0	0.25
MVC - PERS. INJ. FAILED TO REMAIN (MOTOR VEHICLE COLLISION)	0	0	1	0	0.25
MVC - PERSONAL INJURY (MOTOR VEHICLE COLLISION]	4	3	2	3	3.00
MVC - PROP. DAM. FAILED TO REM (MOTOR VEHICLE COLLISION)	1	3	0	2	1.50
MVC - PROP. DAM. NON REPORTABLE (MOTOR VEHICLE COLLISION]	4	9	9	16	9.50
MVC - PROP. DAM. REPORTABLE (MOTOR VEHICLE COLLISION]	49	48	35	24	39.00
MVC (MOTOR VEHICLE COLLISION) - Master Code	0	1	2	3	1.50
Violent Criminal Code	**10**	**11**	**6**	**10**	**9.25**
Assault - Level 1	2	2	2	4	2.50
Assault Peace Officer with weapon OR cause bodily harm	0	0	0	1	0.25
Assault With Weapon or Causing Bodily Harm - Level 2	1	0	1	1	0.75
Criminal Harassment	3	3	0	1	1.75
Forcible confinement	0	0	1	0	0.25
Indecent/Harassing Communications	0	1	0	0	0.25
Sexual Assault	0	2	1	1	1.00
Utter Threats to Person	4	1	0	2	1.75
Utter Threats-Master code	0	2	1	0	0.75

This page intentionally left blank

OPP 2027 Estimated Additional Service Agreement Cost Summary

Lambton Group

Estimated cost for the period January 1 to December 31, 2027

2026 Cost Recovery Formula

Salaries and Benefits

		Positions	$/FTE	$ Total
Uniform Members	Note 1			
Staff Sergeant		1.00	*166,045*	166,045
Total Uniform Salaries		**1.00**		**166,045**
Contractual Payouts			*6,669*	6,669
Uniform Benefits - Full-Time Salaries			*38.56%*	64,027
Total Uniform Salaries & Benefits				**236,741**
Support Costs - Salaries and Benefits				
Communication Operators			*7,893*	7,893
Prisoner Guards			*2,696*	2,696
Operational Support			*7,575*	7,575
RHQ Municipal Support			*3,159*	3,159
Telephone Support			*174*	174
Office Automation Support			*951*	951
Mobile and Portable Radio Support			*372*	372
Total Support Staff Salaries and Benefits Costs				**22,820**
Total Salaries & Benefits				**259,561**
Communication Centre			*161*	161
Operational Support			*1,499*	1,499
RHQ Municipal Support			*310*	310
Telephone			*1,005*	1,005
Mobile Radio Equipment Repairs & Maintenance			*195*	195
Office Automation - Uniform			*4,895*	4,895
Vehicle Usage			*11,640*	11,640
Detachment Supplies & Equipment			*780*	780
Uniform & Equipment			*3,323*	3,323
Administrative Vehicle	Note 2		*9,331*	27,994
Additional Municipality Leased Desktop Computer	Note 3		*1,073*	11,803
Total Other Direct Operating Expenses				**63,605**
Total 2027 Estimated Enhancement Cost				**$ 323,166**
Total OPP-Policed Properties				54,291
Cost Per Property				**$ 5.95**

OPP 2027 Estimated Additional Service Agreement Cost Summary

Lambton Group

Estimated cost for the period January 1 to December 31, 2027

Notes:

1) Salary rates are based on weighted average rates for municipal detachment staff by rank, level, and classification. The 2027 salaries were estimated based on the 2026 rates set in the 2023 to 2026 OPPA Uniform and Civilian Collective Agreements with an estimated overall general salary rate increase of 3.0% for 2027 applied. The 2027 salaries also incorporate a 3% Frontline Patrol Premium. In 2027, the reconciliation for hours of service provided will be based on the updated factor of 1,381 hours per year

2) Three (3) Administrative vehicles are included in this costing at a current annual cost of $9,331 per vehicle.

3) Additional Municipally Leased Desktop Computers includes eleven (11) desktop computers which were previously under a separate agreement with the OPP IT Section, at the current Cost-Recovery Formula rate of $1,073 each.

4) Costs are allocated to agreement members based on property counts. See table below:

Municipality	Property Count	%	Enhancement cost
Brooke-Alvinston M	1,131	4.08%	13,190
Dawn-Euphemia Tp	934	3.37%	10,892
Enniskillen Tp	1,184	4.27%	13,808
Lambton Shores M	8,528	30.77%	99,454
Oil Springs V	348	1.26%	4,058
Petrolia T	2,795	10.09%	32,595
Plympton-Wyoming T	4,099	14.79%	47,803
St. Clair Tp	7,066	25.50%	82,404
Warwick Tp	1,626	5.87%	18,962
Total	**27,711**	**100.00%**	**323,166**

OPP 2025 Reconciled Year-End Summary

Dawn-Euphemia Tp

Reconciled cost for the period January 1 to December 31, 2025

			Cost per Property $	Reconciled Cost $	Estimated Cost $	Reconciliation Variance $
Base Service	**Property Counts**					
	Household	883				
	Commercial and Industrial	51				
	Total Properties	934	191.15	178,530	176,933	1,597
Calls for Service						
	Total all municipalities	211,865,714				
	Municipal portion	0.0661%	149.97	140,070	138,499	1,571
Overtime			13.81	12,896	20,526	(7,630)
Prisoner Transportation	(per property cost)		1.55	1,448	1,560	(112)
Accommodation/Cleaning Services	(per property cost)		5.93	5,539	5,324	215
Total 2025 Costs Excluding Additional Service Agreements				**338,482**	**342,841**	
Additional Service Agreement	(see summary)		11.15	10,413	10,842	(429)
Total 2025 Costs			**373.55**	**348,895**	**353,684**	
10% Discount on 2025 Estimated Costs				(35,368)	(35,368)	
10% Discount on 2025 Estimated Additional Service Costs						(1,084)
Total 2025 Costs After Discount				**313,527**	**318,315**	
2025 Billed Amount				**318,311**		
2025 Year-End-Adjustment				**(4,784)**		

Notes

The Year-End Adjustment above is included as an adjustment on the 2027 Billing Statement.
This amount is incorporated into the monthly invoice amount for 2027.
The difference between the estimated and billed amount is due to rounding the bills to the nearest dollar throughout the year.

The 2025 Year-End Adjustment less the adjustment related to Additional Service Agreement Costs will be included in the 2027 capped cost calculation:

Total 2025 Year-End Adjustment	(4,784)
Additional Service Agreement Year-End Adjustment (including a 10% discount on estimate)	1,514
Portion of Year-End Adjustment Included in 2027 Cap Calculations	**(3,270)**

This page intentionally left blank

OPP 2025 Reconciled Base Services and Calls for Service Cost Summary
For the period January 1 to December 31, 2025

Salaries and Benefits	Positions FTE	Base %	$/FTE	Total Base Services and Calls for Service $	Base Services $	Calls for Service $
Uniform Members Note 1						
Inspector	26.56	100.0	*187,318*	4,975,177	4,975,177	-
Staff Sergeant-Detachment Commander	8.60	100.0	*168,905*	1,452,587	1,452,587	-
Staff Sergeant	38.53	100.0	*156,979*	6,048,392	6,048,392	-
Sergeant	226.23	50.7	*143,004*	32,351,895	16,405,469	15,946,425
Constable	1,618.15	50.7	*120,760*	195,407,228	99,085,708	96,321,520
Part-Time Constable	11.97	50.7	*91,572*	1,096,112	555,839	540,272
Total Uniform Salaries	1,930.04			241,331,390	128,523,173	112,808,217
Statutory Holiday Payout			*6,127*	11,751,182	6,181,276	5,569,906
Shift Premiums			*1,197*	2,221,358.97	1,126,397	1,094,962
Uniform Benefits - Inspector			*29.48%*	1,466,682	1,466,682	-
Uniform Benefits - Full-Time Salaries			*38.56%*	90,716,295	47,425,776	43,290,520
Uniform Benefits - Part-Time Salaries			*19.35%*	212,098	107,555	104,543
Total Uniform Salaries & Benefits				**347,699,006**	**184,830,859**	**162,868,147**
Detachment Civilian Members Note 1						
Detachment Administrative Clerk	164.29	50.7	*75,342*	12,377,949	6,276,748	6,101,201
Detachment Operations Clerk	3.41	50.7	*69,798*	238,011	120,750	117,260
Detachment Clerk - Typist	1.74	50.7	*62,349*	108,488	54,867	53,620
Court Officer - Administration	28.73	50.7	*92,124*	2,646,719	1,342,245	1,304,474
Crimestoppers Co-ordinator	0.89	50.7	*73,240*	65,184	32,958	32,226
Cadet	1.62	50.7	*51,219*	82,974	41,999	40,975
Total Detachment Civilian Salaries	200.68			15,519,324	7,869,568	7,649,757
Civilian Benefits - Full-Time Salaries			*37.29%*	5,787,156	2,934,562	2,852,594
Total Detachment Civilian Salaries & Benefits			-	**21,306,481**	**10,804,130**	**10,502,351**
Support Costs - Salaries and Benefits Note 2						
Communication Operators			*6,682*	12,896,527	6,782,230	6,114,297
Prisoner Guards			*2,061*	3,977,812	2,091,915	1,885,897
Operational Support			*7,119*	13,739,955	7,225,785	6,514,170
RHQ Municipal Support			*3,208*	6,191,568	3,256,120	2,935,448
Telephone Support			*157*	303,016	159,355	143,661
Office Automation Support			*938*	1,810,378	952,070	858,308
Mobile and Portable Radio Support			*357*	693,297.57	364,522	328,776
Total Support Staff Salaries and Benefits Costs				**39,612,554**	**20,831,997**	**18,780,557**
Total Salaries & Benefits				**408,618,041**	**216,466,986**	**192,151,055**
Other Direct Operating Expenses Note 2						
Communication Centre			*150*	289,506	152,250	137,256
Operational Support			*1,112*	2,146,204	1,128,680	1,017,524
RHQ Municipal Support			*360*	694,814	365,400	329,414
Telephone			*1,458*	2,813,998	1,479,870	1,334,128
Mobile Radio Equipment Repairs & Maintenance			*168*	326,258	171,540	154,718
Office Automation - Uniform			*4,487*	8,660,089	4,554,305	4,105,784
Office Automation - Civilian			*1,154*	231,585	116,485	115,100
Vehicle Usage			*10,219*	19,723,079	10,372,285	9,350,794
Detachment Supplies & Equipment			*1,073*	2,070,933	1,089,095	981,838
Uniform & Equipment			*2,360*	4,583,144	2,409,725	2,173,418
Uniform & Equipment - Court Officer			*1,037*	29,793	15,109	14,684
Total Other Direct Operating Expenses				**41,569,403**	**21,854,744**	**19,714,660**
Total 2025 Municipal Base Services and Calls for Service Cost				**$ 450,187,444**	**$ 238,321,730**	**$ 211,865,714**
Total OPP-Policed Municipal Properties					**1,246,809**	
Base Services Cost per Property					**$ 191.15**	

OPP 2025 Reconciled Base Services and Calls for Service Cost Summary

For the period January 1 to December 31, 2025

Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2020 through 2023. Additional service agreements, court security, prisoner transportation and cleaning staff are excluded.

   The equivalent of 85.71 FTEs with a cost of $17,966,693 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

   Salary rates are based on weighted average rates for municipal detachment staff by rank, level, and classification. The 2025 salaries incorporate the 2025 general salary rate increase set in the 2023 to 2026 OPPA Uniform and Civilian Agreements (uniform and civilian staff - 4.75% in 2023, 4.50% in 2024 and 2.75% in 2025). The 2027 salaries also incorporate a 3% Frontline Patrol Premium. The benefit rates are estimated based on the most recent rates set by the Treasury Board Secretariat, (2025-26). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

   FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 50.7% Base Services : 49.3% Calls for Service.

2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2024 Municipal Policing Cost-Recovery Formula.

OPP 2025 Reconciled Additional Services Agreement Cost Summary

Lambton Group

Reconciled cost for the period January 1 to December 31, 2025

2024 Cost Recovery Formula

Salaries and Benefits		Positions	$/FTE	Total $
Uniform Members	Note 1			
Staff Sergeant		1.00	*156,979*	156,979
Total Uniform Salaries		**1.00**		**156,979**
Statutory Holiday Payout			*6,127*	6,127
Uniform Benefits - Full-Time Salaries			*38.56%*	60,531
Total Uniform Salaries & Benefits				**223,636**
Support Costs - Salaries and Benefits				
Communication Operators			*6,682*	6,682
Prisoner Guards			*2,061*	2,061
Operational Support			*7,119*	7,119
RHQ Municipal Support			*3,208*	3,208
Telephone Support			*157*	157
Office Automation Support			*938*	938
Mobile and Portable Radio Support			*357*	357
Total Support Staff Salaries and Benefits Costs				**20,522**
Total Salaries & Benefits				**244,158**
Other Direct Operating Expenses				
Communication Centre			*150*	150
Operational Support			*1,112*	1,112
RHQ Municipal Support			*360*	360
Telephone			*1,458*	1,458
Mobile Radio Equipment Repairs & Maintenance			*168*	168
Office Automation - Uniform			*4,487*	4,487
Vehicle Usage			*10,219*	10,219
Detachment Supplies & Equipment			*1,073*	1,073
Uniform & Equipment			*2,360*	2,360
Administrative Vehicle	Note 2		*9,412*	28,235
Additional Municipality Leased Desktop Computer	Note 3		*1,028*	11,308
Total Other Direct Operating Expenses				**60,930**
Sub-Total Enhancement Cost				
Contractual Hours Reduction				
Total 2025 Reconciled Additional Services Cost				**$ 305,089**
Total OPP-Policed Properties				27,365
Cost Per Property				**$ 11.15**

OPP 2025 Reconciled Additional Services Agreement Cost Summary
Lambton Group
Reconciled cost for the period January 1 to December 31, 2025

Notes:

1) Salary rates are based on weighted average rates for municipal detachment staff by rank, level, and classification. The 2025 salaries incorporate the 2025 general salary rate increase set in the 2023 to 2026 OPPA Uniform and Civilian Agreements (uniform and civilian staff - 4.75% in 2023, 4.50% in 2024 and 2.75% in 2025.) In 2025, the reconciliation for hours of service provided will be based on the updated availability factor of 1,381 hours per year.

2) Four (4) Administrative vehicles are included in this costing at a current annual cost of $9,412 per vehicle.

3) Additional Municipally Leased Desktop Computers includes eleven (11) desktop computers which was previously under a separate agreement with the OPP IT Section, at the current Cost-Recovery Formula rate of $1,028 each.

4) The enhancement contractual hours were met for this period.

Contractual Hours Calculation		**Not applicable - Enhancement Hours Met**
Billable Uniform Contract Enhancement Hours Worked		1,572
Calls For Service Hours Removed	1.00 FTEs x 1381	(20)
Total Uniform Enhancement Hours Worked In Contract		1,552
Minimum Hours Required in Contract		1,381
Total Hours Above Minimum Hours Required		**171**
Total Percentage Reduction (-171 / 1381)		
X (Uniform Salaries + Uniform related ODOE)	X	245,380
Reduction Applied:		

5) Costs are allocated to contract members based on property counts. See table below:

Municipality	Property Count	%	Enhancement cost
Brooke-Alvinston M	1,119	4.09%	12,476
Dawn-Euphemia Tp	934	3.41%	10,413
Enniskillen Tp	1,179	4.31%	13,145
Lambton Shores M	8,423	30.78%	93,907
Oil Springs V	342	1.25%	3,813
Petrolia T	2,785	10.18%	31,050
Plympton-Wyoming T	3,982	14.55%	44,395
St. Clair Tp	6,982	25.51%	77,841
Warwick Tp	1,619	5.92%	18,050
Total	**27,365**	**100.00%**	**305,089**

The Corporation of the Township of Dawn-Euphemia

8b

RESOLUTION – REGULAR MEETING

Date: November 16, 2026

Moved by:	Seconded by:	Recorded Vote: Order	Vote	
❑ A. Broad	❑ A. Broad	____	____	A. Broad
❑ A. Gray	❑ A. Gray	____	____	A. Gray
❑ P. LeBoeuf	❑ P. LeBoeuf	____	____	P. LeBoeuf
❑ M. McGuire	❑ M. McGuire	____	____	M. McGuire
❑ J. Meyer	❑ J. Meyer	____	____	J. Meyer

That Council acknowledge receipt of the Lambton Group Police Service Board 2027 Budget. *Carried.*

Revenue						
Account Name	2026 Budget	2026 Year to date Actual	2026 Forecast	2026 Total	Variance	2027 Budget
LGPSB Prov Grant-Vulnerable MHRT	$ 126,410.00	$ -	$ -	$ -	$ (126,410.00)	
LGPSB Prov Grant-CSP Local	$ -		$ 126,528.20	$ 126,528.20	$ 126,528.20	
LGPSB Prov Grant-CSP Local	$ -			$ -	$ -	218,910
LGPSB Prov Grant-CSP Local	$ -			$ -	$ -	160,500
LGPSB Prov Grant-R.I.D.E.	$ 15,440.00	$ -	$ -	$ -	$ (15,440.00)	15,440
LGPSB Prov Grant-CSP Provincial	$ -			$ -	$ -	315,000
LGPSB Prov Grant-CSP Provincial	$ -	$ -		$ -	$ -	93,000
LGPSB Prov Grant-One-time		$ -	$ 135,648.56	$ 135,648.56	$ 135,648.56	
LGPSB Bank interest income-CKLAG	$ 9,000.00	$ 6,247.18	$ 2,342.69	$ 8,589.87	$ (410.13)	9,000
LGPSB Other Revenue		$ -	$ -	$ -	$ -	
LGPSB Other Revenue-Charge to Members	$ 180,360.00	$ 135,270.00	$ 45,090.00	$ 180,360.00	$ -	200,410
LGPSB Other Revenue-Surplus		$ -	$ -	$ -	$ -	
LGPSB Transfer from Reserve		$ -	$ -	$ -	$ -	
Total Revenue:	**$ 331,210.00**	**$ 141,516.83**	**$ 309,609.80**	**$ 451,126.63**	**$ 119,916.63**	**1,012,260**
Expenditures						
LGPSB Wages-Honorarium	$ 10,400.00	$ -	$ 10,395.16	$ 10,395.16	$ 4.84	10,710
LGPSB Building Rent	$ 101,844.00	$ 76,384.47	$ 25,459.53	$ 101,844.00	$ -	102,000
LGPSB Building Repair/Mtce		$ -		$ -	$ -	
LGPSB Adm-Janitorial	$ 24,480.00	$ 18,683.10	$ 8,303.60	$ 26,986.70	$ (2,506.70)	25,000
LGPSB Adm-Travel	$ 10,000.00	$ 175.00		$ 175.00	$ 9,825.00	10,000
LGPSB Adm-Training	$ 5,000.00	$ 1,864.04		$ 1,864.04	$ 3,135.96	6,000
LGPSB Adm-Memberships	$ 4,000.00	$ 6,280.62		$ 6,280.62	$ (2,280.62)	6,000
LGPSB Adm-Postage & Courier	$ 300.00	$ 11.61		$ 11.61	$ 288.39	300
LGPSB Adm-Telephone	$ 3,600.00	$ 2,642.22	$ 1,172.01	$ 3,814.23	$ (214.23)	3,600
LGPSB Adm-Office Supplies	$ 300.00	$ -		$ -	$ 300.00	300
LGPSB Adm-Bank Charges	$ -	$ -		$ -	$ -	0
LGPSB Adm-Accounting Fees	$ 3,200.00	$ 1,913.09		$ 1,913.09	$ 1,286.91	3,200
LGPSB Adm-Insurance Fees	$ 13,000.00	$ -	$ 13,000.00	$ 13,000.00	$ -	14,000
LGPSB Adm-Miscellaneous	$ 436.00	$ 390.76	$ 436.00	$ 826.76	$ (390.76)	5,500
LGPSB Adm-Amortization Expense	$ 1,800.00	$ -	$ 1,800.00	$ 1,800.00	$ -	1,800
LGPSB Adm-Audit Fees	$ 11,000.00	$ 10,343.91		$ 10,343.91	$ 656.09	11,000
LGPSB PS-Contract-General	$ -	$ -	$ -	$ -	$ -	10,000
LGPSB S.D.-R.I.D.E. Program	$ 15,440.00	$ -		$ -	$ 15,440.00	15,440
LGPSB S.D.-Programs-Vulnerable MCRT	$ 126,410.00	$ -		$ -	$ 126,410.00	
LGPSB S.D.-Programs-CSP Local		$ 113,886.00	$ -	$ 113,886.00	$ (113,886.00)	
LGPSB S.D.-Programs-CSP Local						218,910
LGPSB S.D.-Programs-CSP Local						160,500
LGPSB S.D.-Programs-CSP Provincial						315,000
LGPSB S.D.-Programs-CSP Provincial						93,000
LGPSB S.D.Programs-One-time	$ -	$ 126,178.20	$ -	$ 126,178.20	$ (126,178.20)	0
LGPSB Transfer to Reserve	$ -			$ -	$ -	0
Total Expenses:	**$ 331,210.00**	**$ 358,753.02**	**$ 60,566.30**	**$ 419,319.32**	**$ (88,109.32)**	**1,012,260**
Surplus/(Deficit):	$ -	$ -		$ 31,807.31	$ 31,807.31	$ -

The Corporation of the Township of Dawn-Euphemia

RESOLUTION – REGULAR MEETING

Date: November 16, 2026

Moved by:	Seconded by:	Recorded Vote: Order	Vote	
❑ A. Broad	❑ A. Broad	____	____	A. Broad
❑ A. Gray	❑ A. Gray	____	____	A. Gray
❑ P. LeBoeuf	❑ P. LeBoeuf	____	____	P. LeBoeuf
❑ M. McGuire	❑ M. McGuire	____	____	M. McGuire
❑ J. Meyer	❑ J. Meyer	____	____	J. Meyer

That Council acknowledge receipt of the Bluewater Recycling Association 2027 Budget. And that the Treasurer is to include these in the 2027 draft budget. *Carried.*

Martha Gawley

From: Jennafer Chapman
Sent: Friday, October 30, 2026 3:49 PM
To: Dawn-Euphemia Treasurer
Subject: 2027 Budget

Hello,

On behalf of the Bluewater Recycling Association, please find below the information for your 2027 budget. The Board of Directors approved the Association's 2027 budget on Thursday September 17th, 2026.

- Waste collection fees are based on your individual agreements with the Association and are subject to the September to September cost of living increase in Ontario during this period. Statistics Canada published an increase of 2.5 %. Please note the below estimate represent total units serviced as of September 1, 2026. Your total units serviced will be revised January 1, 2027 to reflect any change in household numbers during the 2026 calendar year.
    - Estimated Annual Waste Collection Fees: $81,687

- As previously communicated, the board approved an increase to the 2027 ICI Recycling collection rate to $160 per cart per year. Please note the below estimate represent total units serviced as of September 1, 2026. Your total units serviced will be revised January 1, 2027 to reflect any change in cart numbers during the 2026 calendar year.
    - Estimated Annual ICI Collection Fees: $4,624

- Disposal fees are subject to the September to September cost of living increase in Ontario. Statistics Canada published an increase of 2.5 %.
    - Rate per tonne: $95.68

- In recognition of the Association's strong financial and operating performance, the Board of Directors has approved a rebate to eligible member municipalities. Strong operating results, favourable commodity markets and Clean Fuel Regulation (CFR) credits generated through the Association's operation of its own CNG fueling station have created an opportunity to return additional value to our members. The rebate will be calculated at $15 per household serviced during 2026, up to a maximum of the amount invoiced to your municipality for eligible services in 2026 and will be distributed in January 2027. This rebate reflects the Association's recent financial results and should not be incorporated into future-year budget expectations. While the use of the rebate will ultimately be determined by each municipality, the Board hopes this additional funding may help support new or expanded waste diversion initiatives, such as organics collection, mattress recycling or other programs that further local waste reduction and diversion goals. The Association is available to assist municipalities with the feasibility, planning and implementation of these initiatives where appropriate.
    - Total rebate for your municipality: $12,960

Please do not hesitate to reach out should you have further questions!

Kind Regards,

Jennafer Chapman, CPA | Controller

Bluewater Recycling Association

TRY Recycling

BRA Bluewater Recycling Association

8d

MATTRESS *Recycling*

MAKING MATTRESS DISPOSAL EASY FOR RESIDENTS AND SUSTAINABLE FOR COMMUNITIES



1

Residents drop off mattresses at designated collection sites.

2

Collected mattresses are transported by our team to our recycling partner.

3

Recovered materials are processed and reintegrated into the manufacturing of new products.

Hassle-Free Process

- We arrange for transportation to the recycler and coordinate recycling services.
- All mattress conditions accepted. Dirty? Wet? Mold? No problem.
- No storage requirements. Mattresses can be stored outside or in containers provided by the Association.

WHY IT MATTERS

Why is Recycling Mattresses Important?

THE MATTRESS RECYCLING COUNCIL ESTIMATES THAT 80% OF MATTRESS MATERIALS CAN BE RECOVERED WHEN PROPERLY PROCESSED.

Environmental and Health Benefits

- Reduces the number of illegally dumped mattresses, thereby preventing pest infestations and improving neighbourhood cleanliness.
- Properly contains flame retardants commonly used in mattresses so that these chemicals are kept out of the environment.
- Reduces greenhouse gas emmissions by preventing landfill decomposition.

Benefit to Municipalities

- Reduces landfill safety risks, such as springs in mattresses that can puncture landfill equipment.
- Conserves resources by making used steel and foam available for use in new products.
- Reduces space taken up by mattresses at landfills.
- Extends landfill lifespan.

Economic Benefits

- Creates new recycling jobs.
- Supports downstream jobs with recovered materials, such as steel recycling, foam and textile processing, and manufacturers of recycled products.
- Avoids expensive landfill expansions.

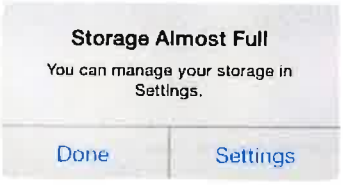
WHY MATTRESSES?

Mattresses Are a Rapidly Growing Waste Problem

The Canadian mattress industry grew 57% between 2016 and 2021 and was projected to grow another ~6% annually between 2022 and 2026. This growth is driven by population increases and the rise of online mattress-in-a-box retailers. With the average mattress lasting about 11 years, the number reaching end-of-life is growing quickly. In Ontario alone, it is estimated that about 600,000 mattresses are discarded each year. Without dedicated recycling programs, most of these mattresses are destined for landfill.



Mattresses Take Up Huge Amounts of Landfill Space



When mattresses are disposed of in landfill, they create a major space problem because they do not compact well. A key fact for waste management is that landfills don't close because they are too heavy; they close because they are full. Landfilling one average mattress uses the same landfill volume as one tonne of municipal solid waste. Diverting mattresses from landfill can significantly extend landfill lifespan and reduce pressure on municipal waste systems.

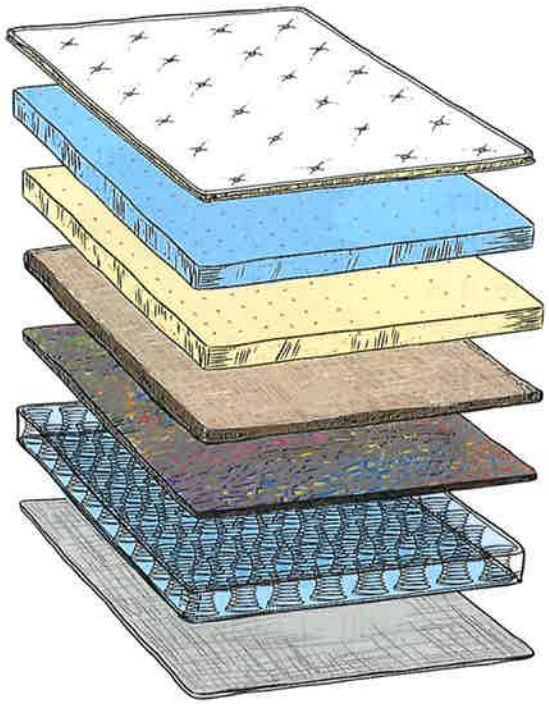
Consumers Currently Have Few Disposal Options

Demand for second-hand mattresses through charities or resale platforms like Kijiji is very limited. Some retailers will take back old mattresses when delivering a new one, but usually for a fee and with strict conditions. Mattresses that are dirty, wet, moldy, or contain bedbugs are not accepted, and many online retailers offer no take-back service. As a result, most mattresses default to landfill. A recycling program would provide residents with a clear disposal option while reducing waste.



Try Recycling's

RECYCLING PROCESS



Recycled mattress are cut open and the layers are separated and organized by type:

WOOD Used as a fuel source or shredded to produce landscaping mulch

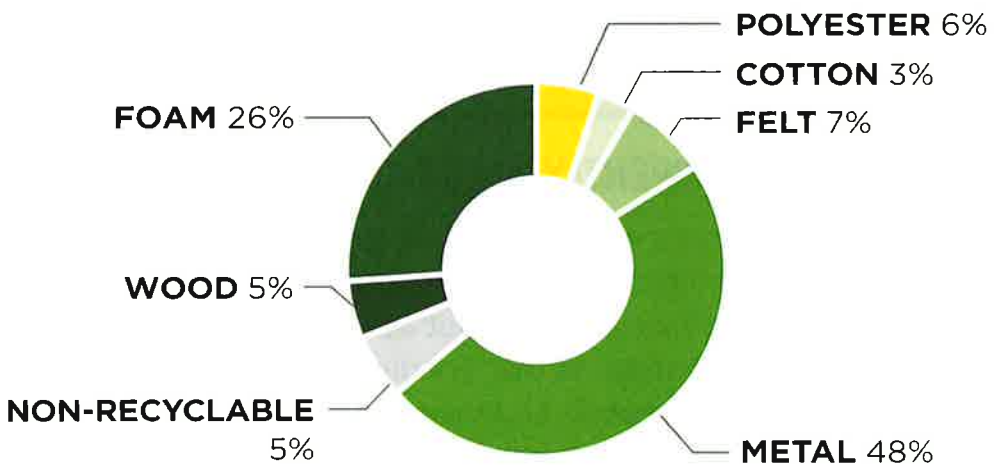
FOAM & FIBRE Compressed and turned into carpet underlayment or animal bed padding

METAL Used to make new appliances and building materials

POLYURETHANE Used to make carpet pads

COTTON Used in thermal insulation and automobiles

MATTRESS BREAKDOWN



ONTARIO ENERGY BOARD

8e

NOTICE OF A HEARING

Enbridge Gas Inc. has applied for approval to update the Integrated Resource Planning Framework

Enbridge Gas Inc. (Enbridge Gas) has applied to the Ontario Energy Board (OEB) for approval to update the *Integrated Resource Planning Framework for Enbridge Gas* (IRP Framework). IRP is a planning strategy and process that evaluates and compares demand-side (customer-side) and supply-side (utility-side) alternatives to pipeline infrastructure in meeting natural gas system needs. The IRP Framework sets out the OEB's requirements for the identification and implementation of alternatives (or combination of alternatives) that are in the best interest of Enbridge Gas's customers and its natural gas system by taking into account reliability and safety, cost-effectiveness, public policy, optimized scoping, and risk management.

Enbridge Gas has applied for approval for updates to the IRP Framework, taking into account proposals in an OEB staff discussion paper and submissions filed by participants in a previous OEB consultation to review the IRP Framework (EB-2025-0125).

If the updated IRP Framework is approved as filed, customers would not see any direct changes to rates or bills. However, in future applications, Enbridge Gas could request rate changes to implement IRP activities based on the updated IRP Framework.

This hearing will be held under section 36 of the ***Ontario Energy Board Act, 1998***, S.O. 1998, c.15, Schedule B.

Ce document est aussi disponible en français.

Ontario

Ontario Energy Board

YOU SHOULD KNOW

THE ONTARIO ENERGY BOARD WILL HOLD A PUBLIC HEARING

There are three types of OEB Hearings: oral, electronic and written. If you have a preference for the hearing type, you can write to us to explain why. During this hearing, we will question the applicant about its case. We will also hear questions and arguments from participants that have registered as Intervenors. After reviewing all the evidence, we will decide whether to approve the application.

HAVE YOUR SAY

You have the right to information about this application and to participate in the process. Visit www.oeb.ca/notice and use file number **EB-2026-0216** to:

- Review the application
- Apply to become an intervenor
- File a letter with your comments

IMPORTANT DATES

You must engage with the OEB on or before **November 9, 2026** to:

- Provide input on the hearing type (oral, electronic or written)
- Apply to be an intervenor

If you do not, the hearing will move forward without you, and you will not receive any further notice of the proceeding.

PRIVACY

If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. If you are a business or if you apply to become an intervenor, all the information you file will be on the OEB website.

LEARN MORE

Ontario Energy Board

1 877-632-2727 TTY: 1-877-632-2727

Monday - Friday 8:30 AM - 5:00 PM

oeb.ca/notice

Enbridge Gas Inc.

1-877-362-7434

Monday - Friday 8:00 AM - 6:00 PM

enbridgegas.com

This hearing will be held under section 36 of the ***Ontario Energy Board Act, 1998***, S.O. 1998, c.15, Schedule B.

Ce document est aussi disponible en français.

Ontario Energy Board

8F

St. Clair Conservation

St. Clair Region Conservation Authority
Meeting Highlights – September 17, 2026

Below is a list of highlights from the SCRCA board meeting held in September. For details, please refer to the entire meeting package which can be found at www.scrca.on.ca/about-us/board-meeting-packages.

Conservation Authority (CA) Consolidation Update: On July 29, 2026, the province released proposed regulations on the Environmental Registry of Ontario, to guide the establishment of new municipally appointed Board of Directors for each regional Authority. Of note, the regulations identify that participating municipalities on regional CA boards will consist of single-tier and upper-tier municipalities and that the number of appointed members for each municipality will be based on its share of the population within the regional Authority. Presently, the SCRCA is governed by a board consisting of representatives from all 17 member municipalities it serves. Under the new proposal for the Western Lake Erie Regional Conservation Authority, local representation will be limited to two members respectively from both Lambton County and Chatham-Kent, and one member from Middlesex County.

Project Executive Announcement – Western Lake Erie Regional Conservation Authority (WLERCA): In mid-July, the Chief Executive Officer of the Ontario Provincial Conservation Agency announced the Project Executives for each Regional Conservation Authority. Davin Heinbuck was appointed as the lead for the WLERCA. Mr. Heinbuck brings extensive conservation authority experience from his work with Ausable Bayfield Conservation Authority. As Project Executive, he will chair and support the transition committee and become the first Chief Administrative Officer of WLERCA in 2027.

2027 Budget: The SCRCA Board of Directors approved the 2027 Authority budget of $10,531,683 including the municipal general levy of $1,812,345. Municipal contributions account for approximately 17% of the total budget. The remainder of the funds come from fundraising, government grants, and self-generated revenue such as camping fees, and fees for services (e.g., tree planting, permits, education programs, etc.).

Watershed Conditions: The watershed experienced an overall dry summer with lower-than-normal precipitation throughout the months of May, June, and July. Higher precipitation amounts in August led to a rebound and increase in local streamflows, however, the SCRCA watershed remains in a Level 1 Low Water Status. Three-month and 18-month precipitation totals are improving but it is important that this trend continues to avoid a frequently changing Low Water status. Great Lakes water levels continue to be very close to their long-term averages.

Planning and Regulations Activity: Between June 1st and July 31st, 2026, staff issued 35 permits and responded to 131 inquiries under O. Reg 41/24 – Prohibited Activities, Exemptions, and Permits. Additionally, 1 permit was issued during the same timeframe

under the *Drainage Act* and Section 28 Regulations Team (DART) protocol. Planning activity between June 1st and July 31st, 2026, included the review and comment on 65 municipal plan input and review files, 5 environmental assessments, and 13 legal inquiries.

2026 Conservation Scholarships: At the St. Clair Region Conservation Foundations' June meeting, the Board of Directors approved the recommendations for the 2026 Conservation Scholarship award winners. The scholarship program supports high school students who are pursuing post-secondary studies in an environmental field. Throughout July, the following recipients were presented with their awards by SCRCA Chair, Greg Grimes.

A.W. Campbell Memorial Scholarship ($1,000):
Eliana Severs, Northern Collegiate Institute & Vocational School, Sarnia
Tyson Lozon, Wallaceburg District Secondary School, Wallaceburg

Tony Stranak Conservation Scholarship ($500):
Josie Van Dellen, École secondaire catholique de Pain Court, Pain Court

Mary Jo Arnold Conservation Scholarship ($500):
Areya Young, Northern Collegiate Institute & Vocational School, Sarnia

AWC House Commemorative Sign and Webpage: Following the removal of the A.W. Campbell House at the A.W. Campbell Conservation Area, the SCRCA installed a commemorative sign to honour Archie Campbell's legacy and generosity. The sign features a translucent image where visitors can "see" the house on the original site. A new website was also created that includes the history and timeline of the Campbell family and property, a virtual tour of the Campbell House, and a collection of photographs. The website can be accessed at https://www.scrca.on.ca/conservation-lands/campbell-house-virtual-tour/. The project was completed in collaboration with the County of Lambton and the Friends of Campbell Park community group.

Strathroy Conservation Area Boardwalk Replacement: In the spring of 2026, the SCRCA was contacted by Holy Cross Catholic School in Strathroy regarding their "Home Build" program. The program provides senior technology students an opportunity to complete construction projects for various community partners. The work is supervised by school staff with experience in the construction industry. Through this program, the Strathroy Conservation Area saw the replacement of aging boardwalk with new pressure treated wood along the blue trail. The "Home Build" program provided free labour to the Authority and a chance for students to gain experience. Boardwalk materials were purchased through donations to the St. Clair Region Conservation Foundation.

For more information, contact:
Ken Phillips, General Manager
[redacted]

Meeting Minutes

Subject: Lambton County Transit Feasibility Study – Project Initiation Meeting
Date: October 15, 2026
Location: Google Meet
Our File: File # 26-4244
Distribution: Email

Attendees

Name	Company/ Office
Jason Cole	County of Lambton
Susan Mills	Municipality of Lambton Shores
Michelle Carter	City of Sarnia
Rick Charlebois	Town of Petrolia
Michelle Maitland	Aamjiwnaang First Nation
John Rodey	St. Clair Township
Jennifer Anderson	Town of Oil Springs
Adam Sobanski	Town of Plympton Wyoming
Kyle Chisholm	Warwick Township
Dennis Kar	Dillon Consulting Limited
Alliyah Fraser	Dillon Consulting Limited

Notes

Item	Discussion	Action by
1.	**Introductions & Project Background** Dennis Kar initiated the meeting with a round of introductions. Jason Cole then explained that the County of Lambton previously explored rural transit years ago without sufficient community interest but recently revisited the concept after receiving federal funding for a needs and feasibility study, leading to terms of reference covering all lower-tier municipalities and three First Nation communities.	

Item	Discussion	Action by
	Dennis then outlined the project work plan and working group involvement, noting that KPMG was brought on board to examine governance and decision-making frameworks.	
2.	**Existing Conditions Review** Dennis detailed Phase 1, which will involve reviewing existing public and community transit, taxi services, mobility deserts, market and policy priorities, population and employment growth, and key travel patterns such as grocery shopping trips between communities.	
3.	**Public Engagement Outline** Dennis Kar outlined Phase 2, which will feature community surveys (online and paper), administrative and indigenous stakeholder engagement, and public open houses and/or pop-up events. The study aims to conclude by May 2026, with the first round of engagement scheduled for mid-to-late November to feed into plan development.	Jason to distribute the revised work plan to working group members.
4.	Aliyah Fraser presented engagement objectives, including setting clear expectations, soliciting feedback, and engaging indigenous communities, along with stakeholders such as Lambton College, Sarnia Transit, Huron Shores Area Transit, and county departments. Risk factors like participant availability and limited public participation were noted alongside mitigation measures **Survey** Aliyah discussed communication materials, including website content, social media posts, newspaper ads, and referral cards with QR codes. Susan recommended print surveys distributed through grocery stores and libraries (citing The Independent and Sarnia newspapers), noting how Huron Shores Area Transit previously conducted them. Dennis added that digital copies of posters and surveys would be provided for local printing and distribution in municipal halls and transit shelters. Susan and Michelle Carter discussed paper survey collection methods, with Michelle highlighting the success of ballot boxes on Sarnia transit buses.	

Item	Discussion	Action by
	Jason confirmed the county IT department will set up a dedicated project webpage.	
5.	**Open Houses and Pop-Up Events** Aliyah Fraser proposed public open houses between November 16th and November 27th. Susan and Dennis raised concerns about the tight timeline and holiday proximity, while Aliyah Fraser noted that early December is manageable but January poses winter weather risks. Jason suggested leveraging community Christmas events and markets for pop-ups. Participants identified local popup opportunities, including Christmas in the Village in Counta Wyoming on December 12th, Aamjiwnaang's Christmas market on December 5th from 9:00 a.m. to 2:00 p.m., Petrolia's Christmas market and parade on December 5th from 9:00 a.m. to 2:00 p.m., and the Village of Oil Springs' Jingle Bell Walk on November 28th from 6:00 to 8:00 p.m. Jason asked whether popups or open houses provide more value. Susan and Adam agreed both are valuable, with Adam noting that municipal staff can handle initial intake at community events using QR codes and scripts if budget constraints prevent full consultant attendance. Dennis confirmed that staff can be equipped with display boards and cards. Adam offered community center and council chamber spaces in Wyoming. Susan Mills highlighted strong resident demand for public transit in Corunna, which John Rodey represents through St. Clair Township. Michelle Carter noted Sarnia's transit terminal at the community arena as a central location, though hockey season may create availability constraints. Jason outlined county council meeting schedules in November and January.	
6.	**Council, Working Group and Interest Holder Group Engagement** Dennis and Jason agreed to modify the scope regarding an interim council meeting due to election timing and council procedures, prioritizing community feedback first. Aliyah and Dennis discussed coordinating interest holder group meetings in person where possible or virtually if not aligned with in-person engagement sessions.	

Item	Discussion	Action by
	Dennis detailed planned focus groups categorized into administrative staff, economic development (Chamber of Commerce), and social services (public health, long-term care), alongside a transit operators working group and six separate interest group meetings . Aliyah noted the "What we Heard" report target before year-end, followed by February and March engagement phases next year.	
7.	**Action Items and Next Steps** Dennis and Aliyah reviewed action items, including gathering venue availability for open houses (preferred Tuesday to Thursday, 6:00 to 8:00 p.m.) and popups, drafting website text, and distributing engagement materials. Rick Charlebois requested Microsoft Teams instead of Google Meets for future sessions, and Dennis confirmed a doodle poll will be sent out for an early November visioning session, alongside a Google Drive data sharing platform for regional destinations.	**D. Kar:** Send data request(s) and revise and send work plan and schedule **A. Fraser:** Revise and send engagement and communications strategy and engagement materials **Group:** Assess and send local open house venues / pop-up event availability and think of major regional destinations that draw visitors across municipal boundaries

Errors and/or Omissions

These minutes were prepared by Aliyah Fraser (afraser@dillon.ca) who should be notified of any errors and/or omissions.

LOCAL MUNICIPAL AND COUNTY GOVERNANCE

ORIENTATION SESSION

AGENDA

December 1, 2026
8:30 am – 4:00 pm
County Administration Building
789 Broadway Street, Wyoming

Time	Topic	Presenter(s)	Room
8:30 am	Reception, Coffee and Muffins		
9:00 am	Welcome	**Stéphane Thiffeault**, Chief Administrative Officer	Council Chambers
9:05 - 9:20 am	Overview of Development Services (Building, Planning)	**Corrine Nauta,** Manager, Development Services Chief Building Official	Council Chambers
9:20 - 9:35 am	Housing and Homelessness	**Melissa Fitzpatrick**, General Manager, Social Services	Council Chambers
9:35 - 9:50 am	EMS Master Plan	**Stephen Turner**, Chief, Emergency Medical Services	Council Chambers
9:50 – 10:50 am	Working with your IC and the Municipal Accountability Act, 2026 • Bill 9 overview – what has changed • Codes of Conduct • Municipal Conflict of Interest Act	**John Mascarin**, Aird & Berlis LLP	Council Chambers
10:50 - 11:00 am	Break		
11:00 - 11:15 am	Staff-Council Relations Policy	**Stéphane Thiffeault**, Chief Administrative Officer	Council Chambers
11:15 - 11:35 am	Municipal Governance	**Olivia Leger**, General Manager, Corporate Services **Ryan Beauchamp**, County Solicitor/Deputy Clerk	Council Chambers
11:35 - 11:50 am	Virtual Participation in Council Meetings	**Shaun Bisson,** Communications & Marketing Coordinator	Council Chambers
11:50 am - 12:35 pm	Lunch		Committee Rm #3
12:35 - 1:35 pm	Media and Communication Training	**Monica Hudon**, Monica Hudon Communications	Council Chambers
1:35 - 1:50 pm	Introduction to LAWSS and Safe Drinking Water Act	**Clinton Harper**, General Manager, LAWSS	Council Chambers

Time	Topic	Presenter(s)	Room
1:50 - 2:05 pm	Emergency Management	**Jay vanKlinken**, Emergency Management Coordinator	Council Chambers
2:05 - 2:20 pm	Break		
2:20 - 3:05 pm	Community Partners	County of Lambton Community Development Corporation (CLCDC) Tourism Sarnia-Lambton (TSL) Sarnia-Lambton Economic Partnership (SLEP)	Council Chambers
3:05 - 3:20 pm	MPAC	**Tracey Pringle**, Account Manager, Municipal and Stakeholder Relations at MPAC	Council Chambers
3:20 - 3:35 pm	Regional Conservation Authority	**Davin Heinbuck**, Project Executive, Western Lake Erie Regional Conservation Authority	Council Chambers

8i

Martha Gawley

From: Knight, Mark (Waterloo) · >
Sent: Friday, November 6, 2026 3:26 PM
To: John Collison, Dawn-Euphemia Public Works; Martha Gawley
Subject: Dawn Parkway Renewal Program: Dawn to Enniskillen - Draft Environmental Report

Good afternoon,

Enbridge Gas Inc. (Enbridge Gas) is proposing the Dawn Parkway Renewal Program: Dawn to Enniskillen (the Project). The Project is driven by the need to restore capacity, due to identified integrity features, and to ensure the continued safe and reliable operation of the existing system. As part of the Dawn Parkway Renewal Program, Enbridge Gas is proposing the removal of approximately 16.7 kilometres (km) of nominal pipeline size (NPS) 26-inch diameter natural gas pipeline between the existing Dawn Natural Gas Storage and Transportation Facility (the Dawn Hub) located at Bentpath Line and Dawn Valley Road in the Township of Dawn-Euphemia, and the existing Enniskillen Station located north of Oil Springs Line on Oakdale Road in the Township of Enniskillen. The removed pipeline will be replaced with a new NPS 48-inch diameter natural gas pipeline in the location of or in proximity to the existing easement; new permanent easement will be required. Small sections of the NPS 26-inch pipeline may be abandoned in place, in consultation with landowners, where removal is detrimental or not practicable. Upgrades to the Dawn Hub and Enniskillen Station are required at the two stations.

In accordance with the OEB Environmental Guidelines, the Draft Environmental Report is available for review and comment by members of the Ontario Pipeline Coordinating Committee and interested parties at the link below:

https://www.solutions.ca/Dawn-EnniskillenES/.

If the links do not show up for you, simply refresh your screen – CTRL + R. Please let me know if you need any assistance in downloading the files and I would be happy to assist.

Please provide your comments on the Draft Environmental Report to this project email address (dawn-enniskillenes@stantec.com) by no later than **Friday, December 18, 2026.** Please contact me if there are any issues with the link above.

Thank you,

Mark Knight

Mark Knight, MA, RPP, MCIP
Principal, Environmental Planner
BC1609 Practice Leader
he, him, his

Direct: (519) 585-7430
Mobile: (519) 400-9618
mark.knight@stantec.com

Stantec
100-300 Hagey Boulevard, Waterloo ON N2L 0A4

Stantec

With every community, we redefine what's possible.

9a

2026 BRA Representative Profile

Bluewater Recycling Association

Please complete Parts 1 and 2 for your municipality and its appointed Council representative. Complete Part 3 only if the representative wishes to be considered for the Board of Directors.

Membership and Board Participation

Each member municipality appoints one Council representative to BRA's general membership. Representatives receive quarterly membership packages, are invited to the Annual General Meeting in April to review the previous year's operational and financial results, and may contact BRA with questions at any time.

Board service is a separate opportunity. Representatives may express interest in serving on the Board, with appointments determined through the Association's selection process and bylaws. An expression of interest does not guarantee a Board position.

Part 1 Municipal Information

Municipality _____

Mailing address _____

Town _____ Province _____ Postal code _____

Website _____

Municipal contact	Name	Email and preferred phone
CAO or Clerk		
Treasurer		
Public Works		
Other relevant contact		

Form completed by _____ Date _____

Identify services BRA currently provides or arranges for your municipality. Note the collection frequency and service area where applicable.

Residential recycling collection	☐ Yes	☐ No
Waste collection	☐ Yes	☐ No
Organics collection	☐ Yes	☐ No
IC&I recycling collection	☐ Yes	☐ No
Electronic waste collection	☐ Yes	☐ No
Mattress collection or diversion	☐ Yes	☐ No
Other _____	☐ Yes	☐ No

IC&I means industrial, commercial and institutional.

Geographic area represented ☐ Huron ☐ Lambton ☐ Middlesex ☐ Perth

Regular Council meeting schedule _____

Part 2 Appointed Representative

Representative name _____

Council position _____ Years on Council _____

Preferred email _____

Preferred phone _____

Preferred mailing address _____

_____

Appointment date _____

Interested in serving on the BRA Board of Directors? ☐ Yes ☐ No

If yes, please complete Part 3 and review the accompanying Board Member Role Description.

Part 3 Board Expression of Interest

Complete this section only if you wish to be considered for Board service. BRA values municipal, community, professional and volunteer experience. No specific degree, professional designation or previous Board experience is required. Director eligibility and appointments remain subject to the Association's bylaws.

Relevant knowledge and experience

Select one experience level in each row. Foundational means basic familiarity; practical means experience applying the knowledge; extensive means substantial experience. You may also identify areas you would like to develop. This profile supports an understanding of the Board's collective skills and is not a competitive ranking.

Area	Limited or none	Foundational	Practical	Extensive	Interest in learning
Municipal governance and community leadership	☐	☐	☐	☐	☐
Financial oversight and budgeting	☐	☐	☐	☐	☐
Strategic planning and policy development	☐	☐	☐	☐	☐
Waste management and environmental services	☐	☐	☐	☐	☐
Risk management and health and safety	☐	☐	☐	☐	☐
Communications and stakeholder relations	☐	☐	☐	☐	☐
Technology and innovation	☐	☐	☐	☐	☐

Additional contributions

Please briefly describe relevant experience, interests or perspectives you would bring to the Board. You may attach additional information.

_____

_____

_____

Participation expectations

The Board meets quarterly. Optional Zoom check-ins are held on the third Thursday of the month at 8:30 a.m. Directors are expected to review materials, participate constructively, exercise independent judgment, declare conflicts and protect confidential information. Directors serve without remuneration from BRA; reasonable expenses may be reimbursed.

☐ I have reviewed the Board Member Role Description and wish to be considered for Board service. This expression of interest is not formal consent to act as a Director.

BOARD GOVERNANCE

Board Member Role Description

Board Member | Bluewater Recycling Association

POSITION	Director (Board Member)
ACCOUNTABILITY	Accountable to the Members; works collectively with the Board
AUTHORITY	Exercises authority collectively through decisions of the Board
GOVERNANCE BASIS	Not-for-Profit Corporations Act, 2010 (Ontario), the Corporation's Articles, By-law No. 1-2024 and Board policies

Role purpose

The Board of Directors is responsible for the overall governance and stewardship of the Bluewater Recycling Association. Acting collectively, the Board establishes the Association's strategic direction, approves policy and major decisions, oversees organizational performance and financial sustainability, and remains accountable to the Members.

Each Board member contributes independent judgment, relevant experience and municipal or community perspective to these collective responsibilities. Individual Directors do not have authority to act or speak on behalf of the Association unless the Board has specifically authorized them to do so.

Responsibilities of the Board

1. Strategic direction

- Establish and periodically review the Association's mission, strategic direction, long-term priorities and desired outcomes.
- Consider the present and future needs of the Association, its Members and the communities it serves.
- Monitor progress against approved strategic priorities and adjust direction when circumstances require.

2. Policy and major decisions

- Establish governance policies that guide the Association and define the authority delegated by the Board.
- Review and approve matters reserved to the Board by legislation, the Articles, the By-laws or Board policy.
- Approve significant commitments, initiatives and changes that could materially affect the Association or its Members.

3. Financial stewardship

- Approve the annual operating and capital budgets and monitor financial performance against those budgets.
- Review year-end financial statements and oversee the external audit or review process.

4. Organizational performance and risk oversight

- Monitor the Association's performance against approved objectives, budgets and service commitments.
- Oversee the Association's framework for identifying and addressing significant financial, operational, legal, environmental, health and safety, reputational and governance risks.
- Receive sufficient, timely information to assess organizational performance, risk and compliance.

5. Governance effectiveness and compliance

- Ensure the Association acts in accordance with applicable legislation, its Articles, By-laws and Board policies.
- Maintain effective Board structures, meeting practices, policies, orientation and ongoing education.
- Regularly assess the effectiveness of the Board, its committees and its governance practices.
- Ensure the Corporation's required books and records are regularly and properly maintained.

6. Member and stakeholder accountability

- Remain accountable to the Members and report on the Association's performance, financial position and strategic progress.
- Consider municipal, sector and community perspectives when making decisions in the best interests of the Association as a whole.
- Support constructive relationships with Members, partners and the communities served by the Association.

Responsibilities of individual Directors

Each Director is expected to:

- act honestly and in good faith with a view to the best interests of the Association;
- exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances;
- comply with the Act and regulations, the Articles, the By-laws and applicable Board policies;
- prepare for meetings, contribute constructively to deliberations and exercise independent judgment;
- ask questions and request the information reasonably needed to make informed decisions;
- declare conflicts of interest and maintain the confidentiality of non-public information;
- support Board decisions once made.

Participation and meeting expectations

- Attend and actively participate in scheduled Board meetings and meetings of Members, including the annual meeting.
- Review agendas and supporting materials in advance; identify questions, conflicts or information needs promptly.
- Maintain respectful, informed and constructive discussion, exercise independent judgment, and vote on matters before the Board unless required to abstain.
- Maintain confidentiality regarding in-camera, privileged, personal, labour-relations, commercial and other non-public information.
- Advise the President, Chair or Secretary promptly when unable to attend. Under section 6.06 of the By-laws, absence from three consecutive regular meetings results in the office being vacated.
- Complete orientation and ongoing governance education reasonably requested by the Board.

Conflict of interest

A Director must disclose any interest in a material contract or transaction, or proposed material contract or transaction, as required by the Act and section 6.15 of the By-laws. The Director must refrain from voting and take any further steps required by law or Board policy. Potential, perceived and actual conflicts should be raised promptly.

Eligibility and desired contribution

Mandatory eligibility

A Director must be an individual who:

- is at least 18 years of age;
- has not been found incapable of managing property under the Substitute Decisions Act, 1992 or the Mental Health Act;
- has not been found incapable by a court in Canada or elsewhere;
- does not have the status of bankrupt; and
- provides consent to act in the manner and within the time required by section 6.03 of the By-laws.

Desired competencies

Collectively, the Board should seek a balanced mix of perspectives and skills. No specific degree, credential or number of years of experience is required by the By-laws. Relevant contributions may include:

- municipal governance, public administration or community leadership;
- finance, audit, legal, human resources, labour relations or risk management;
- waste management, recycling, circular economy, environmental services, fleet or facility operations;
- strategy, communications, stakeholder relations or organizational change; and
- sound judgment, integrity, curiosity, collaborative communication and the ability to assess complex information.

Appointment, term and end of service

Directors are elected at the first Members' meeting following the municipal election. Directors then in office retire at that meeting and, if qualified, are eligible for re-election. If an election is not held at the proper time, Directors continue in office until their successors are elected. Vacancies are filled in accordance with section 6.07 of the By-laws.

A Director's office ends upon resignation, death, bankruptcy, incapacity, absence from three consecutive regular meetings, or removal by the Members, as set out in sections 6.05 and 6.06 of the By-laws.

Remuneration and expenses

Directors serve without remuneration for their service as Directors. Reasonable expenses incurred in carrying out Board duties may be reimbursed. Any payment for services provided in another capacity must be reasonable, approved in advance by Board resolution and compliant with the Act and conflict-of-interest requirements, in accordance with section 6.16 of the By-laws.

Authority and interpretation

Governance authority. This role description supports, but does not replace, the Act, the Articles, the By-laws or Board resolutions and policies. If there is any inconsistency, those governing authorities prevail. The Board may update this description by resolution, provided the update remains consistent with those authorities.

By-law alignment reference

This description reflects By-law sections **6.01 to 6.16** governing Board composition, Director eligibility, election, removal, vacancies, Board authority, meetings, conflicts, remuneration and expenses; **7.01 to 7.15** governing officers and advisory committees; and **8.01 to 8.03** governing protection, indemnity and insurance.

9b

	THE CORPORATION OF THE TOWNSHIP OF DAWN EUPEHMAI FLAG POLICY		
	Subject:	**Flag Policy**	
	Effective Date:	November 2026	Approved By: Council Nov.2,2026
	Applies to:	Corporate	

POLICY Flags shall be flown at half-mast as a sign of mourning. The position of a flag shall be flown halfway below the top of its staff as a mark of respect for a person who has died.

This policy pertains to the flags at:

1) The Municipal Office
2) The Dawn Euphemia Community Centre

All Canadian flags that are displayed at the attached locations will be flown at half-mast on the following occasions:
On the death of:

a) The British Monarch or member of the British Royal Family related in the first degree to the Monarch
b) The current or former Governor General of Canada
c) The current or former Canadian Prime Minister
d) The current or former Member of Parliament for Lambton-Kent Middlesex
e) The current Lieutenant Governor of Ontario
f) The current Premier of Ontario
g) The current or former Member of Provincial Parliament for Lambton-Kent-Middlesex
h) The current Warden of the County of Lambton
i) The current or former Mayor of Dawn-Euphemia or Dawn Township or Euphemia Township
j) A current or former member of Council who had served a full term
k) A current Municipal employee
l) Any current or former member of Dawn Euphemia Fire Department .
m) When a member of the Canadian Armed Forces is killed in the line of duty
n) Day of Mourning for Persons killed or Injured in the Workplace – April 28th
o) National Day of Remembrance for Victims of Terrorism – June 23
p) Firefighters National Memorial Day – Second Sunday in September
q) Police and Peace Officers National Memorial Day – Last Sunday in September
r) National Day for Truth and Reconciliation – September 30
s) Remembrance Day – for the service and put back up on November 12
t) Indigenous Veterans Day – November 8

u) National Day of Remembrance and Action on Violence Against Women – December 6
v) At direction of the Head of Council:
    - On the death of a person to whom Council wishes to bestow this honour or an occasion that Council wishes to recognize

Flags shall be flown at half-mast from the day of the death until the day following the funeral or to a maximum of five days.

9c

VOUCHER # 20 - 2026 ***16-Nov-26***

INVOICES	CHEQUE RUN	CHEQUE #	TOTAL
Admin/P Wks/Fire/Drain/Water/DECC	2-Nov-26	5180-5192	$ 47,492.66
Admin/P Wks/Fire/Drain/Water/DECC	2-Nov-26	5193-5196	$ 4,861.30
Admin/P Wks/Fire/Drain/Water/DECC	3-Nov-26	EFT	$62,726.73
		Grand total of all invoices	**$52,353.96**

PAYROLL	PP # 23	
Administration	$ 15,341.99	$ 15,341.99
Public Works	$ 33,118.00	$ 33,118.00
Council		
	Grand total of all Payroll	**$ 48,459.99**

VOUCHER # 20 - 2026	***GRAND TOTAL***	***$100,813.95***

The Corporation of the Township of Dawn-Euphemia

10a

RESOLUTION – REGULAR MEETING

Date: November 16, 2026

Moved by:	Seconded by:	Recorded Vote: Order	Vote	
❑ A. Broad	❑ A. Broad	____	____	A. Broad
❑ A. Gray	❑ A. Gray	____	____	A. Gray
❑ P. LeBoeuf	❑ P. LeBoeuf	____	____	P. LeBoeuf
❑ M. McGuire	❑ M. McGuire	____	____	M. McGuire
❑ J. Meyer	❑ J. Meyer	____	____	J. Meyer

That By-law 2026-30 being a By-law to Prohibit noises calculated to disturb the inhabitants of the Township of Dawn-Euphemia, Pursuant to provisions of the Municipal Act 2021 be taken as read a first, second and third time, and finally passed this 16th day of November, 2026. Carried.

THE CORPORATION OF THE TOWNSHIP OF DAWN EUPHEMIA

By-law 2026 - 30

Being a By-law to Prohibit Noises calculated to disturb the Inhabitants of the Township of Dawn Euphemia Pursuant to provisions of the Municipal Act, 2001

WHEREAS, Section 129 of the Municipal Act 2001, states that a Municipality may Prohibit and Regulate matters with respect to noise and vibration

AND WHEREAS, the Council wishes to list the By-law as an Offence under Part 1 of the Provincial Offences Act.

NOW THEREFORE, the Municipal Council of the Corporation of the Township of Dawn Euphemia enacts as follows:

Definitions
Section 1

Construction

Includes erection, alteration, repair, dismantling, demolition, structural maintenance, painting, moving, land clearing, earth moving, grading, excavating, the laying of pipe and conduit whether above or below ground level, street and highway building, concreting, equipment installation and alteration and the structural installation of construction components and materials in any form or for any purpose, and includes any work in connection therewith.

Construction equipment

Means any equipment or device designed and intended for use in construction or material handling, including but not limited to, air compressors, pile drivers, pneumatic or hydraulic tools, bulldozers, tractors, excavators, trenchers, cranes, derricks, loaders, scrapers, pavers, generators and rollers, pumps, concrete mixers, graders, or other material handling equipment.

Conveyance

Includes a vehicle and any other device employed to transport a person or persons or goods from place to place but does not include any such device or vehicle if operated only within the premises of a person.

Council
Means the Council of The Corporation of the Township of Dawn Euphemia

Highway
Includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, via duct or trestle designed and intended for, or used by, the general public for the passage of vehicles.

Minister
Means the Minister of the Environment.

Ministry
Means the Ministry of Environment.

Motor vehicle
Includes an automobile, motorcycle, and any other vehicle propelled or driven otherwise than by muscular power; but does not include the cars of electric or steam railways, other motor vehicles running only upon rails, or a motorized snow vehicle, ATV, traction engine, farm tractor, self-propelled implement of husbandry or road building machine within the meaning of the Highway Traffic Act.

Motorized conveyance
Means a conveyance propelled or driven otherwise than by a muscular, gravitational or wind power.

Municipality
Means the land within the geographic limit of the Township of Dawn Euphemia

Noise
Means unwanted sound.

Point of reception
Means any point on the premises of a person where sound or vibration originating from other than those premises is received.

Police
Means any member of the Ontario Provincial Police

By-Law Officer
Means any person appointed by the municipality to act as a by-law enforcement officer.

Section 2
General Prohibitions

Emissions – clearly audible – set out

No person shall emit or cause or permit the emission of sounds resulting from an act in so far as they are calculated to disturb the inhabitants of the Township of Dawn Euphemia more specifically described as:

2.1 Racing – motorized conveyance – exception
No person shall emit or cause or permit the emission of sound as a result of Racing of any Motorized Conveyance other than in a racing event regulated by law.

2.2 Tires – squealing
No person shall emit or cause or permit the emission of sound as a result of the operation of a motor vehicle in such a way that the tires squeal.

2.3 Engine – pneumatic device – exhaust – ineffective
No person shall emit or cause or permit the emission of sound as a result of the operation of any combustion engine or pneumatic device without an effective exhaust or intake muffling device in good working order and that is in constant operation.

2.4 Horn – use – other then warning
No person shall emit or cause or permit the emission of sound as a result of the operation of a motor vehicle horn or other warning device except where required or authorized by law or in accordance with good safety practices.

2.5 Construction equipment – operation
No person shall emit or cause or permit the emission of sound as a result of the operation of any item of construction equipment in an area without effective muffling devices in good working order and that is in constant operation.

2.6 Loudspeakers – amplification sound equipment
No person shall emit or cause or permit the emission of sound that is clearly audible at a point of reception from the operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers or other electro-mechanical transducers, and intended for the production, reproduction, or amplification of sound.

2.7 Barking – calling – other – animal – pet

No person shall emit or cause or permit the emission of sound that is clearly audible at a point of reception from the persistent barking, calling, or whining or other similar persistent noise making by any domestic pet or any other animal kept or used for any purpose other than agriculture

Section 3
PROHIBITIONS – BY TIME – PLACE

No person shall within the limits of the "Urban" areas of the Township of Dawn Euphemia more specifically, Edy's Mills, Florence, Oakdale, Rutherford, and Shetland, make or permit to be made the following noises and vibrations in so far as they are calculated to disturb the inhabitants of those communities.

3.1 Engine – combustion – toy – for amusement

No person shall emit or cause or permit the emission of sound that is clearly heard at a point of reception from the operation of a combustion engine which, is or, is used in, or is intended for use in a toy, or a model or replica of any device which model or replica has no function other than amusement and which is not a conveyance.

3.2 Signaling device – use other than for safety

No person shall emit or cause or permit the emission of sound that is clearly heard at a point of reception from the operation of any auditory signaling device, including but not limited to the ringing of bells or gongs and the blowing of horns, the use of drums, or sirens or whistles, or the production, reproduction or amplification of any similar sounds by electronic means except where required or authorized by law or in accordance with good safety practices.

3.3 Yelling – shouting – whistling – other

No person shall emit or cause or permit the emission of sound that is clearly heard at a point of reception from the persistent yelling, shouting, hooting, whistling, or singing.

3.4 Selling – advertising – by shouting

No person shall emit or cause or permit the emission of sound that is clearly heard at a point of reception from selling or advertising by shouting or outcry or amplified sound.

3.5 Construction equipment – use

No person shall emit or cause or permit the emission of sound that is clearly heard at a point of reception from the operation of any equipment in

connection with construction between 9:00pm to 7:00am, unless in the commission of work connected with an emergency.

3.6 Tools – domestic use – exception – snow removal

No person shall emit or cause or permit the emission of sound that is clearly heard at a point of reception from the operation or use of any tool for domestic purpose between 9:00 pm and 7 am other than snow removal.

3.6.1 Notwithstanding provisions of 3.8, the commercial elevators located in Shetland, Rutherford, and Cairo are exempted during the intake and shipping of farm produce.

3.7 Refuse – compacting equipment – other

No person shall emit or cause or permit the emission of sound that is clearly heard at a point of reception from the operation of solid waste bulk lift or refuse compacting equipment between 9:00pm to 7:00am.

3.8 Vehicles

No person shall emit or cause or permit the emission of sound that is clearly heard at a point of reception caused by any licensed or unlicensed motorized vehicle, including trucks, motor cars, snow mobiles, motor bikes, and ATV's, in starting up or driving said motorized vehicle, truck, motor car, snow mobile, motor bike, and ATVs.

3.9 Loudspeakers

Loudspeakers should only be permitted between the hours of 12 noon and 11 p.m. and no longer than two (2) consecutive days if a ball tournament or similar event is booked; if the event is 3 days, the loudspeakers only be allowed from noon to 6 p.m.

SECTION 4
Penalty Section

4.1 Every Person who contravenes any provision of this by-law is guilty of an offence and on conviction may be subject to a fine as provided for in the Provincial Offences Act.

SECTION 5
Enforcement

5.1 For the purposes of this by-law, this by-law is enforced by the Ontario Provincial Police, By-law officer, Provincial Offenses Officer, or any person appointed by the Municipality to enforce said by-law.

SECTION 6
Investigation

6.1 For the purpose of this by-law an appointed person such as the Ontario Provincial Police, By-law Officer, Provincial Offenses Officer may enter onto private property to determine the source of a Sound or Noise.

SECTION 7
Force and Effect

This by-law will come into force and take effect upon final passing.
By-law read a first, second, and third time and finally passed this 16th day of November 2026

_____
Alan Broad, Mayor

_____
Martha Gawley
Administrator/Clerk/Treasurer

Township of Dawn Euphemia
SCHEDULE "A" to
BY-LAW No. 30 of 2026
TITLE: Noise By-law
PART 1 – Provincial Offences Act

SET FINE SCHEDULE

ITEM	COLUMN 1 – Short Form Wording	COLUMN 2 Offence Creating Provision	COLUMN 3 Set Fine
1.	Emit Sound from Racing – motorized conveyance	Sec. 2.1	$250.00
2.	Emit Sound from Squealing Tires	Sec. 2.2	$250.00
3.	Emit Sound from Ineffective Exhaust	Sec. 2.3	$250.00
4.	Emit Sound from Use of Horn other than warning	Sec. 2.4	$250.00
5.	Emit Sound from Ineffective Muffling device – construction equipment	Sec. 2.5	$250.00
6.	Emit Sound from Loudspeakers - amplifiers	Sec. 2.6	$250.00
7.	Emit Sound from Barking, Calling or Whining of domestic pet	Sec. 2.7	$250.00
8.	Emit Sound from Engine Combustion on toy device not used for conveyance	Sec. 3.1	$250.00
9.	Emit Sound from Signaling Device other than when required	Sec. 3.3	$250.00
10.	Emit Sound from Yelling, Shouting, Whistling, or other noise	Sec. 3.5	$250.00
11.	Emit Sound from Selling – advertising by shouting	Sec. 3.6	$250.00

Schedule "B" Prohibitions by Time

The following activities are subject to prosecution pursuant to Section 4 of the By-law, if clearly heard at a point of reception:

	Column 1	Column 2	Column 3
Item	**Activity**	**Prohibited Period of time**	**Permitted Period of time**
1	Construction or maintenance activities other than snow removal	**Monday to Friday** From 8:00pm to 7:00am the next day Saturday, Sunday, Statutory Holidays From 8:00pm to 8:00am the next day	**Monday to Friday** From 7:00am to 8:00 pm Saturday, Sunday, Statutory Holidays From 8:00 am to 8:00pm
2	The operation of Construction Equipment	**Monday to Friday** From 8:00pm to 7:00am the next day Saturday, Sunday, Statutory Holidays From 8:00pm to 8:00am the next day	**Monday to Friday** From 7:00am to 8:00 pm Saturday, Sunday, Statutory Holidays From 8:00 am to 8:00pm
3	Domestic Tool	**Monday to Friday** From 9:00pm to 7:00am the next day Saturday, Sunday, Statutory Holidays From 9:00pm to 8:00am the next day	**Monday to Friday** From 7:00am to 9:00 pm Saturday, Sunday, Statutory Holidays From 8:00 am to 9:00pm
4	Lawn Maintenance Equipment	**Monday to Friday** From 9:00pm to 7:00am the next day Saturday, Sunday, Statutory Holidays From 9:00pm to 8:00am the next day	**Monday to Friday** From 7:00am to 9:00 pm Saturday, Sunday, Statutory Holidays From 8:00 am to 9:00pm

The Corporation of the Township of Dawn-Euphemia

10b

RESOLUTION – REGULAR MEETING

Date: November 16, 2026

Moved by:	Seconded by:	Recorded Vote: Order	Vote	
❑ A. Broad	❑ A. Broad	____	____	A. Broad
❑ A. Gray	❑ A. Gray	____	____	A. Gray
❑ P. LeBoeuf	❑ P. LeBoeuf	____	____	P. LeBoeuf
❑ M. McGuire	❑ M. McGuire	____	____	M. McGuire
❑ J. Meyer	❑ J. Meyer	____	____	J. Meyer

That Council appoint the following people to the following Committees for the period of 2026-2030 Council term:

Lambton Farm Safety –

County Council in the Absence of the Mayor –

Blue Water Recycling –

Brooke-Alvinston Fire Board –

Emergency Management Program Committee Alternative –

The above names be added to By-Law 2026-31 to Appoint Members of the Public to Various Positions or Committees Requiring Council Representation and the by-law be passed. Carried

CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

BY-LAW 2026-31
Being a By-law to Appoint Members of the Public to Various Positions or Committees Requiring Council Representation and Repeal By-Law 2022-37

WHEREAS the Line Fences Act, S.O 1990, c. L.17, s. 2, as amended requires that the council of every local municipality shall by by-law appoint such number of fence-viewers as are required to carry out the provisions of this Act and the by-law shall fix the remuneration to be paid to the fence-viewers and the remuneration may be fixed on an hourly or daily rate or a rate for each attendance or re-attendance by the fence-viewers;

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA HEREBY ENACTS AS FOLLOWS

That the following persons are hereby appointed as Fence Viewers for the Township of Dawn-Euphemia; AND FURTHER THAT the remuneration be set out in the Fees for Service Bylaw:

Jerry Burns *Neil MacAulay* *Douglas Duff*

AND WHEREAS the Livestock, Poultry and Honey Bee Protection Act, R.S.O. 1990, c. L.24, s. 4 (1); as amended requires that the council of every local municipality shall appoint one or more persons as valuers of livestock and poultry for the purposes of this Act;

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA HEREBY ENACTS AS FOLLOWS

That the following persons are hereby appointed as Livestock Evaluators for the Township of Dawn-Euphemia; AND FURTHER THAT the remuneration be set out in the Fees for Service Bylaw:

Clarence Coke *Douglas Duff*

AND WHEREAS the Municipal Act, S.O. 2001, Chapter 25, S.11(1) as amended confers broad authority to municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues; And Whereas, pursuant to Section 224 (c) and (d) of the Municipal Act, Council can determine which services the municipality provides and ensure that administrative policies, practices and procedures are in place to implement the decisions of Council;

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA HEREBY ENACTS AS FOLLOWS

That the following persons are hereby appointed as Tile Inspectors for the Township of Dawn-Euphemia; AND FURTHER THAT the remuneration be set out in the Fees for Service Bylaw:

Earl Elgie *Doug Sanderson*

WHEREAS SECTION 8 (1) of the Weed Control Act, R.S.O. 1990, Chapter W. 5 authorizes the Council of a municipality to appoint by by-law one or more persons as municipal weed inspectors to enforce the Weed Control Act;

WHEREAS the Council of The Corporation of the Township of Dawn-Euphemia is desirous of appointing a Weed Inspector to enforce the Weed Control Act;

NOW THEREFORE the Council of the Corporation of the Township of Dawn-Euphemia enacts as follows:

1. That the Corporation of the County of Lambton Weed Inspectors, Kelly Bedard are hereby appointed as the Municipal Weed Inspectors for the Corporation of the Township of Dawn-Euphemia to enforce the provisions of the Weed Control Act within the Municipality.

AND WHEREAS Council deems it desirable and expedient to establish *Committees of Council* and further that the following members of the public are appointed as follows:

Cemetery Committee
Dave Annett Dale Maris

AND FURTHER Council deems it desirable and expedient to appoint members of the public to the following committees:

Lambton County Historical Society
Marie Stephenson

Lambton Farm Safety Committee
Robert Mater

Lambton County Regional Trails/Active Transportation Committee
Steven Richardson

Lambton County Senior Advisory Committee
Shirley Sewell

WHEREAS the Planning Act, R.S.O. 1990, c.P.13, Section 44(1) provides that councils of local municipalities may enact by-laws to appoint a Committee of Adjustment providing a by-law has been enacted under provision Section 34 of the said Act or a predecessor of such Section;

AND WHEREAS the Council of the Corporation of the Township of Dawn-Euphemia has enacted such a by-law under the provision of Section 34 of the Planning Act or a predecessor of such Section;

AND WHEREAS Section 15.6(1) of the Building Code Act, 1992, S.O. 1992, c.23 provides that a by-law prescribing the standards of the maintenance and occupancy of property within the municipality passed under section 15.1 shall provide for the establishment of a committee composed of such persons, not fewer than three, as the council considers advisable to hold office for such term and on such conditions as the by-law may establish;

AND WHEREAS the Council of the Corporation of the Township of Dawn-Euphemia has enacted and passed a by-law for prescribing standards for the maintenance and occupancy of property within the Township of Dawn-Euphemia and to establish a Property Standards Committee;

AND WHEREAS the Drainage Act requires a court of revision which shall consist of three or five members appointed by the council of the initiating municipality; and whereas every such member shall be a person eligible to be elected a member of council or shall be a member of council;

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA HEREBY ENACTS AS FOLLOWS, that the Council of the Corporation of the Township of Dawn-Euphemia appoints the all members of Council to the "Committee of Adjustment" under the authority of the Planning Act, R.S.O. 1990, c.P.13, Section 44(1), to the Property Standards Committee under the authority of the Building Code Act 1992, S.O. 1992, c.23. Section 15.6(1) and the Court of Revision under the authority of the Drainage Act Section 97(1).

Court of Revision
All Members of Council

Committee of Adjustment
All Members of Council

Property Standards Committee
All Members of Council

COUNCIL APPOINTMENTS TO VARIOUS COMMITTEES

County Council (in the absence of the Mayor)
That Councillor Mark McGuire be appointed as an alternate member for the upper-tier Council, to act in place of current Mayor Broad in his absence, for the duration of the current term of Council, in accordance with the recent amendments to the Municipal Act 2001, S.O. 2001, C. 25, S. 268.

Blue Water Recycling
Councillor Jason Meyer

Brooke-Alvinston Fire Board
Mayor Alan Broad

Emergency Management Program Committee (EMPC)
In accordance with By-Law 2015-64, The EMPC shall be made up of members of the CCG as outlined in the Emergency Response Plan, being the Mayor or designated Alternate (for the purposes of the EMPC) only, being Councillor Ann Gray

St. Clair Regional Conservation Area (SCRCA)
Councillor/Mayor Alan Broad

QUALIFICATIONS – MEMBERS OF THE PUBLIC

In order to qualify as an appointed member, the member shall;

- Be a Canadian citizen
- Be at least 18 years old
- Not be prohibited from voting under the Election Act R.S.O. 1990 or otherwise prohibited by law
-

COMPENSATION

Members of the public will be compensated at a rate of $120/per meeting plus mileage. Members must submit an expense sheet within 60 days of meeting.

Council Members will receive compensation in accordance with the Remuneration By-Law.
Livestock Valuers will be compensated at $100 per claim + mileage.

VACANCIES

In the event of a vacancy, either as a result of a resignation or expiration of the term of office, the Committee of Council will recruit replacement members and recommend the appointment to be made by Council.

TERM OF OFFICE

Term of office for all appointments shall be for the term of Council unless terminated sooner by a resolution of Council and unless otherwise prohibited. Members may be reappointed by resolution of Council to the following term. All members will remain in their positions until their respective successors are appointed by Council.

MINUTES

The Council Appointee or Chair of each Committee shall ensure that minutes of each meeting are provided to the Clerk to be circulated to Council.

CONDUCT

The conduct of Committees of Council and its members are governed by the same legislation as Council. Of particular note are the Municipal Act, the Municipal Conflict of Interest Act and the Freedom of Information and Protection of Privacy Act.

VOTING

Where a matter cannot be settled by consensus, a majority vote of the members present will be used to reach a decision. The need for a vote will be at the discretion of the Chairman. A majority vote of the members present will be used to reach a decision.

MEMBERS

Members are responsible to attend meetings at the appointed time; support the purpose and objectives of the committee; exercise the right to vote and all members are urged to call the Chairman and advise if unable to attend meeting.

ABSENTEE MEMBERS

If a member is absent for more than three (3) consecutive meetings, except for health or special circumstances, the remaining members of the Committee may request Council to appoint a recommended replacement for the remainder of the term.

EX-OFFICIO

The Mayor is an ex-officio member of all Committees of Council and as such has the same rights as other committee members, but is not obligated to attend meetings and is counted in determining if a quorum is present.

AUTHORITY

The Committees of Council have the authority to function within the parameters specified by Council. The Committee will recognize its obligation to ethical behavior and avoidance of conflict of interest, as a body and as individuals, as well as its obligation to meet municipal, provincial, and federal legislative requirements including applicable procedures, policies and bylaws as approved by the Corporation of the Township of Dawn-Euphemia.

1. That by-law 2019-44 is hereby repealed in its entirety and any Bylaws that are inconsistent with the provisions found in this By-Law be and are hereby repealed.

2. This by-law shall come into force and take effect upon the final reading thereof.

READ A FIRST AND SECOND TIME THIS 16th DAY OF November, 2026.

READ A THIRD TIME AND FINALLY PASSED THIS 16th DAY OF November, 2026.

_____ _____

Mayor Clerk

The Corporation of the Township of Dawn-Euphemia

RESOLUTION – REGULAR MEETING

Date: October 5, 2026

Moved by:	Seconded by:	Recorded Vote: Order	Vote	
❑ A. Broad	❑ A. Broad	____	____	A. Broad
❑ A. Gray	❑ A. Gray	____	____	A. Gray
❑ P. LeBoeuf	❑ P. LeBoeuf	____	____	P. LeBoeuf
❑ M. McGuire	❑ M. McGuire	____	____	M. McGuire
❑ J. Meyer	❑ J. Meyer	____	____	J. Meyer

That By-Law 2026-32, being a By-Law to enter into agreement with Corporation of the County of Lambton for the purposes of winter control and maintenance activities; and to repeal By-Law 2026-29, be taken as read a first, second, and third time, and finally passed this 16th day of November, 2026. *Carried.*

Winter Maintenance Agreement made this ____ day of _____, 2026.

BETWEEN:

THE CORPORATION OF THE COUNTY OF LAMBTON
(hereinafter called the "County")
OF THE FIRST PART

and

THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA
(hereinafter called the "Member Municipality")
OF THE SECOND PART

WHEREAS the County is authorized pursuant to sections 11 and 52 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, (the "Municipal Act") to enact a By-law to include roads or public highways or remove roads or public highways from the County Road System. The County has enacted By-Law 21 of 2010, as amended, which establishes the roads or public highways located within the boundaries of the County that are included in the County Road System;

AND WHEREAS County Council has concluded that certain roads be assumed as part of the County Road system on January 1, 1998, and that those roads can best have winter maintenance performed by the Member Municipality in which such roads are located (hereinafter referred to as Schedule "A" Roads);

AND WHEREAS section 44(1) of the Municipal Act requires municipalities to maintain their roadways in a reasonable state of repair; including the performance of winter control activities;

AND WHEREAS for the purposes of Winter Control and the continuity of same it is deemed appropriate by the parties to have the roads described in Schedule "A" attached maintained from the beginning of the winter season;

NOW THEREFORE the County and the Member Municipality hereby agree as follows:

1. For the purpose of this Agreement, Winter Control is defined as all activities required by *Ontario Regulation 239/02, "Minimum Maintenance Standards for Municipal Highways"*, as amended, which pertain to road conditions in inclement weather, including but not limited to weather monitoring, addressing snow accumulation, slush, ice formation and/or icy roadways.

2. The Member Municipality shall perform all Winter Control activities on the applicable County Roads to the same standard it applies to its own Roads.

3. The Member Municipality hereby agrees to undertake all Winter Control activities of Schedule "A" Roads, effective at **12:01 A.M., November 15, 2026 and through to 11:59 P.M., April 15, 2027**.

4. The parties agree that upon receipt of an invoice from the Member Municipality the County shall pay a fee of **$4,000.00** per kilometre of roadway for which Winter Control is provided by the Member Municipality. Such rates shall be maximum rates and are inclusive of all costs, including labour, material, equipment, housing, overhead, applicable taxes, etc. associated with the said winter maintenance.

5. All invoices shall be submitted as follows:
    i. 50% submitted for payment within 10 days after January 1, 2027;
    ii. 50% submitted for payment within 10 days after April 20, 2027;
    iii. The County shall pay all amounts invoiced within 30 days of receipt of such invoices.

6. With respect to the roads described in Schedule "A", the County shall be responsible for all regular or routine road maintenance other than Winter Control.

7. The Member Municipality shall take out and maintain general liability insurance in the amount of not less than ten million dollars, with "The Corporation of the

1. For the purpose of this Agreement, Winter Control is defined as all activities required by *Ontario Regulation 239/02, "Minimum Maintenance Standards for Municipal Highways"*, as amended, which pertain to road conditions in inclement weather, including but not limited to weather monitoring, addressing snow accumulation, slush, ice formation and/or icy roadways.

2. The Member Municipality shall perform all Winter Control activities on the applicable County Roads to the same standard it applies to its own Roads.

3. The Member Municipality hereby agrees to undertake all Winter Control activities of Schedule "A" Roads, effective at **12:01 A.M., November 15, 2026 and through to 11:59 P.M., April 15, 2027**.

4. The parties agree that upon receipt of an invoice from the Member Municipality the County shall pay a fee of **$4,000.00** per kilometre of roadway for which Winter Control is provided by the Member Municipality. Such rates shall be maximum rates and are inclusive of all costs, including labour, material, equipment, housing, overhead, applicable taxes, etc. associated with the said winter maintenance.

5. All invoices shall be submitted as follows:
    i. 50% submitted for payment within 10 days after January 1, 2027;
    ii. 50% submitted for payment within 10 days after April 20, 2027;
    iii. The County shall pay all amounts invoiced within 30 days of receipt of such invoices.

6. With respect to the roads described in Schedule "A", the County shall be responsible for all regular or routine road maintenance other than Winter Control.

7. The Member Municipality shall take out and maintain general liability insurance in the amount of not less than ten million dollars, with "The Corporation of the

County of Lambton" named as additional insured. The Member Municipality shall upon execution of this Agreement provide to the County a certificate of insurance evidencing the coverages stipulated in this Section.

8. The Member Municipality hereby agrees to release, indemnify, and save harmless the County of Lambton, its officers, employees, and agents, from and against any and all claims, actions, suits for or in respect of any cause, action, lack of action, matter or anything which may arise or result from the performance or non-performance of its Winter Control obligations under this Agreement.

9. Both parties hereby agree to notify their respective insurers concerning their obligations under this Agreement.

10. This Agreement supersedes and replaces any Maintenance Agreements between the parties previously approved and authorized by Council.

The Corporation of the County of Lambton

_____
Warden

_____
Clerk

The Township of Dawn-Euphemia

_____
Mayor

_____
Clerk

SCHEDULE "A"

County Road Number 8, from County Road No. 2 south to Lambton Line (6.3 km.)

County Road Number 15, from Kent County Boundary north to County Road Number 21 (3.4 km.)

The Corporation of the Township of Dawn-Euphemia

11

RESOLUTION – REGULAR MEETING

Date: November 16, 2026

Moved by:	Seconded by:	Recorded Vote: Order	Vote	
❑ A. Broad	❑ A. Broad	____	____	A. Broad
❑ A. Gray	❑ A. Gray	____	____	A. Gray
❑ P. LeBoeuf	❑ P. LeBoeuf	____	____	P. LeBoeuf
❑ M. McGuire	❑ M. McGuire	____	____	M. McGuire
❑ J. Meyer	❑ J. Meyer	____	____	J. Meyer

That Council hereby now moves into a session of the Regular Council Meeting that shall be closed to the public at _____ pm in accordance with S.239(2)(b) of the Municipal Act, S. O. 2001, c.25 for discussion of two (2) matters regarding Personal Matter about and Identifiable Individual Re: Water Connection Matter and Purchase of Property. *Carried.*

The Corporation of the Township of Dawn-Euphemia

12

RESOLUTION – REGULAR MEETING

Date: November 16, 2026

Moved by:	Seconded by:	Recorded Vote: Order	Vote	
❑ A. Broad	❑ A. Broad	____	____	A. Broad
❑ A. Gray	❑ A. Gray	____	____	A. Gray
❑ P. LeBoeuf	❑ P. LeBoeuf	____	____	P. LeBoeuf
❑ M. McGuire	❑ M. McGuire	____	____	M. McGuire
❑ J. Meyer	❑ J. Meyer	____	____	J. Meyer

That this Regular Meeting of Council be hereby adjourned at the hour of _____ pm, to meet again for the Regular Meeting of Council on Monday, December 7, 2026, at 6:30 pm or at the call of the Chair. *Carried.*